

City of Livingston Shelter & Gazebo Rental Rules



Reservation Guidelines

- Shelters are available for reservation April 1 through October 31. From November 1 through March 31, use is first-come, first-served.
- Reservations are for a specific time block and include setup and teardown. Please do not arrive early or stay past your reservation time.
- You must be 21 years of age to make a reservation.
- Permits are non-transferable and must be available on-site upon request.
- No refunds or cancellations. Reservations may be rescheduled due to extreme weather within one year of the original date.
- Reservations are taken on a first-call, first-serve basis.

Park & Facility Rules

- Permit holders have priority. Others must yield when a permit is presented.
- The person named on the permit must be present for the entire reservation and is responsible for the group's behavior and cleanup.
- All trash, decorations, and litter must be placed in provided cans or removed from the site.
- Glass containers are prohibited.
- Only charcoal may be used in designated grills. No open flames outside of grills.
- Inflatable devices are not allowed.
- Decorations must be attached with tape only. No nails, tacks, staples, or screws.
- Do not deface or mark any surfaces including tables, floors, or signs.
- All tables and garbage cans must be returned to their original positions before leaving.
- **Pets are not allowed in Sacajawea Park.** At Mike Webb and Green Acres Park, dogs must remain on a leash.
- Music must be kept at a respectful volume that does not disturb other park users.
- Parking is allowed only in designated areas. No parking on grass.
- Events with over 100 people require a Special Event Permit.
- **Commercial use is prohibited.** No selling of goods or services (this includes Summer Camps and Clinics unless a proper use permit is secured). Gambling and raffles are not allowed.
- Park hours are from dawn until dusk.

Emergencies & Contact

- For emergencies, dial 9-1-1.
- To report facility issues during a rental, call Dispatch at 406-222-2050 to request an officer.
- To reserve a shelter or gazebo, contact Livingston Recreation at 406-223-2233.