

Livingston Urban Renewal Agency Grant Application

http://www.livingstonmontana.org/working/docs/URA_Grant_App_revised_2_16.pdf

*Due 10 days before the URA meeting at which the application will be discussed.
Cover Sheet Information to include:*

Applicant Organization:

Organization Tax Status:

Project Title:

Key Contact (name, title, address, e-mail, telephone):

Project Start Date:

Project End Date:

Amount Requested:

Breakdown of what the total will be used for:

Grant Eligibility

The URA will review each application on its merits. By law, priority will be given to programs that:

- Rehabilitate or redevelop blighted areas
- Provide public improvements
- Repair or rehabilitate deteriorated or deteriorating structures
- Improve infrastructure, facilities, and equipment leading to an increase in the health and safety of the downtown district

For further details on urban renewal, see Title 7, Chapter 15, Parts 42 and 43 of the Montana Code Annotated.

Revised February, 2016

APPLICATION:

Responses should be brief but complete information is encouraged. Include substantiating documents, bids, etc. E-mail completed form and any budget and work-plan attachments to:

Karla Pettit, Chairperson
Bob Ebinger
Kyra Ames
Bill Spanring

pblivingston@wispwest.net
buffalojumppictures@gmail.com
kyra@amesphotography.com
(406)220-3198

Send questions to the Secretary, Lisa Harreld, Legal Analyst, City of Livingston lharreld@livingstonmontana.org or phone (406)823-6009. Please use the following sections to complete your application, just replace the instructions under the heading with your text. The URA may request further information when considering this application.

Applicant Organization Name:

Project Title:

Project Summary:

Include a concise project description—including project goals and expected outcomes. Please also describe how it eliminates blight and/or increases the health and safety of the neighborhood.

Statement of Condition/Need:

Describe why this program or project is needed and include the following in your description:

Describe the nature of the condition/need that this project will address, including its impact on people and the local business environment.

Describe the extent of the need this project will address. Please cite sources of any data used in this section.

Project Work Plan:

Describe the basic stages of your project development, implementation, and evaluation. Include who (title and role) will be involved in carrying out the plans outlined in this request. Dates do not have to be specific, but include an estimate of number of days, weeks, or months of duration. Applicants may submit an attachment instead of responding to this section in the application.

Project Budget/Financial Information:

Provide a budget for this program or project and include:

All expenses associated with the project.

All revenue sources, including the status of any proposals submitted to other funders.

Matching funds

In-kind and donated items and services.

Solicited bids and quotes for work to be completed.

The URA encourages applicants to include a “budget note” discussing any budget components that need further explanation. Organizations may also want to describe program alternatives if all revenue expectations are not met.