

City
Manager's
Final
Budget
FY 2024/2025

CITY OF LIVINGSTON, MONTANA

CITY MANAGER’S BUDGET RECOMMENDATION
Fiscal Year 2024 - 2025

Chairperson

Karrie Kahle (12/25)

Vice Chairperson

Melissa Nootz (12/27)

City Commissioners

Quentin Schwarz (12/25)
Torrey Lyons (12/25)
James Willich (12/27)

KEY STAFF

City Manager	Grant Gager
City Attorney	Jon Hesse
City Judge	Holly Happe
Chief of Police	Wayne Hard
Fire Chief.....	Joshua Chabalowski
Finance Director	Paige Fetterhoff
Administrative Services Director	Cari Rubin
Public Works Director	Shannon Holmes
Building Director	Jim Woodhull
Planning Director	Jennifer Severson
Recreation Director	Maggie Tarr

City of Livingston



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General Statistical Information

Class of City	Second
County	Park
Year Organized.....	1889
Registered Active Voters.....	5168
Registered Inactive Voters.....	1415
Area (Square Miles).....	6.02
Population of City (census.gov 2022 estimate)	8,790
Form of Government	Commission/Manager
Number of Employees (FY25 Budgeted)	
Elected Officials	6
Library.....	7.65 FTE
Seasonal.....	4.98 FTE
Part-Time	1.40 FTE
Full-Time	94.00 FTE
Roadway Mileage	
Streets & Alleys.....	63.55
Secondary Urban Streets.....	13.038
Municipal Water	
Number of Customers	4,079
Residential Monthly Base Rate	\$16.06
Variable Rate	\$3.71/1,000 Gallons
Municipal Sewer	
Number of Customers	3,969
Residential Monthly Base Rate	\$22.90
Variable Rate	\$9.09/1,000 Gallons
Municipal Solid Waste	
Number of Customers	3,991
Solid Waste Residential Rates	\$25.20/Month
Solid Waste Commercial Rates.....	\$27.28 base rate + \$233.63/Ton

City of Livingston



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CITY MANAGER'S BUDGET MESSAGE

I am pleased to submit this recommended budget for review and consideration by the Livingston City Commission for the 2025 fiscal year. After a year and a half as the Livingston City Manager, I appreciate the opportunity to provide recommendations to meaningfully improve how residents and visitors experience Livingston while also planning for our future.

The FY 2025 budget continues the City's implementation of its Growth Policy that started last year. We will again focus on the four areas previously endorsed by the City Commission: Land Use Recommendations; Place-making and Community Character; Housing; and Resiliency. This budget provides funding for initiatives in all of these focus areas.

Land Use Recommendations

The enclosed budget recommendations include funding for land use recommendations included in the 2021 Growth Policy. Recent work has focused on the Gateway Overlay Zones with a February visioning session that will lead to a discussion on adoption of policies to guide growth in those areas. This effort will be coupled with a continued focus on larger City land use initiatives that were included in the Growth Policy including:

- Additional funding of \$40,000 to support the Planning Department in the development of policies and review of applications to ensure consistency with the adopted Growth Policy. In addition to the Gateway Overlay Zones, this work will also focus on a review of the City's floodplain regulations.
- Carrying forward \$125,000 for an overhaul of the City's zoning code and subdivision regulations to continue efforts that the City has already initiated to ensure that the zoning provisions of the Livingston Municipal Code support the goals, objectives and strategies of the Growth Policy. The City continues through that procurement process.

Place-making and Community Character

The recommended budget includes continued investments in programs and initiatives to enhance the built environment and community character of the City of Livingston. These investments include:

- \$186,500 to expand the treatment of unpaved roads in the City. Using both Local and State funding, the City will expand the use of the surface treatments first employed in Green Acres last summer. After a successful pilot project last year, the City will expand the treatment to complete that neighborhood and start on others, including by the soccer fields on the north side of town. This is the first year in a multi-year effort to eliminate gravel roads in the City of Livingston. When the project is complete, both motorized and non-motorized users will benefit from improved connectivity in these areas.



- \$145,000 to complete the design and installation of three rapid flashing beacons to help improve pedestrian safety in the Park Street corridor, a critical component of the City's Trails and Active Transportation Plan.
- \$44,000 in Local and State funding to continue the City's care for the urban forest. In addition to continued support of the Livingston Loves Trees partnership, the funding will also help the City complete its tree inventory and remove hazard trees. In FY 2025, special attention will be paid to the planting of trees on the City's north side.
- Funding is carried forward for the development of wayfinding, cultural and historic signage throughout the City of Livingston. This funding is recommended in the Growth Policy and will be completed in conjunction with the expected completion of the Downtown Master Plan, Parks Master Plan and brand development projects that the City initiated in FY 2024.

Housing

Recognizing the role that housing plays in both community stability and economic development, I am pleased to recommend continued funding for several initiatives that will support the City's efforts to support housing unit creation. In addition to the following items, City staff will continue to partner with the City Commission and community members to evaluate and encourage projects aimed at the development of workforce housing units as supported by the Growth Policy.

- \$25,000 to continue support for a housing coordinator position focused on Livingston and Park County housing initiatives in conjunction with public and private funding partners.
- In addition to maintaining a part-time planning intern position to support the City Planning Director in the development and implementation of City housing policy and programs, funding has been provided for additional external support for the review of housing policies and applications.

Resiliency

A resilient community is one that is prepared to respond to, withstand and recover from adverse situations. Recognizing that adversity takes many different forms, investments in a multitude of initiatives are required. Therefore, I am pleased to recommend funding for initiatives aimed at increasing resilience including:

- \$100,000 to support the establishment of a Mobile Crisis Response Team in coordination with Park County and Livingston Healthcare. Having observed our emergency response teams respond to many difficult mental health related calls over the past eighteen months, I am particularly pleased to see this community-wide effort funded in FY 2025.
- Funding to support the City's recently initiated Silver Jackets project with the US Army Corps of Engineers and State of Montana. The project will evaluate the condition of the levee and assess the impacts of a potential breach. The project will help the City plan future efforts to mitigate and respond to future high water events, increasing our resiliency.



- \$25,000 to support the operation of a warming center in the City of Livingston.
- \$70,000 to support the Montana State University Extension to support our joint economic development and outreach efforts.

In addition to the above efforts, readers of this budget will see significant investments in equipment and vehicles to support our fire, police and public works teams. In addition to repairs to our street sweeper and sewer vacuum truck, the City will also invest in additional park maintenance equipment and materials. After discussions with the Streets Division, I am recommending that we convert three seasonal positions into an additional full-time staff member to enhance the City's ability to maintain a state of good repair which includes the ability to move snow in the winter. And, while rail crossing improvements are not directly funded in this budget, the City team continues to work with the State and Federal Departments of Transportation to plan and fund this work in the coming years. Pending the outcome of our grant applications in the coming months, we will have better understanding of that path forward.

In the coming year, the City will embark on a new strategic planning process. By bringing together both the City Commission and staff, I hope to plot a path which ensures that the City team continues to execute on the existing Growth Policy while planning for its update. This critical alignment of the City's Legislative and Executive branches will ensure that we are responsive to community needs and achieving identified priorities. We have made great strides in aligning Commission and staff and I am excited to continue that process in the coming year.

Above all, I am appreciative of the support of City staff which has enabled me to recommend a budget that minimizes impacts to taxpayers by increasing Street, Light and Sidewalk Assessments by less than inflation and restricting the increase in utility rates to only inflation. With the assistance of our Finance Director, Paige Fetterhoff, the recommended budget provides a framework where operating expenditures are less than operating revenues and reserves are employed for one-time programs. Maintaining the affordability of Livingston is critical and the City team is focused on keeping Livingston affordable for future generations.

Thank you for the opportunity to present these recommendations for the City of Livingston's fiscal year 2025 budget!

Respectfully Submitted,

Grant Gager
City Manager

Paige Fetterhoff
Finance Director

City of Livingston



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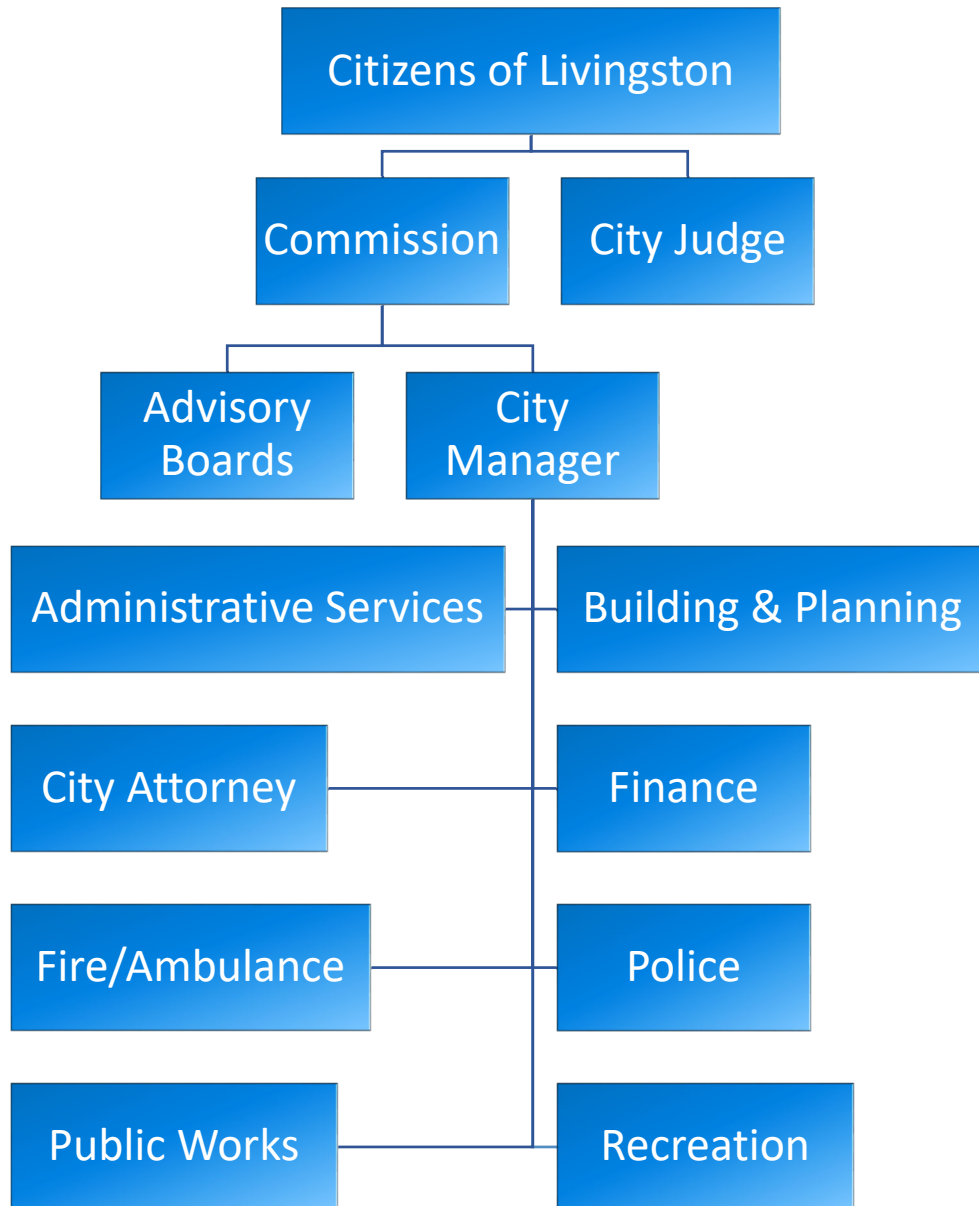
EXECUTIVE SUMMARY

The recommended FY 2025 budget funds the operations of the City including projects and programs implemented by both the City and our external partners. The recommended budget for FY 2025 provides approximately \$30,487,800 in total expenditures including a General Fund totaling \$8,703,272.

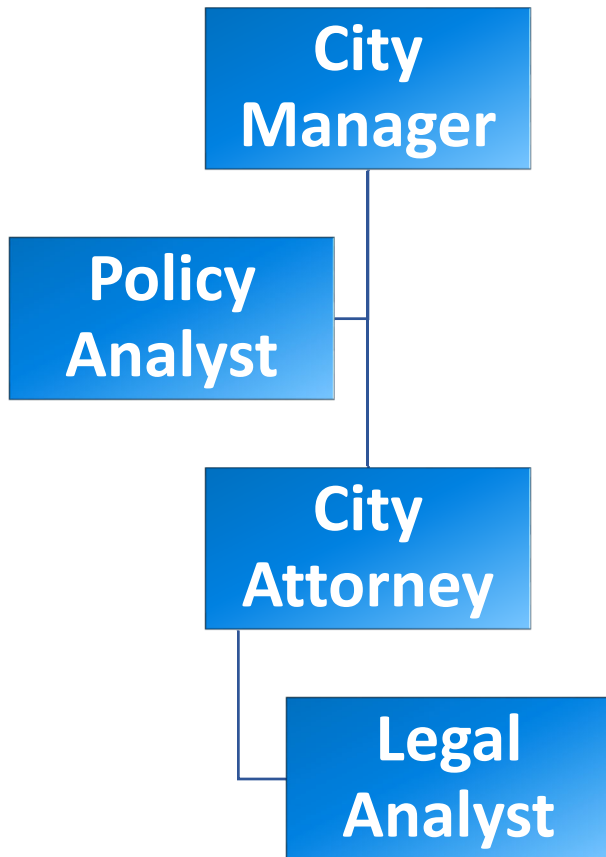
Operating expenses are generally best supported by on-going revenues such as property taxes, state tax sharing, and administrative transfers from other funds. Capital improvement projects should be primarily supported by one-time funds resulting from either unbudgeted revenues or budgeted funds that were unspent in prior years. Because these funds are non-recurring, they are typically not used to support on-going operational expenses.

In FY 2025, the City of Livingston General Fund is in balance and contains \$7,933,834 in operating revenues to support \$7,815,814 in operating expenditures. The surplus operating funds are combined with a portion of the existing excess fund balance to provide for certain one-time expenses including capital projects and equipment. Importantly, the recommended budget provides funding for essential City operations while leaving the City with an anticipated 28.2% fund balance at the end of the year; this level is in congruence with the City's historical practice.

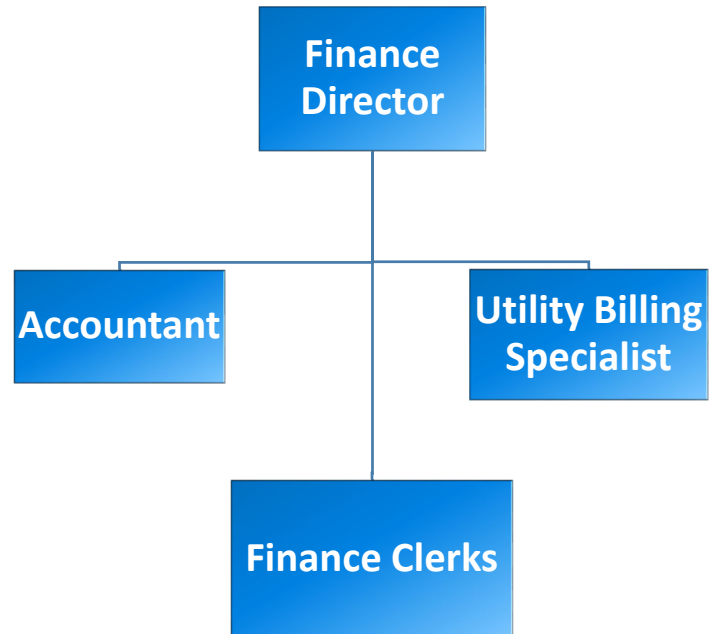
The following pages provide a tabular summary of the FY 25 budget before detail on revenues and expenditures by fund and department are presented in subsequent sections of this book.



Administrative & Legal



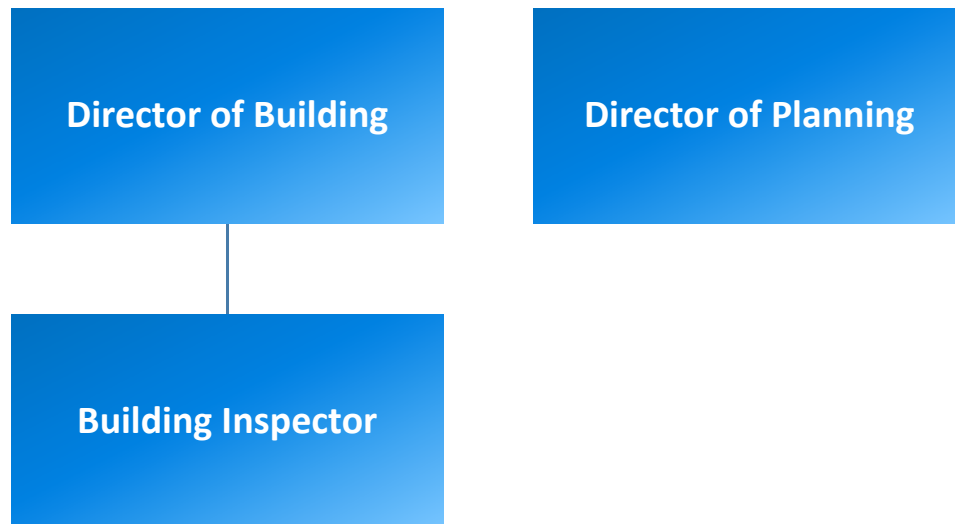
Finance



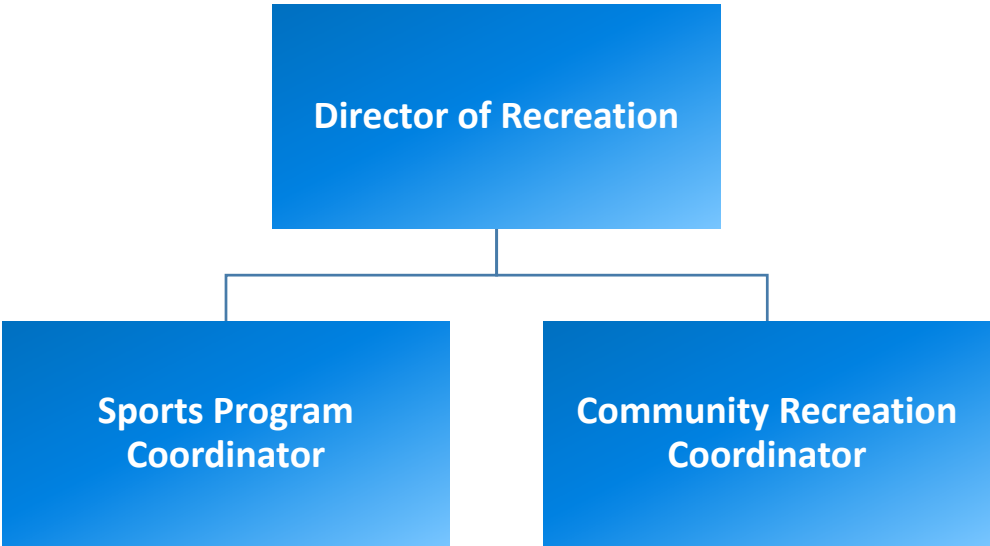
Administrative Services



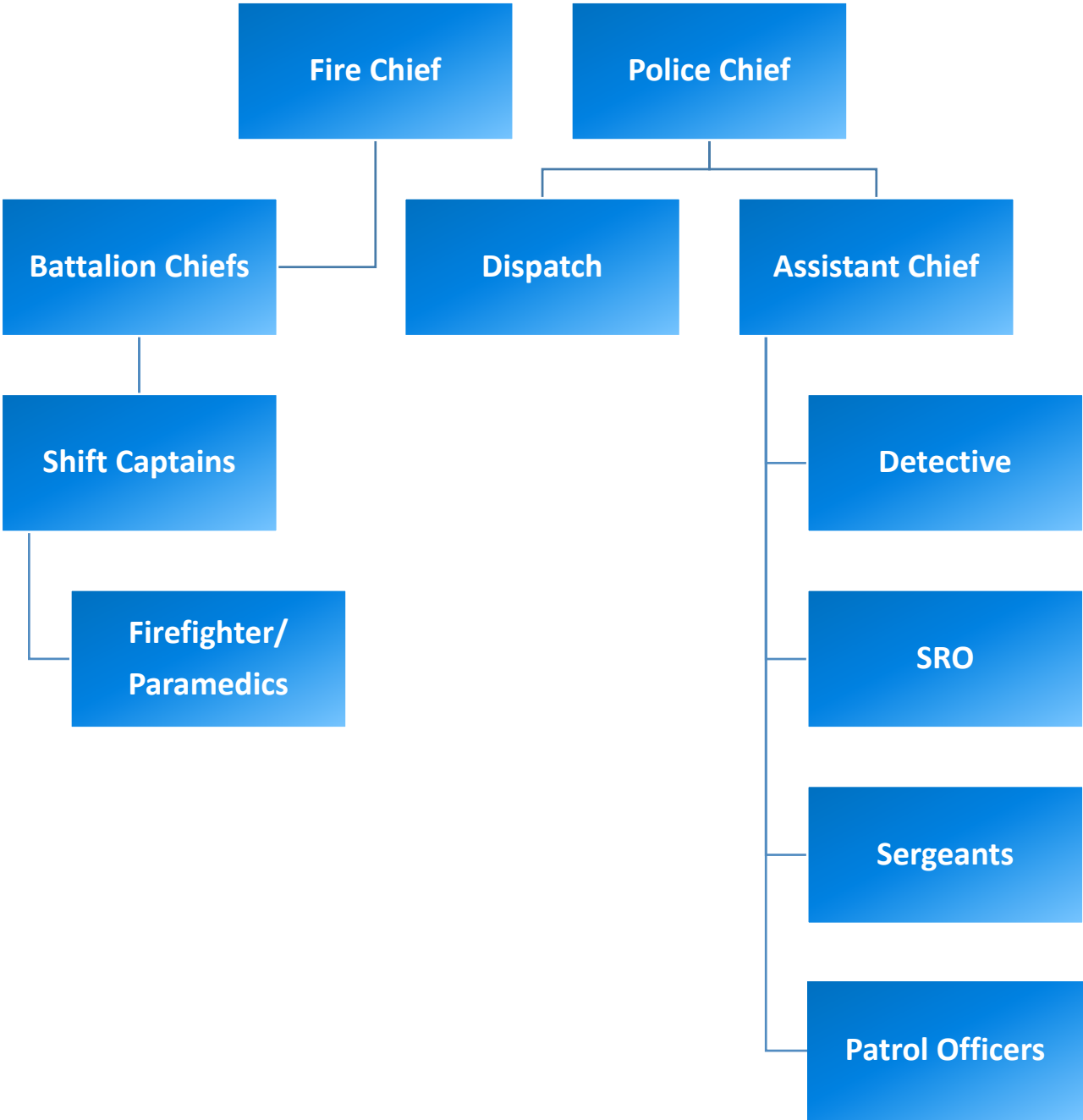
Building and Planning

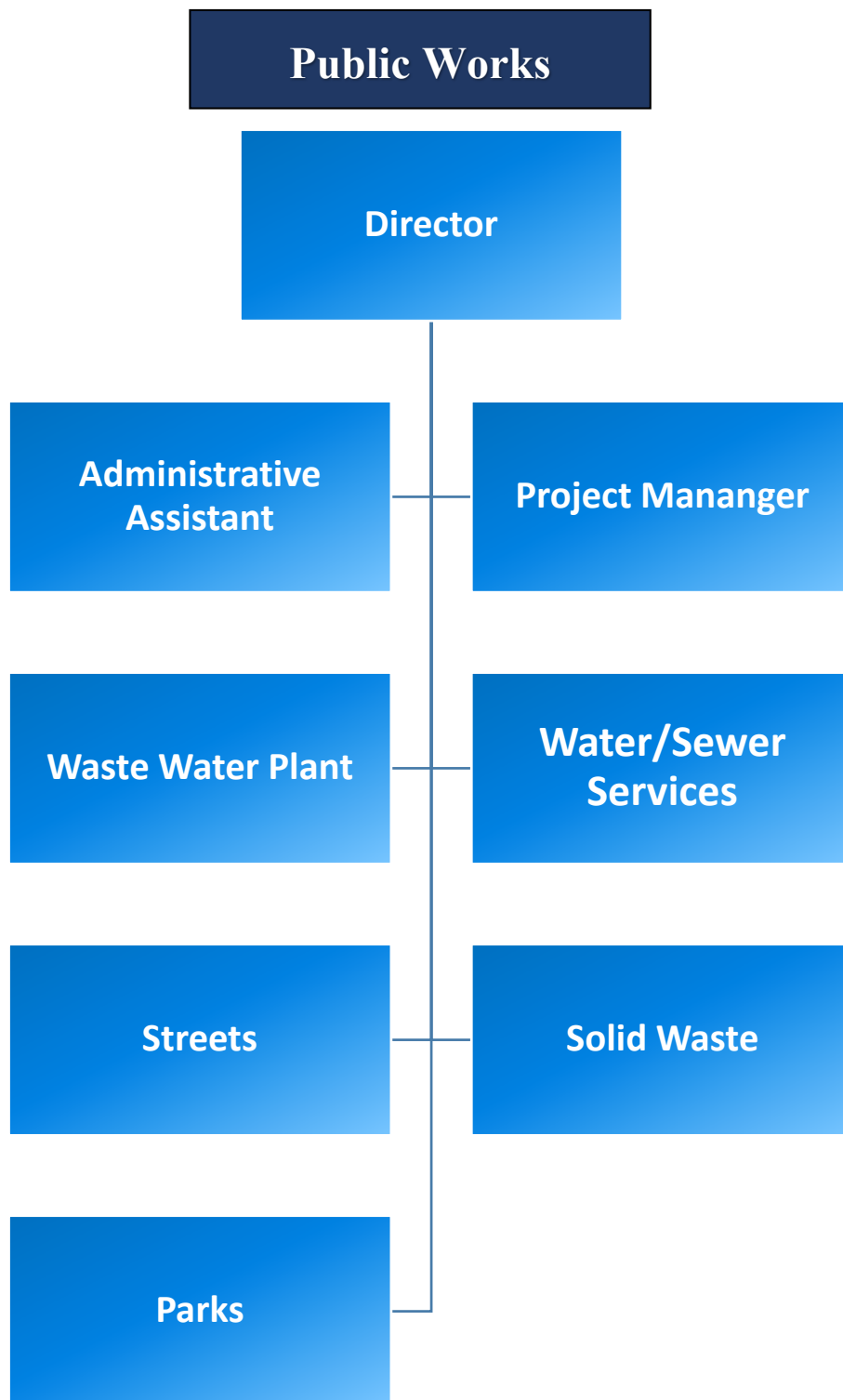


Recreation



Public Safety





CITY OF LIVINGSTON
ANALYSIS OF CITY MILL VALUES & LEVIES
FISCAL YEARS 2016 TO 2025

	Fiscal Year									
<u>MILL VALUES</u>	2016	2017	2018	2019	2020	2021	2022	2023	2024	
Mill Value Including TIF's	\$ 10,916	\$ 11,214	\$ 12,254	\$ 12,802	\$ 15,167	\$ 15,471	\$ 18,893	\$ 19,928	\$ 28,047	
Percentage Increase	-4.20%	2.73%	9.28%	4.47%	23.77%	2.00%	22.12%	28.81%	48.45%	
Mill Value Excluding TIF's	\$ 10,562	\$ 10,878	\$ 11,622	\$ 12,386	\$ 14,350	\$ 14,635	\$ 17,656	\$ 18,608	\$ 25,555	
Percentage Increase	-3.8%	2.99%	6.85%	6.57%	23.47%	1.99%	20.65%	27.15%	37.33%	
<u>MILL LEVIES SUBJECT TO LIMIT:</u>										
GENERAL	153.01	157.24	145.20	166.87	151.22	163.10	144.32	147.43	112.20	
COMP. LIAB INSURANCE	3.50	1.00	2.00	14.50	10.00	-	-	-	-	
PERS	5.50	6.15	5.55	-	-	-	-	-	-	
POLICE PENSION	6.75	8.55	7.90	-	-	-	-	-	-	
FIRE PENSION	5.00	7.10	7.90	-	-	-	-	-	-	
LIBRARY	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	5.28	
LIBRARY CAPITAL FUNDING	1.00	1.00	-	-	-	-	-	-	-	
AMBULANCE	-	-	-	-	-	-	-	-	-	
AGGREGATE HEALTH INS	10.00	9.00	9.95	-	-	-	-	-	-	
TOTAL MILLS										
SUBJECT TO LIMIT	191.76	197.04	185.50	188.37	168.22	170.10	151.32	154.43	117.48	
MILL LEVIES NOT SUBJECT TO MILL LEVY LIMIT		2.75%	-5.86%	1.55%	-10.70%	1.12%	-11.04%	-9.21%	-22.36%	
PERMISSIVE										
HEALTH INSURANCE	29.29	31.02	31.76	30.84	31.56	35.88	30.57	24.42	24.86	
EMERGENCY LEVY	-	-	-	-	-	-	-	2.00	-	
<u>VOTED MILL LEVIES:</u>										
2000 FIRE TRUCK	2.75	3.25	2.80	3.00	1.65	-	-	-	-	
2016 FIRE TRUCK	-	4.50	4.80	6.50	2.50	3.50	4.00	2.55	1.75	
AMBULANCE	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	
TOTAL VOTED LEVY	4.75	9.75	9.60	11.50	6.15	5.50	6.00	4.55	3.75	
TOTAL MILLS LEVIED	225.80	237.81	226.86	230.71	205.93	211.48	187.89	183.40	146.09	
Percental Change in Mills	7.29%	5.32%	-4.60%	1.70%	-10.74%	2.70%	-11.15%	-13.28%	-22.25%	
DOLLAR VALUE OF LEVIED MILLS	\$ 2,384,947	\$ 2,586,790	\$ 2,636,639	\$ 2,857,459	\$ 2,955,096	\$ 3,095,010	\$ 3,317,477	\$ 3,412,681	\$ 3,733,257	

CHANGES IN UNRESTRICTED CASH					
Fund #	Fund Name	Beginning Unrestricted Cash Balance July 1, 2024	Budgeted Revenues	Budgeted Expenditures	Projected Ending Cash Balance June 30, 2025
GENERAL FUND					
1000	General Fund	2,543,555	7,977,834	8,703,272	1,818,117
SPECIAL REVENUE FUNDS					
2190	Comprehensive Liability	(6)	-	-	(6)
2220	Library	457,112	719,010	895,950	280,172
2260	Emergency/Disaster	-	528,048	528,048	-
2300	Communications/Dispatch Services	251,374	1,188,541	1,183,040	256,875
2310	Tax Increment District - Downtown	1,766,840	1,013,027	1,794,425	985,442
2372	Permissive Health Levy	(45,210)	722,505	722,505	(45,210)
2397	CDBG Economic Dev Revolving	(9,284)	3,800	14,000	(19,484)
2399	Impact Fees - Fire	243,520	29,837	273,357	(0)
	Impact Fees - Transportation	879,399	59,968	135,000	804,367
	Impact Fees - Police	20,092	3,250	23,342	0
	Impact Fees - Parks	258,151	31,255	175,000	114,406
	Unassigned	10,000	10,000	-	20,000
2400	Light Maintenance	153,360	101,293	166,000	88,653
2500	Street Maintenance	835,967	1,774,227	2,199,409	410,785
2600	Sidewalks	57,687	27,841	-	85,528
2650	Business Improvement District	18,434	44,500	44,430	18,504
2700	Park Improvement SRF	66,906	500	67,405	1
2750	Law Enforcement Joint Equipment	3,279	-	-	3,279
2820	Gas Tax	1,283,081	395,000	876,500	801,581
2991	American Rescue Plan	106,387	-	106,387	-
TOTAL SPECIAL REVENUE FUNDS		6,357,089	6,652,602	9,204,798	3,804,893
DEBT SERVICE FUNDS					
3002	2016 Fire Truck GOB	15,938	39,716	52,944	2,710
3003	2000 Fire Truck GOB	5,608	-	-	5,608
3200	West End Tax Increment District	185,911	242,116	569,853	(141,826)
3400	SID Revolving	68,537	1,500	-	70,037
3550	SID 179 - West End	25,761	2,933	33,938	(5,244)
3600	SID 181 - Green Acres	3,204	58,518	53,008	8,714
3955	SID 180 - Carol Lane	(34,204)	-	-	(34,204)
TOTAL DEBT SERVICE FUNDS		270,755	344,783	709,743	(94,206)
CAPITAL PROJECT FUNDS					
4010	Capital Improvement	120,964	1,500	122,464	-
4020	Library Capital Improvement	25,915	100	26,015	-
4099	Railroad Crossing Levy	515	-	-	515
4205	Regional Sewer	(862,729)	-	-	(862,729)
TOTAL CAPITAL PROJECT FUNDS		(715,335)	1,600	148,479	(862,214)
ENTERPRISE FUNDS					
5210	Water	2,549,130	2,195,168	2,583,407	2,160,891
5310	Sewer	2,052,921	3,047,515	3,323,847	1,776,590
5410	Solid Waste	1,110,619	2,935,945	2,831,943	1,214,621
5510	Ambulance Services	1,424,888	2,601,259	2,978,811	1,047,336
TOTAL ENTERPRISE FUNDS		7,137,558	10,779,888	11,718,008	6,199,438
PERMANENT FUNDS					
8010	Perpetual Cemetery	261,621	7,000	3,500	265,121
TOTAL ALL FUNDS		15,855,243	25,763,706	30,487,800	11,131,149

CHANGES IN FUND BALANCE/WORKING CAPITAL					
Fund #	Fund Name	Beginning Fund Balance June 30, 2024	Budgeted Revenues	Budgeted Expenditures	Projected Ending Fund Balance June 30, 2025
GENERAL FUND					
1000	General Fund	2,932,387	7,977,834	8,703,272	2,206,949
SPECIAL REVENUE FUNDS					
2190	Comprehensive Liability	(0)	-	-	(0)
2220	Library	641,637	719,010	895,950	464,697
2260	Emergency/Disaster	-	528,048	528,048	-
2300	Communications/Dispatch Services	206,261	1,188,541	1,183,040	211,762
2310	Tax Increment District - Downtown	1,854,161	1,013,027	1,794,425	1,072,763
2372	Permissive Health Levy	0	722,505	722,505	0
2397	CDBG Economic Dev Revolving	727,728	3,800	14,000	717,528
2399	Impact Fees - Fire	96,455	29,837	273,357	(147,065)
	Impact Fees - Transportation	391,555	59,968	135,000	316,523
	Impact Fees - Police	655,001	3,250	23,342	634,909
	Impact Fees - Parks	258,151	31,255	175,000	114,406
	Unassigned	10,000	10,000	-	20,000
2400	Light Maintenance	163,611	101,293	166,000	98,904
2500	Street Maintenance	931,014	1,774,227	2,199,409	505,832
2600	Sidewalks	67,556	27,841	-	95,397
2650	Business Improvement District	24,155	44,500	44,430	24,225
2700	Park Improvement SRF	66,906	500	67,405	1
2750	Law Enforcement Joint Equipment	-	-	-	-
2820	Gas Tax	1,282,773	395,000	876,500	801,273
2991	American Rescue Plan	106,387	-	106,387	0
TOTAL SPECIAL REVENUE FUNDS		7,483,351	6,652,602	9,204,798	4,931,155
DEBT SERVICE FUNDS					
3002	2016 Fire Truck GOB	20,660	39,716	52,944	7,432
3003	2000 Fire Truck GOB	5,609	-	-	5,609
3200	West End Tax Increment District	327,737	242,116	569,853	0
3400	SID Revolving	68,537	1,500	-	70,037
3550	SID 179 - West End	31,005	2,933	33,938	-
3600	SID 181 - Green Acres	20,203	58,518	53,008	25,713
3955	SID 180 - Carol Lane	0	-	-	0
TOTAL DEBT SERVICE FUNDS		473,752	344,783	709,743	108,792
CAPITAL PROJECT FUNDS					
4010	Capital Improvement	120,964	1,500	122,464	0
4020	Library Capital Improvement	25,915	100	26,015	(0)
4099	Railroad Crossing Levy	-	-	-	-
4205	Regional Sewer	-	-	-	-
TOTAL CAPITAL PROJECT FUNDS		146,879	1,600	148,479	0
ENTERPRISE FUNDS					
5210	Water	2,767,313	2,195,168	2,583,407	2,379,074
5310	Sewer	1,843,818	3,047,515	3,323,847	1,567,487
5410	Solid Waste	1,275,574	2,935,945	2,831,943	1,379,576
5510	Ambulance Services	2,209,636	2,601,259	2,978,811	1,832,084
TOTAL ENTERPRISE FUNDS		8,096,341	10,779,888	11,718,008	7,158,221
PERMANENT FUNDS					
8010	Perpetual Cemetery	261,621	7,000	3,500	265,121
TOTAL ALL FUNDS		19,394,332	25,763,706	30,487,800	14,670,238

Summary of Fund Revenues by Type

Fund	Taxes & Assessments	Licenses & Permits	Intergovernmental	Charge for Services	Fines & Forfeitures	Miscellaneous	Investment Earnings	Other Financing Sources	Transfers	Total
1000 - General	\$ 3,397,971	\$ 317,100	\$ 2,080,693	\$ 164,775	\$ 96,500	\$ 181,420	\$ 24,000	\$ 528,613	\$ 1,186,762	\$ 7,977,834
2190 - Comprehensive Liability	-	-	-	-	-	-	-	-	-	-
2220 - Library	139,210	-	573,800	4,700	-	500	800	-	-	719,010
2260 - Emergency Disaster	-	-	528,048	-	-	-	-	-	-	528,048
2300 - Communications/Dispatch Services	-	-	724	539,644	-	-	500	647,673	-	1,188,541
2310 - Tax Increment District - Downtown	943,886	-	53,141	-	-	-	16,000	-	-	1,013,027
2372 - Permissive Health Levy	721,905	-	-	-	-	-	600	-	-	722,505
2397 - CDBG Economic Dev Revolving	-	-	-	-	-	-	3,800	-	-	3,800
2399 - Impact Fees	-	-	-	124,310	-	-	10,000	-	-	134,310
2400 - Light Maintenance	-	-	-	-	-	100,293	1,000	-	-	101,293
2500 - Street Maintenance	-	10,000	282,657	900	-	1,392,503	5,000	83,167	-	1,774,227
2600 - Sidewalks	-	-	-	-	-	27,541	300	-	-	27,841
2650 - Business Improvement District	-	-	-	-	-	44,400	100	-	-	44,500
2700 - Park Improvement	-	-	-	-	-	-	500	-	-	500
2750 - Law Enforcement Joint Equipment	-	-	-	-	-	-	-	-	-	-
2820 - Gas Tax	-	-	385,000	-	-	-	10,000	-	-	395,000
2991 - American Rescue Plan	-	-	-	-	-	-	-	-	-	-
3002 - 2016 Fire Truck GOB	39,516	-	-	-	-	-	200	-	-	39,716
3003 - 2000 Fire Truck GOB	-	-	-	-	-	-	-	-	-	-
3200 - West End Tax Increment District	219,755	-	20,861	-	-	-	1,500	-	-	242,116
3400 - SID Revolving	-	-	-	-	-	-	1,500	-	-	1,500
3550 - SID 179 - West End	-	-	-	-	-	2,933	-	-	-	2,933
3600 - SID 181 - Regional Sewer	-	-	-	-	-	58,418	100	-	-	58,518
3955 - SID 180 - Carol Lane	-	-	-	-	-	-	-	-	-	-
4010 - Capital Improvement	-	-	-	-	-	-	1,500	-	-	1,500
4020 - Library Capital Improvement	-	-	-	-	-	-	100	-	-	100
4099 - Railroad Crossing Levy	-	-	-	-	-	-	-	-	-	-
4205 - Regional Sewer	-	-	-	-	-	-	-	-	-	-
5210 - Water Department	-	-	-	2,180,168	-	-	-	15,000	-	2,195,168
5310 - Sewer Department	-	-	-	3,032,515	-	-	15,000	-	-	3,047,515
5410 - Solid Waste Department	-	-	-	2,925,945	-	-	10,000	-	-	2,935,945
5510 - Ambulance Services	52,619	-	302,140	2,236,500	-	-	10,000	-	-	2,601,259
8010 - Perpetual Cemetery	-	-	-	3,500	-	-	3,500	-	-	7,000
TOTAL	\$ 5,514,862	\$ 327,100	\$ 4,227,064	\$11,212,958	\$ 96,500	\$ 1,808,007	\$ 116,000	\$ 1,274,453	\$1,186,762	\$ 25,763,706
% of Total	21.41%	1.27%	16.41%	43.52%	0.37%	7.02%	0.45%	4.95%	4.61%	100.00%

Summary of Fund Expenditures by Type

Fund	Personnel & Benefits	Operations	Capital	Debt Service	Other Financing Uses	Total
1000 - General	5,691,464	1,940,034	394,528	11,502	665,744	\$ 8,703,272
2190 - Comprehensive Liability	-	-	-	-	-	-
2220 - Library	611,392	248,508	36,050	-	-	895,950
2260 - Emergency Disaster	-	-	-	-	528,048	528,048
2300 - Communications/Dispatch Services	1,025,634	157,406	-	-	-	1,183,040
2310 - Tax Increment District - Downtown	-	265,400	1,340,000	159,025	30,000	1,794,425
2372 - Permissive Health Levy	-	-	-	-	722,505	722,505
2397 - CDBG Economic Dev Revolving	-	14,000	-	-	-	14,000
2399 - Impact Fees	-	-	606,699	-	-	606,699
2400 - Light Maintenance	-	101,000	65,000	-	-	166,000
2500 - Street Maintenance	723,308	432,036	1,001,657	42,408	-	2,199,409
2600 - Sidewalks	-	-	-	-	-	-
2650 - Business Improvement District	-	44,430	-	-	-	44,430
2700 - Park Improvement	-	-	-	-	67,405	67,405
2750 - Law Enforcement Joint Equipment	-	-	-	-	-	-
2820 - Gas Tax	-	270,000	606,500	-	-	876,500
2991 - American Rescue Plan	-	106,387	-	-	-	106,387
3002 - 2016 Fire Truck GOB	-	400	-	52,544	-	52,944
3003 - 2000 Fire Truck GOB	-	-	-	-	-	-
3200 - West End Tax Increment District	-	495,828	-	74,025	-	569,853
3400 - SID Revolving	-	-	-	-	-	-
3550 - SID 179 - West End	-	-	-	33,938	-	33,938
3600 - SID 181 - Regional Sewer	-	-	-	53,008	-	53,008
3955 - SID 180 - Carol Lane	-	-	-	-	-	-
4010 - Capital Improvement	-	-	122,464	-	-	122,464
4020 - Library Capital Improvement	-	-	26,015	-	-	26,015
4099 - Railroad Crossing Levy	-	-	-	-	-	-
4205 - Regional Sewer	-	-	-	-	-	-
5210 - Water Department	782,231	816,176	985,000	-	-	2,583,407
5310 - Sewer Department	850,793	1,070,191	636,500	766,363	-	3,323,847
5410 - Solid Waste Department	789,229	1,612,464	430,250	-	-	2,831,943
5510 - Ambulance Services	1,928,682	644,629	405,500	-	-	2,978,811
8010 - Perpetual Cemetery	-	-	-	-	3,500	3,500
TOTAL	\$ 12,402,733	\$ 8,218,889	\$ 6,656,163	\$ 1,192,813	\$ 2,017,202	\$ 30,487,800
% of Total	40.68%	26.96%	21.83%	3.91%	6.62%	100.00%

Summary of Fund Expenditures by Function

Fund	General Government	Public Safety	Public Works	Public Health	Culture & Recreation	Housing & Community Development	Debt Service	Miscellaneous	Other Financing Uses	Total
1000 - General	2,267,261	4,399,615	526,476	187,167	766,455	-	11,502	10,152	534,644	\$ 8,703,272
2190 - Comprehensive Liability	-	-	-	-	-	-	-	-	-	-
2220 - Library	-	-	-	-	844,505	-	-	-	51,445	895,950
2260 - Emergency Disaster	-	-	-	-	-	-	-	528,048	-	528,048
2300 - Communications/Dispatch Services	-	1,100,347	-	-	-	-	-	-	82,693	1,183,040
2310 - Tax Increment District - Downtown	-	-	-	-	-	1,635,000	159,425	-	-	1,794,425
2372 - Permissive Health Levy	-	-	-	-	-	-	-	-	722,505	722,505
2397 - CDBG Economic Dev Revolving	-	-	-	-	-	14,000	-	-	-	14,000
2399 - Impact Fees	-	296,699	135,000	-	175,000	-	-	-	-	606,699
2400 - Light Maintenance	-	166,000	-	-	-	-	-	-	-	166,000
2500 - Street Maintenance	-	-	1,994,419	-	-	-	42,408	1,500	161,082	2,199,409
2600 - Sidewalks	-	-	-	-	-	-	-	-	-	-
2650 - Business Improvement District	-	-	-	-	-	44,430	-	-	-	44,430
2700 - Park Improvement	-	-	-	-	67,405	-	-	-	-	67,405
2750 - Law Enforcement Joint Equipment	-	-	-	-	-	-	-	-	-	-
2820 - Gas Tax	-	-	876,500	-	-	-	-	-	-	876,500
2991 - American Rescue Plan	106,387	-	-	-	-	-	-	-	-	106,387
3002 - 2016 Fire Truck GOB	-	-	-	-	-	-	52,944	-	-	52,944
3003 - 2000 Fire Truck GOB	-	-	-	-	-	-	-	-	-	-
3200 - West End Tax Increment District	-	-	495,828	-	-	-	74,025	-	-	569,853
3400 - SID Revolving	-	-	-	-	-	-	-	-	-	-
3550 - SID 179 - West End	-	-	-	-	-	-	33,938	-	-	33,938
3600 - SID 181 - Regional Sewer	-	-	-	-	-	-	53,008	-	-	53,008
3955 - SID 180 - Carol Lane	-	-	-	-	-	-	-	-	-	-
4010 - Capital Improvement	122,464	-	-	-	-	-	-	-	-	122,464
4020 - Library Capital Improvement	-	-	-	-	26,015	-	-	-	-	26,015
4099 - Railroad Crossing Levy	-	-	-	-	-	-	-	-	-	-
4205 - Regional Sewer	-	-	-	-	-	-	-	-	-	-
5210 - Water Department	-	-	2,375,173	-	-	-	-	1,500	206,734	2,583,407
5310 - Sewer Department	-	-	2,321,286	-	-	-	766,763	1,500	234,298	3,323,847
5410 - Solid Waste Department	-	-	2,586,667	-	-	-	-	1,500	243,776	2,831,943
5510 - Ambulance Services	-	2,770,577	-	-	-	-	-	1,500	206,734	2,978,811
8010 - Perpetual Cemetery	-	-	-	-	-	-	-	-	3,500	3,500
TOTAL	\$ 2,496,112	\$ 8,733,238	\$ 11,311,349	\$ 187,167	\$ 1,879,380	\$ 1,693,430	\$ 1,194,013	\$ 545,700	\$ 2,447,411	\$ 30,487,800
% of Total	8.19%	28.65%	37.10%	0.61%	6.16%	5.55%	3.92%	1.79%	8.03%	100.00%

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GENERAL FUND REVENUE

The FY 25 General Fund Revenue of \$7.98 million is supported by primarily by property taxes which account for \$3.4 million in property taxes and assessments. Support from the State of Montana provides another \$2 million for General Fund operations. As detailed on the following pages, the General Fund also benefits from license and permit fee revenue, fines, charges for services and other revenue sources, including administrative cost allocations from other funds such as Library, Dispatch, Streets, Water, Sewer, Solid Waste, and Ambulance.

Pursuant to Part 4 of Chapter 10 of Title 15 of the Montana Code Annotated, the revenue generated from property taxes for the City of Livingston is restricted to “the amount of property taxes actually assessed in the prior year plus one-half of the average rate of inflation for the prior 3 years.” The City of Livingston operates within this requirement and, as a result, the Mill Levy for the City is estimated to be will be 119.27 general mills in 2025 plus 30.95 permissive and voted mills. This represents a revenue increase to the General Fund of 4.39% from the 2024 budget.

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
REVENUE					
310000 TAXES/ASSESSMENTS					
311010	REAL PROPERTY TAXES	\$ 2,706,999	\$ 2,845,400	\$ 2,853,600	\$ 2,972,020
311021	MOBILE HOME TAXES	2,895	3,666	3,666	2,993
311022	PERSONAL PROPERTY TAXES	16,291	20,354	20,354	17,958
312000	PEN & INT ON DELINQ TAXES	11,376	5,000	5,000	5,000
314140	LOCAL VEHICLE TAX	337,300	325,000	325,000	325,000
314150	MARIJUANA EXCISE TAX	60,637	75,000	75,000	75,000
	TAXES/ASSESSMENTS	3,135,499	3,274,420	3,282,620	3,397,971
320000 LICENSES AND PERMITS					
322015	CATERING/ALCOHOL	894	500	500	500
322020	GENERAL BUSINESS	77,950	75,000	87,000	90,000
322021	CABLE TV/FRANCHISE	70,429	70,000	70,000	70,000
323000	NON-BUS LIC AND PERMITS	4,385	100	600	600
323010	BUILDING & RELATED PERM	159,456	130,000	175,000	130,000
323030	DOG LICENSES	20,430	20,000	22,500	25,000
323032	CAT LICENSE FEE	425	500	570	1,000
323035	ANIMAL BOARDING FEES	870	1,000	-	-
	LICENSES AND PERMITS	334,839	297,100	356,170	317,100
330000 INTERGOVERNMENTAL REVENUES					
331184	SCHOOL DIST/INTERGOVT	27,831	30,650	-	33,000
334130	TREE GRANT	5,000	-	5,000	44,000
334200	DEPT OF COMMERCE GRANT	-	50,000	50,000	-
335050	STATE SHARE PENSION	435,872	537,525	537,525	555,936
335074	LIVE CARD TABLE-FEES/LIC	-	-	150	150
335076	VIDEO POKER LICENSE FEE	24,575	24,000	24,000	22,000
335230	STATE ENTITLEMENT FUNDS	1,286,955	1,377,126	1,377,126	1,425,607
	INTERGOVERNMENTAL REVENUES	1,780,233	2,019,301	1,997,298	2,080,693
340000 CHARGES FOR SERVICES					
341009	SALE OF FIXED ASSETS	-	5,000	15,000	-
341010	SALE OF MAPS AND PUBLICAT	1,692	-	100	-
341011	SALE OF MISC ITEMS	571	500	500	500
341070	PLANNING FEES	17,615	8,000	5,000	10,000
342010	WRECKER/STORAGE FEES	2,415	1,000	1,500	1,500
342013	SVO REGISTRATION FEES	220	300	500	500
342022	CONTRACT SERVICES	-	-	340	-
343015	PARKING PERMITS	1,315	500	650	500
343320	SALE OF CEMETERY PLOTS	6,013	3,500	3,500	3,500
343341	GRAVE OPENINGS	6,400	5,000	7,500	5,000
343342	CREMATIONS	4,625	3,000	3,500	3,000
346010	RECREATION PROGRAM	68,580	45,000	75,000	75,000
346030	SWIMMING POOL FEES	81,878	50,000	50,000	50,000
346031	POP MACHINE	276	275	275	275
346032	REC CONSESSION REVENUE	7,992	5,000	10,500	10,000
346035	SPECIAL EVENT FEES	-	-	-	5,000
	CHARGES FOR SERVICES	199,591	127,075	173,865	164,775

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
REVENUE					
350000 FINES AND FORFEITURES					
351030	RESTITUTION	(271)	-	-	-
351033	PARKING	14,954	20,000	26,682	35,000
351036	TIME PAYMENTS	43,426	40,000	8,597	-
351037	POLICE DEPARTMENT FINES	29,190	30,000	50,000	60,000
351040	OTHER FINES AND	840	-	6,215	-
351043	PARKING FINES/COLLECTION	1,964	1,500	1,500	1,500
	FINES AND FORFEITURES	90,103	91,500	92,994	96,500
360000 MISCELLANEOUS REVENUES					
360000	MISCELLANEOUS REVENUE	46,165	13,000	13,000	15,500
361000	RENT/LEASES	76,224	58,320	58,320	79,920
361021	RECREATIONAL FACILITIES	35,382	30,000	33,000	30,000
365000	CONTRIBUTED AND DONATED	200	-	-	-
365003	REC DEPT/SCHOLARSHIP PROG	52,792	50,000	25,000	25,000
365020	PRIVATE GRANTS	-	-	29,550	25,000
365041	HISTORIC PRES GRANT FUNDS	6,000	18,000	18,000	6,000
	MISCELLANEOUS REVENUES	216,764	169,320	176,870	181,420
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	12,463	5,000	30,000	24,000
	INVESTMENT EARNINGS	12,463	5,000	30,000	24,000
380000 OTHER FINANCING SOURCES					
383006	TRANSFER IN FROM FUND	521,003	595,766	595,766	525,113
383060	CEMETERY PERMANENT MAINT	1,481	2,500	2,500	3,500
	OTHER FINANCING SOURCES	522,485	598,266	598,266	528,613
390000 TRANSFERS IN					
396000	OTHER/OFFICE OVERHEAD	-	1,171,038	1,171,038	1,186,762
	TRANSFERS IN	-	1,171,038	1,171,038	1,186,762
	TOTAL REVENUE	\$ 6,291,975	\$ 7,753,020	\$ 7,879,121	\$ 7,977,834

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LEGISLATIVE DEPARTMENT

The Legislative Department contains the operating accounts for the elected City Commission. The elected City Commission consists of five members that hold the City's legislative powers, including approval of the budget. The City Commission makes policy and the City Manager is responsible for carrying out that policy.

SUMMARY OF CHANGES FOR FY 25

Personnel: Funding is provided for a full-time City Clerk position in FY 2025.

Materials and Services: Funding is provided for professional services to support the City Commission.

Outside Agency Support: Funding is recommended for certain community projects as detailed below:

<u>Item</u>	<u>Amount</u>
Victim Services	\$ 10,000
Assessment of Community Garden	\$ 3,500
Warming Center Support	\$ 25,000
Housing Coordinator Support	\$ 25,000
Suicide Prevention	\$ 5,000
Transit Program Support	\$ 5,000
Spay/Neuter Clinic Support	\$ 5,000
Economic Development Agent	\$ 40,000

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
401 LEGISLATIVE					
410130 CITY COMMISSION					
110	SALARIES AND WAGES	\$ 27,600	\$ 50,100	\$ 50,100	\$ 76,369
120	OVERTIME	-	-	-	4,220
141	UNEMPLOYMENT INSURANCE	-	124	124	291
142	WORKERS' COMPENSATION	192	284	284	473
143	HEALTH INSURANCE	-	-	-	15,480
144	F.I.C.A.	1,711	3,106	3,106	4,997
145	P.E.R.S.	539	2,585	2,585	5,409
151	MEDICARE	400	726	726	1,169
200	SUPPLIES	27	500	500	500
331	LEGAL NOTICES	5,587	10,000	1,500	4,000
332	LEAGUE DUES	4,301	4,500	4,500	5,000
333	MEMBER/REGISTRATION FEES	3,066	5,500	1,000	5,500
337	CODE BOOK UPDATES	5,495	5,200	5,200	5,800
347	CELLULAR PHONE	2,143	2,160	2,160	2,500
350	PROFESSIONAL SERVICES	2,128	40,000	20,000	20,000
368	R&M-COMPUTER/OFFICE MACH	5,637	8,603	8,603	7,972
370	TRAVEL/LODGING/MEALS	-	500	500	500
510	LIABILITY INSURANCE	1,669	1,700	1,700	2,750
824	OUTSIDE ENTITY SUPPORT	55,312	193,150	193,150	118,500
	CITY COMMISSION	115,807	328,738	295,738	281,430
	LEGISLATIVE TOTAL	\$ 115,807	\$ 328,738	\$ 295,738	\$ 281,430



SELECTED BUDGET DETAILS

350 Professional Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 2,128	\$ 40,000	\$ 20,000
Executive Evaluation	\$ 4,500			
Commission Support	\$ 15,500			

370 Travel, Lodging, Meals		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ -	\$ 500	\$ 500
Meetings	\$ 500			



CAPITAL PROJECTS

Capital Projects	FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total	\$ -	\$ -	\$ -
N/A	\$ -		



STAFFING SUMMARY

STAFFING SUMMARY

Position	FY 23 Budget	FY 24 Budget	FY 25 Recommended
Commissioners	5	5	5
Clerk	0	0.5	1
TOTAL FTE	0	0.5	1

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JUDICIAL DEPARTMENT

The Judicial Department is responsible for the operation of the City of Livingston's Municipal Court. The elected City Judge manages the Court's function with the assistance of the Court Clerk. The Judicial Department is responsible for managing all judicial processes required by the Livingston Municipal Code.

SUMMARY OF CHANGES FOR FY 25

Personnel: No additional personnel are recommended for FY 2025.

Materials and Services: Minor adjustments to certain operating accounts are recommended for FY 2025 as presented.

Capital: No capital projects are recommended for FY 2025.

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
402 JUDICIAL					
410360 CITY JUDGE					
110 SALARIES AND WAGES		\$ 95,720	\$ 104,014	\$ 104,014	\$ 109,455
141 UNEMPLOYMENT INSURANCE		190	262	262	276
142 WORKERS' COMPENSATION		497	1,428	1,428	1,459
143 HEALTH INSURANCE		22,935	28,800	28,800	30,960
144 F.I.C.A.		6,005	6,449	6,449	6,786
145 P.E.R.S.		8,590	9,434	9,434	10,037
151 MEDICARE		1,404	1,508	1,508	1,587
200 SUPPLIES		2,937	1,700	1,700	3,000
334 SUBSCRIPTIONS/DUES		35	500	600	600
343 UTILITIES-PHONES		970	924	924	924
350 PROFESSIONAL SERVICES		2,370	2,500	4,000	4,000
368 R&M-COMPUTER/OFFICE MACH		2,112	3,000	3,000	3,000
370 TRAVEL/LODGING/MEALS		1,706	2,000	2,000	2,000
380 TRAINING SERVICES		850	2,000	2,000	2,000
390 JURY FEES		2,043	3,000	3,000	3,000
510 LIABILITY INSURANCE		5,661	5,700	5,886	5,540
940 CAPITAL OUTLAY		5,230	-	-	-
CITY JUDGE		159,254	173,219	175,005	184,624
JUDICIAL TOTAL		\$ 159,254	\$ 173,219	\$ 175,005	\$ 184,624



SELECTED BUDGET DETAILS

350 Professional Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 23,700	\$ 2,500	\$ 4,000
Court Support	\$ 4,000			

370 Travel, Lodging, Meals		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 1,706	\$ 2,000	\$ 2,000
Employee Education				



CAPITAL PROJECTS

Capital Projects	FY 23 Actual		FY 24 Budget		FY 25 Recommended	
Total	\$	-	\$	-	\$	-
N/A	\$	-				



STAFFING SUMMARY

Position	FY 23 Budget	FY 24 Budget	FY 25 Recommended
City Court Judge	1	1	1
City Court Clerk	1	1	1
TOTAL FTE	2	2	2

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CITY MANAGER’S OFFICE

The City Manager serves as the City’s Chief Executive Officer responsible for the general management of the City and all affairs delegated by State Statute, the City Commission, and Livingston Municipal Code. The City Manager supervises the departments, offices, and boards of city government ensuring that the goals and objectives of the elected City Commission are accomplished within established policies. The City Manager, in partnership with the Finance Director, is also responsible for the development of the City's annual budget and capital improvement program, and administers both following their adoption by the City Commission.

SUMMARY OF CHANGES FOR FY 25

Personnel: No changes to personnel are recommend for FY 2025.

Materials and Services: Minor adjustments to certain operating accounts are recommended for FY 2025 as presented.

Capital: No capital projects are recommended for FY 2025.

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
403 ADMINISTRATION					
410400 CITY MANAGER					
110	SALARIES AND WAGES	174,942	210,800	210,800	214,363
120	OVERTIME	2,093	2,500	2,500	2,500
130	VEHICLE ALLOWANCE	3,200	3,600	3,600	3,600
141	UNEMPLOYMENT INSURANCE	793	1,193	1,193	1,213
142	WORKERS' COMPENSATION	1,237	1,231	1,231	1,293
143	HEALTH INSURANCE	18,683	28,800	28,800	30,960
144	F.I.C.A.	9,031	13,448	13,448	13,669
145	P.E.R.S.	19,784	19,673	19,673	20,216
151	MEDICARE	3,604	3,145	3,145	3,197
190	MOVING EXPENSE	13,177	-	-	-
193	LIFE INS PREMIUM	331	350	331	331
312	PUBLIC RELATIONS	17,828	20,000	20,000	20,000
333	MEMBER/REGISTRATION FEES	2,213	1,500	1,750	1,500
334	SUBSCRIPTIONS/DUES	816	5,000	1,500	2,000
350	PROFESSIONAL SERVICES	40,277	15,000	7,500	15,000
368	R&M-COMPUTER/OFFICE MACH	3,382	3,450	3,450	2,681
370	TRAVEL/LODGING/MEALS	11,293	2,000	2,500	2,500
380	TRAINING SERVICES	-	1,000	250	500
510	LIABILITY INSURANCE	13,915	9,100	9,461	10,850
	CITY MANAGER	336,598	341,790	331,132	346,373
440160 ENVIRONMENTAL HEALTH					
200	SUPPLIES	1,051	2,500	-	-
	ENVIRONMENTAL HEALTH	1,051	2,500	-	-
ADMINISTRATION TOTAL		337,649	344,290	331,132	346,373



SELECTED BUDGET DETAILS

312 Public Relations		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 17,282	\$ 20,000	\$ 20,000
Outreach Services	\$ 7,500			
Communications	\$ 7,500			
Employee Engagement	\$ 5,000			
350 Professional Service		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 40,277	\$ 15,000	\$ 15,000
Strategic Planning	\$ 5,000			
Project Support	\$ 10,000			
370 Travel, Lodging, Meals		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 11,293	\$ 2,000	\$ 2,500
GOSCMA	\$ 1,000			
ICMA	\$ 1,500			



CAPITAL PROJECTS

Capital Projects	FY 23 Actual		FY 24 Budget		FY 25 Recommended	
Total	\$	-	\$	-	\$	-
N/A	\$	-				



STAFFING SUMMARY

Position	FY 23 Budget	FY 24 Budget	FY 25 Recommended
City Manager	1	1	1
Policy Analyst	0	1	1
Administrative Assistant	1	0	0
TOTAL FTE	2	2	2

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FINANCE DEPARTMENT

The Finance Department supports the operations of the City through its performance of several functions including: accounts payable, accounts receivable, budgeting, grants management, payroll and reporting.

SUMMARY OF CHANGES FOR FY 25

Personnel: No additional personnel are recommended for FY 2025.

Materials and Services: Minor adjustments to certain operating accounts are recommended for FY 2025 as presented.

Capital: No capital projects are recommended for FY 2025.

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
404 FINANCE					
	410530 AUDITING				
335	INDEPENDENT AUDITS	27,785	30,200	30,160	37,600
	AUDITING	27,785	30,200	30,160	37,600
	410540 FINANCE OFFICER				
110	SALARIES AND WAGES	89,746	95,422	95,422	109,200
141	UNEMPLOYMENT INSURANCE	396	525	525	601
142	WORKERS' COMPENSATION	631	542	542	640
143	HEALTH INSURANCE	11,468	14,400	14,400	15,480
144	F.I.C.A.	5,584	5,916	5,916	6,770
145	P.E.R.S.	8,054	8,655	8,655	10,014
151	MEDICARE	1,306	1,384	1,384	1,583
333	MEMBER/REGISTRATION FEES	355	650	650	650
370	TRAVEL/LODGING/MEALS	3,327	3,000	1,000	3,500
380	TRAINING SERVICES	2,629	2,500	1,500	2,895
	FINANCE OFFICER	123,494	132,994	129,994	151,333
	410550 ACCOUNTING				
110	SALARIES AND WAGES	59,474	64,232	64,232	67,770
120	OVERTIME	687	1,000	1,000	1,000
141	UNEMPLOYMENT INSURANCE	266	359	359	378
142	WORKERS' COMPENSATION	176	147	147	153
143	HEALTH INSURANCE	11,467	14,400	14,400	15,480
144	F.I.C.A.	3,730	4,044	4,044	4,264
145	P.E.R.S.	5,399	5,917	5,917	6,306
151	MEDICARE	872	946	946	997
333	MEMBER/REGISTRATION FEES	200	200	200	200
368	R&M-COMPUTER/OFFICE MACH	2,255	3,450	3,450	3,281
370	TRAVEL/LODGING/MEALS	2,224	2,500	2,500	2,500
380	TRAINING SERVICES	1,954	1,000	1,000	1,500
510	LIABILITY INSURANCE	7,859	8,900	9,173	8,525
630	PAYING AGENT FEES/SER CHG	14,317	17,000	17,000	17,000
810	LOSSES	(121)	100	-	100
	ACCOUNTING	110,759	124,195	124,368	129,454
	FINANCE TOTAL	262,039	287,389	284,522	318,387



SELECTED BUDGET DETAILS

335 INDEPENDENT AUDITS		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 27,785	\$ 30,200	\$ 37,600
Audit	\$ 30,600			
Actuarial Valuation	\$ 4,000			
GFOA Award Program	\$ 500			
Local Govt. Services Fee	\$ 2,500			
370 Travel, Lodging, Meals		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 5,551	\$ 5,500	\$ 6,000
AICPA Government Update	\$ 2,000			
GFOA Annual Conference	\$ 3,000			
Caselle Conference	\$ 750			
MT League Clerks Conference	\$ 250			
380 Training Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 4,583	\$ 3,500	\$ 4,395
AICPA Government Update	\$ 1,895			
GFOA Annual Conference	\$ 1,000			
Continuing Education	\$ 555			
Caselle Conference	\$ 495			
MT League Clerks Conference	\$ 450			



CAPITAL PROJECTS

Capital Projects	FY 23 Actual		FY 24 Budget		FY 25 Recommended	
Total	\$	-	\$	-	\$	-
N/A	\$	-				



STAFFING SUMMARY

Position	FY 23 Budget	FY 24 Budget	FY 25 Recommended
Finance Director	1	1	1
Assistant Finance Officer	1	1	1
TOTAL FTE	2	2	2

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PLANNING DEPARTMENT

The City of Livingston Planning Department is responsible for processing planning and building related applications. The Department also supports the operation of Livingston's Historic Preservation Commission, Planning Board and Zoning Commission. In addition, the Department manages all long-range community planning efforts of the City including the Growth Policy and Downtown Master Plan and their related map and text amendments to the Livingston Municipal Code.

SUMMARY OF CHANGES FOR FY 25

Personnel: No additional personnel are recommended for FY 2025

Materials and Services: A review of the zoning provisions of the Livingston Municipal code are funded in FY 2025. This amount has been carried forward from FY 2024. Also included is \$40,000 for a planning consultant to assist with larger projects that City staff does not have the capacity for.

Capital: No capital projects are recommended for FY 2025.

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
406 PLANNING					
411030 PLANNER					
110	SALARIES AND WAGES	60,000	113,164	103,912	108,808
141	UNEMPLOYMENT INSURANCE	263	622	261	598
142	WORKERS' COMPENSATION	420	642	592	638
143	HEALTH INSURANCE	7,776	14,400	14,400	15,480
144	F.I.C.A.	3,720	7,016	10,406	6,746
145	P.E.R.S.	5,386	10,264	8,435	9,978
151	MEDICARE	870	1,641	1,513	1,578
190	MOVING EXPENSE	5,000	-	-	-
200	SUPPLIES	-	1,500	500	-
220	OPERATING SUPPLIES	-	250	250	-
320	PRINTING/DUPLICATING	-	500	100	-
331	LEGAL NOTICES	-	750	-	-
333	MEMBER/REGISTRATION FEES	635	550	550	635
341	UTILITIES-GAS/ELECTRIC	(834)	-	-	-
347	CELLULAR PHONE	246	250	1,036	1,536
349	HISTORIC PRESERVATION COM	-	18,000	18,000	6,000
350	PROFESSIONAL SERVICES	-	-	-	40,000
351	LEGAL SERVICES/PROF SERV	40	175,000	87,000	125,000
368	R&M-COMPUTER/OFFICE MACH	1,127	1,725	1,725	2,681
370	TRAVEL/LODGING/MEALS	734	3,530	1,500	2,265
380	TRAINING SERVICES	1,381	1,350	1,000	950
394	INTERFUND GOVERNMENTAL SU	54,966	53,600	57,000	35,000
510	LIABILITY INSURANCE	3,018	3,350	3,465	5,500
513	INS ON VEHICLES & EQUIP	140	155	153	-
PLANNER		144,889	408,259	311,798	363,393
PLANNING TOTAL		144,889	408,259	311,798	363,393



SELECTED BUDGET DETAILS

350 Professional Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ -	\$ -	\$ 40,000
Planning Consultant	\$ 40,000			
351 Legal/Professional Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 40	\$ 175,000	\$ 125,000
Zoning Code Update				
370 Travel, Lodging, Meals		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 735	\$ 3,530	\$ 2,265
MAP Conference	\$ 625			
MT SHPO Conference	\$ 640			
Mountain & Resort Town Summit	\$ 1,000			
380 Training Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 1,381	\$ 1,350	\$ 950
MAP Conference	\$ 250			
MT SHPO Conference	\$ 250			
Mountain & Resort Town Summit	\$ 300			
Downtown Main St. Conference	\$ 150			



CAPITAL PROJECTS

Capital Projects	FY 23 Actual		FY 24 Budget		FY 25 Recommended	
Total	\$	-	\$	-	\$	-
N/A	\$	-				



STAFFING SUMMARY

Position	FY 23 Budget	FY 24 Budget	FY 25 Recommended
Planning Director	1	1	1
Intern	0	0.5	0.25
TOTAL FTE	1	1.5	1.25

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CITY ATTORNEY'S OFFICE

The City Attorney handles both criminal and civil responsibilities for the City. The City Attorney prosecutes misdemeanor criminal actions which occur in the City of Livingston and over which the City Court has jurisdiction. In addition, the City Attorney represents the City in civil proceedings brought by the City or brought against the City, drafts contracts, ordinances and resolutions for the City Commission, and is the chief legal advisor for the City, its officers, and employees.

SUMMARY OF CHANGES FOR FY 25

Personnel: No additional personnel are recommended for FY 2025.

Materials and Services: An increase to professional services reflects the expected cost of contracting attorney services for the City. The City has contracted services with two attorneys, one to serve in defense cases, and a second to provide civil services.

Capital: No capital projects are recommended for FY 2025.

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
407 LEGAL SERVICES					
411100 CITY ATTORNEY					
110 SALARIES AND WAGES		136,839	144,684	97,298	53,999
141 UNEMPLOYMENT INSURANCE		604	796	245	297
142 WORKERS' COMPENSATION		962	821	551	317
143 HEALTH INSURANCE		22,935	28,800	27,723	15,480
144 F.I.C.A.		8,484	8,970	5,947	3,348
145 P.E.R.S.		12,126	13,123	8,826	4,952
151 MEDICARE		1,984	2,098	1,389	783
200 SUPPLIES		293	1,000	200	200
212 COMPUTER SUPPLIES		-	500	100	200
333 MEMBER/REGISTRATION FEES		400	1,000	-	-
334 SUBSCRIPTIONS/DUES		4,686	4,500	4,102	4,800
350 PROFESSIONAL SERVICES		53,479	10,000	108,000	96,000
368 R&M-COMPUTER/OFFICE MACH		2,255	3,450	3,450	2,681
370 TRAVEL/LODGING/MEALS		1,353	1,500	-	-
380 TRAINING SERVICES		590	1,200	325	1,000
510 LIABILITY INSURANCE		7,260	8,100	8,410	5,400
CITY ATTORNEY		254,248	230,542	266,566	189,457
LEGAL SERVICES TOTAL		254,248	230,542	266,566	189,457



SELECTED BUDGET DETAILS

350 Professional Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 53,479	\$ 10,000	\$ 96,000
Contracted Legal Services	\$ 96,000			



CAPITAL PROJECTS

Capital Projects	FY 23 Actual		FY 24 Budget		FY 25 Recommended	
Total	\$	-	\$	-	\$	-
N/A	\$	-				



STAFFING SUMMARY

Position	FY 23 Budget	FY 24 Budget	FY 25 Recommended
City Attorney	1	1	0
Paralegal	1	1	1
TOTAL FTE	2	2	1

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RECREATION DEPARTMENT

The Recreation Department supports various activities in the community for all ages. They are also the first point of contact for special events helping to facilitate the needs of event organizers across all City departments. The Department will continue to function from its current location in the Civic Center until the completion of the Wellness Center.

SUMMARY OF CHANGES FOR FY 25

Personnel: No additional personnel are recommended for FY 2025.

Materials and Services: Minor adjustments to certain operating accounts are recommended for FY 2025 as presented.

Capital: Capital expenditures for the Recreation Department are outlined in the following pages.

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
409 RECREATION					
	460442 CIVIC CENTER ADMIN				
231	REP & MAINT SUPPLIES	34,085	32,000	32,000	36,000
341	UTILITIES-GAS/ELECTRIC	17,679	14,500	14,500	16,000
361	REP & MAINT-GENERAL	8,673	8,770	8,770	9,600
512	INSURANCE ON BUILDINGS	3,057	3,620	3,620	5,030
924	BUILDING IMPROV	-	-	-	11,000
	CIVIC CENTER ADMIN	63,494	58,890	58,890	77,630
	460445 SWIMMING POOL AND SPLASH PARK				
110	SALARIES AND WAGES	61,151	57,572	57,572	58,043
120	OVERTIME	7,349	750	750	750
141	UNEMPLOYMENT INSURANCE	277	321	321	323
142	WORKERS' COMPENSATION	917	742	742	785
143	HEALTH INSURANCE	12	3,600	3,600	3,870
144	F.I.C.A.	4,242	3,616	3,616	3,645
145	P.E.R.S.	2,420	953	1,700	1,006
151	MEDICARE	992	846	846	852
220	OPERATING SUPPLIES	1,147	3,500	3,500	3,500
226	RECREATION SUPPLIES	63	-	-	-
316	INSTUCTOR/OFFICIAL FEES	-	1,250	1,250	1,250
346	INTERNET SERVICE	2,619	2,635	2,635	2,745
380	TRAINING SERVICES	1,343	3,000	3,000	3,000
512	INSURANCE ON BUILDINGS	933	1,104	1,437	1,675
	SWIMMING POOL AND SPLASH PARK	83,463	79,889	80,969	81,444
	460449 RECREATION PROGRAMS				
110	SALARIES AND WAGES	128,140	160,771	160,771	190,421
120	OVERTIME	5,765	4,000	4,000	5,500
141	UNEMPLOYMENT INSURANCE	593	906	906	1,078
142	WORKERS' COMPENSATION	1,418	1,541	1,541	1,905
143	HEALTH INSURANCE	22,055	39,600	39,600	46,440
144	F.I.C.A.	8,302	10,216	10,216	12,147
145	P.E.R.S.	11,814	14,174	14,174	17,187
151	MEDICARE	1,942	2,389	2,389	2,841
220	OPERATING SUPPLIES	3,349	7,500	7,500	8,000
226	RECREATION SUPPLIES	30,712	22,500	22,500	25,000
236	FUEL/OIL/DIESEL	199	300	300	300
316	INSTUCTOR/OFFICIAL FEES	18,720	18,000	18,000	25,000
320	PRINTING/DUPLICATING	579	1,000	1,000	1,000
333	MEMBER/REGISTRATION FEES	283	750	750	850
336	ADVERTISING	3,483	1,500	1,500	1,500
346	INTERNET SERVICE	9,114	9,200	9,324	9,336
347	CELLULAR PHONE	747	750	750	780
357	SOFTWARE SERVICES	8,129	5,000	5,000	5,000
368	R&M-COMPUTER/OFFICE MACH	5,197	7,000	7,000	7,621
370	TRAVEL/LODGING/MEALS	251	4,500	4,500	4,500
380	TRAINING SERVICES	1,090	1,000	1,000	1,000
510	LIABILITY INSURANCE	15,464	19,250	12,299	11,750
513	INS ON VEHICLES & EQUIP	35	40	38	75
	RECREATION PROGRAMS	277,380	331,887	325,058	379,231
	RECREATION TOTAL	424,338	470,666	464,917	538,305



SELECTED BUDGET DETAILS

316 Instructor/Official Fees		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 18,720	\$ 19,250	\$ 26,250
Adult Softball Coordinator	\$ 1,500			
Basketball Camp Contractor:				
GROW Training	\$ 6,000			
Soccer Camp Contractor:				
BLFS	\$ 12,000			
Youth Sports Officials	\$ 3,500			
Additional Programming				
Contracts	\$ 3,250			

370 Travel, Lodging, Meals		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 251	\$ 4,500	\$ 4,500
NRPA Conference	\$ 3,400			
MTRPA Conference	\$ 725			
Additional Conference Opportunities	\$ 375			

380 Training Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 2,433	\$ 4,000	\$ 4,000
Youth Sport Coach Training (NAYS)	\$ 2,500			
Sports Coordinator Training	\$ 400			
Recreation Coordinator Training	\$ 400			
Recreation Director Training	\$ 400			
Sports League Official Training	\$ 300			



CAPITAL PROJECTS

Capital Projects		FY 23 Actual		FY 24 Budget		FY 25 Recommended	
Total		\$	-	\$	-	\$	11,000
Tip and Roll Bleachers	\$	11,000					



STAFFING SUMMARY

Position	FY 23 Budget	FY 24 Budget	FY 25 Recommended
Recreation Manager	0	1	1
Sports Program Coordinator	0	1	1
Community Recreation Coordinator	0	1	1
Recreation Seasonals	0	12	12
TOTAL FTE	0	15	15

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LIVINGSTON POLICE DEPARTMENT

The Livingston Police Department Livingston enforces the laws of the City and State to assist the citizens of Livingston in protecting their lives and property. The Department provides both general policing as well as service to the schools through its School Resource Officer program. In addition, the Department provides dispatch services to public safety agencies of the City and County through the emergency communications center.

SUMMARY OF CHANGES FOR FY 2025

- Personnel:** An administrative assistant is recommended in FY 2025 to assist both law enforcement and Livingston Fire and Rescue with daily office tasks; this position will be shared and partially funded by the Ambulance Fund.
- Materials and Services:** Minor adjustments to certain operating accounts are recommended for FY 2025 as presented.
- Capital:** Several equipment acquisitions are recommended for FY 2025. A detailed list is provided in the following pages.

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
431 LAW ENFORCEMENT					
420100 OPERATING ACCOUNT					
153 TOOL ALLOWANCE		101	-	1,676	1,500
220 OPERATING SUPPLIES		4,006	5,000	5,000	8,000
227 CAPITAL OUTLAY LESS THAN		16,658	7,000	7,000	8,400
228 FIREARM SUPPLIES		2,946	6,000	6,000	6,000
231 REP & MAINT SUPPLIES		7,788	7,000	7,000	10,000
236 FUEL/OIL/DIESEL		28,413	29,000	29,000	30,000
310 COMM/TRANS(POSTAGE)		459	650	650	650
311 COMPUTER LEASE		21,351	21,400	21,400	22,000
320 PRINTING/DUPLICATING		70	1,000	1,000	1,000
324 SEXUAL OFFENDER PUBLIC NO		-	500	500	500
334 SUBSCRIPTIONS/DUES		602	500	500	3,000
347 CELLULAR PHONE		6,664	8,000	8,000	6,420
350 PROFESSIONAL SERVICES		31,296	35,000	35,000	28,000
360 REP & MAINT SERVICES		15,039	8,000	8,000	10,000
368 R&M-COMPUTER/OFFICE MACH		47,775	61,531	61,531	57,100
370 TRAVEL/LODGING/MEALS		5,691	8,000	8,000	10,000
380 TRAINING SERVICES		7,803	9,500	17,000	10,000
510 LIABILITY INSURANCE		64,963	57,000	60,848	55,200
512 INSURANCE ON BUILDINGS		18	40	39	45
513 INS ON VEHICLES & EQUIP		(2,021)	2,500	2,466	3,300
824 OUTSIDE ENTITY SUPPORT		12,500	12,500	6,250	12,500
940 CAPITAL OUTLAY		20,022	7,000	7,000	15,500
976 VEHICLES		34,149	130,000	141,930	150,000
OPERATING ACCOUNT		326,295	417,121	435,790	449,115
420101 POLICE OFFICERS					
110 SALARIES AND WAGES		863,998	1,117,250	1,117,250	1,123,310
120 OVERTIME		81,072	80,000	80,000	80,000
141 UNEMPLOYMENT INSURANCE		4,270	6,673	6,673	6,706
142 WORKERS' COMPENSATION		31,474	33,084	33,084	34,218
143 HEALTH INSURANCE		149,256	230,400	230,400	255,420
144 F.I.C.A.		-	-	-	1,302
145 P.E.R.S.		-	-	-	1,926
146 POLICE PENSION		120,029	161,298	161,298	159,145
148 CLOTHING ALLOWANCE		13,208	16,000	16,000	16,000
151 MEDICARE		13,742	17,592	17,592	17,680
191 STATE PENSION EXPENSE		244,639	356,332	356,332	351,944
347 CELLULAR PHONE		7,925	9,600	9,600	10,200
POLICE OFFICERS		1,529,612	2,028,229	2,028,229	2,057,851
LAW ENFORCEMENT TOTAL		1,855,908	2,445,350	2,464,019	2,506,966



SELECTED BUDGET DETAILS

350 Professional Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 31,296	\$ 35,000	\$ 28,000
Cleaning Services	\$ 10,500			
New Hire Evaluations	\$ 7,500			
Towing and DUI Eval	\$ 10,000			
368 R&M Computer, Office Machinery		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 47,775	\$ 61,531	\$ 57,100
SmartCop	\$ 26,000			
Secure Warrant	\$ 3,500			
Faro	\$ 2,600			
Park County IT	\$ 25,000			
370 Travel, Lodging, Meals		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 5,691	\$ 8,000	\$ 10,000
Training Travel	\$ 10,000			



CAPITAL PROJECTS

Capital Projects		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 54,171	\$ 137,000	\$ 171,300
TASER Replacement	\$ 25,800			
Handgun Replacement	\$ 9,000			
Radio Replacement	\$ 6,500			
K-9 Vehicle	\$ 75,000			
Patrol Vehicle	\$ 55,000			



STAFFING SUMMARY

Position	FY 23 Budget	FY 24 Budget	FY 25 Recommended
Police Chief	1	1	1
Assistant Police Chief	1	1	1
Sergeants	3	3	3
Detective	1	1	1
School Resource Officer	1	1	1
Police Officer	9	9	9
Administrative Assistant	0	0	0.5
Code Enforcement	1	0	0
Animal Control	1	0	0
TOTAL FTE	18	16	16.5

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LIVINGSTON FIRE & RESCUE DEPARTMENT

The Livingston Fire and Rescue Department Livingston Fire & Rescue has a combination department consisting of 16 full-time paid personnel and 27 part-time reserves providing both fire suppression and emergency medical services. The Department is the primary provider of fire suppression in the City of Livingston and additionally provides ambulance service to all residents and visitors of central Park County.

SUMMARY OF CHANGES FOR FY 25

- Personnel:** An administrative assistant is recommended in FY 2025 to assist both law enforcement and Livingston Fire and Rescue with daily office tasks; this position will be shared and partially funded by the Ambulance Fund.
- Materials and Services:** Minor adjustments to certain operating accounts are recommended for FY 2025 as presented.
- Capital:** Certain small equipment purchases are recommended for FY 2025.

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
441 FIRE					
	420400 OPERATING ACCOUNT				
210	OFFICE SUPPLIES	1,757	2,300	1,200	2,300
220	OPERATING SUPPLIES	28,836	28,000	28,000	28,000
230	REP & MAINT SUPPLIES	3,178	2,500	2,500	2,500
232	REP & MAINT-VEHICLES	11,102	15,000	15,000	15,000
236	FUEL/OIL/DIESEL	10,134	10,000	8,500	10,000
310	COMM/TRANS(POSTAGE)	58	300	100	100
312	PUBLIC RELATIONS	26	500	500	1,000
313	FIRE PREVENTION	9	500	500	500
320	PRINTING/DUPLICATING	50	250	250	250
334	SUBSCRIPTIONS/DUES	1,915	1,000	500	1,000
341	UTILITIES-GAS/ELECTRIC	1,558	1,200	1,200	1,200
347	CELLULAR PHONE	709	500	750	800
350	PROFESSIONAL SERVICES	19,458	15,000	15,000	15,000
357	SOFTWARE SERVICES	2,579	5,704	5,704	7,000
360	REP & MAINT SERVICES	6,637	8,000	6,875	8,000
365	BUILDING REPAIR	954	2,000	2,000	2,000
368	R&M-COMPUTER/OFFICE MACH	11,315	16,100	16,100	22,250
370	TRAVEL/LODGING/MEALS	3,184	4,000	2,500	4,000
380	TRAINING SERVICES	11,812	10,500	15,000	15,000
381	CODE BOOKS	-	1,000	1,000	1,000
395	PHYSICALS	504	5,500	4,255	5,500
510	LIABILITY INSURANCE	53,588	45,000	48,265	46,050
513	INS ON VEHICLES & EQUIP	8,122	8,750	8,709	8,050
940	CAPITAL OUTLAY	-	6,500	6,500	21,778
981	TOOLS/EQUIPMENT/SAFETY	63,196	46,000	46,000	48,000
	OPERATING ACCOUNT	240,682	236,104	236,908	266,278
	420401 FIREFIGHTERS				
110	SALARIES AND WAGES	486,080	505,070	521,261	544,075
113	EMERGENCY CALL-BACK	7,933	12,200	6,700	12,200
114	NON-EMERGENCY CALL BACK	43,614	55,000	63,500	55,000
115	HOLIDAY CALL-BACK	3,215	5,750	3,600	5,750
120	OVERTIME	11,666	13,500	19,400	13,500
141	UNEMPLOYMENT INSURANCE	2,757	3,255	1,800	3,468
142	WORKERS' COMPENSATION	34,853	34,293	33,100	40,481
143	HEALTH INSURANCE	95,188	122,700	122,700	134,670
144	F.I.C.A.	-	-	-	651
145	P.E.R.S.	-	-	-	963
147	FIRE PENSION	83,374	102,605	102,605	107,819
148	CLOTHING ALLOWANCE	-	300	-	-
151	MEDICARE	7,471	7,918	7,918	8,439
191	STATE PENSION EXPENSE	189,955	184,844	184,844	202,190
347	CELLULAR PHONE	750	900	900	900
	FIREFIGHTERS	966,856	1,048,335	1,068,328	1,130,106
	420402 RESERVE AMB/FIREFIGHTERS				
110	SALARIES AND WAGES	61,915	49,350	78,558	49,775
114	NON-EMERGENCY CALL BACK	2,906	1,000	1,217	1,250
120	OVERTIME	5,231	-	8,650	-
141	UNEMPLOYMENT INSURANCE	303	281	220	281
142	WORKERS' COMPENSATION	4,518	2,961	5,028	3,326
144	F.I.C.A.	3,370	3,168	3,452	3,164
147	FIRE PENSION	1,047	990	2,330	1,428
148	CLOTHING ALLOWANCE	1,181	1,200	2,440	2,000
151	MEDICARE	1,016	741	1,297	740
	RESERVE AMB/FIREFIGHTERS	81,484	59,691	103,192	61,964

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
441 FIRE					
	420410 RESERVES OPERATING				
220	OPERATING SUPPLIES	7,012	10,500	5,000	3,000
370	TRAVEL/LODGING/MEALS	204	750	-	1,000
380	TRAINING SERVICES	3,078	5,000	1,000	6,000
	RESERVES OPERATING	10,294	16,250	6,000	10,000
	FIRE TOTAL	1,299,315	1,360,380	1,414,428	1,468,348



SELECTED BUDGET DETAILS

350 Professional Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 19,458	\$ 15,000	\$ 15,000
Equipment Pump Test	\$ 2,500			
Latter Test	\$ 5,500			
Extinguisher Service	\$ 1,500			
SCBA Test & Maintenance	\$ 2,000			
SCBA & Extrication Tool Service	\$ 3,500			

380 Training Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 14,890	\$ 15,500	\$ 21,000
Tech Rescue Options	\$ 6,000			
Training Rehab	\$ 5,000			
FF1 & FF2 Courses	\$ 5,000			
Fools	\$ 5,000			



CAPITAL PROJECTS

Capital Projects		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 63,196	\$ 52,500	\$ 84,778
Mobile Data Terminals	\$ 3,000			
Drone	\$ 7,500			
SCBA Replacements	\$ 18,778			
Radios	\$ 7,500			
Turnout Gear	\$ 20,000			
Hose Replacement	\$ 8,000			
Water Rescue Dry Suits	\$ 20,000			



STAFFING SUMMARY

Position	FY 23 Budget	FY 24 Budget	FY 25 Recommended
Fire Chief	1	1	1
Battalion Chief	2	2	2
Shift Captains	3	3	3
Engineer 1	10	11	6
Firefighter II	1	0	3
Firefighter I	0	0	2
Administrative Assistant	0	0	0.25
Reserve Firefighters*	27	27	27
TOTAL FTE	17	17	17.25

* Reserves are not guaranteed hours and are therefore excluded from the FTE Total



BUILDING INSPECTION DIVISION

The Livingston Building Inspection Division reviews plans and performs inspections using the International Code Council's International Building Code (IBC) and International Residential Code (IRC). These codes are updated and re-adopted approximately every three years.

SUMMARY OF CHANGES FOR FY 25

Personnel:	No additional personnel are recommended for FY 2025. An expected pay-out of accrued benefits is included.
Materials and Services:	Minor adjustments to certain operating accounts are recommended for FY 2025 as presented.
Capital:	No capital projects are recommended for FY 2025.

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
443 BUILDING INSPECTOR					
420403 BUILDING INSPECTION					
110 SALARIES AND WAGES		151,526	158,305	161,426	227,419
120 OVERTIME		998	1,200	1,200	1,200
141 UNEMPLOYMENT INSURANCE		674	1,192	397	1,257
142 WORKERS' COMPENSATION		1,503	1,682	1,682	1,851
143 HEALTH INSURANCE		22,935	28,800	28,800	30,960
144 F.I.C.A.		9,510	13,437	13,437	14,174
145 P.E.R.S.		13,432	19,657	19,657	20,964
151 MEDICARE		2,224	3,801	3,801	3,315
200 SUPPLIES		275	500	200	250
232 REP & MAINT-VEHICLES		291	750	750	750
236 FUEL/OIL/DIESEL		1,578	1,000	1,000	1,500
347 CELLULAR PHONE		1,069	1,200	795	1,200
350 PROFESSIONAL SERVICES		2,900	3,000	-	-
368 R&M-COMPUTER/OFFICE MACH		1,127	3,450	3,450	2,681
380 TRAINING SERVICES		121	500	500	750
381 CODE BOOKS		1,538	500	500	1,750
510 LIABILITY INSURANCE		8,652	9,000	9,357	8,700
513 INS ON VEHICLES & EQUIP		-	-	-	200
590 BLDG CODES EDUC FUND ASSE		797	650	650	650
BUILDING INSPECTION		221,149	248,624	247,602	319,571
BUILDING INSPECTOR TOTAL		221,149	248,624	247,602	319,571



SELECTED BUDGET DETAILS

380 Training Services		FY 23		FY 24		FY 25
		Actual		Budget		Recommended
Total		\$	121	\$	500	\$ 750
State Certifications	\$	750				



CAPITAL PROJECTS

Capital Projects	FY 23 Actual		FY 24 Budget		FY 25 Recommended	
Total	\$	-	\$	-	\$	-
N/A	\$	-				



STAFFING SUMMARY

Position	FY 23 Budget	FY 24 Budget	FY 25 Recommended
Building Director	1	1	1
Building Inspector	1	1	1
TOTAL FTE	2	2	2

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ADMINISTRATIVE SERVICES DEPARTMENT

The Administrative Services Department serves as the Human Resource Office and is responsible for coordinating employee recruitment, learning, development and training. The Human Resource office is also responsible for resolution of employee relations concerns, plays a prominent role in Labor/Management relations and negotiations and serves in a consultative role to the City Manager and Department Heads for all employee related matters. The Department also provides oversight of the City's risk management services and is the designated Civil Rights Officer for the organization.

SUMMARY OF CHANGES FOR FY 25

Personnel: No changes to personnel are recommended for FY 2025

Materials and Services: Minor adjustments to certain operating accounts are recommended for FY 2025 as presented.

Capital: No capital projects are recommended for FY 2025.

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
454 ADMINISTRATIVE SERVICES					
410450 ADMINISTRATIVE SERVICES - HR					
110	SALARIES AND WAGES	91,731	95,414	141,620	108,691
141	UNEMPLOYMENT INSURANCE	405	525	355	598
142	WORKERS' COMPENSATION	645	542	725	637
143	HEALTH INSURANCE	11,468	14,400	14,718	15,480
144	F.I.C.A.	5,188	5,916	8,755	6,739
145	P.E.R.S.	8,078	8,654	11,610	9,967
151	MEDICARE	1,213	1,383	2,049	1,576
210	OFFICE SUPPLIES	-	-	-	1,040
255	SAFETY & RISK MANAGEMENT	-	-	38	-
315	RECRUITMENT ADVERTISING	24,190	18,000	5,000	9,805
333	MEMBER/REGISTRATION FEES	299	500	750	399
347	CELLULAR PHONE	-	-	450	600
350	PROFESSIONAL SERVICES	11,722	30,000	12,830	13,650
368	R&M-COMPUTER/OFFICE MACH	3,593	2,000	2,000	1,840
370	TRAVEL/LODGING/MEALS	277	2,500	500	2,025
380	TRAINING SERVICES	79	-	-	2,100
510	LIABILITY INSURANCE	-	-	6,987	7,575
ADMINISTRATIVE SERVICES - HR		158,887	179,834	208,387	182,722



SELECTED BUDGET DETAILS

350 Professional Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 11,722	\$ 30,000	\$ 13,650
Employment Legal Fees	\$ 10,000			
Annual Employee Survey	\$ 500			
Background Checks	\$ 1,512			
Motor Vehicle Checks	\$ 1,638			
370 Travel, Lodging, Meals		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 277	\$ 500	\$ 2,025
Conference Travel	\$ 2,025			
380 Training Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 79	\$ -	\$ 2,100
SHRM Conference	\$ 2,100			



CAPITAL PROJECTS

Capital Projects	FY 23 Actual		FY 24 Budget		FY 25 Recommended	
Total	\$	-	\$	-	\$	-
N/A	\$	-				



STAFFING SUMMARY

Position	FY 23 Budget	FY 24 Budget	FY 25 Recommended
Administrative Services	1	1	1
Recreation Manager	1	0	0
Sports Program Coordinator	1	0	0
Community Recreation Coordinator	1	0	0
Recreation Seasonals	12	0	0
TOTAL FTE	16	1	1

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CODE ENFORCEMENT DIVISION

In FY 2025, the City's Animal Control and Code Enforcement Officers are recommended for transfer from the Police Department to a new Code Enforcement Division. These two positions will be jointly responsible for enforcing the provisions of the Livingston Municipal Code related to non-criminal matters including dark skies, noise, parking and other quality of life matters.

SUMMARY OF CHANGES FOR FY 25

Personnel: No additional personnel are recommended for FY 2025. The division is composed of the Animal Control and Code Enforcement positions.

Materials and Services: Funding is provided to support both the Animal Control and Code Enforcement functions. Funding is specifically provided for the handling of re-united animals as well as the implementation of an electronic code enforcement software.

Capital: No capital projects are recommended for FY 2025.

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
454 ADMINISTRATIVE SERVICES					
420405 CODE ENFORCEMENT					
110	SALARIES AND WAGES	-	50,500	50,500	53,288
141	UNEMPLOYMENT INSURANCE	-	278	278	293
142	WORKERS' COMPENSATION	-	642	642	711
143	HEALTH INSURANCE	-	14,400	14,400	15,480
144	F.I.C.A.	-	3,131	3,131	3,304
145	P.E.R.S.	-	4,580	4,580	4,886
151	MEDICARE	-	732	732	773
220	OPERATING SUPPLIES	36	1,000	2,500	5,000
347	CELLULAR PHONE	-	-	-	2,320
350	PROFESSIONAL SERVICES	-	-	2,500	2,500
357	SOFTWARE SERVICES	-	10,000	5,000	12,000
368	R&M-COMPUTER/OFFICE MACH	-	-	-	1,340
510	LIABILITY INSURANCE	-	-	-	2,675
513	INS ON VEHICLES & EQUIP	-	-	-	160
	CODE ENFORCEMENT	36	85,263	84,263	104,730
440640 ANIMAL CONTROL SERVICES					
110	SALARIES AND WAGES	45,927	50,291	50,291	54,058
120	OVERTIME	123	1,000	1,000	-
141	UNEMPLOYMENT INSURANCE	208	288	288	303
142	WORKERS' COMPENSATION	652	665	665	735
143	HEALTH INSURANCE	11,468	14,400	14,400	15,480
144	F.I.C.A.	2,630	3,242	3,242	3,414
145	P.E.R.S.	4,222	4,743	4,743	5,049
148	CLOTHING ALLOWANCE	1,088	1,000	1,000	1,000
151	MEDICARE	615	758	758	798
220	OPERATING SUPPLIES	1,324	1,500	1,500	500
231	REP & MAINT SUPPLIES	-	1,000	1,000	-
232	REP & MAINT-VEHICLES	2,351	1,000	3,000	1,000
236	FUEL/OIL/DIESEL	4,978	3,500	2,500	3,500
347	CELLULAR PHONE	454	600	240	500
350	PROFESSIONAL SERVICES	13,955	40,000	40,000	42,000
357	SOFTWARE SERVICES	1,236	1,200	1,200	1,200
368	R&M-COMPUTER/OFFICE MACH	1,421	1,725	1,725	1,340
380	TRAINING SERVICES	-	400	400	500
510	LIABILITY INSURANCE	-	2,800	2,894	2,700
513	INS ON VEHICLES & EQUIP	133	150	146	90
	ANIMAL CONTROL SERVICES	92,784	130,262	130,992	134,167
	ADMINISTRATIVE SERVICES TOTAL	251,706	395,359	423,642	421,619



SELECTED BUDGET DETAILS

350 Professional Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 13,955	\$ 40,000	\$ 44,500
Code Enforcement	\$ 2,500			
Stafford Animal Shelter	\$ 40,000			
Animal Control	\$ 2,000			
357 Software Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 1,236	\$ 11,200	\$ 13,200
Code Enforcement Software	\$ 12,000			
Animal Licensing	\$ 1,200			



CAPITAL PROJECTS

Capital Projects	FY 23 Actual		FY 24 Budget		FY 25 Recommended	
Total	\$	-	\$	-	\$	-
N/A	\$	-				



STAFFING SUMMARY

Position	FY 23 Budget	FY 24 Budget	FY 25 Recommended
Animal Control	1	1	1
Code Enforcement	0	1	1
TOTAL FTE	1	2	2

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PARKS DIVISION

The Public Works Department's Parks Division is responsible for the maintenance and up-keep of all City parks, including the Cemetery. The Division is also responsible for the maintenance of certain City facilities and buildings. The Parks Division is managed by the Public Works Department and certain expenses of Department administration are included in the Division budget.

SUMMARY OF CHANGES FOR FY 25

Personnel: No additional personnel are recommended for FY 2025

Materials and Services: Minor adjustments to certain operating accounts are recommended FY 2025 as presented.

Capital: Certain capital projects are recommended for FY 2025 as detailed herein.

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
455 PARKS DEPARTMENT					
430100 PUBLIC WORKS ADMIN					
220	OPERATING SUPPLIES	972	1,600	1,000	1,600
224	JANITOR CONTRACT/SUPPLIES	192	-	-	-
357	SOFTWARE SERVICES	463	500	500	500
	PUBLIC WORKS ADMIN	1,627	2,100	1,500	2,100
430930 CEMETERY OPERATING					
231	REP & MAINT SUPPLIES	22	-	-	-
341	UTILITIES-GAS/ELECTRIC	2,630	3,300	2,000	3,000
357	SOFTWARE SERVICES	1,141	1,150	1,150	2,000
361	REP & MAINT-GENERAL	3,843	6,000	3,000	5,000
362	REP & MAINT-VEHICLES	829	1,500	1,500	2,000
393	WEED CONTROL	351	1,000	1,000	1,000
401	SPRINKLER MAINTENANCE	9	750	750	2,500
402	TREE MAINTENANCE	3,175	20,000	20,000	7,500
512	INSURANCE ON BUILDINGS	82	97	97	115
	CEMETERY OPERATING	12,082	33,797	29,497	23,115
430950 ROAMING OPERATING					
110	SALARIES AND WAGES	291,955	310,985	310,985	335,941
120	OVERTIME	8,163	13,000	13,000	13,000
141	UNEMPLOYMENT INSURANCE	1,340	1,808	1,808	1,946
142	WORKERS' COMPENSATION	4,523	4,181	4,181	4,723
143	HEALTH INSURANCE	44,962	57,600	57,600	61,920
144	F.I.C.A.	18,594	20,385	20,385	21,932
145	P.E.R.S.	23,529	22,275	22,275	24,809
148	CLOTHING ALLOWANCE	4,828	4,800	4,800	4,800
151	MEDICARE	4,349	4,767	4,767	5,129
346	INTERNET SERVICE	836	765	765	800
347	CELLULAR PHONE	2,088	2,060	2,060	2,100
361	REP & MAINT-GENERAL	43	-	-	-
368	R&M-COMPUTER/OFFICE MACH	4,509	6,900	6,900	5,361
370	TRAVEL/LODGING/MEALS	248	750	750	750
380	TRAINING SERVICES	54	1,250	1,250	1,250
510	LIABILITY INSURANCE	16,654	15,700	17,928	16,800
976	VEHICLES	15,000	-	-	-
	ROAMING OPERATING	441,675	467,226	469,454	501,261
460430 PARKS OPERATING					
231	REP & MAINT SUPPLIES	19,282	15,000	15,000	17,000
236	FUEL/OIL/DIESEL	14,110	14,000	14,000	15,000
255	SAFETY & RISK MANAGEMENT	893	750	750	750
333	MEMBER/REGISTRATION FEES	210	500	500	500
341	UTILITIES-GAS/ELECTRIC	16,064	16,000	16,000	17,000
350	PROFESSIONAL SERVICES	14,692	2,500	4,000	3,000
361	REP & MAINT-GENERAL	10,704	18,000	12,000	19,000
362	REP & MAINT-VEHICLES	2,609	4,000	4,000	4,000
393	WEED CONTROL	135	2,000	2,000	2,000
401	SPRINKLER MAINTENANCE	2,335	5,000	5,000	5,000
402	TREE MAINTENANCE	9,849	20,000	20,000	10,000
512	INSURANCE ON BUILDINGS	2,958	3,460	3,127	3,650
513	INS ON VEHICLES & EQUIP	1,374	1,700	1,651	2,000
940	CAPITAL OUTLAY	48,929	48,500	48,500	73,250
	PARKS OPERATING	144,145	151,410	146,528	172,150

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
455 PARKS DEPARTMENT					
460445 SWIMMING POOL AND SPLASH PARK					
222	CHEMICALS	23,366	23,000	33,000	25,000
231	REP & MAINT SUPPLIES	20	-	-	-
341	UTILITIES-GAS/ELECTRIC	15,768	25,000	25,000	20,000
361	REP & MAINT-GENERAL	14,062	10,000	10,000	10,000
540	STATE FEE ASSESSMENTS	311	1,800	1,800	1,000
940	CAPITAL OUTLAY	62,634	-	-	-
	SWIMMING POOL AND SPLASH PARK	116,161	59,800	69,800	56,000
	PARKS DEPARTMENT TOTAL	715,690	714,333	716,779	754,626



SELECTED BUDGET DETAILS

350 Professional Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 14,692	\$ 2,500	\$ 3,000

On-call Services \$ 3,000

402 Tree Maintenance		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 13,024	\$ 40,000	\$ 17,500

Cemetery

Tree Trimming \$ 4,000

Removal \$ 6,000

Parks

Tree Trimming \$ 2,500

Removal \$ 5,000



CAPITAL PROJECTS

Capital Projects		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 126,563	\$ 48,500	\$ 73,250
Flail Mower	\$ 10,000			
Stump Grinder	\$ 10,500			
Sander	\$ 3,750			
AquaDam	\$ 5,000			
Trees	\$ 44,000			
Parks projects funded elsewhere				
Playground Equipment	\$ 20,000			
Parks Vehicle - 1 ton pickup	\$ 65,000			
Equipment Shop	\$ 90,000			



STAFFING SUMMARY

Position	FY 23 Budget	FY 24 Budget	FY 25 Recommended
Superintendent	1	1	1
Lead	1	1	1
Maintenance II	2	2	2
Parks Seasonals	4	5	5
TOTAL FTE	8	9	9



NON-DEPARTMENTAL

The City of Livingston's incurs several expenses that are used Government-wide or do not fall within specific departments. These General Fund departments do not include personnel costs but are used to support all departments. Included among these are the following:

- Elections: The City pays for the cost of County-wide general elections in odd numbered years, while the County is responsible for the cost in even numbered years.
- Facilities Admin: This department is used to pay the costs of maintaining general governmental properties of the City such as City Hall, the City/County Complex, and the Star Road property.
- Central Communications: Phones, the City's website, and internet service are paid from this department.
- Central Stores: Central Stores accounts for expenditures of general office supplies, general software, postage, as well as IT costs.
- Sanitarian: The Sanitarian is a position shared by the City and County. The County employs the sanitarian and incurs all costs associated with the department. The City is responsible for 17% of those costs.
- Non-Departmental: Certain insurance costs and deductibles are accounted for in this area as well as transfers to support the operations of the Dispatch Center.

SUMMARY OF CHANGES FOR FY 25

- Personnel: No personnel are funded through these departments.
- Materials and Services: There are no significant changes to materials and services.
- Capital: The budget includes capital expenditures for IT Infrastructure.

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
405 ELECTIONS					
410600 ELECTIONS					
330 PURCHASED SERVICES/TAXES		-	26,000	13,130	10,000
ELECTIONS		-	26,000	13,130	10,000
ELECTIONS TOTAL		-	26,000	13,130	10,000

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
421 FACILITIES ADMIN					
	411230 FACILITY MAINTENANCE				
231	REP & MAINT SUPPLIES	2,940	5,000	4,000	5,500
341	UTILITIES-GAS/ELECTRIC	40,333	36,000	36,000	38,000
350	PROFESSIONAL SERVICES	123	1,000	1,000	1,000
360	REP & MAINT SERVICES	43,913	35,000	35,000	35,000
364	BUILDING JANITOR	11,145	20,000	20,000	29,400
365	BUILDING REPAIR	17,137	10,000	16,000	15,000
398	BUILDING MAINT CONTRACT	40,451	24,000	24,000	27,000
512	INSURANCE ON BUILDINGS	4,481	5,111	5,111	20,350
532	LAND LEASE RENT	11,400	12,000	12,000	12,000
924	BUILDING IMPROV	53,893	-	-	-
940	CAPITAL OUTLAY	4,304	-	15,154	-
	FACILITY MAINTENANCE	230,119	148,111	168,265	183,250
610	PRINCIPAL	9,508	8,737	8,737	10,209
620	INTEREST	673	1,754	1,754	1,293
	DEBT SERVICE PAYMENTS	10,182	10,491	10,491	11,502
	FACILITIES ADMIN TOTAL	240,301	158,602	178,756	194,752

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
422 CENTRAL COMMUNICATIONS					
411300 CENTRAL COMMUNICATIONS					
343	UTILITIES-PHONES	2,610	2,900	2,900	2,900
345	WEBSITE	3,800	3,800	3,800	5,000
346	INTERNET SERVICE	33,159	34,300	34,300	42,500
347	CELLULAR PHONE	618	840	840	840
	CENTRAL COMMUNICATIONS	40,187	41,840	41,840	51,240
	CENTRAL COMMUNICATIONS TOTAL	40,187	41,840	41,840	51,240

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
423 CENTRAL STORES					
411700 CENTRAL STORES					
210 OFFICE SUPPLIES		14,406	14,000	14,000	14,000
212 COMPUTER SUPPLIES		7,995	2,000	2,000	2,000
221 OFFICE FURNITURE/EQUIP		756	2,000	2,000	2,000
310 COMM/TRANS(POSTAGE)		8,578	7,000	7,000	9,000
320 PRINTING/DUPLICATING		3,186	2,500	2,500	2,500
357 SOFTWARE SERVICES		35,516	35,000	35,000	36,135
360 REP & MAINT SERVICES		288	750	750	750
368 R&M-COMPUTER/OFFICE MACH		17,657	15,000	15,000	15,000
947 COMPUTER HARDWARE		13,500	35,000	35,000	75,000
CENTRAL STORES		101,882	113,250	113,250	156,385
CENTRAL STORES TOTAL		101,882	113,250	113,250	156,385

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
425 SANITARIAN					
	440110 SANITARIAN-CITY/COUNTY				
394	INTERFUND GOVERNMENTAL SU	45,501	52,000	52,000	53,000
	SANITARIAN-CITY/COUNTY	45,501	52,000	52,000	53,000
	SANITARIAN TOTAL	45,501	52,000	52,000	53,000

1000 GENERAL FUND

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
460 NON-DEPARTMENTAL					
	410400 CITY MANAGER				
110	SALARIES AND WAGES	(603,810)	-	-	-
220	OPERATING SUPPLIES	(471,125)	-	-	-
	CITY MANAGER	(1,074,935)	-	-	-
	510330 LIABILITY INSURANCE				
520	SURETY BONDS/EMPLOYEES	758	850	758	850
	LIABILITY INSURANCE	758	850	758	850
	510331 OTHER UNALLOCATED COSTS				
511	CLAIMS PAID/DEDUCTIBLE	4,339	7,500	7,500	7,500
	OTHER UNALLOCATED COSTS	4,339	7,500	7,500	7,500
	510500 PENSION PAYMENTS				
191	STATE PENSION EXPENSE	1,278	1,641	1,641	1,802
	PENSION PAYMENTS	1,278	1,641	1,641	1,802
	521000 INTERFUND OP TRANSFERS				
821	TRANSFER TO OTHER FUNDS	408,289	492,411	492,411	534,644
	INTERFUND OP TRANSFERS	408,289	492,411	492,411	534,644
	NON-DEPARTMENTAL TOTAL	\$ (660,271)	\$ 502,402	\$ 502,310	\$ 544,796
	TOTAL EXPENDITURES	\$ 5,809,593	\$ 8,301,243	\$ 8,297,434	\$ 8,703,272
	NET REVENUE OVER/ (UNDER) EXPENDITURES	\$ 482,382	\$ (548,223)	\$ (418,313)	\$ (725,438)



CAPITAL PROJECTS

Capital Projects	FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total	\$ 71,696	\$ 35,000	\$ 75,000
IT Switch Project	\$ 75,000		



STAFFING SUMMARY

Position	FY 23 Budget	FY 24 Budget	FY 25 Recommended
-	-	-	-

City of Livingston



Incorporated 1889



DISPATCH

The Dispatch center is responsible for receiving all 911 calls for the City of Livingston and Park County. Both the City and the County contribute equally to support this service.

SUMMARY OF CHANGES FOR FY 25

Personnel: No additional personnel are recommended for FY 2025. An expected pay-out of accrued benefits is included.

Materials and Services: Minor adjustments to certain operating accounts are recommended for FY 2025 as presented.

Capital: No capital projects are recommended for FY 2025.

2300 DISPATCH

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
REVENUE					
330000 INTERGOVERNMENTAL REVENUES					
335050	STATE SHARE PENSION	513	-	560	724
	INTERGOVERNMENTAL REVENUES	513	-	560	724
340000 CHARGES FOR SERVICES					
342040	COUNTY CONTRACT PAYMENT	408,289	492,411	491,411	534,644
342050	DISPATCHER SERVICES	5,325	3,500	5,000	5,000
	CHARGES FOR SERVICES	413,614	495,911	496,411	539,644
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	187	125	500	500
	INVESTMENT EARNINGS	187	125	500	500
380000 OTHER FINANCING SOURCES					
383006	TRANSFER IN FROM FUND	65,652	113,650	113,650	113,029
383080	TRANSFER IN	408,289	492,411	492,411	534,644
	OTHER FINANCING SOURCES	473,941	606,061	606,061	647,673
	TOTAL REVENUE	888,254	1,102,097	1,103,532	1,188,541

2300 DISPATCH

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
432 DISPATCH SERVICES					
420102 DISPATCHERS					
110	SALARIES AND WAGES	468,664	564,123	491,835	638,793
120	OVERTIME	73,029	75,000	67,858	75,000
141	UNEMPLOYMENT INSURANCE	2,246	3,570	3,570	3,981
142	WORKERS' COMPENSATION	16,373	17,701	17,701	20,594
143	HEALTH INSURANCE	87,817	144,000	113,160	154,800
144	F.I.C.A.	31,192	40,246	40,246	44,875
145	P.E.R.S.	45,474	59,525	59,525	66,372
148	CLOTHING ALLOWANCE	7,708	10,000	9,000	10,000
151	MEDICARE	7,295	9,412	9,412	10,495
191	STATE PENSION EXPENSE	513	-	560	724
	DISPATCHERS	740,311	923,577	812,867	1,025,634
420160 DISPATCH/COMMUNICATIONS					
220	OPERATING SUPPLIES	38,377	5,000	5,000	6,000
227	CAPITAL OUTLAY LESS THAN	-	1,000	-	-
231	REP & MAINT SUPPLIES	166	-	-	-
311	COMPUTER LEASE	7,223	9,500	5,000	9,500
320	PRINTING/DUPLICATING	-	200	200	200
334	SUBSCRIPTIONS/DUES	893	750	750	750
350	PROFESSIONAL SERVICES	-	-	735	1,000
357	SOFTWARE SERVICES	2,317	-	-	-
360	REP & MAINT SERVICES	1,412	2,000	1,000	2,000
368	R&M-COMPUTER/OFFICE MACH	15,420	21,000	21,000	17,063
380	TRAINING SERVICES	4,283	5,000	5,000	8,000
510	LIABILITY INSURANCE	34,443	30,600	31,397	30,200
940	CAPITAL OUTLAY	17,440	18,000	18,000	-
	DISPATCH/COMMUNICATIONS	121,972	93,050	88,082	74,713
521000 INTERFUND OP TRANSFERS					
392	ADMINISTRATIVE COST ALLOC	-	81,845	81,845	82,693
	INTERFUND OP TRANSFERS	-	81,845	81,845	82,693
	TOTAL EXPENDITURES	862,283	1,098,472	982,794	1,183,040
	NET REVENUE OVER/ (UNDER) EXPENDITURES	25,971	3,625	120,738	5,501



SELECTED BUDGET DETAILS

380 Training Services		FY 23		FY 24		FY 25
		Actual		Budget		Recommended
Total		\$	4,283	\$	5,000	\$ 8,000
Professional Development for Supervisors	\$ 8,000					



CAPITAL PROJECTS

Capital Projects	FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total	\$ 17,440	\$ 18,000	\$ -
N/A	\$ -		



STAFFING SUMMARY

Position	FY 23 Budget	FY 24 Budget	FY 25 Recommended
Communications Coordinator	1	1	1
Shift Supervisor	2	2	2
Communications Officer	6	7	7
TOTAL FTE	9	10	10



STREETS DIVISION

The Public Works Department's Streets Division is responsible for maintaining 70 miles of streets, alleys, and City owned sidewalks of the City of Livingston. This budget includes funding for snow removal, resurfacing streets, improving drainage, street sweeping, repairing potholes, installing and maintaining street signs and traffic markings, and street lighting.

SUMMARY OF CHANGES FOR FY 25

Revenue: Assessment revenue for the Streets Division is set annually by resolution of the City Commission. The current year budget reflects an increase of 5% in the assessment amount from the FY 2024 budget.

Personnel: One additional FTE is recommended for FY 2025.

Materials and Services: Minor adjustments to certain operating accounts are recommended for FY 2025 as presented.

Capital: Certain capital projects are recommended for FY 2025 as detailed herein.

2500 STREET MAINTENANCE

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
REVENUE					
320000 LICENSES AND PERMITS					
323000	NON-BUS LIC AND PERMITS	10,794	10,000	10,000	10,000
	LICENSES AND PERMITS	10,794	10,000	10,000	10,000
330000 INTERGOVERNMENTAL REVENUES					
334142	COMMERCE GRANTS	-	-	-	282,657
335050	STATE SHARE PENSION	405	-	-	-
	INTERGOVERNMENTAL REVENUES	405	-	-	282,657
340000 CHARGES FOR SERVICES					
343015	PARKING METERS AND FEES	847	800	900	900
	CHARGES FOR SERVICES	847	800	900	900
360000 MISCELLANEOUS REVENUES					
360000	MISCELLANEOUS REVENUE	2,711	500	32,068	500
363010	SPECIAL ASSESSMENTS	1,262,549	1,323,900	1,323,812	1,390,003
363040	PEN & INT ON SPEC ASSESS	4,261	2,000	2,000	2,000
	MISCELLANEOUS REVENUES	1,269,521	1,326,400	1,357,880	1,392,503
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	3,743	1,000	6,500	5,000
	INVESTMENT EARNINGS	3,743	1,000	6,500	5,000
380000 OTHER FINANCING SOURCES					
383000	INTERFUND OPERAT TRANSFER	47,166	69,395	69,395	83,167
	OTHER FINANCING SOURCES	47,166	69,395	69,395	83,167
	TOTAL REVENUE	1,332,476	1,407,595	1,444,675	1,774,227

2500 STREET MAINTENANCE

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
451 STREET DEPARTMENT					
430210 STREET ADMINISTRATION					
110	SALARIES AND WAGES	131,885	43,319	43,319	46,021
120	OVERTIME	364	1,000	1,000	1,200
141	UNEMPLOYMENT INSURANCE	170	244	244	260
142	WORKERS' COMPENSATION	229	202	202	221
143	HEALTH INSURANCE	5,156	8,784	8,784	9,443
144	F.I.C.A.	2,266	2,748	2,748	2,928
145	P.E.R.S.	3,460	4,020	4,020	4,330
151	MEDICARE	530	643	643	685
210	OFFICE SUPPLIES	53,108	500	500	-
331	LEGAL NOTICES	13	400	400	500
350	PROFESSIONAL SERVICES	1,712	20,000	20,000	50,000
368	R&M-COMPUTER/OFFICE MACH	1,269	1,100	1,100	815
394	INTERFUND GOVERNMENTAL SU	7,852	12,000	12,000	17,400
510	LIABILITY INSURANCE	25,699	23,500	24,811	22,700
512	INSURANCE ON BUILDINGS	803	951	950	1,100
513	INS ON VEHICLES & EQUIP	4,904	6,000	5,881	6,600
	STREET ADMINISTRATION	239,421	125,411	126,602	164,203
430220 FACILITIES/CITY SHOP					
200	SUPPLIES	153	1,000	1,000	1,000
224	JANITOR CONTRACT/SUPPLIES	1,930	1,600	1,600	1,800
341	UTILITIES-GAS/ELECTRIC	4,410	4,500	4,500	4,500
342	UTILITIES-WTR,SWR,GARB	-	2,200	2,200	-
346	INTERNET SERVICE	3,790	3,650	3,650	3,252
347	CELLULAR PHONE	756	1,000	1,000	1,000
357	SOFTWARE SERVICES	463	2,000	2,000	2,500
360	REP & MAINT SERVICES	834	6,000	6,000	5,000
	FACILITIES/CITY SHOP	12,336	21,950	21,950	19,052
430240 STREET DEPARTMENT					
110	SALARIES AND WAGES	311,981	394,360	394,360	411,123
120	OVERTIME	28,605	31,000	31,000	33,000
141	UNEMPLOYMENT INSURANCE	1,533	2,376	2,376	2,487
142	WORKERS' COMPENSATION	18,833	20,002	20,002	22,956
143	HEALTH INSURANCE	57,933	79,200	79,200	104,490
144	F.I.C.A.	21,094	26,782	26,782	28,038
145	P.E.R.S.	31,099	33,519	33,519	41,469
148	CLOTHING ALLOWANCE	6,895	6,600	6,600	8,100
151	MEDICARE	4,933	6,263	6,263	6,557
191	STATE PENSION EXPENSE	405	-	-	-
231	REP & MAINT SUPPLIES	9,318	14,000	14,000	14,000
232	REP & MAINT-VEHICLES	19,899	25,000	25,000	25,000
233	REP & MAINT - STREET MATE	2,016	5,000	5,000	5,000
236	FUEL/OIL/DIESEL	32,608	30,000	30,000	35,000
255	SAFETY & RISK MANAGEMENT	523	750	750	1,000
317	UTILITY LOCATE SERVICES	863	1,100	1,100	1,300
357	SOFTWARE SERVICES	-	500	500	-
361	REP & MAINT-GENERAL	7,550	5,000	5,000	5,000
362	REP & MAINT-VEHICLES	25,181	40,000	40,000	45,000
368	R&M-COMPUTER/OFFICE MACH	4,893	7,400	7,400	8,237
370	TRAVEL/LODGING/MEALS	402	750	750	750
380	TRAINING SERVICES	654	1,000	1,000	1,000
471	ASPHALT	18,077	10,000	10,000	10,000
940	CAPITAL OUTLAY	49,055	55,000	329,367	140,000
960	INFRASTRUCTURE/WATER/SEWE	16,884	30,000	-	682,657
976	VEHICLES	71,582	-	-	179,000
	STREET DEPARTMENT	742,818	825,602	1,069,969	1,811,164

2500 STREET MAINTENANCE

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
	490500 DEBT SERVICE PAYMENTS				
610	PRINCIPAL	119,177	79,248	79,248	28,761
620	INTEREST	6,239	17,438	17,438	13,647
	DEBT SERVICE PAYMENTS	125,416	96,686	96,686	42,408
	510331 OTHER UNALLOCATED COSTS				
511	CLAIMS PAID/DEDUCTIBLE	1,500	1,500	1,500	1,500
	OTHER UNALLOCATED COSTS	1,500	1,500	1,500	1,500
	521000 INTERFUND OP TRANSFERS				
392	ADMINISTRATIVE COST ALLOC	-	158,312	158,312	161,082
	INTERFUND OP TRANSFERS	-	158,312	158,312	161,082
	TOTAL EXPENDITURES	1,121,490	1,229,461	1,475,019	2,199,409
	NET REVENUE OVER/ (UNDER) EXPENDITURES	210,986	178,134	(30,344)	(425,182)



SELECTED BUDGET DETAILS

350 Professional Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 1,712	\$ 20,000	\$ 50,000
Subdivision Review	\$ 12,000			
On Call Civil	\$ 6,000			
Project Civil	\$ 2,000			
Parks Master Plan Improvements	\$ 30,000			



CAPITAL PROJECTS

Capital Projects	FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total	\$ 137,521	\$ 85,000	\$ 1,001,657

Lewis Street Improvements	\$ 40,000
B and Chinook	\$ 70,000
Material Shelter	\$ 30,000
Downtown CIP - 2nd & 3rd Alley	\$ 400,000
Pickup - 3/4 ton	\$ 54,000
Street Sweeper	\$ 125,000
Unpaved Street Improvements	\$ 140,000
Park St Crossing	\$ 142,657

Street Projects Funded by Gas Tax

Downtown CIP - 2nd & 3rd Alley	\$ 330,000
B & Clark St Intersection	\$ 140,000
Lewis Street Improvements	\$ 60,000
11th Street Improvements	\$ 215,000
Unpaved Street Improvements	\$ 46,500



STAFFING SUMMARY

Position	FY 23 Budget	FY 24 Budget	FY 25 Recommended
Administration	0.61	0.61	0.61
Superintendent	1	1	1
Lead	1	1	1
Maintenance II	4	3.75	4.75
Street Seasonals	3	3	0
TOTAL FTE	9.61	9.36	7.36

City of Livingston



Incorporated 1889



WATER DIVISION

The Public Works Department's Water Division ensures that City residents and businesses have access to potable drinking water. The division maintains 60 miles of water mains and operates 6 well sites, 3 booster stations, and 3 reservoirs throughout the city. The division also reads meters, repairs meters, installs water taps and processes utility billing. Water Quality is tested routinely to meet State Water Quality Standards. The Consumer Confidence Report can be viewed on the City's website. Three reservoirs store 3,090,000 gallons.

SUMMARY OF CHANGES FOR FY 25

Revenue: The primary source of revenue for the Water Division is user charges. The current year budget recommends a rate increase to all users of not less than 5.6%. The estimated revenue provided in the budget reflects this rate increase along with trends in water usage over the past 10 years as well as an increase in the number of system users.

Personnel: No changes in personnel are recommended for FY 2025.

Materials and Services: Minor adjustments to certain operating accounts are recommended for FY 2025 as presented.

Capital: Certain capital projects are recommended for FY 2025 as detailed herein.

5210 WATER

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
REVENUE					
330000 INTERGOVERNMENTAL REVENUES					
334122	RRGL	15,000	-	-	-
335050	STATE SHARE PENSION	11,712	-	-	-
	INTERGOVERNMENTAL REVENUES	26,712	-	-	-
340000 CHARGES FOR SERVICES					
342055	BAD DEBT RECOVERY	(143)	-	-	-
343021	METERED WATER SALES	2,050,521	2,232,000	2,098,000	2,071,064
343022	WATER TAPS	13,963	2,000	5,000	8,229
343024	SALE OF WATER MAT & SUPPL	17,545	12,000	25,000	15,000
343026	SYSTEM DEVELOPMENT FEE	113,181	94,500	87,806	70,875
343027	MISC. WATER REVENUES	19,324	5,000	20,000	15,000
	CHARGES FOR SERVICES	2,214,392	2,345,500	2,235,806	2,180,168
360000 MISCELLANEOUS REVENUES					
363010	SPECIAL ASSESSMENTS	(155)	-	1,942	-
	MISCELLANEOUS REVENUES	(155)	-	1,942	-
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	11,245	3,500	20,000	15,000
	INVESTMENT EARNINGS	11,245	3,500	20,000	15,000
	TOTAL REVENUE	2,252,194	2,349,000	2,257,748	2,195,168

5210 WATER

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
802 WATER DEPARTMENT					
430510 WATER ADMINISTRATION					
110	SALARIES AND WAGES	154,553	69,950	69,950	73,849
120	OVERTIME	567	1,000	1,000	1,200
141	UNEMPLOYMENT INSURANCE	247	390	390	413
142	WORKERS' COMPENSATION	351	325	325	353
143	HEALTH INSURANCE	6,555	11,952	11,952	12,848
144	F.I.C.A.	3,298	4,399	4,399	4,653
145	P.E.R.S.	(36,609)	5,673	5,673	6,112
151	MEDICARE	771	1,029	1,029	1,088
191	STATE PENSION EXPENSE	367	-	-	-
210	OFFICE SUPPLIES	633	1,500	1,500	1,200
220	OPERATING SUPPLIES	88,702	1,000	1,000	1,000
224	JANITOR CONTRACT/SUPPLIES	2,012	1,600	1,600	1,800
331	LEGAL NOTICES	42	750	750	750
333	MEMBER/REGISTRATION FEES	522	1,500	1,500	1,500
346	INTERNET SERVICE	2,147	2,300	2,300	2,340
350	PROFESSIONAL SERVICES	4,749	20,000	20,000	25,000
352	CONSULTANT SERVICES	6,426	-	-	-
357	SOFTWARE SERVICES	881	2,000	2,000	2,500
368	R&M-COMPUTER/OFFICE MACH	2,020	2,000	2,000	1,113
370	TRAVEL/LODGING/MEALS	133	1,000	1,000	1,500
380	TRAINING SERVICES	-	1,000	1,000	1,500
394	INTERFUND GOVERNMENTAL SU	7,852	12,000	12,000	17,400
510	LIABILITY INSURANCE	24,532	23,000	23,000	22,500
512	INSURANCE ON BUILDINGS	6,622	7,826	7,826	9,100
513	INS ON VEHICLES & EQUIP	1,553	1,767	1,767	1,700
535	LEASE AGREEMENTS	1,143	2,000	2,000	2,500
	WATER ADMINISTRATION	280,070	175,961	175,961	193,919
430515 WATER SERVICES					
110	SALARIES AND WAGES	257,313	369,347	369,347	393,585
120	OVERTIME	28,810	31,000	31,000	33,000
141	UNEMPLOYMENT INSURANCE	1,288	2,245	2,245	2,378
142	WORKERS' COMPENSATION	15,717	18,899	18,899	19,887
143	HEALTH INSURANCE	49,239	93,600	93,600	100,620
144	F.I.C.A.	17,590	25,305	25,305	26,808
145	P.E.R.S.	26,023	37,499	37,499	40,159
148	CLOTHING ALLOWANCE	5,183	7,800	7,800	7,800
151	MEDICARE	4,114	5,918	5,918	6,270
231	REP & MAINT SUPPLIES	12,932	15,000	15,000	15,000
232	REP & MAINT-VEHICLES	5,193	15,000	15,000	10,000
236	FUEL/OIL/DIESEL	14,718	17,000	17,000	18,000
237	MAIN/HYDRANT/WELL PARTS	64,832	50,000	50,000	50,000
238	METER PARTS	94,176	90,000	90,000	100,000
255	SAFETY & RISK MANAGEMENT	1,661	1,000	1,000	1,000
317	UTILITY LOCATE SERVICES	863	1,100	1,100	1,200
341	UTILITIES-GAS/ELECTRIC	186,912	155,000	155,000	200,000
347	CELLULAR PHONE	2,753	3,000	3,000	2,700
350	PROFESSIONAL SERVICES	171	15,000	15,000	-
355	WATER ANALYSIS & TREATMEN	19,100	26,000	26,000	25,000
361	REP & MAINT-GENERAL	9,377	10,000	10,000	10,000
362	REP & MAINT-VEHICLES	7,494	15,000	15,000	10,000
368	R&M-COMPUTER/OFFICE MACH	7,223	4,520	4,520	8,572
370	TRAVEL/LODGING/MEALS	152	1,000	1,000	1,000
380	TRAINING SERVICES	122	1,500	1,500	1,500
540	STATE FEE ASSESSMENTS	7,994	9,200	9,200	9,200
	WATER SERVICES	840,949	1,020,933	1,020,933	1,093,679

5210 WATER

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
430520 FACILITIES/CAPITAL OUTLAY					
220	OPERATING SUPPLIES	124	2,000	2,000	2,000
227	CAPITAL OUTLAY LESS THAN	123	5,000	5,000	5,000
341	UTILITIES-GAS/ELECTRIC	4,489	3,000	3,000	3,500
342	UTILITIES-WTR,SWR,GARB	-	2,000	2,000	2,000
361	REP & MAINT-GENERAL	4,900	7,500	7,500	7,500
940	CAPITAL OUTLAY	-	255,500	255,500	175,000
960	INFRASTRUCTURE/WATER/SEWE	-	-	-	735,000
995	WELL REHAB	-	25,000	25,000	75,000
	FACILITIES/CAPITAL OUTLAY	9,637	300,000	300,000	1,005,000
430570 CUSTOMER ACCTG/COLLECTION					
110	SALARIES AND WAGES	41,267	47,174	47,174	33,521
120	OVERTIME	133	1,250	1,250	1,250
141	UNEMPLOYMENT INSURANCE	183	266	266	191
142	WORKERS' COMPENSATION	125	109	109	77
143	HEALTH INSURANCE	11,038	14,400	14,400	10,320
144	F.I.C.A.	2,568	3,002	3,002	2,156
145	P.E.R.S.	3,715	4,392	4,392	3,189
151	MEDICARE	601	702	702	504
213	BILLING SUPPLIES	2,990	2,000	2,000	3,000
310	COMM/TRANS(POSTAGE)	8,637	10,000	10,000	10,000
357	SOFTWARE SERVICES	2,202	2,000	2,000	2,500
368	R&M-COMPUTER/OFFICE MACH	1,127	1,800	1,800	1,617
370	TRAVEL/LODGING/MEALS	843	1,500	1,500	1,500
380	TRAINING SERVICES	370	750	750	750
630	PAYING AGENT FEES/SER CHG	9,711	9,000	9,000	12,000
	CUSTOMER ACCTG/COLLECTION	85,509	98,345	98,345	82,575
510331 OTHER UNALLOCATED COSTS					
131	COMPENSATED ABSENCES	5,528	-	-	-
132	OTHER POST EMPLOYMENT BENEFITS	(15,699)	-	-	-
511	CLAIMS PAID/DEDUCTIBLE	-	1,500	1,500	1,500
830	DEPRECIATION	346,842	-	-	-
	OTHER UNALLOCATED COSTS	336,671	1,500	1,500	1,500
521000 INTERFUND OP TRANSFERS					
392	ADMINISTRATIVE COST ALLOC	-	204,611	204,611	206,734
	INTERFUND OP TRANSFERS	-	204,611	204,611	206,734
	TOTAL EXPENDITURES	1,552,835	1,801,350	1,801,350	2,583,407
	NET REVENUE OVER/ (UNDER) EXPENDITURES	699,359	547,650	456,398	(388,239)



SELECTED BUDGET DETAILS

350 Professional Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 4,920	\$ 35,000	\$ 25,000
Subdivision Review	\$ 10,000			
On Call Civil	\$ 7,500			
Projects Civil	\$ 7,500			
370 Travel, Lodging, Meals		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 1,128	\$ 3,500	\$ 4,000
Travel	\$ 1,500			
Lodging	\$ 750			
Meals	\$ 250			
Utility Billing Training	\$ 1,500			
380 Training Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 491	\$ 3,250	\$ 3,750
Continuing Education	\$ 1,250			
Professional Development	\$ 1,250			
Safety	\$ 500			
Caselle Annual Conference	\$ 750			



CAPITAL PROJECTS

Capital Projects	FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total	\$ 817,346	\$ 280,500	\$ 985,000
Well Generator - FY 25 D St	\$ 70,000		
Security Fencing	\$ 30,000		
Doors and Roof	\$ 15,000		
Pickup - 3/4 ton	\$ 60,000		
Reservoir Inspection	\$ 20,000		
Downtown CIP - 2nd & 3rd Alley	\$ 240,000		
Bennet Street Water Loop	\$ 450,000		
Well Motors	\$ 25,000		
Well Chlorination	\$ 75,000		



STAFFING SUMMARY

Position	FY 23 Budget	FY 24 Budget	FY 25 Recommended
Administration	1.08	1.08	1.08
Superintendent	0.5	0.5	0.5
Lead	1	1	1
Maintenance II - HE	1	1	1
Utility II	1	1	1
Maintenance II	2	3	3
Billing Clerk	1	1	0.67
TOTAL FTE	7.58	8.58	8.25

City of Livingston



Incorporated 1889



SEWER DIVISION

The Public Works Department's Sewer Division is responsible for maintaining 55 miles of sewer mains and 6 lift stations throughout town. The Division is funded through user fees generated by monthly billings into the Sewer Fund. The Division also operates the Water Reclamation Facility which treats an average of one million gallons of wastewater a day.

SUMMARY OF CHANGES FOR FY 25

Revenue:	The primary source of revenue for the Sewer Division is user charges. The current year budget recommends a rate increase to all users of 8%. The estimated revenue provided in the budget reflects this rate increase along with trends in sewer usage over the past 10 years as well as an increase in the number of system users. For winter months, residential users are billed for sewer services based on actually water used. For Summer months they are billed an average of their winter usage. This methodology ensures users are not charged increased amount in the Summer when they are irrigating their lawn.
Personnel:	No additional personnel are recommended for FY 2025.
Materials and Services:	Minor adjustments to certain operating accounts are recommended for FY 2025 as presented.
Capital:	Certain minor capital projects and equipment are recommended for FY 2025.

5310 SEWER

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
REVENUE					
330000 INTERGOVERNMENTAL REVENUES					
334121	DNRC GRANTS	312,727	-	-	-
335050	STATE SHARE PENSION	15,630	-	-	-
	INTERGOVERNMENTAL REVENUES	328,357	-	-	-
340000 CHARGES FOR SERVICES					
342055	BAD DEBT RECOVERY	(62)	-	-	-
343031	SEWER SERVICE CHARGES	2,696,012	2,827,215	2,715,139	2,932,350
343032	SEWER TAPS	16,770	1,000	2,605	5,000
343036	MISC SEWER REVENUE	2,105	1,000	3,500	5,000
343038	SYSTEM DEVELOPMENT FEE	139,443	120,220	126,551	90,165
	CHARGES FOR SERVICES	2,854,268	2,949,435	2,847,795	3,032,515
360000 MISCELLANEOUS REVENUES					
363010	SPECIAL ASSESSMENTS	(116)	-	2,425	-
365050	DONATIONS	15,000	-	-	-
	MISCELLANEOUS REVENUES	14,884	-	2,425	-
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	13,169	5,000	25,000	15,000
	INVESTMENT EARNINGS	13,169	5,000	25,000	15,000
380000 OTHER FINANCING SOURCES					
383006	TRANSFER IN FROM FUND	400,000	-	-	-
	OTHER FINANCING SOURCES	400,000	-	-	-
	TOTAL REVENUE	3,610,677	2,954,435	2,875,220	3,047,515

5310 SEWER

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
803 SEWER SERVICES					
430610 SEWER ADMINISTRATION					
110	SALARIES AND WAGES	189,167	63,208	63,208	67,216
120	OVERTIME	586	1,000	1,000	1,200
141	UNEMPLOYMENT INSURANCE	254	353	353	376
142	WORKERS' COMPENSATION	362	315	315	345
143	HEALTH INSURANCE	6,682	12,240	12,240	13,158
144	F.I.C.A.	3,392	3,981	3,981	4,242
145	P.E.R.S.	56,948	5,824	5,824	6,274
151	MEDICARE	793	931	931	992
191	STATE PENSION EXPENSE	490	-	-	-
210	OFFICE SUPPLIES	118,476	1,500	1,500	1,200
224	JANITOR CONTRACT/SUPPLIES	2,012	1,600	1,600	1,800
331	LEGAL NOTICES	515	500	500	500
346	INTERNET SERVICE	3,020	2,827	2,827	3,300
352	CONSULTANT SERVICES	11,010	15,000	15,000	20,000
357	SOFTWARE SERVICES	463	1,500	1,500	2,500
368	R&M-COMPUTER/OFFICE MACH	1,625	1,500	1,500	1,139
394	INTERFUND GOVERNMENTAL SU	7,852	12,000	12,000	17,400
510	LIABILITY INSURANCE	28,337	30,400	31,580	30,550
512	INSURANCE ON BUILDINGS	44,618	52,834	52,834	60,800
513	INS ON VEHICLES & EQUIP	2,881	3,200	3,170	4,050
535	LEASE AGREEMENTS	1,902	2,000	2,000	2,500
	SEWER ADMINISTRATION	481,383	212,713	213,863	239,542
430620 FACILITIES					
220	OPERATING SUPPLIES	82	1,000	1,000	1,000
341	UTILITIES-GAS/ELECTRIC	4,489	3,000	3,000	3,500
347	CELLULAR PHONE	1,857	3,000	3,000	3,000
361	REP & MAINT-GENERAL	443	2,500	2,500	4,000
	FACILITIES	6,871	9,500	9,500	11,500
430625 SEWER SERVICES					
110	SALARIES AND WAGES	128,628	160,656	160,656	169,965
120	OVERTIME	12,654	17,500	17,500	18,500
141	UNEMPLOYMENT INSURANCE	631	996	996	1,053
142	WORKERS' COMPENSATION	7,762	8,389	8,389	9,719
143	HEALTH INSURANCE	23,679	36,000	36,000	38,700
144	F.I.C.A.	8,918	11,232	11,232	11,871
145	P.E.R.S.	12,785	16,431	16,431	17,557
148	CLOTHING ALLOWANCE	2,538	3,000	3,000	3,000
151	MEDICARE	2,086	2,627	2,627	2,776
223	MAINTENANCE CLOTHING	(8)	-	-	-
231	REP & MAINT SUPPLIES	5,746	8,000	8,000	10,000
232	REP & MAINT-VEHICLES	3,243	5,000	5,000	5,000
236	FUEL/OIL/DIESEL	10,973	11,000	11,000	12,500
237	MAIN/HYDRANT/WELL PARTS	1,587	25,000	25,000	25,000
255	SAFETY & RISK MANAGEMENT	371	500	500	750
317	UTILITY LOCATE SERVICES	863	1,100	1,100	1,200
344	UTILITIES-GAS/ELECTRIC	8,201	9,500	9,500	10,500
361	REP & MAINT-GENERAL	155	12,000	12,000	10,000
362	REP & MAINT-VEHICLES	12,577	13,000	13,000	13,000
368	R&M-COMPUTER/OFFICE MACH	3,388	6,500	6,500	4,551

5310 SEWER

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
430625 SEWER SERVICES (CONT.)					
370	TRAVEL/LODGING/MEALS	204	750	750	750
380	TRAINING SERVICES	700	700	700	1,000
531	EQUIP RENTAL	-	3,600	3,600	5,000
983	MAINLINE REPLACEMENT	-	20,000	20,000	20,000
	SEWER SERVICES	247,683	373,481	373,481	392,392
430630 COLLECTION AND TRANSMISSION					
225	LABORATORY SUPPLIES	32	-	-	-
940	CAPITAL OUTLAY	-	133,500	133,500	45,000
960	INFRASTRUCTURE/WATER/SEWE	-	184,000	184,000	490,000
	COLLECTION AND TRANSMISSION	32	317,500	317,500	535,000
430640 SEWER TREATMENT PLANT					
110	SALARIES AND WAGES	237,932	277,347	277,347	287,504
120	OVERTIME	29,967	20,000	20,000	20,000
141	UNEMPLOYMENT INSURANCE	1,205	1,662	1,662	1,718
142	WORKERS' COMPENSATION	3,620	3,842	3,842	4,170
143	HEALTH INSURANCE	44,821	57,600	57,600	61,920
144	F.I.C.A.	16,745	18,733	18,733	19,363
145	P.E.R.S.	24,458	27,405	27,405	28,638
148	CLOTHING ALLOWANCE	4,611	4,800	4,800	4,800
151	MEDICARE	3,916	4,381	4,381	4,528
222	CHEMICALS	52,955	52,000	52,000	52,000
225	LABORATORY SUPPLIES	11,610	12,000	12,000	16,000
231	REP & MAINT SUPPLIES	14,373	40,000	40,000	40,000
232	REP & MAINT-VEHICLES	2,123	3,000	3,000	3,000
236	FUEL/OIL/DIESEL	1,281	3,500	3,500	3,500
255	SAFETY & RISK MANAGEMENT	1,916	2,100	2,100	2,100
334	SUBSCRIPTIONS/DUES	134	775	775	775
341	UTILITIES-GAS/ELECTRIC	214,242	210,000	215,000	220,000
342	UTILITIES-WTR,SWR,GARB	-	5,000	-	-
343	UTILITIES-PHONES	1,045	900	900	900
350	PROFESSIONAL SERVICES	29,936	30,000	30,000	45,000
355	WATER ANALYSIS & TREATMEN	8,262	15,000	15,000	25,000
357	SOFTWARE SERVICES	5,100	5,500	5,500	5,500
361	REP & MAINT-GENERAL	37,708	55,000	55,000	60,000
362	REP & MAINT-VEHICLES	9,745	7,000	7,000	7,000
368	R&M-COMPUTER/OFFICE MACH	5,798	8,900	8,900	9,361
370	TRAVEL/LODGING/MEALS	228	600	600	1,000
380	TRAINING SERVICES	561	1,600	1,600	2,000
396	DISPOSAL FEES	52,546	45,000	45,000	50,000
540	STATE FEE ASSESSMENTS	6,500	10,000	10,000	1,000
924	BUILDING IMPROV	-	-	-	60,000
940	CAPITAL OUTLAY	-	40,000	40,000	-
947	COMPUTER HARDWARE	-	6,500	6,500	21,500
	SEWER TREATMENT PLANT	823,338	970,145	970,145	1,058,277

5310 SEWER

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
430670 CUSTOMER ACCTG/COLLECTION					
110	SALARIES AND WAGES	41,267	47,174	47,174	33,521
120	OVERTIME	133	1,250	1,250	1,250
141	UNEMPLOYMENT INSURANCE	183	266	266	191
142	WORKERS' COMPENSATION	122	109	109	77
143	HEALTH INSURANCE	11,038	14,400	14,400	10,320
144	F.I.C.A.	2,568	3,002	3,002	2,156
145	P.E.R.S.	3,715	4,392	4,392	3,189
151	MEDICARE	601	702	702	504
213	BILLING SUPPLIES	1,931	2,000	2,000	2,000
310	COMM/TRANS(POSTAGE)	8,637	10,000	10,000	10,000
357	SOFTWARE SERVICES	2,202	2,000	2,000	2,500
368	R&M-COMPUTER/OFFICE MACH	1,127	1,750	1,750	1,617
370	TRAVEL/LODGING/MEALS	843	1,500	1,500	1,500
380	TRAINING SERVICES	370	750	750	750
630	PAYING AGENT FEES/SER CHG	9,711	9,000	9,000	15,000
	CUSTOMER ACCTG/COLLECTION	84,447	98,295	98,295	84,575
490500 DEBT SERVICE PAYMENTS					
610	PRINCIPAL	-	469,576	469,576	481,145
620	INTEREST	306,111	295,900	295,900	285,218
630	PAYING AGENT FEES/SER CHG	-	400	400	400
	DEBT SERVICE PAYMENTS	306,111	765,876	765,876	766,763
510331 OTHER UNALLOCATED COSTS					
131	COMPENSATED ABSENCES	9,693	-	-	-
132	OTHER POST EMPLOYMENT BENEFITS	9,146	-	-	-
511	CLAIMS PAID/DEDUCTIBLE	-	1,500	1,500	1,500
830	DEPRECIATION	1,285,573	-	-	-
	OTHER UNALLOCATED COSTS	1,304,412	1,500	1,500	1,500
521000 INTERFUND OP TRANSFERS					
392	ADMINISTRATIVE COST ALLOC	-	272,815	272,815	234,298
	INTERFUND OP TRANSFERS	-	272,815	272,815	234,298
	TOTAL EXPENDITURES	3,254,277	3,021,825	3,022,975	3,323,847
	NET REVENUE OVER/ (UNDER) EXPENDITURES	356,401	(67,390)	(147,755)	(276,331)



SELECTED BUDGET DETAILS

350 Professional Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 29,936	\$ 30,000	\$ 45,000
WRF In-Stream Testing Study	\$ 30,000			
On-call Services	\$ 15,000			

352 Consultant Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 11,010	\$ 15,000	\$ 20,000
On Call	\$ 10,000			
Adaptive Management Plan	\$ 5,000			
MPDES Permit	\$ 5,000			

370 Travel, Lodging, Meals		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 1,276	\$ 2,850	\$ 3,250
Travel	\$ 750			
Lodging	\$ 750			
Meals	\$ 250			
Caselle Annual Conference	\$ 1,500			

380 Training Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 1,631	\$ 3,050	\$ 3,750
Continuing Education	\$ 1,250			
Professional Development	\$ 1,250			
Safety	\$ 500			
Caselle Annual Conference	\$ 750			



CAPITAL PROJECTS

Capital Projects		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 855,824	\$ 384,000	\$ 636,500
Pickup with Gear Box	\$ 45,000			
I & I Improvements	\$ 170,000			
Sewer Pumps	\$ 20,000			
Downtown CIP - 2nd & 3rd Alley	\$ 300,000			
Mainline Replacement	\$ 20,000			
WRF Digester Roof	\$ 35,000			
WRF Lab Vehicle	\$ 25,000			
WRF Server	\$ 6,500			
WRF SCADA Software	\$ 15,000			



STAFFING SUMMARY

Position	FY 23 Budget	FY 24 Budget	FY 25 Recommended
Administration	0.85	0.85	0.85
Superintendent	0.5	0.5	0.5
Lead	1	1	1
Maintenance II	1	1	1
WRF Chief Plant Operator	1	1	1
WRF Operators	3	3	3
Billing Clerk	1	1	0.67
TOTAL FTE	8.35	8.35	8.02



SOLID WASTE DIVISION

The Public Works Department's Solid Waste Division is responsible for the collection and processing of both residential and commercial waste. The Division manages both the green waste and recycling programs for the City through the Transfer Station.

SUMMARY OF CHANGES FOR FY 25

Revenue: Solid Waste revenue is largely received from customer collections as well as income generated by those using our transfer station in and out of the limits of the City. The current year budget proposes a rate increase of 5% for residential and commercial collection. Over the scale customers will see an increase in these fees as they are directly tied to the City's cost to dispose of collected waste.

Personnel: No additional personnel are recommended for FY 2025.

Materials and Services: Minor adjustments to certain operating accounts are recommended for FY 2025 as presented.

Capital: Several equipment acquisitions are recommended for FY 2025 outlined in the following pages.

5410 SOLID WASTE

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
REVENUE					
330000 INTERGOVERNMENTAL REVENUES					
335050	STATE SHARE PENSION	17,541	-	-	-
	INTERGOVERNMENTAL REVENUES	17,541	-	-	-
340000 CHARGES FOR SERVICES					
342055	BAD DEBT RECOVERY	(53)	-	-	-
343041	GARBAGE COLLECTION CHARGE	1,907,667	1,917,506	1,886,519	1,980,845
343046	TRANSFER STATION REVENUE	625,251	521,872	696,000	800,400
343047	RECYCLING REVENUES	136,323	122,711	139,700	139,700
343048	COUNTY COLLECTION REVENUE	115	-	5,000	5,000
	CHARGES FOR SERVICES	2,669,302	2,562,089	2,727,219	2,925,945
360000 MISCELLANEOUS REVENUES					
363010	SPECIAL ASSESSMENTS	(102)	-	-	-
	MISCELLANEOUS REVENUES	(102)	-	-	-
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	6,091	1,250	15,000	10,000
	INVESTMENT EARNINGS	6,091	1,250	15,000	10,000
380000 OTHER FINANCING SOURCES					
382030	GAIN ON SALE OF FIXED ASSETS	107,026	-	-	-
	OTHER FINANCING SOURCES	107,026	-	-	-
	TOTAL REVENUE	2,799,859	2,563,339	2,742,219	2,935,945

5410 SOLID WASTE

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
804 SOLID WASTE SERVICES					
430810 SOLID WASTE ADMINISTRATION					
110	SALARIES AND WAGES	179,368	51,606	51,606	54,852
120	OVERTIME	456	1,000	1,000	1,200
141	UNEMPLOYMENT INSURANCE	205	289	289	308
142	WORKERS' COMPENSATION	284	249	249	273
143	HEALTH INSURANCE	5,792	10,224	10,224	10,991
144	F.I.C.A.	2,735	3,262	3,262	3,475
145	P.E.R.S.	79,575	4,771	4,771	5,140
151	MEDICARE	640	763	763	813
191	STATE PENSION EXPENSE	550	-	-	-
210	OFFICE SUPPLIES	88,530	3,000	3,000	1,500
352	CONSULTANT SERVICES	13,304	20,000	20,000	25,000
357	SOFTWARE SERVICES	463	750	750	1,500
368	R&M-COMPUTER/OFFICE MACH	1,382	1,300	5,543	3,952
510	LIABILITY INSURANCE	28,899	31,000	31,000	30,200
512	INSURANCE ON BUILDINGS	1,326	2,498	2,498	2,900
513	INS ON VEHICLES & EQUIP	5,332	6,000	6,000	6,450
	SOLID WASTE ADMINISTRATION	408,840	136,712	140,955	148,554
430820 FACILITIES					
220	OPERATING SUPPLIES	230	1,250	1,250	1,250
224	JANITOR CONTRACT/SUPPLIES	1,955	1,500	1,500	1,800
341	UTILITIES-GAS/ELECTRIC	24,890	21,000	21,000	24,000
346	INTERNET SERVICE	5,639	3,400	3,400	5,991
347	CELLULAR PHONE	2,135	2,100	2,100	1,800
361	REP & MAINT-GENERAL	154	10,000	10,000	7,000
540	STATE FEE ASSESSMENTS	1,040	2,000	2,000	2,000
	FACILITIES	36,042	41,250	41,250	43,841
430830 COLLECTION/MAINTENANCE					
110	SALARIES AND WAGES	379,746	408,132	408,132	397,784
120	OVERTIME	32,461	38,000	38,000	38,000
141	UNEMPLOYMENT INSURANCE	1,888	2,533	2,533	2,474
142	WORKERS' COMPENSATION	20,823	19,541	19,541	20,790
143	HEALTH INSURANCE	73,090	106,560	106,560	110,682
144	F.I.C.A.	26,297	28,553	28,553	27,893
145	P.E.R.S.	38,102	41,770	41,770	41,254
148	CLOTHING ALLOWANCE	15,065	14,400	14,400	14,100
151	MEDICARE	6,150	6,678	6,678	6,523
231	REP & MAINT SUPPLIES	59,095	70,000	70,000	70,000
232	REP & MAINT-VEHICLES	7,847	10,000	15,000	10,000
236	FUEL/OIL/DIESEL	50,766	32,000	32,000	50,000
255	SAFETY & RISK MANAGEMENT	760	750	750	1,000
361	REP & MAINT-GENERAL	3,056	15,000	15,000	15,000
362	REP & MAINT-VEHICLES	89,577	40,000	90,000	40,000
368	R&M-COMPUTER/OFFICE MACH	5,032	7,200	7,200	10,248
370	TRAVEL/LODGING/MEALS	239	1,000	1,000	1,000
380	TRAINING SERVICES	56	1,000	1,000	1,000
531	EQUIP RENTAL	12,030	-	-	-
	COLLECTION/MAINTENANCE	822,079	843,117	898,117	857,748
430835 CAPITAL OUTLAY					
901	GARBAGE TRUCKS	-	390,000	390,000	393,000
940	CAPITAL OUTLAY	-	103,250	103,250	37,250
	CAPITAL OUTLAY	-	493,250	493,250	430,250
430840 DISPOSAL					
388	RECYCLING FEES	38,407	45,000	45,000	50,000
396	DISPOSAL FEES	770,889	922,600	922,600	968,730
	DISPOSAL	809,297	967,600	967,600	1,018,730

5410 SOLID WASTE

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
430870 CUSTOMER ACCTG/COLLECTION					
110	SALARIES AND WAGES	42,517	47,174	47,174	33,521
120	OVERTIME	137	2,500	2,500	2,500
141	UNEMPLOYMENT INSURANCE	188	273	273	198
142	WORKERS' COMPENSATION	125	112	112	80
143	HEALTH INSURANCE	11,372	14,400	14,400	10,320
144	F.I.C.A.	2,646	3,080	3,080	2,233
145	P.E.R.S.	3,828	4,505	4,505	3,303
151	MEDICARE	619	720	720	522
213	BILLING SUPPLIES	1,931	2,000	2,000	2,000
214	SCALE STATION SUPPLIES	-	-	1,500	1,500
310	COMM/TRANS(POSTAGE)	8,637	10,000	10,000	10,000
346	INTERNET SERVICE	-	2,801	-	-
357	SOFTWARE SERVICES	3,343	3,100	3,100	5,500
368	R&M-COMPUTER/OFFICE MACH	3,527	1,750	1,750	1,617
370	TRAVEL/LODGING/MEALS	957	1,000	1,000	1,500
380	TRAINING SERVICES	370	500	500	750
630	PAYING AGENT FEES/SER CHG	9,711	9,000	9,000	12,000
	CUSTOMER ACCTG/COLLECTION	89,907	102,915	101,614	87,544
510331 OTHER UNALLOCATED COSTS					
131	COMPENSATED ABSENCES	22,235	-	-	-
132	OTHER POST EMPLOYMENT BENEFITS	3,079	-	-	-
511	CLAIMS PAID/DEDUCTIBLE	-	1,500	1,500	1,500
830	DEPRECIATION	162,941	-	-	-
	OTHER UNALLOCATED COSTS	188,255	1,500	1,500	1,500
521000 INTERFUND OP TRANSFERS					
392	ADMINISTRATIVE COST ALLOC	-	240,156	240,156	243,776
	INTERFUND OP TRANSFERS	-	240,156	240,156	243,776
	TOTAL EXPENDITURES	2,354,420	2,826,500	2,884,442	2,831,943
	NET REVENUE OVER/ (UNDER) EXPENDITURES	445,439	(263,161)	(142,223)	104,002



SELECTED BUDGET DETAILS

352 Consultant Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 13,304	\$ 20,000	\$ 25,000
On Call	\$ 10,000			
Self Haul Study	\$ 15,000			

370 Travel, Lodging, Meals		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 1,196	\$ 2,000	\$ 2,500
Travel	\$ 750			
Lodging	\$ 750			
Meals	\$ 250			
Caselle Annual Conference	\$ 1,500			

380 Training Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 426	\$ 1,500	\$ 1,750
Professional Development	\$ 1,000			
Safety	\$ 750			
Caselle Annual Conference	\$ 750			



CAPITAL PROJECTS

Capital Projects		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 177,526	\$ 493,250	\$ 430,250
Garbage Truck	\$ 393,000			
Sander	\$ 3,750			
Roll Off Containers	\$ 33,500			



STAFFING SUMMARY

Position	FY 23 Budget	FY 24 Budget	FY 25 Recommended
Administration	0.71	0.71	0.71
Superintendent	1	1	1
Lead	1	1	1
Maintenance II	3.5	3.5	3.5
Maintenance Technician	1	1	1
Transfer Station Attendant	0.9	0.9	0.9
Billing Clerk	1	1	1
TOTAL FTE	9.11	9.11	9.11

City of Livingston



Incorporated 1889



AMBULANCE SERVICES

Livingston Fire and Rescue provides both Fire and Ambulance services to the City of Livingston and Park County. The department employs 16 full-time personnel and 27 part-time reserves.

SUMMARY OF CHANGES FOR FY 25

Revenue:	Ambulance services are funded with a combination of patient fees as well as tax revenue. Park County contributes additional revenue to support ambulance as it is a County-wide service.
Personnel:	An administrative assistant is recommended in FY 2025 to assist both law enforcement and Livingston Fire and Rescue with daily office tasks; this position will be shared and partially funded by the General Fund.
Materials and Services:	Minor adjustments to certain operating accounts are recommended for FY 2025 as presented.
Capital:	Several equipment acquisitions are recommended for FY 2025.

5510 AMBULANCE

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
REVENUE					
310000 TAXES/ASSESSMENTS					
311010	REAL PROPERTY TAXES	36,881	39,380	39,380	52,400
311021	MOBILE HOME TAXES	31	30	30	44
311022	PERSONAL PROPERTY TAXES	18	175	175	25
312000	PEN & INT ON DELINQ TAXES	192	150	150	150
	TAXES/ASSESSMENTS	37,122	39,735	39,735	52,619
330000 INTERGOVERNMENTAL REVENUES					
331144	COMMUNITY PARAMEDIC GRANT	39,876	72,152	72,152	-
335050	STATE SHARE PENSION	177,079	260,369	260,369	302,140
335230	STATE ENTITLEMENT FUNDS	13,336	-	-	-
	INTERGOVERNMENTAL REVENUES	230,291	332,521	332,521	302,140
340000 CHARGES FOR SERVICES					
342055	BAD DEBT RECOVERY	10,312	7,500	7,500	7,500
343000	AMBULANCE SERVICES	1,285,147	1,428,447	1,316,000	1,329,000
343010	AMBULANCE COUNTY CONTRIB	842,341	800,000	900,000	900,000
	CHARGES FOR SERVICES	2,137,801	2,235,947	2,223,500	2,236,500
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	7,646	1,500	1,500	10,000
	INVESTMENT EARNINGS	7,646	1,500	1,500	10,000
380000 OTHER FINANCING SOURCES					
382030	GAIN ON SALE OF FIXED ASSETS	15,100	-	-	-
	OTHER FINANCING SOURCES	15,100	-	-	-
	TOTAL REVENUE	2,427,960	2,609,703	2,597,256	2,601,259

5510 AMBULANCE

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
442 AMBULANCE SERVICES					
420402 RESERVE AMB/FIREFIGHTERS					
110	SALARIES AND WAGES	114,984	92,930	92,930	199,147
112	TRANSFER INCENTIVE PAYS	33,500	32,000	32,000	32,000
114	NON-EMERGENCY CALL BACK	5,396	3,600	3,600	5,000
116	TRANSFER TIME	15,135	11,120	11,120	11,500
120	OVERTIME	9,714	10,000	15,000	10,000
141	UNEMPLOYMENT INSURANCE	773	823	823	1,417
142	WORKERS' COMPENSATION	11,589	8,671	8,671	16,796
144	F.I.C.A.	8,965	9,278	9,278	15,974
147	FIRE PENSION	2,112	3,955	3,955	5,725
148	CLOTHING ALLOWANCE	1,002	1,500	1,500	1,500
151	MEDICARE	2,592	2,170	2,170	3,736
380	TRAINING SERVICES	-	4,000	4,000	4,000
RESERVE AMB/FIREFIGHTERS		205,761	180,047	185,047	306,795
420730 AMBULANCE OPERATING ACCT					
110	SALARIES AND WAGES	618,330	577,430	577,430	618,977
112	TRANSFER INCENTIVE PAYS	56,100	100,000	100,000	100,000
113	EMERGENCY CALL-BACK	31,731	48,800	48,800	48,800
114	NON-EMERGENCY CALL BACK	43,614	55,000	55,000	55,000
115	HOLIDAY CALL-BACK	3,215	5,750	5,750	5,750
116	TRANSFER TIME	67,224	95,000	95,000	95,000
120	OVERTIME	11,770	13,500	13,500	13,500
141	UNEMPLOYMENT INSURANCE	3,718	4,927	4,927	5,154
142	WORKERS' COMPENSATION	47,192	51,906	51,906	60,462
143	HEALTH INSURANCE	105,838	139,200	139,200	152,250
144	F.I.C.A.	-	-	-	651
145	P.E.R.S.	-	-	-	963
147	FIRE PENSION	73,149	148,623	148,623	154,357
148	CLOTHING ALLOWANCE	181	300	300	-
151	MEDICARE	10,278	12,325	12,325	12,883
191	STATE PENSION EXPENSE	208,974	260,369	260,369	302,140
210	OFFICE SUPPLIES	1,123	3,000	3,000	3,000
220	OPERATING SUPPLIES	85,165	20,000	20,000	20,000
231	REP & MAINT SUPPLIES	711	3,000	3,000	3,000
232	REP & MAINT-VEHICLES	24,308	15,000	15,000	15,000
235	PATIENT SUPPLIES	42,953	40,000	40,000	44,000
236	FUEL/OIL/DIESEL	39,508	39,000	39,000	35,000
310	COMM/TRANS(POSTAGE)	409	200	200	200
320	PRINTING/DUPLICATING	693	1,000	1,000	600
334	SUBSCRIPTIONS/DUES	180	250	250	250
347	CELLULAR PHONE	3,190	2,800	2,800	5,000
350	PROFESSIONAL SERVICES	74,800	90,600	90,600	185,740
360	REP & MAINT SERVICES	7,753	4,600	4,600	4,600
368	R&M-COMPUTER/OFFICE MACH	30,492	35,277	35,277	41,005
370	TRAVEL/LODGING/MEALS	2,921	3,500	3,500	2,500
380	TRAINING SERVICES	3,281	10,000	10,000	10,000
510	LIABILITY INSURANCE	52,838	52,500	52,500	56,300
513	INS ON VEHICLES & EQUIP	2,654	2,750	2,750	6,200
811	BAD DEBT EXPENSE	(31,274)	-	-	-
940	CAPITAL OUTLAY	-	47,500	100,790	55,500
976	VEHICLES	-	245,000	301,055	350,000
AMBULANCE OPERATING ACCT		1,623,020	2,129,107	2,238,452	2,463,782

5510 AMBULANCE

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
510331 OTHER UNALLOCATED COSTS					
131	COMPENSATED ABSENCES	2,409	-	-	-
132	OTHER POST EMPLOYMENT BENEFITS	4,622	-	-	-
511	CLAIMS PAID/DEDUCTIBLE	161	1,500	1,500	1,500
830	DEPRECIATION	159,046	-	-	-
	OTHER UNALLOCATED COSTS	166,239	1,500	1,500	1,500
521000 INTERFUND OP TRANSFERS					
392	ADMINISTRATIVE COST ALLOC	-	163,689	163,689	206,734
	INTERFUND OP TRANSFERS	-	163,689	163,689	206,734
	TOTAL EXPENDITURES	1,995,020	2,474,343	2,588,688	2,978,811
	NET REVENUE OVER/ (UNDER) EXPENDITURES	432,941	135,360	8,568	(377,552)



SELECTED BUDGET DETAILS

350 Professional Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 74,800	\$ 90,600	\$ 185,740
Medical Director	\$ 6,000			
Ambulance Billing Service	\$ 79,740			
Mobile Crisis Response	\$ 100,000			
380 Training Services		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 3,281	\$ 14,000	\$ 14,000
CPR/BLS/ACLS/PALS	\$ 2,000			
Tuition Reimbursement	\$ 10,000			
Technical Rescue Options	\$ 2,000			



CAPITAL PROJECTS

Capital Projects		FY 23 Actual	FY 24 Budget	FY 25 Recommended
Total		\$ 374,530	\$ 292,500	\$ 405,500
Motorola Radios	\$ 7,500			
Cariac Monitor	\$ 45,000			
Mobile Data Terminals	\$ 3,000			
Light Duty Rescue Truck	\$ 350,000			



STAFFING SUMMARY

Position	FY 23 Budget	FY 24 Budget	FY 25 Recommended
Fire Chief	1	1	1
Battalion Chief	2	2	2
Shift Captains	3	3	3
Engineer 1	10	11	6
Firefighter II	1	0	3
Firefighter I	0	0	2
Administrative Assistant	0	0	0.25
Reserve Firefighters*	27	27	27
TOTAL FTE	17	17	17.25

* Reserves are not guaranteed hours and are therefore excluded from the FTE Total

STAFF INFORMATION IS ALSO PRESENTED UNDER FIRE

City of Livingston



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SPECIAL REVENUE FUNDS

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2190 COMPREHENSIVE LIABILITY

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
310000 TAXES/ASSESSMENTS					
311010	REAL PROPERTY TAXES	264	-	-	-
311021	MOBILE HOME TAXES	4	-	5	-
311022	PERSONAL PROPERTY TAXES	2	-	-	-
312000	PEN & INT ON DELINQ TAXES	275	-	1	-
	TAXES/ASSESSMENTS	544	-	6	-
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	127	-	153	-
	INVESTMENT EARNINGS	127	-	153	-
	TOTAL REVENUE	671	-	159	-

2190 COMPREHENSIVE LIABILITY

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
460 NON-DEPARTMENTAL					
	521000 INTERFUND OP TRANSFERS				
821	TRANSFER TO OTHER FUNDS	-	-	21,890	-
	INTERFUND OP TRANSFERS	-	-	21,890	-
	TOTAL EXPENDITURES	-	-	21,890	-
	NET REVENUE OVER/ (UNDER) EXPENDITURES	671	-	(21,731)	-

2220 LIBRARY

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
310000 TAXES/ASSESSMENTS					
311010	REAL PROPERTY TAXES	128,594	134,138	134,200	137,894
311021	MOBILE HOME TAXES	137	175	175	180
311022	PERSONAL PROPERTY TAXES	773	955	955	982
312000	PEN & INT ON DELINQ TAXES	599	150	200	154
	TAXES/ASSESSMENTS	130,103	135,418	135,530	139,210
330000 INTERGOVERNMENTAL REVENUES					
334060	STATE ASSISTANCE TO	11,208	8,500	10,754	10,754
335050	STATE SHARE PENSION	392	-	-	-
335230	STATE ENTITLEMENT FUNDS	33,341	-	-	-
338010	COUNTY CONTRIBUTIONS	562,347	547,710	547,710	563,046
	INTERGOVERNMENTAL REVENUES	607,289	556,210	558,464	573,800
340000 CHARGES FOR SERVICES					
346070	LIBRARY FEES (NOT FINES)	5,657	4,000	4,000	4,700
	CHARGES FOR SERVICES	5,657	4,000	4,000	4,700
350000 FINES AND FORFEITURES					
353000	LIBRARY FINES	524	-	50	-
	FINES AND FORFEITURES	524	-	50	-
360000 MISCELLANEOUS REVENUES					
365000	CONTRIBUTED AND DONATED	1,008	1,000	74	500
	MISCELLANEOUS REVENUES	1,008	1,000	74	500
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	3,883	800	6,000	800
	INVESTMENT EARNINGS	3,883	800	6,000	800
	TOTAL REVENUE	748,464	697,428	704,118	719,010

2220 LIBRARY

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
501 LIBRARY SERVICES					
460100 LIBRARY SERVICES					
110	SALARIES AND WAGES	391,967	383,044	383,044	417,196
120	OVERTIME	13	500	500	1,000
141	UNEMPLOYMENT INSURANCE	1,612	2,104	2,104	2,289
142	WORKERS' COMPENSATION	2,694	1,724	1,724	3,000
143	HEALTH INSURANCE	77,349	112,620	112,620	117,648
144	F.I.C.A.	21,797	23,718	23,718	25,804
145	P.E.R.S.	31,873	34,920	34,920	38,003
151	MEDICARE	5,098	5,547	5,547	6,035
191	STATE PENSION EXPENSE	392	-	-	417
210	OFFICE SUPPLIES	24,648	5,192	5,192	4,552
212	COMPUTER SUPPLIES	1,150	2,100	2,100	2,000
224	JANITOR CONTRACT/SUPPLIES	6,680	2,100	2,100	35,600
227	CAPITAL OUTLAY LESS THAN	29,176	30,000	30,000	32,000
236	FUEL/OIL/DIESEL	2,450	2,310	2,310	2,870
310	COMM/TRANS(POSTAGE)	1,561	1,260	1,260	2,058
333	MEMBER/REGISTRATION FEES	489	788	788	750
334	SUBSCRIPTIONS/DUES	446	468	468	100
341	UTILITIES-GAS/ELECTRIC	12,362	15,750	15,750	15,750
342	UTILITIES-WTR,SWR,GARB	7,675	2,627	2,627	3,751
343	UTILITIES-PHONES	1,543	630	630	600
346	INTERNET SERVICE	2,910	5,040	5,040	5,100
347	CELLULAR PHONE	387	446	446	270
350	PROFESSIONAL SERVICES	28,570	60,000	60,000	40,547
359	PROMOTIONAL ADVERTISING	61	2,000	2,000	2,000
360	REP & MAINT SERVICES	3,058	6,000	6,000	35,000
362	REP & MAINT-VEHICLES	219	150	150	300
370	TRAVEL/LODGING/MEALS	484	525	525	700
380	TRAINING SERVICES	650	1,000	1,000	700
510	LIABILITY INSURANCE	3,525	3,701	3,701	3,960
512	INSURANCE ON BUILDINGS	35,956	28,193	28,193	6,748
513	INS ON VEHICLES & EQUIP	1,828	1,819	1,819	1,707
940	CAPITAL OUTLAY	7,601	-	-	35,000
946	COMPUTER SOFTWARE	-	1,050	1,050	1,050
	LIBRARY SERVICES	706,223	737,326	737,326	844,505
521000 INTERFUND OP TRANSFERS					
392	ADMINISTRATIVE COST ALLOC	-	49,609	49,609	51,445
	INTERFUND OP TRANSFERS	-	49,609	49,609	51,445
	TOTAL EXPENDITURES	706,223	786,935	786,935	895,950
	NET REVENUE OVER/ (UNDER) EXPENDITURES	42,241	(89,507)	(82,817)	(176,940)

2260 EMERGENCY-DISASTER

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
	310000 TAXES/ASSESSMENTS				
311010	REAL PROPERTY TAXES	37,210	-	-	-
312000	PEN & INT ON DELINQ TAXES	33	-	-	-
	TAXES/ASSESSMENTS	37,244	-	-	-
	330000 INTERGOVERNMENTAL REVENUES				
331110	FEDERAL DISASTER AID	315,950	-	78,081	528,048
	INTERGOVERNMENTAL REVENUES	315,950	-	78,081	528,048
	370000 INVESTMENT EARNINGS				
371010	INTEREST & DIVIDEND	(310)	-	-	-
	INVESTMENT EARNINGS	(310)	-	-	-
	380000 OTHER FINANCING SOURCES				
383080	TRANSFER IN	-	-	-	-
	OTHER FINANCING SOURCES	-	-	-	-
	TOTAL REVENUE	352,884	-	78,081	528,048

2260 EMERGENCY-DISASTER

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
460 NON-DEPARTMENTAL					
	510331 OTHER UNALLOCATED COSTS				
800	OTHER OBJECTS	274,106	484,874	152,024	528,048
940	CAPITAL OUTLAY	-	-	-	-
	OTHER UNALLOCATED COSTS	274,106	484,874	152,024	528,048
	TOTAL EXPENDITURES	274,106	484,874	152,024	528,048
	NET REVENUE OVER/ (UNDER) EXPENDITURES	78,778	(484,874)	(73,943)	-

2310 URBAN RENEWAL DISTRICT

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
310000 TAXES/ASSESSMENTS					
311010	REAL PROPERTY TAXES	592,119	618,778	910,000	932,386
311022	PERSONAL PROPERTY TAXES	5,253	6,250	6,250	6,500
312000	PEN & INT ON DELINQ TAXES	3,089	2,000	14,000	5,000
	TAXES/ASSESSMENTS	600,461	627,028	930,250	943,886
330000 INTERGOVERNMENTAL REVENUES					
335230	STATE ENTITLEMENT FUNDS	49,425	40,967	49,425	53,141
	INTERGOVERNMENTAL REVENUES	49,425	40,967	49,425	53,141
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	6,759	2,000	16,000	16,000
	INVESTMENT EARNINGS	6,759	2,000	16,000	16,000
	TOTAL REVENUE	656,645	669,995	995,675	1,013,027

2310 URBAN RENEWAL DISTRICT

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
400 NON-DEPARTMENTAL					
470300 ECONOMIC DEVELOPMENT					
350	PROFESSIONAL SERVICES	106,823	30,000	30,000	15,000
740	GRANT EXPENDITURES	-	-	110,000	250,000
824	OUTSIDE ENTITY SUPPORT	-	-	-	30,000
940	CAPITAL OUTLAY	-	1,250,000	-	1,270,000
	ECONOMIC DEVELOPMENT	106,823	1,280,000	140,000	1,565,000
490500 DEBT SERVICE PAYMENTS					
610	PRINCIPAL	102,072	105,000	105,000	105,000
620	INTEREST	58,103	57,175	57,175	54,025
630	PAYING AGENT FEES/SER CHG	400	400	400	400
	DEBT SERVICE PAYMENTS	160,575	162,575	162,575	159,425
	TOTAL EXPENDITURES	267,398	1,442,575	302,575	1,724,425
	NET REVENUE OVER/ (UNDER) EXPENDITURES	389,247	(772,580)	693,100	(711,398)

2372 PERMISSIVE HEALTH

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
310000 TAXES/ASSESSMENTS					
311010	REAL PROPERTY TAXES	450,515	693,245	632,282	716,285
311021	MOBILE HOME TAXES	524	1,050	1,050	834
311022	PERSONAL PROPERTY TAXES	2,696	5,952	5,952	4,286
312000	PEN & INT ON DELINQ TAXES	2,364	500	500	500
	TAXES/ASSESSMENTS	456,099	700,747	639,784	721,905
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	1,662	300	600	600
	INVESTMENT EARNINGS	1,662	300	600	600
	TOTAL REVENUE	457,760	701,047	640,384	722,505

2372 PERMISSIVE HEALTH

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
<u>400 NON-DEPARTMENTAL</u>					
	521000 INTERFUND OP TRANSFERS				
821	TRANSFER TO OTHER FUNDS	451,186	700,249	685,644	722,505
	INTERFUND OP TRANSFERS	451,186	700,249	685,644	722,505
	TOTAL EXPENDITURES	451,186	700,249	685,644	722,505
	NET REVENUE OVER/ (UNDER) EXPENDITURES	6,574	798	(45,260)	-

2397 CDBG REVOLVING LOAN

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	2,020	500	3,500	3,500
373010	INTEREST CDBG LOAN	839	1,200	300	300
	INVESTMENT EARNINGS	2,859	1,700	3,800	3,800
	TOTAL REVENUE	2,859	1,700	3,800	3,800

2397 CDBG REVOLVING LOAN

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
<u>400 NON-DEPARTMENTAL</u>					
	470320 GRANTS/ECONOMIC DEVELP				
411	SPECIAL PROJECTS CDBG	1,201	14,000	14,000	14,000
	GRANTS/ECONOMIC DEVELP	1,201	14,000	14,000	14,000
	TOTAL EXPENDITURES	1,201	14,000	14,000	14,000
	NET REVENUE OVER/ (UNDER) EXPENDITURES	1,658	(12,300)	(10,200)	(10,200)

2399 IMPACT FEES

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
340000 CHARGES FOR SERVICES					
341072	POLICE IMPACT FEES	6,350	3,705	9,349	3,250
341073	FIRE/EMS IMPACT FEE	58,136	33,944	85,712	29,837
341074	PARKS/RECREATION IMPACT	42,278	48,660	27,400	31,255
341075	TRANSPORTATION IMPACT	129,165	53,136	233,747	59,968
	CHARGES FOR SERVICES	235,929	139,445	356,208	124,310
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	5,505	3,000	10,000	10,000
	INVESTMENT EARNINGS	5,505	3,000	10,000	10,000
	TOTAL REVENUE	241,434	142,445	366,208	134,310

2399 IMPACT FEES

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
<u>431 LAW ENFORCEMENT</u>					
	420100 OPERATING ACCOUNT				
940	CAPITAL OUTLAY	-	10,000	-	23,342
	OPERATING ACCOUNT	-	10,000	-	23,342
<u>441 FIRE</u>					
	420400 OPERATING ACCOUNT				
940	CAPITAL OUTLAY	-	150,000	-	273,357
	OPERATING ACCOUNT	-	150,000	-	273,357
<u>451 STREET DEPARTMENT</u>					
	430240 STREET DEPARTMENT				
960	INFRASTRUCTURE/WATER/SEWE	-	180,000	-	135,000
	STREET DEPARTMENT	-	180,000	-	135,000
<u>453 PARKS DEPARTMENT</u>					
	460430 PARKS OPERATING				
940	CAPITAL OUTLAY	25,372	130,750	15,000	175,000
	PARKS OPERATING	25,372	130,750	15,000	175,000
	TOTAL EXPENDITURES	25,372	470,750	15,000	606,699
	NET REVENUE OVER/ (UNDER) EXPENDITURES	216,062	(328,305)	351,208	(472,389)

2400 LIGHT MAINTENANCE

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
REVENUE					
360000 MISCELLANEOUS REVENUES					
363010	SPECIAL ASSESSMENTS	142,455	100,000	99,993	99,993
363040	PEN & INT ON SPEC ASSESS	502	300	300	300
	MISCELLANEOUS REVENUES	142,958	100,300	100,293	100,293
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	590	300	1,500	1,000
	INVESTMENT EARNINGS	590	300	1,500	1,000
	TOTAL REVENUE	143,548	100,600	101,793	101,293

2400 LIGHT MAINTENANCE

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
400 NON-DEPARTMENTAL					
420100 OPERATING ACCOUNT					
231	REP & MAINT SUPPLIES	6,926	20,000	10,000	30,000
340	UTILITY/STREET LIGHTS	57,069	70,000	65,000	65,000
361	REP & MAINT-GENERAL	4,796	5,000	2,500	5,000
362	REP & MAINT-VEHICLES	110	1,000	250	1,000
960	INFRASTRUCTURE/WATER/SEWER/STR	77,641	66,800	-	65,000
	OPERATING ACCOUNT	146,542	162,800	77,750	166,000
	TOTAL EXPENDITURES	146,542	162,800	77,750	166,000
	NET REVENUE OVER/ (UNDER) EXPENDITURES	(2,994)	(62,200)	24,043	(64,707)

2600 SIDEWALKS

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
360000 MISCELLANEOUS REVENUES					
363030	SIDEWALK ASSESSMENTS	63,868	34,505	34,505	27,391
363040	PEN & INT ON SPEC ASSESS	600	200	200	150
	MISCELLANEOUS REVENUES	64,468	34,705	34,705	27,541
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	97	100	400	300
	INVESTMENT EARNINGS	97	100	400	300
	TOTAL REVENUE	64,565	34,805	35,105	27,841

2600 SIDEWALKS

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
400 NON-DEPARTMENTAL					
	430240 STREET DEPARTMENT				
914	SIDEWALKS	-	-	-	-
	STREET DEPARTMENT	-	-	-	-
	TOTAL EXPENDITURES	-	-	-	-
	NET REVENUE OVER/ (UNDER) EXPENDITURES	<u>64,565</u>	<u>34,805</u>	<u>35,105</u>	<u>27,841</u>

2650 BID

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
360000 MISCELLANEOUS REVENUES					
363010	SPECIAL ASSESSMENTS	45,671	44,250	44,250	44,250
363040	PEN & INT ON SPEC ASSESS	270	150	150	150
	MISCELLANEOUS REVENUES	45,941	44,400	44,400	44,400
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	76	30	100	100
	INVESTMENT EARNINGS	76	30	100	100
	TOTAL REVENUE	46,017	44,430	44,500	44,500

2650 BID

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
<u>400 NON-DEPARTMENTAL</u>					
	470100 ECONOMIC DEVELOPMENT				
350	PROFESSIONAL SERVICES	45,622	44,430	44,430	44,430
	ECONOMIC DEVELOPMENT	45,622	44,430	44,430	44,430
	TOTAL EXPENDITURES	45,622	44,430	44,430	44,430
	NET REVENUE OVER/ (UNDER) EXPENDITURES	395	-	70	70

2700 PARK IMPROVEMENT

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	391	200	750	500
	INVESTMENT EARNINGS	391	200	750	500
	TOTAL REVENUE	391	200	750	500

2700 PARK IMPROVEMENT

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
400 NON-DEPARTMENTAL					
	460430 PARKS OPERATING				
350	PROFESSIONAL SERVICES	5,052	-	-	-
800	OTHER OBJECTS	-	70,966	-	67,405
	PARKS OPERATING	5,052	70,966	-	67,405
	TOTAL EXPENDITURES	5,052	70,966	-	67,405
	NET REVENUE OVER/ (UNDER) EXPENDITURES	(4,661)	(70,766)	750	(66,905)

2750 LE JOINT EQUIPMENT

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	24	-	7	-
	INVESTMENT EARNINGS	24	-	7	-
	TOTAL REVENUE	24	-	7	-

2750 LE JOINT EQUIPMENT

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
<u>431 LAW ENFORCEMENT</u>					
	420180 OTHER LAW ENFORCEMENT ACTIVITY				
220	OPERATING SUPPLIES	6,170	-	420	
	OTHER LAW ENFORCEMENT ACTIVITY	6,170	-	420	-
	TOTAL EXPENDITURES	6,170	-	420	-
	NET REVENUE OVER/ (UNDER) EXPENDITURES	(6,146)	-	(413)	-

2820 GAS TAX

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
REVENUE					
330000 INTERGOVERNMENTAL REVENUES					
335040	GAS TAX APPORTIONMENT	152,824	153,000	381,892	385,000
335041	GAS TAX - BARSAA	192,896	215,000	1,129,957	-
	INTERGOVERNMENTAL REVENUES	345,720	368,000	1,511,849	385,000
340000 CHARGES FOR SERVICES					
341011	SALE OF MISC ITEMS	50	150	-	-
	CHARGES FOR SERVICES	50	150	-	-
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	1,921	500	10,000	10,000
	INVESTMENT EARNINGS	1,921	500	10,000	10,000
	TOTAL REVENUE	347,690	368,650	1,521,849	395,000

2820 GAS TAX

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
EXPENDITURES					
510 GAS TAX					
430240 STREET DEPARTMENT					
241	SIGNS	13,866	25,000	25,000	25,000
412	OTHER CONCRETE PRODUCTS	-	-	-	-
450	SAND/ICE SLICER	25,503	25,000	25,000	25,000
451	GRAVEL	7,725	25,000	25,000	30,000
452	OTHER STREET MATERIALS	550	-	-	-
471	ASPHALT	7,808	55,000	55,000	40,000
472	CHIP SEAL	51,143	35,000	35,000	60,000
474	PAINT & HEAT TAPE	29,005	50,000	50,000	50,000
475	DUST OIL	10,420	15,000	15,000	10,000
476	FLOW FILL	1,080	15,000	15,000	10,000
477	CHIPS FOR CHIP SEAL	2,921	15,000	15,000	20,000
960	INFRASTRUCTURE/WATER/SEWER	-	350,000	350,000	390,000
STREET DEPARTMENT		150,020	610,000	610,000	660,000
TOTAL EXPENDITURES		150,020	610,000	610,000	660,000
NET REVENUE OVER/ (UNDER) EXPENDITURES		497,711	978,650	2,131,849	1,055,000

2991 ARPA

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
330000 INTERGOVERNMENTAL REVENUES					
331992	AMERICAN RESCUE PLAN FUNDS	1,918,675	-	-	-
	INTERGOVERNMENTAL REVENUES	1,918,675	-	-	-
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	6,491	-	1,500	-
	INVESTMENT EARNINGS	6,491	-	1,500	-
	TOTAL REVENUE	1,925,166	-	1,500	-

2991 ARPA

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
<u>460 NON-DEPARTMENTAL</u>					
	410130 CITY COMMISSION				
740	GRANT EXPENDITURES	1,238,740	152,351	-	106,387
	CITY COMMISSION	1,238,740	152,351	-	106,387
	521000 INTERFUND OP TRANSFERS				
821	TRANSFER TO OTHER FUNDS	582,635	-	-	-
	INTERFUND OP TRANSFERS	582,635	-	-	-
	TOTAL EXPENDITURES	1,821,375	152,351	-	106,387
	NET REVENUE OVER/ (UNDER) EXPENDITURES	103,791	(152,351)	1,500	(106,387)

City of Livingston

A faint, circular background image of a park. It features a variety of trees, including evergreens and deciduous trees with autumn-colored leaves. In the center, there is a building with a white facade and two prominent arched windows. The foreground shows a grassy area and a path.

DEBT SERVICE FUNDS

Incorporated 1889

City of Livingston



Incorporated 1889

3002 2016 FIRE TRUCK GOB

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
310000 TAXES/ASSESSMENTS					
311010	REAL PROPERTY TAXES	47,158	34,457	44,500	39,134
311021	MOBILE HOME TAXES	58	50	50	48
311022	PERSONAL PROPERTY TAXES	282	300	300	234
312000	PEN & INT ON DELINQ TAXES	199	100	100	100
	TAXES/ASSESSMENTS	47,697	34,907	44,950	39,516
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	204	50	200	200
	INVESTMENT EARNINGS	204	50	200	200
380000 OTHER FINANCING SOURCES					
383000	INTERFUND OPERAT TRANSFER	-	-	-	-
	OTHER FINANCING SOURCES	-	-	-	-
	TOTAL REVENUE	47,901	34,957	45,150	39,716

3002 2016 FIRE TRUCK GOB

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
470 DEBT SERVICE					
	490100 GEN OBLIGATION BONDS				
610	PRINCIPAL	31,775	30,000	30,000	35,000
620	INTEREST	17,119	18,219	18,219	17,544
630	PAYING AGENT FEES/SER CHG	400	400	400	400
	GEN OBLIGATION BONDS	49,294	48,619	48,619	52,944
	TOTAL EXPENDITURES	49,294	48,619	48,619	52,944
	NET REVENUE OVER/ (UNDER) EXPENDITURES	97,195	83,576	93,769	92,660

3003 2000 FIRE TRUCK GOB

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
310000 TAXES/ASSESSMENTS					
311010	REAL PROPERTY TAXES	104	-	-	-
311021	MOBILE HOME TAXES	1	-	-	-
311022	PERSONAL PROPERTY TAXES	0	-	-	-
312000	PEN & INT ON DELINQ TAXES	102	-	-	-
	TAXES/ASSESSMENTS	208	-	-	-
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	32	-	70	-
	INVESTMENT EARNINGS	32	-	70	-
	TOTAL REVENUE	240	-	70	-

3003 2000 FIRE TRUCK GOB

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
470 DEBT SERVICE					
490100 GEN OBLIGATION BONDS					
610	PRINCIPAL	-	-	-	-
620	INTEREST	-	-	-	-
GEN OBLIGATION BONDS		-	-	-	-
TOTAL EXPENDITURES		-	-	-	-
NET REVENUE OVER/ (UNDER) EXPENDITURES		240	-	70	-

3200 WEST END TIF

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
	310000 TAXES/ASSESSMENTS				
311010	REAL PROPERTY TAXES	123,222	125,850	175,439	179,755
311022	PERSONAL PROPERTY TAXES	43,051	41,950	41,950	40,000
	TAXES/ASSESSMENTS	166,274	167,800	217,389	219,755
	330000 INTERGOVERNMENTAL REVENUES				
335230	STATE ENTITLEMENT FUNDS	15,016	13,189	13,189	20,861
	INTERGOVERNMENTAL REVENUES	15,016	13,189	13,189	20,861
	370000 INVESTMENT EARNINGS				
371010	INTEREST & DIVIDEND	2,992	1,000	1,500	1,500
	INVESTMENT EARNINGS	2,992	1,000	1,500	1,500
	TOTAL REVENUE	184,281	181,989	232,078	242,116

3200 WEST END TIF

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
<u>400 NON-DEPARTMENTAL</u>					
	430520 FACILITIES/CAPITAL OUTLAY				
361	REP & MAINT-GENERAL	483,000	192,000	-	495,828
	FACILITIES/CAPITAL OUTLAY	483,000	192,000	-	495,828
	490200 REVENUE BONDS				
610	PRINCIPAL	69,000	71,000	71,000	72,000
620	INTEREST	7,313	4,707	4,707	2,025
	REVENUE BONDS	76,313	75,707	75,707	74,025
	TOTAL EXPENDITURES	559,313	267,707	75,707	569,853
	NET REVENUE OVER/ (UNDER) EXPENDITURES	(375,031)	(85,718)	156,371	(327,737)

3400 SID REVOLVING

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
	370000 INVESTMENT EARNINGS				
371010	INTEREST & DIVIDEND	143	100	1,500	1,500
	INVESTMENT EARNINGS	143	100	1,500	1,500
	380000 OTHER FINANCING SOURCES				
383000	INTERFUND OPERAT TRANSFER	42,497	-	-	-
	OTHER FINANCING SOURCES	42,497	-	-	-
	TOTAL REVENUE	42,640	100	1,500	1,500

3400 SID REVOLVING

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
470 DEBT SERVICE					
	521000 INTERFUND OP TRANSFERS				
822	TRANSFER TO GENERAL FUND	-	-	-	-
	INTERFUND OP TRANSFERS	-	-	-	-
	TOTAL EXPENDITURES	-	-	-	-
	NET REVENUE OVER/ (UNDER) EXPENDITURES	<u>42,640</u>	<u>100</u>	<u>1,500</u>	<u>1,500</u>

3550 SID 179

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
360000 MISCELLANEOUS REVENUES					
363020	BOND INT & PRINC ASSESSME	29,837	29,679	29,679	2,933
	MISCELLANEOUS REVENUES	29,837	29,679	29,679	2,933
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	230	75	500	-
	INVESTMENT EARNINGS	230	75	500	-
TOTAL REVENUE		30,066	29,754	30,179	2,933

3550 SID 179

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
470 DEBT SERVICE					
	490300 SPEC IMPROVEMENT BONDS				
610	PRINCIPAL	30,000	31,000	31,000	33,000
620	INTEREST	3,244	2,119	2,119	938
	SPEC IMPROVEMENT BONDS	33,244	33,119	33,119	33,938
	TOTAL EXPENDITURES	33,244	33,119	33,119	33,938
	NET REVENUE OVER/ (UNDER) EXPENDITURES	(3,177)	(3,365)	(2,940)	(31,005)

3600 SID 181

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
	360000 MISCELLANEOUS REVENUES				
363020	BOND INT & PRINC ASSESSME	-	55,659	56,394	58,418
	MISCELLANEOUS REVENUES	-	55,659	56,394	58,418
	370000 INVESTMENT EARNINGS				
371010	INTEREST & DIVIDEND	-	-	150	100
	INVESTMENT EARNINGS	-	-	150	100
	380000 OTHER FINANCING SOURCES				
383000	INTERFUND OPERAT TRANSFER	16,999	16,999	-	-
	OTHER FINANCING SOURCES	16,999	16,999	-	-
	TOTAL REVENUE	16,999	72,658	56,544	58,518

3600 SID 181

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
470 DEBT SERVICE					
	490300 SPEC IMPROVEMENT BONDS				
610	PRINCIPAL	-	32,623	32,623	34,846
620	INTEREST	-	20,717	20,717	18,162
	SPEC IMPROVEMENT BONDS	-	53,340	53,340	53,008
	TOTAL EXPENDITURES	-	53,340	53,340	53,008
	NET REVENUE OVER/ (UNDER) EXPENDITURES	16,999	19,318	3,204	5,510

3955 SID 180

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
360000 MISCELLANEOUS REVENUES					
363020	BOND INT & PRINC ASSESSME	3,195	-	-	-
363040	PEN & INT ON SPEC ASSESS	10	-	-	-
	MISCELLANEOUS REVENUES	3,205	-	-	-
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	19	-	50	-
	INVESTMENT EARNINGS	19	-	50	-
	TOTAL REVENUE	3,224	-	50	-

3955 SID 180

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
470 DEBT SERVICE					
	521000 INTERFUND OP TRANSFERS				
821	TRANSFER TO OTHER FUNDS	-	38,562	38,636	-
	INTERFUND OP TRANSFERS	-	38,562	38,636	-
	TOTAL EXPENDITURES	-	38,562	38,636	-
	NET REVENUE OVER/ (UNDER) EXPENDITURES	3,224	(38,562)	(38,586)	-

City of Livingston



CAPITAL PROJECT FUNDS

Incorporated 1889

City of Livingston



Incorporated 1889

4010 CAPITAL IMPROVEMENT

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	696	200	1,650	1,500
	INVESTMENT EARNINGS	696	200	1,650	1,500
380000 OTHER FINANCING SOURCES					
383006	TRANSFER IN FROM FUND	-	-	-	-
	OTHER FINANCING SOURCES	-	-	-	-
	TOTAL REVENUE	696	200	1,650	1,500

4010 CAPITAL IMPROVEMENT

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
460 NON-DEPARTMENTAL					
	411810 CAPITAL IMPROVEMENTS				
940	CAPITAL OUTLAY	-	110,000	-	122,464
	CAPITAL IMPROVEMENTS	-	110,000	-	122,464
	TOTAL EXPENDITURES	-	110,000	-	122,464
	NET REVENUE OVER/ (UNDER) EXPENDITURES	696	(109,800)	1,650	(120,964)

4020 LIBRARY CAPITAL

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
	370000 INVESTMENT EARNINGS				
371010	INTEREST & DIVIDEND	149	50	388	100
	INVESTMENT EARNINGS	149	50	388	100
	TOTAL REVENUE	149	50	388	100

4020 LIBRARY CAPITAL

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
<u>501 LIBRARY SERVICES</u>					
	460180 LIBRARY EXTENSION				
940	CAPITAL OUTLAY	-	20,000	-	26,015
	LIBRARY EXTENSION	-	20,000	-	26,015
	TOTAL EXPENDITURES	-	20,000	-	26,015
	NET REVENUE OVER/ (UNDER) EXPENDITURES	149	(19,950)	388	(25,915)

4099 RAILROAD CROSSING

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
310000 TAXES/ASSESSMENTS					
311010	REAL PROPERTY TAXES	238	-	-	-
312000	PEN & INT ON DELINQ TAXES	261	-	-	-
	TAXES/ASSESSMENTS	499	-	-	-
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	3	-	-	-
	INVESTMENT EARNINGS	3	-	-	-
	TOTAL REVENUE	502	-	-	-

4099 RAILROAD CROSSING

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
400 NON-DEPARTMENTAL					
	411850 RAILROAD UNDERPASS				
350	PROFESSIONAL SERVICES	-	-	-	-
	RAILROAD UNDERPASS	-	-	-	-
	TOTAL EXPENDITURES	-	-	-	-
	NET REVENUE OVER/ (UNDER) EXPENDITURES	502	-	-	-

4205 REGIONAL SEWER

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
330000 INTERGOVERNMENTAL REVENUES					
331992	AMERICAN RESCUE PLAN FUNDS	1,997,414	-	2,586	-
	INTERGOVERNMENTAL REVENUES	1,997,414	-	2,586	-
360000 MISCELLANEOUS REVENUES					
363010	SPECIAL ASSESSMENTS	432,839	-	-	-
	MISCELLANEOUS REVENUES	432,839	-	-	-
370000 INVESTMENT EARNINGS					
371010	INTEREST & DIVIDEND	(510)	-	-	-
	INVESTMENT EARNINGS	(510)	-	-	-
380000 OTHER FINANCING SOURCES					
381030	SID BOND PROCEEDS	849,932	-	-	-
383000	INTERFUND OPERAT TRANSFER	-	-	96,811	-
	OTHER FINANCING SOURCES	849,932	-	96,811	-
	TOTAL REVENUE	3,279,674	-	99,398	-

4205 REGIONAL SEWER

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
<u>460 NON-DEPARTMENTAL</u>					
	430630 COLLECTION AND TRANSMISSION				
350	PROFESSIONAL SERVICES	53,749	-	711	-
960	INFRASTRUCTURE/WATER/SEWER	2,303,700	2,500,000	961,416	-
	COLLECTION AND TRANSMISSION	2,357,449	2,500,000	962,127	-
	521000 INTERFUND OP TRANSFERS				
821	TRANSFER TO OTHER FUNDS	59,495	-	-	-
		59,495	-	-	-
	TOTAL EXPENDITURES	2,416,945	2,500,000	962,127	-
	NET REVENUE OVER/ (UNDER) EXPENDITURES	862,729	(2,500,000)	(862,729)	-

City of Livingston



PERMANENT FUNDS

Incorporated 1889

City of Livingston



Incorporated 1889

8010 PERPETUAL CEMETERY

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Revenue					
	340000 CHARGES FOR SERVICES				
343320	SALE OF CEMETERY PLOTS	5,488	2,000	3,500	3,500
	CHARGES FOR SERVICES	5,488	2,000	3,500	3,500
	370000 INVESTMENT EARNINGS				
371010	INTEREST & DIVIDEND	1,481	2,500	2,500	3,500
	INVESTMENT EARNINGS	1,481	2,500	2,500	3,500
	TOTAL REVENUE	6,969	4,500	6,000	7,000

8010 PERPETUAL CEMETERY

Account	Account Name	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Expenditures					
400 NON-DEPARTMENTAL					
	521000 INTERFUND OP TRANSFERS				
822	TRANSFER TO GENERAL FUND	1,481	2,500	2,500	3,500
	INTERFUND OP TRANSFERS	1,481	2,500	2,500	3,500
	TOTAL EXPENDITURES	1,481	2,500	2,500	3,500
	NET REVENUE OVER/ (UNDER) EXPENDITURES	5,488	2,000	3,500	3,500



5-YEAR CAPITAL IMPROVEMENTS

The following page present the capital needs for the City over the next 5 years. City staff works to include all anticipated projects, however, it is not unusual for unanticipated capital needs to arise. Capital has historically been paid for with cash on hand, however, the increasing costs of equipment and infrastructure projects will continue to make this more difficult going into the future.

There are several capital expenditures identified in which a funding source has not yet been identified. Options include general obligation or revenue bonds, along with grant proceeds. Staff will continue to look for creative ways to fund these critical expenditures.

5 Year Capital Projects Summary						
Project Name	2025	2026	2027	2028	2029	Unbudgeted/ Other
Tip and Roll Bleachers	11,000					
Multiple Projects	75,000					
Radio Replacements	6,500	13,000	6,500	13,000	6,500	
Handgun Replacement	9,000					
Ballistic Gear		8,000	6,000	6,000		
TASER Replacement		15,000	7,500	7,500		
PD Vehicle Storage						100,000
K-9 Vehicle	75,000					
Patrol Vehicle Replacement	75,000	150,000	75,000	150,000	80,000	
SCBA Replacement	18,778	18,778	18,778	18,778	18,778	
Turnout Gear	20,000	20,000	20,000	20,000	20,000	
Drone		7,500				
Motorola Radios	15,000	15,500	15,500	15,500	15,500	
Maxiforce Airbags and Struts		20,000				
Hose Replacement	8,000	8,000	8,000	8,000	8,000	
Water rescue dry suits	20,000					
Mobile Data Terminals	6,000					
Backup Disatch Center	10,500					
Motorola Radios			50,000			
NICE Recored		5,000				
Cariac Monitor	45,000					
Light Duty Rescue Truck	350,000					
Ambulance (M-5)		350,000				
Fire Station						2,400,000
AquaDam	5,000					
Flail Mower	10,000					
Stump Grinder	10,500					
Playground Equipment	20,000	20,000	20,000	20,000		
Miles Park Fence		12,000		12,000		
Tennis Court Resurfacing			11,000	24,000		
Equipment Shop	90,000					
Parks Vehicle - 1 ton pickup	65,000					
Columbarium						50,000
Spare Street Lights		23,500			25,000	
Downtown CIP - 2nd & 3rd Alley	2,540,000					
Trails & Active Transportation Improvements	20,000	70,000	200,000	150,000		
6 Yard Dump Truck			135,000			
11th Street Improvements	215,000					
ADA Sidewalk Improvements		80,000		80,000		
B and Chinook	70,000					
B and Clark Improvements	140,000					
Chip Spreader		35,000				
Front & 5th St Improvements		300,000				
Lewis Street Improvements	100,000					
Material Shelter	30,000					
Pickup - 3/4 ton	54,000					
Street Sweeper	125,000					
Well Generator - FY 25 D St, FY 26 Billman, FY 27	70,000	73,000	76,000	80,000		
Security Fencing	30,000	16,000	17,000	17,000		
Doors and Roof	15,000					
6-yard dump box		10,000				
Well Motors	25,000					
Werner Well Chlorination System	75,000					
Reservoir Inspection	20,000					
Bennet Street Water Loop	450,000					

Project Name	2025	2026	2027	2028	2029	Unbudgeted/ Other
Tank Isolation Valve		300,000				
Montague Water Extension		1,100,000				
East Side Water Loop		3,000,000				
Municipal Well #7		1,500,000				
Montana Street Water Rehabilitation				600,000		
4 inch water main replacement						7,000,000
6 inch water main replacement						19,000,000
Pickup - 3/4 ton	60,000		65,000			
Sewer Pumps	20,000	32,000	20,000	25,000		
Pickup with gear box	45,000					
Sewer Vac Truck						500,000
I & I Improvements	170,000	1,586,000				
One Month Sewer Mains		650,000		700,000		
Centennial Lift Station		550,000				
9th & 10th Sewer Main Replacement			160,000			
Montana Street Sewer Rehabilitation				475,000		
WRF Digester Roof	35,000					
WRF Server Replacement	6,500					
WRF Lab Vehicle	25,000					
WRF SCADA Software Upgrade	15,000					
WRF Redundance SBR Basin Mixer		23,000				
Digester Mixing Pump Overhaul				25,000		
Sander	7,500					
Roll Off Containers	33,500	22,500	20,000	22,500	20,000	
Pickup - 1 ton		60,000				
Garbage Truck	393,000					150,000
Hauling Semi		75,000				
Walking Floor Trailers		170,000				
Rolloff Truck			175,000			
Composting Facility		100,000				500,000
2nd Street Storm Ceptor			141,000			
B Street Storm Ceptor		125,000				
Montana Street Storm Water Main				500,000		
Trees (grant funded)	44,000					
Park St Crossing	142,657					
Unpaved Street Improvements	186,500					
Mainline Replacements	20,000					

City of Livingston
Capital Request Form

Project Name	Civic Center Bleachers	Scheduled Start	July 1, 2024
Department/Division	Recreation	Scheduled Completion	July 30, 2024
Requestor	Maggie Tarr	Departmental Priority	II
Account Number		Departmental Ranking	I

Project Description and Location:

Civic Center Bleachers were removed Winter of 2023/24 due to condition.
Replacement seating is necessary however permanent bleachers are not the need. Tip & Roll bleachers allowing us to provide a variety of seating options in the gym as needed.
Additionally when more floor space is needed they can be rolled out to the unused area of the gym to create more space.

Project Justification and Relationship to City Goals and Master Plans:

The City Commission determined in 2023 that the Civic Center is a viable building that we will continue to maintain even with the development of a Wellness Center. I do not have access to City Goals and Master Plans.

Project Costs/Year	2025	2026	2027	2028	2029	Total
(4) 30 seat bleachers	\$6,300					
(2) 15 seat bleachers	2,000					
Shipping	1,900					
Total:	\$10,200					

Funding Sources (please list)

1000-409-460442-924	\$11,000					
Total:	\$11,000					

Operating Budget Impact:

Facility maintenance and general repairs to the investment.
Time savings for staff in regards to set up as this bleacher style can be managed by one person. Old bleachers required 2-3 staff to ensure a safe set up.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Replace vehicle radios	Scheduled Start	July 2024
Department/Division	Police	Scheduled Completion	July 2030
Requestor	Hard	Departmental Priority	I
Account Number	1000.431.420100.940	Departmental Ranking	1

Project Description and Location:

Most of the radios in the vehicle are over 20 years old. They are moved from the vehicles that are moved out of service to new vehicles when replaced. Radios degrade over time and need replacing. This can be incorporated into the vehicle replacement schedule and purchase new radios when new vehicles are ordered until the current inventory is replaced.

Project Justification and Relationship to City Goals and Master Plans:

It is critical to have modern equipment for officers to communicate with the Communications Center, fellow officers, and other agencies. A properly functioning radio is an officer safety issue and the department should not wait until radios fail to replace them. Providing up to date equipment to officers results in a high level of service to citizens.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Vehicle radio replacement	\$6,500	\$13,000	\$6,500	\$13,000	\$6,500	\$45,500
Total:						

Funding Sources (please list)

General Budget	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$45,500
Total:						

Operating Budget Impact:

Purchasing vehicle radios would have little impact on future operating budget.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

City of Livingston
Capital Request Form

Project Name	Duty pistol replacement	Scheduled Start	July 2024
Department/Division	Police	Scheduled Completion	
Requestor	Hard	Departmental Priority	III
Account Number	1000.431.420100.940	Departmental Ranking	3

Project Description and Location:

Replace duty pistols

Project Justification and Relationship to City Goals and Master Plans:

The department's inventory of duty pistols is 10 years old. Industry standard is to replace pistols every 10 years in order to maintain reliability and serviceable weapons. Current weapons have fired between 8,000 – 12,000 rounds and should be replaced. If weapons are not replaced this year they should be replaced next year.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Duty Pistols	\$9,000					\$9,000
Total:	\$9,000					\$9,000

Funding Sources (please list)

General fund	\$9,000					\$9,000
Total:	\$9,000					\$9,000

Operating Budget Impact:

Ongoing costs with duty weapons would be maintenance and repair of the weapons which is difficult to forecast.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Ballistic gear	Scheduled Start	7/1/2025
Department/Division	Police	Scheduled Completion	Ongoing
Requestor	Hard	Departmental Priority	II
Account Number		Departmental Ranking	2

Project Description and Location:

This is to purchase ballistic rated gear for the patrol division of the police department. This would include ballistic rated helmets, higher rated chest/ back carriers and panels, additional ballistic shields. This would also include protective shields and gear for civil disturbances. In the event if a hostage/ barricade situation or an active shooter, the officers who would be the first to respond would have higher level protection available for the more dangerous situations.

Project Justification and Relationship to City Goals and Master Plans:

Officers are expected to respond to calls that may involve active shooters/killers and should have the appropriate equipment to mitigate as much danger as possible. Currently, officers only have ballistic vests and no additional panels rated for high powered rifles. Protective gear for civil disturbances also has become more of a priority with events occurring in the city in the last year that has resulted in heated protests and counter protests. The department currently has no protective equipment for a civil disturbance response. The goal would be to spread out the cost over multiple years, acquiring the gear most needed in the first year.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Ballistic gear		8,000	6,000	6,000		\$22,000
Total:		8,000	6,000	6,000		\$22,000

Funding Sources (please list)

General Fund		8,000	6,000	6,000		\$22,000
Total:		8,000	6,000	6,000		\$22,000

Operating Budget Impact:

Little to no ongoing impact to the budget. The care and maintenance of the equipment would most likely be absorbed into the current budget for repairs. A replacement schedule for most ballistic gear is 5-10 years, depending on the item, how it is cared for, how it is stored, and how often it is used.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

City of Livingston
Capital Request Form

Project Name	Taser replacement	Scheduled Start	July 2025
Department/Division	Police	Scheduled Completion	July 2029
Requestor	Hard	Departmental Priority	III
Account Number	1000.431.420100.940	Departmental Ranking	3

Project Description and Location:

Replace 16 Taser X2s with 17 Taser 7s – issuing a device to each officer with one spare
The current devices are no longer under contract or warranty. Any updates or repairs will have to be paid for per device, and replacement cartridges must be purchased separately by the department. The Taser X2 is nearing the end of its manufacturing run according to Axon sales rep and in the near future accessories and repairs will no longer be supported for the model.

Project Justification and Relationship to City Goals and Master Plans:

There are two contracts available, the recertification bundle and the basic bundle. The recertification includes the devices, cartridges for training, recertifications, and replacing any deployed cartridges. The basic includes the devices, initial training and duty cartridges, ongoing training and deployed cartridges would be at cost of approximately \$50 per cartridge to the department. The contract term is 5 years. It is necessary to remove obsolete devices from our inventory and maintain an inventory of modern devices that are supported by the manufacturer.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Recertification bundle		\$15,000	\$15,000	\$15,000	\$15,000	\$60,000
Total:		\$15,000	\$15,000	\$15,000	\$15,000	\$60,000

Funding Sources (please list)

General fund		\$15,000	\$15,000	\$15,000	\$15,000	\$60,000
Total:		\$15,000	\$15,000	\$15,000	\$15,000	\$60,000

Operating Budget Impact:

Entering into a Taser Recertification bundle results in no ongoing budget impact as repair/replacement of the device, battery pack, and cartridges are all included. The Taser Basic bundle provides the devices, battery packs and initial cartridges. Devices and battery packs are under warranty, however replacing battery packs and cartridges would be at the cost of the department. Yearly cost of the Basic bundle would be approximately \$10,800. The cost could potentially exceed the yearly cost of the Recertification bundle. In order to recertify all departments members yearly it would cost \$1,600. Ensuring the department had replacement cartridges on hand, at least two per officer, would cost an additional \$1,600/yr. in addition to replacing any deployed cartridges.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

City of Livingston
Capital Request Form

Project Name	Secure vehicle storage	Scheduled Start	
Department/Division	Police	Scheduled Completion	
Requestor	Hard	Departmental Priority	II
Account Number	1000.431.420100.940	Departmental Ranking	2

Project Description and Location:

Build a secure facility to store patrol vehicles and temporary storage of vehicles that are legally seized pursuant to a search warrant that would allow it to be out of the weather. Having a vehicle subjected to the elements has shown to degrade or destroy evidence for criminal investigations.

Project Justification and Relationship to City Goals and Master Plans:

Storing patrol vehicles indoors can secure vehicles from damage and extend the useful life of the vehicle. Vehicles legally seized pursuant to a search warrant need to be secured prior to the warrant being served. A building will allow a vehicle to be secure and give officers the ability to execute the warrant in a safe manner without the possibility of evidence being destroyed by environmental factors, which allows for better evidence collection.

Project Costs/Year	2025	2026	2027	2028	2029	Total
					\$100,000	\$100,000
Total:					\$100,000	\$100,000

Funding Sources (please list)

Unfunded					\$100,000	\$100,000
Total:					\$100,000	\$100,000

Operating Budget Impact:

Ongoing costs could be expected to include utilities for the building such as power, heat, and water as well as general maintenance and upkeep of the building.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	K9 vehicle	Scheduled Start	July 2024
Department/Division	Police	Scheduled Completion	Ongoing
Requestor	Hard	Departmental Priority	I
Account Number	1000.431.420100.976	Departmental Ranking	1

Project Description and Location:

The K9 vehicle needing replacement is currently 10 years old with over 110,000 miles and over 12,000 idle hours

Project Justification and Relationship to City Goals and Master Plans:

The K9 vehicle was scheduled to be replaced in 2024. The officer and his K9 partner who used the vehicle left the department, and the vehicle that was to replace the K9 vehicle was repurposed as a general patrol vehicle. The officer and his K9 partner are set to return and the K9 vehicle must be replaced in order to have a reliable K9 vehicle.

Project Costs/Year	2025	2026	2027	2028	2029	Total
	\$75,000					
Total:						

Funding Sources (please list)

General Budget	\$75,000					
Total:						

Operating Budget Impact:

On-going expenses associated with patrol vehicles impact the general budget and include fuel, maintenance and repairs.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

City of Livingston
Capital Request Form

Project Name	Patrol vehicle	Scheduled Start	July 2024
Department/Division	Police	Scheduled Completion	Continuing
Requestor	Hard	Departmental Priority	I
Account Number	1000.431.420100.976	Departmental Ranking	1

Project Description and Location:

Replace one (1) marked patrol vehicle for FY 25

Project Justification and Relationship to City Goals and Master Plans:

The replacement patrol vehicle follows the LPD vehicle replacement schedule. This helps the LPD to keep and maintain a reliable fleet of vehicles for patrol officers to use during their daily patrol activities. Typically, this involves replacing one (1) patrol vehicle per year and removing the oldest from our fleet. In the future it is anticipated that we will have to replace the detective vehicle and an admin vehicle.

Project Costs/Year	2025	2026	2027	2028	2029	Total
	\$75,000	\$75,000	\$75,000	\$150,000	\$80,000	
Total:						

Funding Sources (please list)

General Fund	\$75,000	\$75,000	\$75,000	\$150,000	\$80,000	
Total:						

Operating Budget Impact:

Ongoing costs associated with vehicles would include fuel, maintenance and repair, replacement of tires, etc...

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	SCBA replacement	Scheduled Start	July, 2024
Department/Division	Fire	Scheduled Completion	Ongoing
Requestor	Josh Chabalowski	Departmental Priority	II
Account Number	1000-441-420100-940	Departmental Ranking	II

Project Description and Location:

Additional purchases of two (2) self-contained breathing apparatus (SCBA), two (2) air cylinders, and two masks, per year, to be used for structural firefighting protection, along with required air bottles and face masks. These units will be placed on suppression units, medic units, Rescue 1 and all other apparatus as part of an overall SCBA replacement plan.

Project Justification and Relationship to City Goals and Master Plans:

The department will add two (2) SCBA units each year using funds that do not impact the General Fund. This request will allow the Department to have a full complement of SCBA units to outfit most responders with a reliable SCBA to be used during firefighting operations. The aged out SCBA units the department used to rely on were over 10 years old and replacing them has been ongoing, little by little. According to the National Fire Protection Agency, SCBA units should be replaced in ten year intervals unless the units can annually pass a rigorous inspection. Each year, we have had been replacing the older units and are nearly complete with providing SCBA to every apparatus but routine use, unavoidable damage and malfunctions occur requiring additional units as backup.

Project Costs/Year	2025	2026	2027	2028	2029	Total
2 SCBA units @ \$7,700 per unit	\$15,400	\$15,400	\$15,400	\$15,400	\$15,400	\$77,000
2 SCBA bottles @ \$1,500 per unit	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$15,000
2 SCBA face masks @ \$378 per unit	\$756	\$756	\$756	\$756	\$756	\$3,780
Total:	\$18,778	\$18,778	\$18,778	\$18,778	\$18,778	\$93,890

Funding Sources (please list)

General Fund	\$18,778					\$18,778
Total:	\$18,778					\$18,778

Operating Budget Impact:

No significant ongoing operating costs are expected.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Turnout Gear Replacement	Scheduled Start	October 1 2024
Department/Division	Fire	Scheduled Completion	Ongoing
Requestor	Josh Chabalowski	Departmental Priority	I
Account Number	1000-441-420400-981	Departmental Ranking	1

Project Description and Location:

Gradual replacement of all legacy firefighting turnout gear which contains PFAS chemicals proven to be carcinogenic and attributed to many forms of firefighter cancers.

We already initiated replacement of this gear for all career firefighters (frontline gear) but need to outfit reserve firefighters and new hires, with replacement of the current, older fire gear. We are requesting six (6) sets of gear per year at a cost of roughly \$3,200 per set.

Project Justification and Relationship to City Goals and Master Plans:

Health and Safety. All of our current, in service firefighting turnout gear contains PFAS chemical treatment (Perfluoroalkyl substances) during manufacturing. Per the CDC and the NFPA, these chemicals have been directly attributed to firefighter cancers, as a known carcinogenic material, they have since become mandatorily removed from future turnout gear production. Our effort to eventually phase out the old gear is to prevent chronic exposure to cancer causing materials in direct contact with skin, thus reducing the likelihood of disease development. All of our fulltime employees have this new gear as their primary set. FTE backup sets and frontline reserve's gear will eventually be transitioned as not to create an undue financial burden.

Project Costs/Year	2025	2026	2027	2028	2029	Total
LION V Force gear 6 sets @ 3,200 per set, per year plus shipping	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Total:	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000

Funding Sources (please list)

General Fund	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Total:	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000

Operating Budget Impact:

No significant operating expenses are anticipated.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Fire/EMS Drone	Scheduled Start	July 2024
Department/Division	Fire/EMS	Scheduled Completion	August 2024
Requestor	Josh Chabalowski	Departmental Priority	II
Account Number	1000-441-420400-940	Departmental Ranking	II

Project Description and Location:

After the Assistant Chief of Park County Rural left the department, we are without a drone for emergency use on a scene. A drone system with the thermal imagery capability is very necessary for a department of our size and staffing level to maximize safety and scene control. The drone project consists of a first responder package which has multiple batteries, a heat signature camera, two-way speaker, flight control module, extra blades, and a sturdy carrying case.

Project Justification and Relationship to City Goals and Master Plans:

This drone system will permit allow LFR to accurately attack wildfires, structure fires, perform back country rescues with two-way communication and thermal heat signatures, manage hazardous materials leaks, spills and crashes, conduct aerial surveillance of mass casualty scenes, provide suspect and victim searches for law enforcement, scene diagrams, fire investigations, provide broad spectrum searches of the river, backcountry and ice flows for victims as well as identifying infrastructure concerns. All of this can easily be accomplished with the use of a drone, while minimizing injury risk to personnel and supplement our low staffing census on emergency scenes. Without the use of this tool, all of the aforementioned scene scenarios will have to be performed by personnel, manually.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Drone kit		\$7,500				\$7,500
Total:		\$7,500				\$7,500

Funding Sources (please list)

General Fund		\$7,500				\$7,500
Total:		\$7,500				\$7,500

Operating Budget Impact:

Minimal repairs and maintenance costs are expected.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Addition of new radios	Scheduled Start	July 2024
Department/Division	Fire	Scheduled Completion	July 2029
Requestor	Josh Chabalowski	Departmental Priority	I
Account Number	1000-441-420400-981	Departmental Ranking	I

Project Description and Location:

The fire department relies on communications to operate successfully and safely. Every firefighter on duty, every full time employee and every position on fire/EMS apparatus is required by NFPA to have a radio for communications. We currently use the Motorola APX 6000xe model, one assigned to every FTE and one assigned to every seat on every piece of apparatus. As we expand our staffing and apparatus fleet, this continued purchase will account for all positions as required equipment. We need to purchase at least three (2) radios per year to keep up with our growth and fleet.

Project Justification and Relationship to City Goals and Master Plans:

This will provide radio communications for every employee on every piece of apparatus, as well as all FTEs, per NFPA and departmental requirements.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Motorola APX 6000xe portable radio x2 units per year	\$15,000	\$15,500	\$15,500	\$15,500	\$15,500	\$75,000
Total:	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$75,000

Funding Sources (please list)

General Fund	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$37,500
Ambulance Fund	7,500	7,500	7,500	7,500	7,500	37,500
Total:	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$75,000

Operating Budget Impact:

No significant operating expenses are anticipated

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Rescue Equipment	Scheduled Start	July 2025
Department/Division	Fire Rescue	Scheduled Completion	September 2025
Requestor	Josh Chabalowski	Departmental Priority	I
Account Number	1000-441-420400-981	Departmental Ranking	I

Project Description and Location:

Purchase of a full complement of Maxiforce Airbags and stabilization struts for lifting heavy vehicles, machinery and structural members to safely remove victims who become entrapped during an emergency. These tools are very important to adequately gain access to and remove victims of a catastrophic collapse or vehicle crash. The lifting strength of these flat pneumatic airbags range from 1.5 tons- 89 tons, thus making them capable of lifting a tractor trailer off of a vehicle pinned underneath. The struts will stabilize the operating surface area to protect victims and rescuers alike.

Project Justification and Relationship to City Goals and Master Plans:

Livingston Fire Rescue has been traditionally underequipped for specialized rescue since the inception of the department. Most of the rescue equipment has been minimized due to a very infrequent need, but due to the population and tourism growth, the likelihood of a significant incident occurring which requires specialized tools is increasing dramatically. This purchase will allow LFR to continue to evolve with the newest cutting edge tools.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Airbag compliment and manifold controller kit		\$12,400				
Rescue 42 Junior Combo Strut Kit 2		7,600				
Total:		\$20,000				

Funding Sources (please list)

General Fund		\$20,000				
Total:		\$20,000				

Operating Budget Impact:

This will impact the general fund one time for the purchase of these tools. Most of these bags will last for 20+ years without anything other than general care and maintenance. There will not be a need to formulate an ongoing cost except to replace damaged units.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Hose Replacement	Scheduled Start	August 1 2024
Department/Division	Fire	Scheduled Completion	Ongoing
Requestor	Josh Chabalowski	Departmental Priority	III
Account Number	1000-441-420400-981	Departmental Ranking	III

Project Description and Location:

Gradual replacement of all large diameter fire supply hose (“5 inch supply line” and 1 ¾ attack line)
Engine 1, Engine 2 and Truck 1.

Project Justification and Relationship to City Goals and Master Plans:

Some of the supply lines and attack lines are reaching their life expectancy of ten years. Although the hose is tested to manufacturer’s requirements each year, it is an NFPA requirement to replace the hose after ten years from date of manufacture. We are seeing a few lengths of hose fail the annual test each year and there has never been a replacement plan in place to reduce the risk of substantial failure during testing. The two engines carry up to 1000 feet of hose in 100 foot lengths and the truck carries about 600 feet in 100 foot lengths of supply lines. Each 100 foot length costs approximately \$1000. The attack lines in 1 ¾ diameter cost approximately \$350 for each 50 foot length. The \$8,000 requested would allow for 5 lengths of supply and 8 lengths of attack line to be replaced each year. We will finally have some extra to place in back-stock for catastrophic failures during operations.

Project Costs/Year	2025	2026	2027	2028	2029	Total
	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$40,000
Total:	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$40,000

Funding Sources (please list)

General Fund	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$40,000
Total:	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$40,000

Operating Budget Impact:

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Water rescue dry suits	Scheduled Start	July 1 2024
Department/Division	Fire Rescue	Scheduled Completion	December 2024
Requestor	Josh Chabalowski	Departmental Priority	I
Account Number	1000-441-420400-981	Departmental Ranking	I

Project Description and Location:

We are desperate need to replace our Swift Water Rescue Dry Suits and PFD ensembles including helmets for water rescue events.

These differ from the Ice Rescue Suits and should not be used interchangeably.

Our current suits are 10 years old and suffer from significant dry rot rendering most of them unusable. We would like to replace these suits and Personal Flootation Devices (PFDs) to remain compliant and safe while preforming these high acuity, low frequency calls. We several last summer that warranted entry into the river. We identified these dry rot failures during these entries and during annual training.

Project Justification and Relationship to City Goals and Master Plans:

The renewal of our swift water suits and safety ensembles will greatly improve our ability to remain an all-hazard fire rescue department. Without them, we cannot place rescue personnel in the water to perform these rescues safely. This will make us compliant for the next five to 10 years for swift water rescue capabilities. This will allow for each FTE to have a specific set in the correct sizes.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Water Rescue Dry Suits	\$20,000					\$20,000
Total:	\$20,000					\$20,000

Funding Sources (please list)

General Fund	\$20,000					\$20,000
Total:	\$20,000					\$20,000

Operating Budget Impact:

No significant operating expenses are anticipated.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Mobile Data Terminals (MDT)	Scheduled Start	July 2024
Department/Division	Fire Rescue	Scheduled Completion	December 2024
Requestor	Josh Chabalowski	Departmental Priority	II
Account Number	1000-441-420100-900 5510-442-420730-940	Departmental Ranking	II

Project Description and Location:

The addition of Mobile Data Terminals (MDT's) to all apparatus and command vehicles. This can be accomplished through the use of I-Pads installed with key software applications for dispatching, information, pre-fire plans, hydrant locations, hazardous materials, GPS unit locators, and running route directions with aerial maps. The possibilities are endless for the applications on these units, but this is very important to advance our response model, and become consistent with current practice. MDTs have been used in fire service for 20+ years and are the current practice for most municipalities.

Project Justification and Relationship to City Goals and Master Plans:

This will streamline radio communications and prevent tons of unnecessary communications since response data, on scene, en-route and clear of the scene buttons are in the program. This will also provide our teams with a substantial wealth of knowledge at their fingertips to assess and mitigate most any incident with all of the resources available. Our captains currently use the department cell phone or their personal phone to research information on calls but this doesn't give them hydrant locations, non-voice communications with dispatch, pre-fire plans with know, FDC connection sites, hazard identification, and other pertinent environmental response conditions. This will make our fire dept more efficient and progressive.

Project Costs/Year	2025	2026	2027	2028	2029	Total
I-pads with mounts x7 units	\$6,000					\$6,000
Total:	\$6,000					\$6,000

Funding Sources (please list)

1000-441-420100-900						\$3,000
5510-442-420730-940						\$3,000
Total:						\$6,000

Operating Budget Impact:

There is software required for this program. The annual software cost Is \$1500.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

City of Livingston
Capital Request Form

Project Name	Backup Dispatch Center	Scheduled Start	070124
Department/Division	911	Scheduled Completion	063025
Requestor	911 Technical Adv	Departmental Priority	I
Account Number	2300	Departmental Ranking	I

Project Description and Location:

Computers and Monitors for backup dispatch center – 2 position - \$8000.00

(2) Dispatch Tables – \$2000.00

(2) Monitor Stands – 300.00

(4) Under the Desk Computer Holders - \$200.00

Required to complete backup dispatch center.

County Grant Writer also applying for grant to remodel dispatch area at Sar Barn - \$75,000.00 and

To get new fiber to the SAR Barn

Project Justification and Relationship to City Goals and Master Plans:

It is critical to emergency services to be able to continue to operate at all times, and having a back up dispatch center is critical in events that impact the dispatch center and impact its operations. If the dispatch center cannot function and there is no backup center emergency services would be ineffective.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Computers/Monitors	\$8,000					
2 Dispatch Tables	2,000					
Computer Hardware	500					
Total:	\$10,500					

Funding Sources (please list)

General Fund	\$10,500					
Total:	\$10,500					

Operating Budget Impact:

Little ongoing impact to the budget.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

City of Livingston
Capital Request Form

Project Name	Upgrade Motorola Radio	Scheduled Start	070127
Department/Division	911	Scheduled Completion	063028
Requestor	911 Technical Adv	Departmental Priority	I
Account Number	2300	Departmental Ranking	I

Project Description and Location:

Upgrade Current Dispatch Radio

Project Justification and Relationship to City Goals and Master Plans:

Radio will be 10 plus years old and in need of an upgrade. Maintaining up to date technology and capabilities in the dispatch center is essential to providing effective and efficient service to agencies that the center serves.

Project Costs/Year	2025	2026	2027	2028	2029	Total
				\$50,000		
Total:				\$50,000		

Funding Sources (please list)

Total:						

Operating Budget Impact:

Ongoing impact would include maintenance and technical support.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

City of Livingston
Capital Request Form

Project Name	Upgrade NICE Recorder	Scheduled Start	070126
Department/Division	911	Scheduled Completion	063027
Requestor	911 Technical Adv	Departmental Priority	II
Account Number	2300	Departmental Ranking	II

Project Description and Location:

Add Additional Channels - \$2500.00

Record TEXT to 911 transactions - \$2500.00

Project Justification and Relationship to City Goals and Master Plans:

Required to be able to record necessary functions and to record text to 911 transactions.

Project Costs/Year	2025	2026	2027	2028	2029	Total
			\$5,000			
Total:			\$5,000			

Funding Sources (please list)

Total:						

Operating Budget Impact:

There is little ongoing impact to the budget for this project.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Zoll Monitor/Defibrillator Device Purchase	Scheduled Start	July 2024
Department/Division	EMS	Scheduled Completion	July 2024
Requestor	Josh Chabalowski	Departmental Priority	I
Account Number	5510-420730-940	Departmental Ranking	I

Project Description and Location:

Purchase of three (3) Zoll X Series Cardiac Monitors/Defibrillators devices to be placed on our ambulances and replace the Philips Tempus Pro units. This is the same cardiac monitor system we recently purchased for our two front line ambulances. This will complete the set for the remaining three ambulances.

Project Justification and Relationship to City Goals and Master Plans:

The Zoll X Series Cardiac Monitor/Defibrillator System is designed to help improve outcomes of sudden cardiac arrest victims and monitor/diagnose cardiac conditions as well as every medical and trauma patient encountered in any EMS event. We are an all Advanced Life Support (ALS) agency and that level of care requires advanced life support cardiac care for every apparatus in the fleet. This will allow any piece of apparatus responding to an event, to provide advanced cardiac care to any and all victims.

Project Costs/Year	2024	2025	2026	2027	2028	Total
(3) Zoll X Series Pro Cardiac Monitors	\$45,000					\$45,000
Total:	\$45,000					\$45,000

Funding Sources (please list)

EMS Enterprise Fund	\$45,000					\$45,000
Total:	\$45,000					\$45,000

Operating Budget Impact:

No significant ongoing operating expenses are expected.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Fire Apparatus (Light Duty Rescue/Wet Rescue)	Scheduled Start	July 2024
Department/Division	Fire	Scheduled Completion	July 2025
Requestor	Josh Chabalowski	Departmental Priority	II
Account Number	5510-442-420730-976	Departmental Ranking	I

Project Description and Location:

Fire apparatus has a life span based on wear and tear. We currently have zero (0) multi-role rescue trucks designed for heavy rescue, water/ice rescue, high angle rope, back country, highway vehicle extrication and scene lighting. This vehicle would permit rescue operations as expected from a department of our caliber. This is definitely needed for the location, response area and types of calls we run year round. This vehicle will be dedicated to heavy rescue and pump operations for vehicle extrications as well as wild land firefighting, taking the burden off of our Class A engine, and the extrication gear off of our ambulances (which will extend ambulance's life span), as well as augment our current brush truck for a multi-prong attack when fighting wild land fires in an urban interface. Current build time is 18 months from order.

Project Justification and Relationship to City Goals and Master Plans:

LFR is in need of such a vehicle to expand our current mission of life safety and rescue. We currently have all of our water, ice, rope, extrication and wildland fire equipment dispersed in small amounts, among every apparatus in our fleet. This is not effective nor is it logical with our current staffing model. The addition of this light rescue/wet rescue would allow the department to have a single, dedicated resource for any and all types of rescues emergencies.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Light Duty Rescue truck/Wet Rescue	\$350,000					\$350,000
Total:	\$350,000					\$350,000

Funding Sources (please list)

Vehicles	\$350,000					\$350,000
Total:	\$350,000					\$350,000

Operating Budget Impact:

Ongoing repairs and maintenance costs are expected.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Ambulance Replacement (M-5)	Scheduled Start	July 2025
Department/Division	EMS	Scheduled Completion	October 2025
Requestor	Josh Chabalowski	Departmental Priority	II
Account Number	5510-442-420730-976	Departmental Ranking	II

Project Description and Location:

Replace Medic 5 (2015) Mercedes with approximately 250k miles, with a new vehicle, similar style as Medic 1, same paint scheme and functionality. Will provide EMS coverage and transport/treatment for the community. Keeping up with quality equipment is vital to the care and transport of patients in Park County and the City of Livingston.

Project Justification and Relationship to City Goals and Master Plans:

Medic 5 is approximately 10 years old may be sold at auction. We might be able to gain a significant return on the sale. The ambulances are integral to the fire rescue mission, but this unit has since become a slight liability for wear and tear in which replacement parts costs are exceedingly high and require transport to a specific Mercedes dealership in Billings. Replacing this unit is only a matter of time. Keeping that in mind, the build time of a new ambulance is approximately 3 years currently. AEV Professional Sales has had our order in for two years on this unit and word is it may be ready as early as summer or fall 2024. This will complete our ambulance fleet for the next ten years, since Medic 5 is our oldest ambulance.

Project Costs/Year	2025	2026	2027	2028	2029	Total
		\$350,000				\$350,000
Total:		\$350,000				\$350,000

Funding Sources (please list)

EMS Enterprise Fund		\$350,000				\$350,000
Total:		\$350,000				\$350,000

Operating Budget Impact:

Ongoing repairs and maintenance costs are expected.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	New Fire Station	Scheduled Start	Unfunded
Department/Division	Fire	Scheduled Completion	
Requestor	Josh Chabalowski	Departmental Priority	II
Account Number		Departmental Ranking	1

Project Description and Location:

Building a second fire station on the north side will solve huge problems with crossing the tracks and having critical emergency services for all residents. As Northtown grows, so will the demand for north side fire rescue services. A three bay (3), 6,000 sq/ft fire station should alleviate and accommodate the current concerns, and allow for future growth as well as housing for equipment and personnel. Most fire stations take approximately 12-24 months to complete, with an average cost of roughly \$400/sq foot. Using a property location such as the city owned property near the armory and soccer field would be a good choice, or alternatively, the Washington School property.

Project Justification and Relationship to City Goals and Master Plans:

As the city expands, the population expands and our Fire/EMS services get consistently busier, the need has arisen to expand and divide the fire department locations for response area coverage. Critical areas of responsibility show the north side of the city, north of the trail tracks is expanding with construction and development which means increased population and therefore, increase demand for 911 services. We are currently hindered by MRL/BNSF railway systems, bisecting the city, separating the north side from the south side. This poses a serious delay in response to the north side of the city and timing is absolutely critical in life saving measures, fire and emergency response. The best practice and progressive evolution of the city will be to build a second fire station on the north side of the city. This will uniformly spread out our emergency services units and personnel, as well as shorten critical response times to the north side of the city.

Project Costs/Year	2025	2026	2027	2028	2029	Total
(1) Fire Station #2 North Side						\$2,400,000
Total:						

Funding Sources (please list)

Unfunded						\$2,400,000
Total:						

Operating Budget Impact:

This will require a bond, donations or special levy to achieve.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	<u>AquaDam</u>	Scheduled Start	<u>2025</u>
Department/Division	<u>Parks</u>	Scheduled Completion	<u>2025</u>
Requestor	<u>Public Works Department</u>	Departmental Priority	<u>2</u>
Account Number	<u>1000-455-430950-940</u>	Departmental Ranking	<u>2</u>

Project Description and Location:

The Parks Department would like to purchase a AquaDam to properly maintain the weir at Sacajawea Lagoon. The weir controls the flow from the lagoon to Fleshman Creek and uses timber boards to control the level. The AquaDam would allow for safe operations to replace the old and damaged weir boards.

Project Justification and Relationship to City Goals and Master Plans:

Organizational Strategic Plan - 5.5.2. Maintain Parks, Trail Systems, & Trees

Allows staff to maintain the lagoon in a safe and efficient manner.

Alternatives are to lower the water in the lagoon or build a temporary dam to maintain the proper operation of the weir.

Project Costs/Year	2025	2026	2027	2028	2029	Total
AquaDam	\$5,000					\$5,000
Total:	\$5,000					\$5,000

Funding Sources (please list)

Parks Operating	\$5,000					\$5,000
Total:	\$5,000					\$5,000

Operating Budget Impact:

Annual repair and maintenance costs

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

City of Livingston
Capital Request Form

Project Name	Flail Mower	Scheduled Start	2025
Department/Division	Parks	Scheduled Completion	225
Requestor	Public Works	Departmental Priority	III
Account Number	1000-455-430950-940	Departmental Ranking	3

Project Description and Location:

The Parks Department uses mowers regularly from April to October to maintain the Parks and Cemetery in Livingston. We also maintain vegetation along trails, paths, road ways, and undeveloped fields. An offset flail mower is much better suited for rough uneven terrain, saving wear and tear on our grass mowers.

Project Justification and Relationship to City Goals and Master Plans:

Organizational Strategic Plan - 5.5.2. Maintain Parks, Trail Systems, & Trees
Allows staff to maintain parks and trails with the least amount of maintenance costs.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Offset Flail Mower	\$10,000					\$10,000
Total:	\$10,000					\$10,000

Funding Sources (please list)

Parks Operating	\$10,000					\$10,000
Total:	\$10,000					\$10,000

Operating Budget Impact:

Annual repair and maintenance costs.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Stump Grinder	Scheduled Start	2026
Department/Division	Parks	Scheduled Completion	2026
Requestor	Public Works Department	Departmental Priority	2
Account Number	1000-455-430950-940	Departmental Ranking	2

Project Description and Location: The Parks Department would like to purchase a stump grinder to enhance our ability to properly maintain our urban forest. A stump grinder attachment for a skid steer would allow the City to self-perform all aspects of tree removal within our Cemetery, Parks and Trails system.

Project Justification and Relationship to City Goals and Master Plans:

Organizational Strategic Plan - 5.5.2. Maintain Parks, Trail Systems, & Trees

Allows staff to maintain parks and trails with the least amount of maintenance costs.

Alternatives are to rent equipment or contract the stump grinding for tree maintenance.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Stump Grinder		\$10,500				10,500
Total:		\$10,500				\$10,500

Funding Sources (please list)

Parks Operating		\$10,500				\$10,500
Total:		\$10,500				\$10,500

Operating Budget Impact:

Annual repair and maintenance costs

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

City of Livingston
Capital Request Form

Project Name	Playground Equipment	Scheduled Start	2025
Department/Division	Parks	Scheduled Completion	2029
Requestor	Public Works	Departmental Priority	II
Account Number	1000-455-430950-940	Departmental Ranking	2

Project Description and Location:

The City would like to replace the very old playground equipment with new, colorful pieces with adequate fall protection. The proposal includes discretionary playground equipment at all City parks.

Project Justification and Relationship to City Goals and Master Plans:

Organizational Strategic Plan - 5.5.2. Maintain Parks, Trail Systems, & Trees
Improves the quality of Livingston's parks for recreation.

Project Costs/Year	2025	2026	2027	2028	2029	Total
	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Total:	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000

Funding Sources (please list)

Parks Operating	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
Park Impact Fees	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
Total:	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000

Operating Budget Impact:

There are ongoing maintenance costs with this project.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

City of Livingston
Capital Request Form

Project Name	Miles Park Fence	Scheduled Start	2026
Department/Division	Parks	Scheduled Completion	2029
Requestor	Public Works	Departmental Priority	III
Account Number	1000-455-430950-940	Departmental Ranking	2

Project Description and Location:

Miles Park Baseball Complex needs routine replacement of the chain link fencing.
The current condition of the fencing is a liability concern given the number of children that use the facility.

Project Justification and Relationship to City Goals and Master Plans:

Organizational Strategic Plan - 5.5.2. Maintain Parks, Trail Systems, & Trees
Improves the quality and safety of Miles Park Baseball Complex.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Miles Park Fence		\$12,000		\$12,000		\$24,000
Total:		\$12,000		\$12,000		\$24,000

Funding Sources (please list)

Parks Operating		\$12,000		\$12,000		\$24,000
Total:		\$12,000		\$12,000		\$24,000

Operating Budget Impact:

No operating costs are anticipated.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

City of Livingston
Capital Request Form

Project Name	<u>Tennis Court Resurfacing</u>	Scheduled Start	<u>2027</u>
Department/Division	<u>Parks</u>	Scheduled Completion	<u>2028</u>
Requestor	<u>Public Works</u>	Departmental Priority	<u>II</u>
Account Number	<u>1000-455-430950-940</u>	Departmental Ranking	<u>2</u>

Project Description and Location:

New tennis courts were installed in Sacajawea Park in 2014 and 2015. To keep the courts in good playing condition the courts need to be resurfaced every 6-7 years. This will also extend the life of the asphalt under the surfacing which is more expensive to replace. This is for the 2-court battery at Sacajawea Park and the estimate is \$18,000 and the 4-court is at \$40,000. The resurfacing of the courts is included in the City/County Compact. The allocation is as follows: City of Livingston 60%, LPTA 27%, Park County 13%

Project Justification and Relationship to City Goals and Master Plans:

Organizational Strategic Plan - 5.5.2. Maintain Parks, Trail Systems, & Trees
Maintains current infrastructure in City Park

Project Costs/Year	2025	2026	2027	2028	2029	Total
Resurface Court			\$11,000	\$24,000		\$35,000
Total:			\$11,000	\$24,000		\$35,000

Funding Sources (please list)

Parks Operating			\$11,000	\$24,000		\$35,000
Total:			\$11,000	\$24,000		\$35,000

Operating Budget Impact:

There are ongoing maintenance costs associated with the project.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

City of Livingston
Capital Request Form

Project Name	Cemetery Equipment Shop	Scheduled Start	2025
Department/Division	Parks	Scheduled Completion	2025
Requestor	Public Works	Departmental Priority	II
Account Number	2399-453-460430-940	Departmental Ranking	2

Project Description and Location:

The Parks Department spends a large amount of time transporting equipment from one park to another. A storage building at the Cemetery would allow staff to spend more time maintaining the Cemetery and less time driving/transporting equipment. This would also provide additional storage to extend the life of equipment by not being stored in the elements.

Project Justification and Relationship to City Goals and Master Plans:

Organizational Strategic Plan - 5.5.2. Maintain Parks, Trail Systems, & Trees
Allows staff to maintain The Cemetery to a higher level.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Cemetery Equipment Shop	\$90,000					\$90,000
Total:	\$90,000					\$90,000

Funding Sources (please list)

Parks Impact Fees	\$90,000					\$90,000
Total:	\$90,000					\$90,000

Operating Budget Impact:

Operating costs are anticipated.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

City of Livingston
Capital Request Form

Project Name	<u>Vehicle</u>	Scheduled Start	<u>2025</u>
Department/Division	<u>Parks</u>	Scheduled Completion	<u>2027</u>
Requestor	<u>Public Works Department</u>	Departmental Priority	<u>II</u>
Account Number	<u>1000-455-430950-960</u>	Departmental Ranking	<u>2</u>

Project Description and Location:

The vehicles used by the Parks Department are old and require a large amount of maintenance to keep operational. Replacement of the 1988 Chevy one ton in 2025 will allow the Parks Department to continue operating while decreasing the amount of time and budget spent on repairs.

Project Justification and Relationship to City Goals and Master Plans:

Organizational Strategic Plan - 5.5.2. Maintain Parks, Trail Systems, & Trees
Allows staff to maintain parks and trails with the least amount of maintenance costs.

The Parks Department's vehicle maintenance budget continues to increase.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Vehicles	\$65,000					\$65,000
Total:	\$65,000					\$65,000

Funding Sources (please list)

Parks Impact Fees	\$65,000					\$65,000
Total:	\$65,000					\$65,000

Operating Budget Impact:

Annual repair and maintenance costs

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

City of Livingston
Capital Request Form

Project Name	Columbarium	Scheduled Start	2025
Department/Division	Parks	Scheduled Completion	2025
Requestor	Public Works	Departmental Priority	II
Account Number	Multiple	Departmental Ranking	2

Project Description and Location:

Ash burials at the Livingston cemetery are currently buried in the ground, and a lot of people no longer wish to be buried in the ground. Space is running out in the limited area remaining at the Livingston cemetery. Many city cemeteries have moved to vertical granite columbarium's which offer a small footprint for a large quantity of ashes. This project will purchase and install an 80-niche granite columbarium by Nelson Granite.

Project Justification and Relationship to City Goals and Master Plans:

Organizational Strategic Plan - 5.5.2. Maintain Parks, Trail Systems, & Trees
Extend burial space in the cemetery.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Columbarium		\$50,000				\$50,000
Total:		\$50,000				\$50,000

Funding Sources (please list)

Cemetery Operating		\$25,000				\$25,000
Parks Impact Fees		\$25,000				\$25,000
Total:		\$50,000				\$50,000

Operating Budget Impact:

Operating costs are anticipated.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	<u>Spare Street Lights</u>	Scheduled Start	<u>2026</u>
Department/Division	<u>Street Department</u>	Scheduled Completion	<u>2026</u>
Requestor	<u>Public Works</u>	Departmental Priority	<u>3</u>
Account Number	<u>2400-400-420100-960</u>	Departmental Ranking	<u>2</u>

Project Description and Location:

Street lights in Livingston have been hit in vehicle accidents in the past. Purchasing spare lights will allow Public Works to have a supply on hand to replace and poles damaged in an accident. The street lights generally take around 6-8 weeks to be delivered after ordering to be delivered making it not feasible to order replacements as they are hit.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Spare Street Lights		\$23,500			\$25,000	\$48,500
Total:		\$23,500			\$25,000	\$48,500

Funding Sources (please list)

Light Maintenance		\$23,500			\$25,000	\$48,500
Total:		\$23,500			\$25,000	\$48,500

Operating Budget Impact:

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	2025 Downtown CIP	Scheduled Start	2025
Department/Division	Public Works	Scheduled Completion	2025
Requestor	Public Works	Departmental Priority	II
Account Number	2500-451-430240-960	Departmental Ranking	II
	5210-802-430520-960		
	5310-803-430630-960		

Project Description and Location:

Public Works has engaged in a multi-year upgrade to the Downtown infrastructure. This final capital improvements project would replace infrastructure in the 2nd Street/3rd Street alley, in 2nd Street between Lewis Street and Clark Street, in Lewis Street between 2nd Street and 2nd/3rd alley, and in Clark Street between 2nd/3rd alley and 2nd/Main alley.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

3.16 Downtown Streets and Utilities

Project Costs/Year	2025	2026	2027	2028	2029	Total
2 nd /3 rd Alley CIP	\$2,375,000					\$2,375,000
CM 2 nd /3 rd Alley CIP	\$165,000					\$165,000
Total:	\$2,540,000					\$2,540,000

Funding Sources (please list)

Streets Fund	\$400,000					\$400,000
Gas Tax Fund	\$330,000					\$330,000
Water Fund	\$240,000					\$240,000
Sewer Fund	\$300,000					\$300,000
URA	\$1,270,000					\$1,270,000
Total:	\$2,540,000					\$2,540,000

Operating Budget Impact:

No ongoing operation costs anticipated

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Trails & Active Transportation Plan Improvements	Scheduled Start	2024
Department/Division	Parks	Scheduled Completion	Ongoing as funding allows
Requestor	Public Works	Departmental Priority	2
Account Number	2399-451-430240-960 2500-451-430240-960	Departmental Ranking	2

Project Description and Location: A Trails and Active Transportation Plan was conducted that identified resident-requested improvements. Top projects include:

FY25 – H Street -Park to Lewis

FY26 – North Hills Trails

FY27 -- Sidewalk connection on Gallatin/Bennett St between N Street and Park Street

FY28 – Yellowstone River trail connection between Mayor’s Landing and Baseball Complex

Project Justification and Relationship to City Goals and Master Plans:

Organizational Strategic Plan - 5.5.2. Maintain Parks, Trail Systems, & Trees

Allows the Trail System to increase the current level of service.

Recommendations from the Active Transportation Plan

Project Costs/Year	2025	2026	2027	2028	2029	Total
Parks Master Plan Improvements	\$20,000	\$50,000	\$200,000	\$150,000		\$420,000
Total:	\$20,000	\$50,000	\$200,000	\$150,000		\$420,000

Funding Sources (please list)

Streets Operating			\$100,000			\$100,000
Parks Operating						
Transportation Impact Fees	\$20,000		\$100,000			\$120,000
Park Impact Fees				\$50,000		\$50,000
RTP Grant		\$50,000		\$100,000		\$150,000
Total:	\$150,000	\$70,000	\$200,000	\$150,000		\$420,000

Operating Budget Impact:

There are significant operating and maintenance costs associated with these projects.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	6 Yard Dump Truck	Scheduled Start	2027
Department/Division	Street Department	Scheduled Completion	2027
Requestor	Public Works	Departmental Priority	2
Account Number	2500-151-430240-940	Departmental Ranking	2

Project Description and Location:

Dump Trucks receive a substantial amount of abuse from the material they are required to haul to the conditions they must operate in. This dump truck replaces a 2001- or 23-year-old International that is well past its useful life. The dump truck allows the street department to continue with current level of service operations without a dramatic increase in repair costs.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

3.11. Minimize Maintenance Cost - This project sustains the current neighborhoods that are in place by continuing the current level of service.

Project Costs/Year	2025	2026	2027	2028	2029	Total
6 Yard Dump Truck			\$135,000			\$135,000
Total:			\$135,000			\$135,000

Funding Sources (please list)

Streets Operating			\$135,000			\$135,000
Total:			\$135,000			\$135,000

Operating Budget Impact:

Annual maintenance costs.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	<u>11th Street Improvements</u>	Scheduled Start	<u>2025</u>
Department/Division	<u>Street Department</u>	Scheduled Completion	<u>2025</u>
Requestor	<u>Public Works</u>	Departmental Priority	<u>II</u>
Account Number	<u>2500-151-430240-960</u>	Departmental Ranking	<u>II</u>

Project Description and Location:

The intersection of 11th and Lewis Street does not meet current parking or ADA standards. This project would improve this area to Park Street to meet city ADA and parking standards. This project was bid in the spring of 2023 and the cost exceeded the city's budget amount at the time. This project would be bid with the B and Clark Project.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Project will improve parking and ADA accessibility at this section of street.

Project Costs/Year	2025	2026	2027	2028	2029	Total
11 th Street- Lewis/Park	\$200,000					\$200,000
Engineering	\$15,000					\$15,000
Total:	\$215,000					\$215,000

Funding Sources (please list)

Streets Operating	\$100,000					\$100,000
Transportation Impact	\$115,000					\$115,000
Total:	\$215,000					\$215,000

Operating Budget Impact:

Minimal

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	ADA Sidewalk Improvements	Scheduled Start	2026
Department/Division	Street Department	Scheduled Completion	ongoing
Requestor	Public Works	Departmental Priority	2
Account Number	2500-151-430240-940	Departmental Ranking	2

Project Description and Location:

The ADA Transition and Active Transportation Plan identified many locations on Livingston's sidewalks and ramps that need replaced to comply with current ADA requirements. This funding allows those improvements to be made yearly.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Project will allow all of Livingston's residents to travel around the town on ADA compliant sidewalks.

Project Costs/Year	2025	2026	2027	2028	2029	Total
ADA Sidewalk Improvements		80,000		\$80,000		\$160,000
Total:		\$80,000		\$80,000		\$160,000

Funding Sources (please list)

Transportation Impact Fees		\$80,000		\$80,000		\$160,000
Total:		\$80,000		\$80,000		\$160,000

Operating Budget Impact:

Annual maintenance costs.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	<u>B and Chinook Intersection</u>	Scheduled Start	<u>2025</u>
Department/Division	<u>Street Department</u>	Scheduled Completion	<u>2025</u>
Requestor	<u>Public Works</u>	Departmental Priority	<u>II</u>
Account Number	<u>2500-451-430240-940</u>	Departmental Ranking	<u>II</u>

Project Description and Location:

The 2017 Transportation Plan identified the intersection of B and Chinook Street as an intersection in need of improvements. The project would include purchasing of a small triangle of private property and aligning the corner so it is not so sharp.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Project will change traffic flow to make the intersection safer.

Project Costs/Year	2025	2026	2027	2028	2029	Total
B and Chinook Street Intersection	\$70,000					\$70,000
Total:	\$70,000					\$70,000

Funding Sources (please list)

Streets Operating	\$70,000					\$70,000
Total:	\$70,000					\$70,000

Operating Budget Impact:

Minimal

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	B and Clark Street Improvements	Scheduled Start	2025
Department/Division	Street Department	Scheduled Completion	2025
Requestor	Public Works	Departmental Priority	II
Account Number	2500-151-430240-960	Departmental Ranking	II

Project Description and Location:

The east side of the intersection of B and Clark Street does not meet current parking or ADA standards. This project would improve this area to meet the standards in the central business district. This project was bid in the spring of 2023 and the cost exceeded the city's budget amount at the time. This project would be bid with the 11th Street project.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Project will improve parking and ADA accessibility at this intersection.

Project Costs/Year	2025	2026	2027	2028	2029	Total
B and Clark Street Intersection	\$130,000					\$130,000
Engineering	\$10,000					\$10,000
Total:	\$140,000					\$140,000

Funding Sources (please list)

Streets Operating	\$70,000					\$70,000
URA	\$70,000					\$70,000
Total:	\$140,000					\$140,000

Operating Budget Impact:

Minimal

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Chip Spreader	Scheduled Start	2026
Department/Division	Street Department	Scheduled Completion	2026
Requestor	Public Works	Departmental Priority	1
Account Number	2500-451-430240-940	Departmental Ranking	1

Project Description and Location:

Chip Spreader.

Project Justification and Relationship to City Goals and Master Plans:

Our current chip spreader is a 1968 with its age we are having more & more break downs and maintenance cost! With a purchase of a newer chipper it could increase the efficiency of our chip seal projects and decrease our maintenance cost!

Project Costs/Year	2025	2026	2027	2028	2029	Total
Chip spreader		\$35,000				\$35,000
Total:						\$35,000

Funding Sources (please list)

Streets Operating		\$35,000				\$35,000
Total:		\$35,000				\$35,000

Operating Budget Impact:

Annual Operational and Maintenance Costs.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Front and 5 th Street Improvements	Scheduled Start	2026
Department/Division	Street Department	Scheduled Completion	2026
Requestor	Public Works	Departmental Priority	2
Account Number	2500-151-430240-940	Departmental Ranking	2

Project Description and Location:

The 2017 Transportation Plan identified the intersection of 5th and Front Street as an intersection in need of improvements. The project would include a right hand turn lane off Front Street onto 5th Street. Two lanes traveling south on 5th from Front to Park. A left hand turn lane from 5th west onto Front Street. It is possible this project could be added to the Section 130 program with the Montana Department of Transportation project to improve pedestrian safety at the 5th street railroad crossing.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Infrastructure changes will help traffic move across the tracks more efficiently.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Front and 5 th Street Intersection		\$300,000				\$300,000
Total:		\$300,000				\$300,000

Funding Sources (please list)

Street Maintenance		\$150,000				\$150,000
Transportation Impact Fees		\$150,000				\$150,000
Total:		\$300,000				\$300,000

Operating Budget Impact:

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	<u>Lewis Street Improvements</u>	Scheduled Start	<u>2025</u>
Department/Division	<u>Street Department</u>	Scheduled Completion	<u>2025</u>
Requestor	<u>Public Works</u>	Departmental Priority	<u>2</u>
Account Number	<u>2500-451-430240-940</u>	Departmental Ranking	<u>2</u>

Project Description and Location:

The 2022 Trails and Active Transportation Plan identified Lewis Street to O Street as a priority project as across town bikeway. The project would sign Lewis Street as a bikeway, address sidewalk gaps, and evaluate speed management features.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

This project was identified as a top tier project in the Trails and Active Transportation Plan.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Lewis Street Improvements	\$100,000					\$100,000
Total:	\$100,000					\$100,000

Funding Sources (please list)

Street Maintenance	\$40,000					\$40,000
Gas Tax	\$60,000					\$60,000
Total:	\$100,000					\$100,000

Operating Budget Impact:

Annual Maintenance Costs

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Material Shelter	Scheduled Start	2025
Department/Division	Street Department	Scheduled Completion	2025
Requestor	Public Works	Departmental Priority	2
Account Number	2500-151-430240-940	Departmental Ranking	2

Project Description and Location:

Material Shelter 40x80

Project Justification and Relationship to City Goals and Master Plans:

With the current storage area for our salt sand & Ice slicer we have a horrible material loss.

With the purchase of a fabric shelter we would have little to no material loss.

Project Costs/Year	2025	2026	2027	2028	2029	Total
	\$30,000					\$30,000
Total:	\$30,000					\$30,000

Funding Sources (please list)

Streets Operating	\$30,000					\$30,000
Total:	\$30,000					\$30,000

Operating Budget Impact:

Operational and Maintenance Costs.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Pickup	Scheduled Start	2025
Department/Division	Street Department	Scheduled Completion	2025
Requestor	Public Works	Departmental Priority	II
Account Number	2500-151-430240-940	Departmental Ranking	II

Project Description and Location:

Replacement pickup for street department. The FY25 vehicle will be a ¾ ton four wheel drive that will replace a 2007 ½ ton Ford F150.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

3.11. Minimize Maintenance Cost - This project sustains the current neighborhoods that are in place by continuing the current level of service at the lowest maintenance costs.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Pickup	\$54,000					\$54,000
Total:	54,000					\$54,000

Funding Sources (please list)

Streets Operating	54,000					\$54,000
Total:	54,000					\$54,000

Operating Budget Impact:

Annual Operations and Maintenance Costs.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Street Sweeper	Scheduled Start	2025
Department/Division	Street Department	Scheduled Completion	2025
Requestor	Public Works	Departmental Priority	1
Account Number	2500-451-430240-940	Departmental Ranking	1

Project Description and Location:

Overhaul Street Sweeper

Project Justification and Relationship to City Goals and Master Plans:

Overhaul Street Sweeper

Project Costs/Year	2025	2026	2027	2028	2029	Total
Street sweeper overhaul	\$125,000					
Total:	\$125,000					

Funding Sources (please list)

Streets Operating	\$125,000					
Total:	\$125,000					

Operating Budget Impact:

Operational and Maintenance Costs.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Backup Generator for Well	Scheduled Start	2025
Department/Division	Water Department	Scheduled Completion	2027
Requestor	Public Works	Departmental Priority	I
Account Number	5210-802-430520-940	Departmental Ranking	I

Project Description and Location:

Wells are critical for providing water to the City's water distribution system. In the event of a power failure, a well without a backup generator is unable to provide water. This is especially important in the event of a natural disaster when power may be out and there is an increased risk of structure fires. The City has been working to install backup power to the 6 City wells and two Booster stations, and only 3 remain without a backup generator at this time. FY25 D well; FY26 Billman well; FY27 Clarence; FY28 Two Million Booster. This costs includes: generator, soft starts/VFD, electrical engineer and electrician time.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

This project sustains the current neighborhoods that are in place by increasing the current level of service and decreasing likelihood of water service interruptions.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Backup generator for well	\$70,000	\$73,000	\$76,000	\$80,000		\$299,000
Total:	\$70,000	\$73,000	\$76,000	\$80,000		\$299,000

Funding Sources (please list)

Water Operating	\$70,000	\$73,000	\$76,000	\$80,000		\$299,000
Total:	\$70,000	\$73,000	\$76,000	\$80,000		\$299,000

Operating Budget Impact:

Annual repair and maintenance, utility fees.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Security Fencing for Wells & Booster Stations	Scheduled Start	2025
Department/Division	Water Department	Scheduled Completion	2028
Requestor	Public Works	Departmental Priority	2
Account Number	5210-802-430520-940	Departmental Ranking	2

Project Description and Location:

Wells are critical for providing water to the City's water distribution system. Security fencing is necessary to protect the new backup power generators that the City has been working on installing at each well. FY 25 B Street well; FY25 1 Mil. Booster Station; FY26 2 Mil. Booster Station; FY27 Billman Well; FY28 Clarence Well

The fencing around the 1 Million reservoir is also in need of repair.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

This project sustains the current neighborhoods that are in place by increasing the current level of service and decreasing likelihood of water service interruptions. It also protects the City's investment in backup power at each well house.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Fencing for wells	\$30,000	\$16,000	\$17,000	\$17,000		\$80,000
Total:	\$30,000	\$16,000	\$17,000	\$17,000		\$80,000

Funding Sources (please list)

Water Operating	\$30,000	\$16,000	\$17,000	\$17,000		\$80,000
Total:	\$30,000	\$16,000	\$17,000	\$17,000		\$80,000

Operating Budget Impact:

Minimal annual repair and maintenance

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	2 Mil Booster Station and Clarence well Doors and Roof	Scheduled Start	2025
Department/Division	Water & Sewer	Scheduled Completion	2025
Requestor	Public Works	Departmental Priority	2
Account Number	5210-802-430520-940	Departmental Ranking	2

Project Description and Location:

This project will replace the security double doors on the 90-thousand-gallon water reservoir booster station building. Regular use and wind have damaged the doors beyond repair, and need to be replaced. This work is essential to ensure proper security of our water distribution system. The building is also in need of a new roof before more wind and water damage occurs.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 – Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

3.11. Minimize maintenance costs – New security doors will prevent damage to the equipment inside the booster station building and Clarence St Well.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Doors and Roof	\$15,000					\$15,000
Total:	\$15,000					\$15,000

Funding Sources (please list)

Water Operating	\$15,000					\$15,000
Total:	\$15,000					\$15,000

Operating Budget Impact:

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	6 Yard Dump Box	Scheduled Start	2026
Department/Division	Water Department	Scheduled Completion	2026
Requestor	Public Works	Departmental Priority	2
Account Number	5210-802-430520-940	Departmental Ranking	2

Project Description and Location:

Replacing a dump truck box on one of the dump trucks. The boxes receive abuse constantly from heavy materials and corrosive winter salts. Replacing a dump truck box is being done as a more cost effective measure on a dump truck that still has a good body and engine.

Project Justification and Relationship to City Goals and Mater Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Continue with current level of service while reducing replacement/maintenance costs.

Project Costs/Year	2025	2026	2027	2028	2029	Total
6 Yard Dump Box		\$10,000				\$10,000
Total:		\$10,000				\$10,000

Funding Sources (please list)

Water Operating		\$10,000				\$10,000
Total:		\$10,000				\$10,000

Operating Budget Impact:

Regular maintenance

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

City of Livingston
Capital Request Form

Project Name	Well Motors	Scheduled Start	2025
Department/Division	Water/Sewer	Scheduled Completion	2025
Requestor	Public Works	Departmental Priority	1
Account Number	5210-802-430520-960	Departmental Ranking	1

Project Description and Location:

To Replace the pump motors and any upper shaft work at both Billman Well and Clinic Well.

Project Justification and Relationship to City Goals and Master Plans:

Due to aging motors in Both Billman and Clinic wells, both should be replaced with new motors. By performing the replacements now as preventative measure we will avoid having a catastrophic failure and creating more problems with the wells in the future.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Well Motors	\$25,000					\$25,000
Total:	\$25,000					\$25,000

Funding Sources (please list)

Water Operating	\$25,000					\$25,000
Total:	\$25,000					\$25,000

Operating Budget Impact:

Yearly maintenance.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

City of Livingston
Capital Request Form

Project Name	Werner Well Chlorination	Scheduled Start	2025
Department/Division	Water/Sewer	Scheduled Completion	2025
Requestor	Public Works	Departmental Priority	1
Account Number	5210-802-430520-960	Departmental Ranking	1

Project Description and Location:

To install much needed disinfection system and building to Werner Well which is our last untreated well. This would include installation of the system, building, plumbing and engineering and permitting need by DEQ.

Project Justification and Relationship to City Goals and Master Plans:

In order to continue to provide quality drinking water year around to our community. It has become essential to chlorinate our last untreated well. Werner Well is currently only used as a supplemental water supply during the summer months but with the growth of our community it is needed year around to meet our water demands. In order to do this, we need to comply with DEQ and treat this water source.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Chlorination System	\$75,000					\$75,000
Total:						

Funding Sources (please list)

Water Operating	\$75,000					\$75,000
Total:	\$75,000					\$75,000

Operating Budget Impact:

Continued preventative maintenance. Disinfection Chemical resupply.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Reservoir Inspection	Scheduled Start	2025
Department/Division	Water Department	Scheduled Completion	2025
Requestor	Public Works	Departmental Priority	I
Account Number	5210-802-430520-960	Departmental Ranking	I

Project Description and Location:

The City has three water reservoirs that require inspection and cleaning every 5 years to insure no structural defects and to address small repairs early to prevent serious failures or expensive repairs. The last inspection and cleaning occurred in the fall of 2020.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

This project sustains the current neighborhoods that are in place by providing safe clean drinking water while reducing repair costs.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Reservoir Inspection	\$20,000					\$20,000
Total:	\$20,000					\$20,000

Funding Sources (please list)

Water Operating	\$20,000					\$20,000
Total:	\$20,000					\$20,000

Operating Budget Impact:

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Bennett Street Loop	Scheduled Start	2025
Department/Division	Water Department	Scheduled Completion	2025
Requestor	Public Works	Departmental Priority	2
Account Number	5210-802-430520-960	Departmental Ranking	2

Project Description and Location:

Construct approximately 500 L.F. of 10" PVC water main to provide a looped water connection at the northeast section of the existing water system. The proposed mainline will extend an existing dead-end water main within Bennett Street to a connection with an existing water main located along U.S. Highway 89. This connection will provide better fire protection and another route from the reservoir to the east side of town.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

This project is a priority recommendation in the City of Livingston Water Master Plan.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Bennett Street Loop	\$450,000					\$450,000
Total:	\$450,000					\$450,000

Funding Sources (please list)

Water Operating	\$450,000					\$450,000
Water Impact Fees						
Total:	\$450,000					\$450,000

Operating Budget Impact:

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Tank Isolation Valve	Scheduled Start	2026
Department/Division	Water Department	Scheduled Completion	2026
Requestor	Public Works	Departmental Priority	2
Account Number	5210-802-430520-960	Departmental Ranking	2

Project Description and Location:

The 1 MG tank provides water to approximately 70% of Livingston currently. The City does not have the ability to isolate this tank in the event of failure or necessary repair. In 2016, Stahly Engineering & Associates provided a technical document to detail necessary upgrades to the water system that would enable the 1 MG tank to be offline for more than a day. The City has already taken steps toward this improvement by installing the tank connection PRV. The remaining improvements required for the tank isolation include:

1. Install a tank isolation valve on the 24-inch transmission main to the 1 MG tank
2. Install a drain on the 24-inch transmission main to the 1 MG tank upstream of the isolation valve
3. Install a surge tank with capacity for the active surge volume for the maximum flow rates in and out of the 1 MG tank for a given duration

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

This project is priority #3 in the Water Master Plan.

The 1 MG tank is critical for the Livingston water system and the age of the tank is approaching a point that substantial maintenance can be expected. The provisions in this improvement all for isolating and draining the tank.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Tank Isolation Valve		\$300,000				\$300,000
Total:		\$300,000				\$300,000

Funding Sources (please list)

Water Operating		\$300,000				\$300,000
Total:		\$300,000				\$300,000

Operating Budget Impact:

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Montague Water Extension	Scheduled Start	2026
Department/Division	Water Department	Scheduled Completion	2026
Requestor	Public Works	Departmental Priority	I
Account Number	5210-502-430520-960	Departmental Ranking	I

Project Description and Location:

Construct approximately 5,500 L.F. of 8" PVC water main to provide water services to the Montague Subdivision on the north-east side of Livingston, which was annexed into the City in 2021. The proposed water main extension will connect to the water main at Frank Street and Garnier Avenue and extend water as far as the intersection of Arbor Drive and Whiskey Creek Road in the Montague Subdivision.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Water services must be provided to all City properties within 5 years of annexation.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Montague Water Main		\$1,100,000				\$1,100,000
Total:		\$1,100,000				\$1,100,000

Funding Sources (please list)

Water Operating		\$200,000				\$200,000
Water Impact Fees		\$100,000				\$100,000
SID		\$800,000				\$800,000
Total:		\$1,100,000				\$1,100,000

Operating Budget Impact:

Operation and Maintenance Costs

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	East Side Water Loop	Scheduled Start	2026
Department/Division	Water & Sewer	Scheduled Completion	2026
Requestor	Public Works	Departmental Priority	I
Account Number	5210-802-430520-960	Departmental Ranking	1

Project Description and Location:

The east side of Livingston located across Veteran's Bridge is serviced by a dead-end water main installed on Veteran's Bridge. This project will construct approximately 9,000 linear feet of 10-inch PVC water main to provide a looped water connection to this part of the City. The proposed water main will cross the Yellowstone River on the proposed pedestrian bridge crossing at Mayor's Landing and connect near Sleeping Giant Middle School. The looped system will provide water supply redundancy to the Livingston hospital and provide a second connection for the proposed east side public water supply well.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 – Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

This project is a priority recommendation in the City of Livingston Water Master Plan.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Well		\$3,000,000				\$3,000,000
Total:		\$3,000,000				\$3,000,000

Funding Sources (please list)

Water Operating		\$3,000,000				\$3,000,000
Grants						
Water Impact Fees						
Total:		\$3,000,000				\$3,000,000

Operating Budget Impact:

Regular DEQ water testing, visual and mechanical inspections, chlorine supply, and regular maintenance.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	<u>New Municipal Well #7</u>	Scheduled Start	<u>2026</u>
Department/Division	<u>Water Department</u>	Scheduled Completion	<u>2027</u>
Requestor	<u>Public Works</u>	Departmental Priority	<u>I</u>
Account Number	<u>5210-802-430520-960</u>	Departmental Ranking	<u>I</u>

Project Description and Location:

This improvement consists of drilling a new groundwater well for the current hospital expansion area that is being developed on the east side of the City. The existing infrastructure includes a 14-inch water line that runs from the existing system along Highway 10 and 89 under Veteran's Bridge across the Yellowstone River to the new Hospital. The current alignment for this main is not looped.

Project Justification and Relationship to City Goals and Master Plans:

This project was identified in the City of Livingston Water Master Plan. It provides a redundant water source for annexed property east of the Yellowstone River and additional water capacity to accommodate the development growth of Livingston.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Municipal Well #7		\$1,500,000				\$1,500,000
Total:						

Funding Sources (please list)

Water Operating						
System Development Fees		\$1,500,000				\$1,500,000
Total:		\$1,500,000				\$1,500,000

Operating Budget Impact:

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Montana Street Water Rehabilitation	Scheduled Start	2028
Department/Division	Water Department	Scheduled Completion	2028
Requestor	Public Works	Departmental Priority	I
Account Number	5210-502-430520-960	Departmental Ranking	I

Project Description and Location:

The City of Livingston nominated to improve Montana Street with the Montana Department of Transportation Urban Fund allocation. The Water and Sewer Mains within the Montana Street Right of Way will need to be replaced prior to MDT doing the streetscape project. This water main project may be phased depending on how much of Montana Street can be completed with the available budget.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Water mains within the street right of way will need to be replaced prior to the streetscape project.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Montana Water Main				\$600,000		\$600,000
Total:				\$600,000		\$600,000

Funding Sources (please list)

Water Operating				600,000		\$600,000
Total:				\$600,000		\$600,000

Operating Budget Impact:

Operation and Maintenance Costs

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	4-inch main replacements	Scheduled Start	202
Department/Division	Water Department	Scheduled Completion	202
Requestor	Public Works	Departmental Priority	I
Account Number	5210.802.430520.960	Departmental Ranking	I

Project Description and Location:

Replace all existing 1.5-inch, 2-inch and 4-inch water mains with new 8-inch PVC water mains. WaterCAD modeling has been completed to determine if water main diameters larger than 8 inches would be appropriate in certain areas. In particular, two sections of water main in Callender Street are included in this project that are 1.5-inch mains installed in 2007 that need to be replaced. The project is titled "Water Main Replacement E, F & G Streets." There is 220 feet of 1.5-inch water between E and F Streets and 150 feet between G and H Streets. The proposed water main will be placed at the current water main location or directly adjacent to the existing lines. New connections will be made for water services and fire hydrant lines. Open trenching will be the primary method for the waterline replacement, but boring will be required where the water main crosses Fleshman Creek. After installation of the water line is complete, surface restoration will be required to return the excavated areas to original condition. It is likely this project will be completed in phases.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

These phased projects are a priority recommendation in the Water Master Plan.

Project Costs/Year	2025	2026	2027	2028	2029	Total
4-inch Water Main						\$7,000,000
Total:						

Funding Sources (please list)

Water Operating						
System Development Fees						
Total:						\$7,000,000

Operating Budget Impact:

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	<u>6-inch main replacements</u>	Scheduled Start	<u>Unscheduled</u>
Department/Division	<u>Water Department</u>	Scheduled Completion	<u>Unscheduled</u>
Requestor	<u>Public Works</u>	Departmental Priority	<u>I</u>
Account Number	<u>5210.802.430520.960</u>	Departmental Ranking	<u>I</u>

Project Description and Location:

Replace all existing 6-inch water mains that were constructed in the 1950's with new 8- inch PVC water mains. WaterCAD modeling has been completed to determine if water main diameters larger than 8 inches would be appropriate in certain areas. The proposed water main will be placed at the current water main location or directly adjacent to the existing lines. New connections will be made for water services and fire hydrant lines. Open trenching will be the primary method for the waterline replacement, but boring will be required where the water main crosses Fleshman Creek and possibly where lines cross MDT roads. After installation of the water line is complete, surface restoration will be required to return the excavated areas to original condition. It is likely this project will be completed in phases.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

These phased projects are a priority recommendation in the Water Master Plan.

Project Costs/Year	2025	2026	2027	2028	2029	Total
6 th Street Water Upgrades						\$19,000,000
Total:						

Funding Sources (please list)

Water Operating						
System Development Fees						
Total:						\$19,000,000

Operating Budget Impact:

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Vehicle	Scheduled Start	2025
Department/Division	Water Department	Scheduled Completion	2027
Requestor	Public Works	Departmental Priority	2
Account Number	5210-802-430520-976	Departmental Ranking	2

Project Description and Location:

Replacement of vehicles for the water department. The FY25 truck will replace the water department's 2011 Chevy 3/4-ton service truck. FY27 new ¾ ton, 4-wheel drive truck to replace ¾ ton 2010 2-wheel drive truck. This will reduce vehicle maintenance time and costs, increase safety while driving (especially in the winter), and allow for an additional towing vehicle to pull trailers and equipment to project sites.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 – Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

3.11. Minimize maintenance costs – A reliable and versatile vehicle will maintain the current level of service at lower maintenance costs.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Pickup	\$60,000		\$65,000			\$125,000
Total:	\$60,000		\$65,000			\$125,000

Funding Sources (please list)

Water Operating	\$60,000		\$65,000			\$125,000
Total:	\$60,000		\$65,000			\$125,000

Operating Budget Impact:

Annual repair and maintenance, fuel costs

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Replacement Sewer Pumps	Scheduled Start	2025
Department/Division	Sewer Department	Scheduled Completion	2028
Requestor	Public Works	Departmental Priority	I
Account Number	5310-803-430630-960	Departmental Ranking	I

Project Description and Location:

The City's 5 lift stations contain critical sewer pumps to maintain sewer service to thousands of City residents. Many of them are the original pumps installed at the time of the lift station construction and are over 10 years old. These pumps are in constant use and the City does not have replacements to install when a pump must be taken out of service for repairs. The following plan is to purchase replacement pumps to have for each lift station when the need arises: two 3hp Flygt pumps each year in FY25 and FY27, FY26 two 11hp pumps for the Livingston Healthcare Lift Station; FY28 two 3hp Barnes pumps.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

The City's replacement schedule for rebuilding or replacing lift station pumps is 5- 6 years.

The cost to rebuild pumps now exceeds 50% of the cost to purchase a new pump.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Sewer Pumps	\$20,000	\$32,000	\$20,000	\$25,000		\$97,000
Total:	\$20,000	\$32,000	\$20,000	\$25,000		\$97,000

Funding Sources (please list)

Sewer Operating	\$20,000	\$32,000	\$20,000	\$36,000		\$97,000
Total:	\$20,000	\$32,000	\$20,000	\$36,000		\$97,000

Operating Budget Impact:

Regular maintenance and repair

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	<u>Vehicle</u>	Scheduled Start	<u>2024</u>
Department/Division	<u>Sewer Department</u>	Scheduled Completion	<u>2024</u>
Requestor	<u>Public Works</u>	Departmental Priority	<u>2</u>
Account Number	<u>5310-803-430630-940</u>	Departmental Ranking	<u>2</u>

Project Description and Location:

Replacement of vehicles for the sewer department. This truck will replace the sewer department's 2010 GMC ¾ ton service truck. This will reduce vehicle maintenance time and costs, increase safety while driving (especially in the winter), and allow for an additional towing vehicle to pull the sewer trailers and equipment to sites around Livingston. The 2010 GMC will be used at the WRF after this replacement.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 – Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

3.11. Minimize maintenance costs – A reliable and versatile vehicle will maintain the current level of service at lower maintenance costs.

Project Costs/Year	2024	2025	2026	2027	2028	Total
Pickup with gear box	\$45,000					\$45,000
Total:	\$45,000					\$45,000

Funding Sources (please list)

Sewer Operating	\$45,000					\$45,000
Total:	\$45,000					\$45,000

Operating Budget Impact:

Annual repair and maintenance, fuel costs

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Sewer Vac Truck	Scheduled Start	2025
Department/Division	Water & Sewer	Scheduled Completion	2025
Requestor	Public Works	Departmental Priority	I
Account Number	5310-803-430630-940	Departmental Ranking	1

Project Description and Location:

The City purchased a used 2009 sewer vacuum/jet truck in FY 2015. The truck has been critical to maintaining the City's sewer and stormwater mains. Heavy usage and aging parts require more and more maintenance and repair over time, to the point where a new vacuum truck will be required. This truck is at the end of its useful life and maintenance costs are increasing every year.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

This equipment allows personnel to properly maintain the sewer and stormwater system.

The current truck has become unreliable and is constantly requiring expensive repairs.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Sewer Vac Truck						\$500,000
Total:						\$500,000

Funding Sources (please list)

Unfunded						\$500,000
Total:						\$500,000

Operating Budget Impact:

Annual repair and maintenance \$5,000/year

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	I & I Project	Scheduled Start	2024
Department/Division	Sewer Department	Scheduled Completion	2026
Requestor	Public Works	Departmental Priority	I
Account Number	5310-803-430630-960	Departmental Ranking	I

Project Description and Location:

The sewer collection system in Livingston sees a large increase in flows during high water on the Yellowstone River. This infiltration costs a large amount to process through the Water Reclamation Facility. Repairing and replacing areas identified on the I&I Study will allow the sewer system to function more efficiently and reduce the likelihood of claims due to sewer backups. FY24 Lewis Street Sewer Trunk Main Improvements; FY26 Miles Street Trunk Main Improvements

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Repairing and replacing areas identified on the I&I Study will allow the sewer system to function more efficiently and reduce the likelihood of claims due to sewer backups. This will also allow the WRF to serve more users without the need to build another basin.

Project Costs/Year	2025	2026	2027	2028	2029	Total
I & I Improvements	\$170,000	\$1,586,000				\$1,756,000
Total:	\$170,000	\$1,586,000				\$1,756,000

Funding Sources (please list)

ARPA		\$1,355,000				\$1,355,000
Sewer Operating	\$170,000	\$231,000				\$401,000
Total:	\$170,000	\$1,586,000				\$1,756,000

Operating Budget Impact:

Reduce Utility costs at the WRF.
Reduce Sewer Maintenance Operation and Maintenance cost.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	One Month Sewer Mains Replacement	Scheduled Start	2026
Department/Division	Sewer Department	Scheduled Completion	ongoing
Requestor	Public Works	Departmental Priority	2
Account Number	5310-803-430625-960	Departmental Ranking	2

Project Description and Location:

The City has a list of primarily 6-inch clay tile sewer mains that it maintains on a monthly basis. The Sewer Collection Preliminary Engineering Report addresses the need to replace and upsize these mains. The Growth Policy encourages higher density in the area of town south of Park Street. Most of our oldest and undersized sewer mains are located in this part of town. This project would replace 5 blocks of sewer mains per fiscal year.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

This project sustains the current neighborhoods that are in place and increases the capacity for future growth and decreases future operational/maintenance costs.

Project Costs/Year	2025	2026	2027	2028	2029	Total
One Month Sewer Main Replacement		\$650,000		\$700,000		\$1,350,000
Total:		\$650,000		\$700,000		\$1,350,000

Funding Sources (please list)

Sewer Operating		\$550,000		\$550,000		\$1,100,000
Sewer Impact Fees		\$100,000		\$150,000		\$250,000
Total:		\$650,000		\$700,000	\$600,000	\$1,350,000

Operating Budget Impact:

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Centennial Lift Station	Scheduled Start	2026
Department/Division	Sewer Department	Scheduled Completion	2026
Requestor	Public Works	Departmental Priority	II
Account Number	5310-803-430630-960	Departmental Ranking	II

Project Description and Location:

Centennial sewer lift station is nearing its capacity for the increased development occurring south of Interstate 90 and on Rogers Lane. Replacing the lift station will provide adequate capacity, service and reliability to the current customers and allow future customers to be serviced as well.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Replacing lift station will accommodate current and future growth.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Centennial Lift Station		\$550,000				\$550,000
Total:		\$550,000				\$550,000

Funding Sources (please list)

Sewer Fund		\$200,000				\$200,000
Sewer Impact Fees		\$350,000				\$350,000
Total:		\$550,000				\$550,000

Operating Budget Impact:

Operation and Maintenance of \$10,000/year.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	9 th /10 th Sewer Main Replacement	Scheduled Start	2027
Department/Division	Sewer Department	Scheduled Completion	2027
Requestor	Public Works	Departmental Priority	3
Account Number	5310-803-430625-960	Departmental Ranking	3

Project Description and Location:

The sewer main in the alley between 9th and 10th Street is old and in disrepair. This replacement project would decrease the amount of maintenance that is required and the likelihood of a sewer backup. This project is currently designed and is shovel ready.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

This project sustains the current neighborhoods that are in place and decreases future operational/maintenance costs.

Project Costs/Year	2025	2026	2027	2028	2029	Total
9 th /10 th Sewer Main Replacement			\$160,000			\$160,000
Total:			\$160,000			\$160,000

Funding Sources (please list)

Sewer Operating			\$160,000			\$160,000
Total:			\$160,000			\$160,000

Operating Budget Impact:

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Montana Street Sewer Main Rehabilitation	Scheduled Start	2028
Department/Division	Sewer Department	Scheduled Completion	2028
Requestor	Public Works	Departmental Priority	II
Account Number	5310-803-430625-960	Departmental Ranking	II

Project Description and Location:

The City of Livingston nominated to improve Montana Street with the Montana Department of Transportation Urban Fund allocation. The Water and Sewer Mains within the Montana Street Right of Way will need to be replaced prior to MDT doing the streetscape project. This sewer main project may be phased depending on how much of Montana Street can be completed with the available budget.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Sewer mains within the street right of way will need to be replaced prior to the streetscape project.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Sewer Main Replacement				\$475,000		\$475,000
Total:				\$475,000		\$475,000

Funding Sources (please list)

Sewer Operating				\$475,000		\$475,000
Total:				\$475,000		\$475,000

Operating Budget Impact:

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	WRF Digester Roof Repair	Scheduled Start	2025
Department/Division	WRF	Scheduled Completion	2025
Requestor	Trace Tidwell	Departmental Priority	I
Account Number	5310-803-430670-924	Departmental Ranking	I

Project Description and Location:

Replacing roof on Digester building and adjacent small Electrical room

Project Justification and Relationship to City Goals and Master Plans:

Project was scheduled for 2022 and priced at \$29,000. The project was not completed as materials and labor were almost double original quote. We have a new revised quote that is now more reasonable and the roof needs immediate repair.

City of Livingston Organizational Goal #3 – Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Project Costs/Year	2025	2026	2027	2028	2029	Total
	35,000					
Total:	35,000					35,000

Funding Sources (please list)

Sewer Fund	35,000					
Total:	35,000					35,000

Operating Budget Impact:

No change after completion

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	WRF Server Replacement	Scheduled Start	2025
Department/Division	WRF	Scheduled Completion	2025
Requestor	Trace Tidwell	Departmental Priority	I
Account Number	5310-803-430670-947	Departmental Ranking	I

Project Description and Location:

Replacement of redundancy server with new server built to specification.

Project Justification and Relationship to City Goals and Master Plans:

Current servers for the WRF were purchased as part of the upgrade and purchased as a package with the Xylem system. Support for the servers and current SCADA are ending and the current servers have been upgraded to their end of life for the system in 2024. This will cover the replacement the redundancy server at the WRF to meet the needs of the system in 2024 and following years.

City of Livingston Organizational Goal #3 – Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Project Costs/Year	2025	2026	2027	2028	2029	Total
	6,500					6,500
Total:	6,500					6,500

Funding Sources (please list)

Sewer Fund	6,500					6,500
Total:	6,500					6,500

Operating Budget Impact:

No change after completion

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	WRF Lab Support Vehicle	Scheduled Start	2025
Department/Division	WRF	Scheduled Completion	2025
Requestor	Trace Tidwell	Departmental Priority	II
Account Number	5310-803-430640-940	Departmental Ranking	2

Project Description and Location:

Purchase used low-mileage vehicle for WRF sample collection, delivery, and general transportation to and from training events, meetings, and general WRF support.

Project Justification and Relationship to City Goals and Master Plans:

Our primary transportation vehicle is a 2002 Chevy 2500 which has had 4 transfer case rebuilds/replacements while in service and many other higher cost areas of maintenance. The truck suits the needs for occasional use when hauling larger items but does not for lab compliance testing and deliveries which are done in Bozeman and Billings. We are going to get a smaller more economical mode of transportation with a lower maintenance cost.

City of Livingston Organizational Goal #3 – Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Project Costs/Year	2025	2026	2027	2028	2029	Total
	25,000					
Total:	25,000					25,000

Funding Sources (please list)

Sewer Fund	25,000					
Total:	25,000					25,000

Operating Budget Impact:

No change after completion

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	WRF SCADA Software Upgrade	Scheduled Start	2025
Department/Division	WRF	Scheduled Completion	2025
Requestor	Trace Tidwell	Departmental Priority	I
Account Number	5310-803-430670-940	Departmental Ranking	I

Project Description and Location:

Purchase of Primary and Secondary license, AE2S implementation, and Twillo alarm integration required to upgrade a no longer supported version of SCADA that is currently in use at WRF.

Project Justification and Relationship to City Goals and Master Plans:

Current SCADA Software that is critical to plant operation has reached end of service life and support is ending for current version. Servers are being upgraded through CIP request to handle the newer SCADA software that will allow the WRF to continue processing wastewater efficiently and comply with DEQ and EPA regulations.
City of Livingston Organizational Goal #3 – Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Project Costs/Year	2025	2026	2027	2028	2029	Total
	15,000					
Total:	15,000					15,000

Funding Sources (please list)

Sewer Fund	15,000					
Total:	15,000					15,000

Operating Budget Impact:

No change after completion

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	WRF Redundancy SBR Basin Mixer	Scheduled Start	2026
Department/Division	WRF	Scheduled Completion	2026
Requestor	Trace Tidwell	Departmental Priority	II
Account Number	5310-803-430670-940	Departmental Ranking	2

Project Description and Location:
Purchasing a spare SBR Mixer Motor assembly, SBR basins at WRF

Project Justification and Relationship to City Goals and Master Plans:
We currently do not have a spare mixing motor and experienced a failure in 2023 which we were able to repair. At the time of failure we were quoted \$23,000 and a six month lead time for a replacement.

City of Livingston Organizational Goal #3 – Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Project Costs/Year	2025	2026	2027	2028	2029	Total
		23,000				23,000
Total:		23,000				23,000

Funding Sources (please list)						
Sewer Fund		23,000				23,000
Total:		23,000				23,000

Operating Budget Impact:
No change after completion

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Digester Mixing Pump Overhaul	Scheduled Start	2028
Department/Division	WRF	Scheduled Completion	2028
Requestor	Trace Tidwell	Departmental Priority	1
Account Number	5310-803-430640-940	Departmental Ranking	1

Project Description and Location:

Overhaul of both Aerobic Digester Mixing Pumps. Pumps will be rotated out for overhaul. A spare pump will be put in place during the overhaul.

Project Justification and Relationship to City Goals and Master Plans:

Both mixing pumps are over their hours (24,000 hrs) for specified overhaul maintenance. The WRF currently has an extra pump which will be used during the overhauls to ensure plant continues to function. This overhaul will need to occur about every five years. Manufacturer recommends an overhaul every 24,000 hours or 5 years, whichever occurs first.

Project Costs/Year	2025	2026	2027	2028	2029	Total
				25,000		25,000
Total:				25,000		25,000

Funding Sources (please list)

Sewer Operating Fund				25,000		25,000
Total:				25,000		25,000

Operating Budget Impact:

Manufacturer recommended maintenance.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Sander	Scheduled Start	2024
Department/Division	Solid Waste	Scheduled Completion	2024
Requestor	Public Works	Departmental Priority	3
Account Number	5410-804-430835-901	Departmental Ranking	2

Project Description and Location:

A new 2 cubic yard tailgate sand spreader to be purchased and installed in the back of a pickup truck will be used to sand the Transfer Station Road and recycling area along with alleys and other narrow garbage truck routes throughout Livingston. The Parks Department could use this for the Civic Center Parking Lot and other City owned and maintained parking lots.

Project Justification and Relationship to City Goals and Master Plans:

Organizational Goal #3 – Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Reliable Equipment to ensure garbage routes are safe for the garbage trucks to maintain high level of service.

Project Costs/Year	2024	2025	2026	2027	2028	Total
Sander	\$7,500					\$7,500
Total:	\$7,500					\$7,500

Funding Sources (please list)

Solid Waste Operating	\$3,750					\$3,750
Parks Operating	\$3,750					\$3,750
Total:	\$7,500					\$7,500

Operating Budget Impact:

Annual repairs and maintenance costs of \$10,000

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Roll Off Containers	Scheduled Start	2025
Department/Division	Solid Waste Department	Scheduled Completion	2029
Requestor	Public Works	Departmental Priority	2
Account Number	5410-504-430835-940	Departmental Ranking	2

Project Description and Location:

Several commercial operations in town produce more solid waste than is manageable in 300 gallon black containers. 20 cyd. Roll offs would allow us to service these operations in a cost effective manner. The City also desires to provide a roll off service for construction waste or other large disposal projects. Roll offs also provide greater volume for hauling snow removal in the downtown area. The 2025 capital request is for 2-30 cyd. And 1 -20 cyd. Rolloffs.
2026 - 2-20 cyd.
2027 - 2-20 cyd.

Project Justification and Relationship to City Goals and Mater Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Increase level of service to existing community, commercial and future businesses.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Roll Off Containers	\$33,500	\$22,500	\$20,000	\$22,500	\$20,000	\$105,500
Total:	\$33,500	\$22,500	\$20,000	\$22,500	\$20,000	\$105,500

Funding Sources (please list)

Solid Waste Operating	\$33,500	\$22,500	\$20,000	\$22,500	\$20,000	\$105,500
Total:	\$20,500	\$22,500	\$20,000	\$22,500	\$20,000	\$105,500

Operating Budget Impact:

\$10,000 for 30cyd.

\$8,600 for 20cyd for Home2 suites

Plus shipping

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Pickup	Scheduled Start	2025
Department/Division	Solid Waste Department	Scheduled Completion	2025
Requestor	Public Works	Departmental Priority	II
Account Number	5410-804-430835-940	Departmental Ranking	II

Project Description and Location:

Replacement pickup for solid waste department. The FY25 vehicle will be a 1 ton four wheel drive that will replace a 05 GMC to put the sander on for winter maintenance.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

3.11. Minimize Maintenance Cost - This project sustains the current neighborhoods that are in place by continuing the current level of service at the lowest maintenance costs.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Pickup		\$60,000				\$60,000
Total:		\$60,000				\$60,000

Funding Sources (please list)

Solid Waste Operating		\$60,000				\$60,000
Total:		\$60,000				\$60,000

Operating Budget Impact:

Annual Operations and Maintenance Costs.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Garbage Truck	Scheduled Start	2025
Department/Division	Solid Waste	Scheduled Completion	2027
Requestor	Public Works	Departmental Priority	I
Account Number	5410-804-430835-901	Departmental Ranking	I

Project Description and Location:

Garbage trucks must be replaced on a consistent 6-7 year schedule to ensure availability of operational trucks and to keep maintenance costs down. This side load truck is critical to complete residential, commercial and green waste collection. As per our replacement schedule, our 2015 truck will be placed as a backup truck for the division in FY25, (we ordered this truck in July 2022 and is scheduled for delivery in September 2024). Because of the over 2 year lead time to receive this truck, we have the opportunity to purchase a second truck that is already built for \$350,000 in FY25 as well. The Maintenance costs to keep our 2015 and 2017 trucks has been extremely high this current budget year.

Project Justification and Relationship to City Goals and Master Plans:

Organizational Goal #3 – Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Reliable Equipment to ensure routes are completed in an efficient manner. Maintenance costs of a new truck will be lower.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Garbage Truck	\$393,000					\$393,000
Total:	\$750,000					\$750,000

Funding Sources (please list)

Solid Waste Operating	\$393,000					\$393,000
Total:	\$393,000					\$393,000

Operating Budget Impact:

Annual repairs and maintenance costs of \$10,000

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Hauling Semi	Scheduled Start	2025
Department/Division	Solid Waste	Scheduled Completion	2026
Requestor	Public Works	Departmental Priority	3
Account Number	5410-804-430835-901	Departmental Ranking	2

Project Description and Location:

The City may consider self-hauling refuse to Logan landfill instead of contracting the service. This is the pre-owned semi that would haul the walking floor trailers to/from Logan.

Project Justification and Relationship to City Goals and Master Plans:

Organizational Goal #3 – Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Reliable Equipment to ensure hauling is completed in an efficient manner. Maintenance costs of a new truck will be lower.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Hauling Semi		\$75,000				\$75,000
Total:		\$75,000				\$75,000

Funding Sources (please list)

Solid Waste Operating		\$75,000				\$75,000
Total:		\$75,000				\$75,000

Operating Budget Impact:

Annual repairs and maintenance costs of \$5,000

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	<u>Walking Floor Trailers</u>	Scheduled Start	<u>2025</u>
Department/Division	<u>Solid Waste</u>	Scheduled Completion	<u>2026</u>
Requestor	<u>Public Works</u>	Departmental Priority	<u>3</u>
Account Number	<u>5410-804-430835-901</u>	Departmental Ranking	<u>2</u>

Project Description and Location:

The City may consider self-hauling refuse to Logan landfill instead of contracting the service. This is for two used walking floor trailers that would be used to haul around 27 tons of refuse to Logan Landfill each trip.

Project Justification and Relationship to City Goals and Master Plans:

Organizational Goal #3 – Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Reliable Equipment to ensure disposal to Logan landfill are completed in an efficient manner.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Trailers		\$170,000				\$170,000
Total:		\$170,000				\$170,000

Funding Sources (please list)

Solid Waste Operating		\$170,000				\$170,000
Total:		\$170,000				\$170,000

Operating Budget Impact:

Annual repairs and maintenance costs.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	<u>Rolloff Truck</u>	Scheduled Start	<u>2027</u>
Department/Division	<u>Solid Waste</u>	Scheduled Completion	<u>2027</u>
Requestor	<u>Public Works</u>	Departmental Priority	<u>2</u>
Account Number	<u>5410-804-430835-901</u>	Departmental Ranking	<u>2</u>

Project Description and Location:

The City may consider self-hauling refuse to Logan landfill instead of contracting the service. This is the pre-owned semi that would haul the walking floor trailers to/from Logan.

Project Justification and Relationship to City Goals and Master Plans:

Organizational Goal #3 – Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Reliable Equipment to ensure hauling is completed in an efficient manner. Maintenance costs of a new truck will be lower.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Hauling Semi			\$175,000			\$175,000
Total:			\$175,000			\$175,000

Funding Sources (please list)

Solid Waste Operating			\$175,000			\$175,000
Total:			\$175,000			\$175,000

Operating Budget Impact:

Annual repairs and maintenance costs of \$5,000

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Composting Facility	Scheduled Start	2026
Department/Division	Solid Waste & Sewer	Scheduled Completion	2026
Requestor	Public Works	Departmental Priority	III
Account Number	5410-804-430835-940	Departmental Ranking	2

Project Description and Location: The transfer station receives hundreds of tons of green waste every year. The volume that is able to be processed into compost is minimal with the capacity of the WRF composting operation. In addition, excess material must be burned or is deposited at the Swingley property. The WRF is not able to utilize all of its biosolid waste into compost at this time and pays to have it removed to the landfill. A composting facility would utilize more of the biosolids waste from the WRF, as well as the large quantity of green waste, in an effective manner so that carbon and nitrogen may be balanced properly, to create a sellable compost product.

Project Justification and Relationship to City Goals and Master Plans:

Organizational Goal #3 – Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Allows green waste to be processed correctly rather than burned or stockpiled, reduces the costs of transporting green waste and biosolids to the landfill, promotes recycling, provides a quality compost material for residents.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Composting Facility		\$600,000				\$600,000
Total:		\$600,000				\$600,000

Funding Sources (please list)

Solid Waste Operating		\$100,000				\$100,000
RRGL Loan		\$500,000				\$500,000
Total:		\$600,000				\$600,000

Operating Budget Impact:

Annual repairs and maintenance costs, annual DEQ license fee.

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	2nd Street StormCeptor	Scheduled Start	2027
Department/Division	Stormwater Department	Scheduled Completion	-
Requestor	Public Works	Departmental Priority	I
Account Number	960	Departmental Ranking	I

Project Description and Location:

The City will be required by DEQ to have a functional storm drainage system once it reaches a population of 10,000. In preparation for this system, it is important to work from the downstream end (where stormwater will be entering our natural waterways) and work upstream. The installation of a stormceptor on 2nd Street will allow for a third protected outlet of storm water into Fleshman Creek.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

A new stormceptor at the end of the storm drainage system on 2nd Street will protect Fleshman Creek by cleaning the water before it enters the creek.

Project Costs/Year	2025	2026	2027	2028	2029	Total
StormCeptor			\$130,000			
CM			\$11,000			
Total:			\$141,000			

Funding Sources (please list)

Stormwater Fund			\$141,000			
Total:			\$141,000			

Operating Budget Impact:

Annual maintenance and repair

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	B Street StormCeptor	Scheduled Start	2025
Department/Division	Stormwater Department	Scheduled Completion	-
Requestor	Public Works	Departmental Priority	2
Account Number	960	Departmental Ranking	2

Project Description and Location:

The City will be required by DEQ to have a functional storm drainage system once it reaches a population of 10,000. In preparation for this system, it is important to work from the downstream end (where stormwater will be entering our natural waterways) and work upstream. The installation of a stormceptor on B Street will allow for a second protected outlet of storm water into Fleshman Creek.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

A new stormceptor at the end of the storm drainage system on B Street will protect Fleshman Creek by cleaning the water before it enters the creek.

Project Costs/Year	2025	2026	2027	2028	2029	Total
StormCeptor	\$115,000					\$115,000
Design and CM	\$10,000					\$10,000
Total:	\$125,000					

Funding Sources (please list)

Stormwater Fund	\$125,000					\$125,000
Total:	\$125,000					\$125,000

Operating Budget Impact:

Annual maintenance and repair

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

Capital Request Form

Project Name	Montana Street Storm Water Main	Scheduled Start	2028
Department/Division	Storm Water Department	Scheduled Completion	2029
Requestor	Public Works	Departmental Priority	II
Account Number	960	Departmental Ranking	II

Project Description and Location:

The City of Livingston nominated to improve Montana Street with the Montana Department of Transportation Urban Fund allocation. The water and sewer mains within the Montana Street right of way will need to be replaced prior to MDT doing the streetscape project. This storm water main project may be phased depending on how much of Montana Street can be completed with the available budget. The project includes installing the storm water main from 11th to 7th streets and having a stormceptor at the discharge point into the Livingston Ditch on 7th street.

Project Justification and Relationship to City Goals and Master Plans:

City of Livingston Organizational Goal #3 - Infrastructure: Build and maintain infrastructure now and into the future in a strategic and responsible manner that promotes and sustains existing neighborhoods and accommodates growth.

Storm water mains within the street right of way will need to be installed prior to the streetscape project.

Project Costs/Year	2025	2026	2027	2028	2029	Total
Montana St Storm water				\$500,000		\$500,000
Total:				\$500,000		\$500,000

Funding Sources (please list)

Storm water Fund				\$500,000		\$500,000
Total:				\$500,000		\$500,000

Operating Budget Impact:

Departmental Priority	Departmental Ranking
Priority I: Imperative (must do)	1. Critical
Priority II: Essential (should do)	2. Important
Priority III: Important (could do)	3. Important but could wait
Priority IV: Desirable (other year)	

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
1000 - General Fund				
Revenues				
Taxes & Assessments	3,135,499	3,274,420	3,282,620	3,397,971
Licenses & Permits	334,839	297,100	356,170	317,100
Intergovernmental Revenue	1,780,233	2,019,301	1,997,298	2,080,693
Charge for Services	199,591	127,075	173,865	164,775
Fines & Forfeitures	90,103	91,500	92,994	96,500
Miscellaneous Revenue	216,764	169,320	176,870	181,420
Investment Earnings	12,463	5,000	30,000	24,000
Other Financing Sources	522,485	598,266	598,266	528,613
Transfers	-	1,171,038	1,171,038	1,186,762
Total Revenue	6,291,975	7,753,020	7,879,121	7,977,834
Expenditures				
Personnel & Benefits	3,894,216	5,433,242	5,488,921	5,691,464
Operations	1,108,358	1,886,349	1,806,127	1,940,034
Capital	320,858	273,000	300,084	394,528
Debt Service	10,182	10,491	10,491	11,502
Other Financing Uses	475,980	698,161	691,811	665,744
Total Expenditures	5,809,593	8,301,243	8,297,434	8,703,272
Expenditures by Function				
General Government	728,976	2,278,972	2,209,633	2,267,261
Public Safety	3,376,408	4,139,617	4,210,312	4,399,615
Public Works	455,384	503,123	500,451	526,476
Public Health	139,336	184,762	182,992	187,167
Culture & Recreation	684,644	681,876	681,245	766,455
Debt Service	10,182	10,491	10,491	11,502
Miscellaneous	6,375	9,991	9,899	10,152
Other Financing Uses	408,289	492,411	492,411	534,644
Total Expenditures	5,809,593	8,301,243	8,297,434	8,703,272
Fund Balance				
Beginning Fund Balance	2,868,318	3,350,700	3,350,700	2,932,387
Revenue	6,291,975	7,753,020	7,879,121	7,977,834
Expenditures	5,809,593	8,301,243	8,297,434	8,703,272
Ending Fund Balance	3,350,700	2,802,477	2,932,387	2,206,949
Unrestricted Cash				
Beginning Cash	2,479,486	2,961,868	2,961,868	2,543,555
Revenue	6,291,975	7,753,020	7,879,121	7,977,834
Expenditures	5,809,593	8,301,243	8,297,434	8,703,272
Ending Unrestricted Cash	2,961,868	2,413,645	2,543,555	1,818,117

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
2190 - Comprehensive Liability				
Revenues				
Taxes & Assessments	544	-	6	-
Investment Earnings	127	-	153	-
Total Revenue	671	-	159	-
Expenditures				
Other Financing Uses	-	-	21,890	-
Total Expenditures	-	-	21,890	-

Expenditures by Function				
Other Financing Uses	-	-	21,890	-
Total Expenditures	-	-	21,890	-

Fund Balance				
Beginning Fund Balance	21,060	21,731	21,731	(0)
Revenue	671	-	159	-
Expenditures	-	-	21,890	-
Ending Fund Balance	21,731	21,731	(0)	(0)

2220 - Library				
Revenues				
Taxes & Assessments	130,103	135,418	135,530	139,210
Intergovernmental Revenue	607,289	556,210	558,464	573,800
Charge for Services	5,657	4,000	4,000	4,700
Fines & Forfeitures	524	-	50	-
Miscellaneous Revenue	1,008	1,000	74	500
Investment Earnings	3,883	800	6,000	800
Total Revenue	748,464	697,428	704,118	719,010
Expenditures				
Personnel & Benefits	532,796	564,177	564,177	611,392
Operations	165,827	221,708	221,708	248,508
Capital	7,601	1,050	1,050	36,050
Total Expenditures	706,223	786,935	786,935	895,950

Expenditures by Function				
Culture & Recreation	706,223	737,326	737,326	844,505
Other Financing Uses	-	49,609	49,609	51,445
Total Expenditures	706,223	786,935	786,935	895,950

Fund Balance				
Beginning Fund Balance	776,337	818,577	818,577	735,760
Revenue	748,464	697,428	704,118	719,010
Expenditures	706,223	786,935	786,935	895,950
Ending Fund Balance	818,577	729,070	735,760	558,820

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
2260 - Emergency Disaster				
Revenues				
Taxes & Assessments	37,244	-	-	-
Intergovernmental Revenue	315,950	-	78,081	528,048
Investment Earnings	(310)	-	-	-
Total Revenue	352,884	-	78,081	528,048
Expenditures				
Other Financing Uses	274,106	484,874	152,024	528,048
Total Expenditures	274,106	484,874	152,024	528,048

Expenditures by Function				
Miscellaneous	274,106	484,874	152,024	528,048
Total Expenditures	274,106	484,874	152,024	528,048

Fund Balance				
Beginning Fund Balance	(4,835)	73,943	73,943	(0)
Revenue	352,884	-	78,081	528,048
Expenditures	274,106	484,874	152,024	528,048
Ending Fund Balance	73,943	(410,931)	(0)	(0)

2300 - Dispatch				
Revenues				
Intergovernmental Revenue	513	-	560	724
Charge for Services	413,614	495,911	496,411	539,644
Investment Earnings	187	125	500	500
Other Financing Sources	473,941	606,061	606,061	647,673
Total Revenue	888,254	1,102,097	1,103,532	1,188,541
Expenditures				
Personnel & Benefits	740,311	923,577	812,867	1,025,634
Operations	104,532	156,895	151,927	157,406
Capital	17,440	18,000	18,000	-
Total Expenditures	862,283	1,098,472	982,794	1,183,040

Expenditures by Function				
Public Safety	862,283	1,016,627	900,949	1,100,347
Other Financing Uses	-	81,845	81,845	82,693
Total Expenditures	862,283	1,098,472	982,794	1,183,040

Fund Balance				
Beginning Fund Balance	59,552	85,523	85,523	206,261
Revenue	888,254	1,102,097	1,103,532	1,188,541
Expenditures	862,283	1,098,472	982,794	1,183,040
Ending Fund Balance	85,523	89,148	206,261	211,762

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
2310 - Urban Renewal District				
Revenues				
Taxes & Assessments	600,461	627,028	930,250	943,886
Intergovernmental Revenue	49,425	40,967	49,425	53,141
Investment Earnings	6,759	2,000	16,000	16,000
Total Revenue	656,645	669,995	995,675	1,013,027
Expenditures				
Operations	107,223	30,400	140,400	265,400
Capital	-	1,250,000	-	1,340,000
Debt Service	160,175	162,175	162,175	159,025
Other Financing Uses	-	-	-	30,000
Total Expenditures	267,398	1,442,575	302,575	1,794,425

Expenditures by Function				
Housing & Community Devel.	106,823	1,280,000	140,000	1,635,000
Debt Service	160,575	162,575	162,575	159,425
Total Expenditures	267,398	1,442,575	302,575	1,794,425

Fund Balance				
Beginning Fund Balance	771,815	771,815	1,073,721	1,766,821
Revenue	656,645	669,995	995,675	1,013,027
Expenditures	267,398	1,442,575	302,575	1,794,425
Ending Fund Balance	1,161,061	(765)	1,766,821	985,423

2372 - Permissive Health Insurance				
Revenues				
Taxes & Assessments	456,099	700,747	639,784	721,905
Investment Earnings	1,662	300	600	600
Total Revenue	457,760	701,047	640,384	722,505
Expenditures				
Other Financing Uses	451,186	700,249	685,644	722,505
Total Expenditures	451,186	700,249	685,644	722,505

Expenditures by Function				
Other Financing Uses	451,186	700,249	685,644	722,505
Total Expenditures	451,186	700,249	685,644	722,505

Fund Balance				
Beginning Fund Balance	38,686	45,260	45,260	0
Revenue	457,760	701,047	640,384	722,505
Expenditures	451,186	700,249	685,644	722,505
Ending Fund Balance	45,260	46,058	0	0

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
2397 - CDBG Revolving Loan Fund				
Revenues				
Investment Earnings	2,859	1,700	3,800	3,800
Total Revenue	2,859	1,700	3,800	3,800
Expenditures				
Operations	1,201	14,000	14,000	14,000
Total Expenditures	1,201	14,000	14,000	14,000

Expenditures by Function				
Housing & Community Devel.	1,201	14,000	14,000	14,000
Total Expenditures	1,201	14,000	14,000	14,000

Fund Balance				
Beginning Fund Balance	736,270	737,928	737,928	727,728
Revenue	2,859	1,700	3,800	3,800
Expenditures	1,201	14,000	14,000	14,000
Ending Fund Balance	737,928	725,628	727,728	717,528

2399 - Impact Fees				
Revenues				
Charge for Services	235,929	139,445	356,208	124,310
Investment Earnings	5,505	3,000	10,000	10,000
Total Revenue	241,434	142,445	366,208	134,310
Expenditures				
Capital	25,372	470,750	15,000	606,699
Total Expenditures	25,372	470,750	15,000	606,699

Expenditures by Function				
Public Safety	-	160,000	-	296,699
Public Works	-	180,000	-	135,000
Culture & Recreation	25,372	130,750	15,000	175,000
Total Expenditures	25,372	470,750	15,000	606,699

Fund Balance				
Beginning Fund Balance	843,892	843,892	1,135,434	1,486,642
Revenue	241,434	142,445	366,208	134,310
Expenditures	25,372	470,750	15,000	606,699
Ending Fund Balance	1,059,954	515,587	1,486,642	1,014,253

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
2400 - Light Maintenance				
Revenues				
Miscellaneous Revenue	142,958	100,300	100,293	100,293
Investment Earnings	590	300	1,500	1,000
Total Revenue	143,548	100,600	101,793	101,293
Expenditures				
Operations	68,900	96,000	77,750	101,000
Capital	77,641	66,800	-	65,000
Total Expenditures	146,542	162,800	77,750	166,000
Expenditures by Function				
Public Safety	146,542	162,800	77,750	166,000
Total Expenditures	146,542	162,800	77,750	166,000
Fund Balance				
Beginning Fund Balance	142,561	139,568	139,568	163,611
Revenue	143,548	100,600	101,793	101,293
Expenditures	146,542	162,800	77,750	166,000
Ending Fund Balance	139,568	77,368	163,611	98,904

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
2500 - Street Maintenance				
Revenues				
Licenses & Permits	10,794	10,000	10,000	10,000
Intergovernmental Revenue	405	-	-	282,657
Charge for Services	847	800	900	900
Miscellaneous Revenue	1,269,521	1,326,400	1,357,880	1,392,503
Investment Earnings	3,743	1,000	6,500	5,000
Other Financing Sources	47,166	69,395	69,395	83,167
Total Revenue	1,332,476	1,407,595	1,444,675	1,774,227
Expenditures				
Personnel & Benefits	627,374	661,062	661,062	723,308
Operations	231,181	386,713	387,904	432,036
Capital	137,520	85,000	329,367	1,001,657
Debt Service	125,416	96,686	96,686	42,408
Total Expenditures	1,121,490	1,229,461	1,475,019	2,199,409
Expenditures by Function				
Public Works	994,575	972,963	1,218,521	1,994,419
Debt Service	125,416	96,686	96,686	42,408
Miscellaneous	1,500	1,500	1,500	1,500
Other Financing Uses	-	158,312	158,312	161,082
Total Expenditures	1,121,490	1,229,461	1,475,019	2,199,409
Fund Balance				
Beginning Fund Balance	750,372	961,358	961,358	931,014
Revenue	1,332,476	1,407,595	1,444,675	1,774,227
Expenditures	1,121,490	1,229,461	1,475,019	2,199,409
Ending Fund Balance	961,358	1,139,492	931,014	505,832

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
2600 - Sidewalks				
Revenues				
Miscellaneous Revenue	64,468	34,705	34,705	27,541
Investment Earnings	97	100	400	300
Total Revenue	64,565	34,805	35,105	27,841
Expenditures				
Capital	-	-	-	-
Total Expenditures	-	-	-	-

Expenditures by Function				
Public Works	-	-	-	-
Total Expenditures	-	-	-	-

Fund Balance				
Beginning Fund Balance	(32,114)	32,451	32,451	67,556
Revenue	64,565	34,805	35,105	27,841
Expenditures	-	-	-	-
Ending Fund Balance	32,451	67,256	67,556	95,397

2650 - Business Improvement District				
Revenues				
Miscellaneous Revenue	45,941	44,400	44,400	44,400
Investment Earnings	76	30	100	100
Total Revenue	46,017	44,430	44,500	44,500
Expenditures				
Operations	45,622	44,430	44,430	44,430
Total Expenditures	45,622	44,430	44,430	44,430

Expenditures by Function				
Housing & Community Devel.	45,622	44,430	44,430	44,430
Total Expenditures	45,622	44,430	44,430	44,430

Fund Balance				
Beginning Fund Balance	23,691	24,085	24,085	24,155
Revenue	46,017	44,430	44,500	44,500
Expenditures	45,622	44,430	44,430	44,430
Ending Fund Balance	24,085	24,085	24,155	24,225

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
2700 - Park Improvement District				
Revenues				
Investment Earnings	391	200	750	500
Total Revenue	391	200	750	500
Expenditures				
Operations	5,052	-	-	-
Other Financing Uses	-	70,966	-	67,405
Total Expenditures	5,052	70,966	-	67,405

Expenditures by Function				
Culture & Recreation	5,052	70,966	-	67,405
Total Expenditures	5,052	70,966	-	67,405

Fund Balance				
Beginning Fund Balance	70,817	66,156	66,156	66,906
Revenue	391	200	750	500
Expenditures	5,052	70,966	-	67,405
Ending Fund Balance	66,156	(4,610)	66,906	1

2750 - Law Enforcement Joint Equipment				
Revenues				
Investment Earnings	24	-	7	-
Total Revenue	24	-	7	-
Expenditures				
Operations	6,170	-	420	-
Total Expenditures	6,170	-	420	-

Expenditures by Function				
Public Safety	6,170	-	420	-
Total Expenditures	6,170	-	420	-

Fund Balance				
Beginning Fund Balance	6,559	413	413	-
Revenue	24	-	7	-
Expenditures	6,170	-	420	-
Ending Fund Balance	413	413	-	-

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
2820 - Gas Tax				
Revenues				
Intergovernmental Revenue	345,720	368,000	1,511,849	385,000
Investment Earnings	1,921	500	10,000	10,000
Total Revenue	347,690	368,650	1,521,849	395,000
Expenditures				
Operations	150,020	260,000	260,000	270,000
Capital	-	350,000	350,000	606,500
Total Expenditures	150,020	610,000	610,000	876,500

Expenditures by Function				
Public Works	150,020	610,000	610,000	876,500
Total Expenditures	150,020	610,000	610,000	876,500

Fund Balance				
Beginning Fund Balance	173,254	370,924	1,544,341	2,456,190
Revenue	347,690	368,650	1,521,849	395,000
Expenditures	150,020	610,000	610,000	876,500
Ending Fund Balance	370,924	129,574	2,456,190	1,974,690

2991 - American Rescue Plan				
Revenues				
Intergovernmental Revenue	1,918,675	-	-	-
Investment Earnings	6,491	-	1,500	-
Total Revenue	1,925,166	-	1,500	-
Expenditures				
Operations	1,238,740	152,351	-	106,387
Total Expenditures	1,821,375	152,351	-	106,387

Expenditures by Function				
General Government	1,238,740	152,351	-	106,387
Other Financing Uses	582,635	-	-	-
Total Expenditures	1,821,375	152,351	-	106,387

Fund Balance				
Beginning Fund Balance	1,096	104,887	104,887	106,387
Revenue	1,925,166	-	1,500	-
Expenditures	1,821,375	152,351	-	106,387
Ending Fund Balance	104,887	(47,464)	106,387	0

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
3002 - 2016 Fire Truck GOB				
Revenues				
Taxes & Assessments	47,697	34,907	44,950	39,516
Investment Earnings	204	50	200	200
Total Revenue	47,901	34,957	45,150	39,716
Expenditures				
Operations	400	400	400	400
Debt Service	48,894	48,219	48,219	52,544
Total Expenditures	49,294	48,619	48,619	52,944
Expenditures by Function				
Debt Service	49,294	48,619	48,619	52,944
Total Expenditures	49,294	48,619	48,619	52,944
Fund Balance				
Beginning Fund Balance	25,522	24,129	24,129	20,660
Revenue	47,901	34,957	45,150	39,716
Expenditures	49,294	48,619	48,619	52,944
Ending Fund Balance	24,129	10,467	20,660	7,432
3003 - 2000 Fire Truck GOB				
Revenues				
Taxes & Assessments	208	-	-	-
Investment Earnings	32	-	70	-
Total Revenue	240	-	70	-
Expenditures				
Debt Service	-	-	-	-
Total Expenditures	-	-	-	-
Expenditures by Function				
Debt Service	-	-	-	-
Total Expenditures	-	-	-	-
Fund Balance				
Beginning Fund Balance	5,299	5,539	5,539	5,609
Revenue	240	-	70	-
Expenditures	-	-	-	-
Ending Fund Balance	5,539	5,539	5,609	5,609

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
3200 - West End TIF				
Revenues				
Taxes & Assessments	166,274	167,800	217,389	219,755
Intergovernmental Revenue	15,016	13,189	13,189	20,861
Investment Earnings	2,992	1,000	1,500	1,500
Total Revenue	184,281	181,989	232,078	242,116
Expenditures				
Operations	483,000	192,000	-	495,828
Debt Service	76,313	75,707	75,707	74,025
Total Expenditures	559,313	267,707	75,707	569,853
Expenditures by Function				
Public Works	483,000	192,000	-	495,828
Debt Service	76,313	75,707	75,707	74,025
Total Expenditures	559,313	267,707	75,707	569,853
Fund Balance				
Beginning Fund Balance	546,398	171,366	171,366	327,737
Revenue	184,281	181,989	232,078	242,116
Expenditures	559,313	267,707	75,707	569,853
Ending Fund Balance	171,366	85,648	327,737	0
3400- SID Revolving				
Revenues				
Investment Earnings	143	100	1,500	1,500
Other Financing Sources	42,497	-	-	-
Total Revenue	42,640	100	1,500	1,500
Expenditures				
Other Financing Uses	-	-	-	-
Total Expenditures	-	-	-	-
Expenditures by Function				
Miscellaneous	-	-	-	-
Total Expenditures	-	-	-	-
Fund Balance				
Beginning Fund Balance	24,398	67,037	67,037	68,537
Revenue	42,640	100	1,500	1,500
Expenditures	-	-	-	-
Ending Fund Balance	67,037	67,137	68,537	70,037

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
3550 - SID 179 West End				
Revenues				
Miscellaneous Revenue	29,837	29,679	29,679	2,933
Investment Earnings	230	75	500	-
Total Revenue	30,066	29,754	30,179	2,933
Expenditures				
Debt Service	33,244	33,119	33,119	33,938
Total Expenditures	33,244	33,119	33,119	33,938
Expenditures by Function				
Debt Service	33,244	33,119	33,119	33,938
Total Expenditures	33,244	33,119	33,119	33,938
Fund Balance				
Beginning Fund Balance	37,123	33,945	33,945	31,005
Revenue	30,066	29,754	30,179	2,933
Expenditures	33,244	33,119	33,119	33,938
Ending Fund Balance	33,945	30,580	31,005	-
3600 - SID 181 Regional Sewer				
Revenues				
Miscellaneous Revenue	-	55,659	56,394	58,418
Investment Earnings	-	-	150	100
Other Financing Sources	16,999	16,999	-	-
Total Revenue	16,999	72,658	56,544	58,518
Expenditures				
Debt Service	-	53,340	53,340	53,008
Total Expenditures	-	53,340	53,340	53,008
Expenditures by Function				
Debt Service	-	53,340	53,340	53,008
Total Expenditures	-	53,340	53,340	53,008
Fund Balance				
Beginning Fund Balance	-	16,999	16,999	20,203
Revenue	16,999	72,658	56,544	58,518
Expenditures	-	53,340	53,340	53,008
Ending Fund Balance	16,999	36,317	20,203	25,713

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
3955 - SID 180 Carol Lane				
Revenues				
Miscellaneous Revenue	3,205	-	-	-
Investment Earnings	19	-	50	-
Total Revenue	3,224	-	50	-
Expenditures				
Other Financing Uses	-	38,562	38,636	-
Total Expenditures	-	38,562	38,636	-
Expenditures by Function				
Other Financing Uses	-	38,562	38,636	-
Total Expenditures	-	38,562	38,636	-
Fund Balance				
Beginning Fund Balance	35,362	38,586	38,586	0
Revenue	3,224	-	50	-
Expenditures	-	38,562	38,636	-
Ending Fund Balance	38,586	24	0	0

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
4010 - Capital Improvement				
Revenues				
Investment Earnings	696	200	1,650	1,500
Total Revenue	696	200	1,650	1,500
Expenditures				
Capital	-	110,000	-	122,464
Total Expenditures	-	110,000	-	122,464

Expenditures by Function				
General Government	-	110,000	-	122,464
Total Expenditures	-	110,000	-	122,464

Fund Balance				
Beginning Fund Balance	118,619	119,314	119,314	120,964
Revenue	696	200	1,650	1,500
Expenditures	-	110,000	-	122,464
Ending Fund Balance	119,314	9,514	120,964	0

4020 - Library Capital				
Revenues				
Investment Earnings	149	50	388	100
Total Revenue	149	50	388	100
Expenditures				
Capital	-	20,000	-	26,015
Total Expenditures	-	20,000	-	26,015

Expenditures by Function				
Culture & Recreation	-	20,000	-	26,015
Total Expenditures	-	20,000	-	26,015

Fund Balance				
Beginning Fund Balance	25,378	25,527	25,527	25,915
Revenue	149	50	388	100
Expenditures	-	20,000	-	26,015
Ending Fund Balance	25,527	5,577	25,915	(0)

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
4099 - Railroad Crossing Levy				
Revenues				
Taxes & Assessments	499	-	-	-
Investment Earnings	3	-	-	-
Total Revenue	502	-	-	-
Expenditures				
Capital	-	-	-	-
Total Expenditures	-	-	-	-

Expenditures by Function				
Public Works	-	-	-	-
Total Expenditures	-	-	-	-

Fund Balance				
Beginning Fund Balance	13	515	515	515
Revenue	502	-	-	-
Expenditures	-	-	-	-
Ending Fund Balance	515	515	515	515

4205 - Regional Sewer				
Revenues				
Intergovernmental Revenue	1,997,414	-	2,586	-
Miscellaneous Revenue	432,839	-	-	-
Investment Earnings	(510)	-	-	-
Other Financing Sources	849,932	-	96,811	-
Total Revenue	3,279,674	-	99,398	-
Expenditures				
Operations	53,749	-	711	-
Capital	2,303,700	2,500,000	961,416	-
Other Financing Uses	59,495	-	-	-
Total Expenditures	2,416,945	2,500,000	962,127	-

Expenditures by Function				
Public Works	2,357,449	2,500,000	962,127	-
Other Financing Uses	59,495	-	-	-
Total Expenditures	2,416,945	2,500,000	962,127	-

Fund Balance				
Beginning Fund Balance	-	862,729	862,729	-
Revenue	3,279,674	-	99,398	-
Expenditures	2,416,945	2,500,000	962,127	-
Ending Fund Balance	862,729	(1,637,271)	-	-

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
5210 - Water				
Revenues				
Intergovernmental Revenue	26,712	-	-	-
Charge for Services	2,214,392	2,345,500	2,235,806	2,180,168
Miscellaneous Revenue	(155)	-	1,942	-
Investment Earnings	11,245	3,500	20,000	15,000
Total Revenue	2,252,194	2,349,000	2,257,748	2,195,168
Expenses				
Personnel & Benefits	584,836	757,626	757,626	782,231
Operations	621,158	763,224	763,224	816,176
Capital	-	280,500	280,500	985,000
Other Financing Uses	346,842	-	-	-
Total Expenses	1,552,835	1,801,350	1,801,350	2,583,407
Expenses by Function				
Public Works	1,216,165	1,595,239	1,595,239	2,375,173
Miscellaneous	336,671	1,500	1,500	1,500
Other Financing Uses	-	204,611	204,611	206,734
Total Expenses	1,552,835	1,801,350	1,801,350	2,583,407
Working Capital				
Beginning Working Capital	2,145,207	2,310,915	2,310,915	2,767,313
Revenue	2,252,194	2,349,000	2,257,748	2,195,168
Expenses	1,552,835	1,801,350	1,801,350	2,583,407
Other adjustments	(533,651)	-	-	-
Ending Fund Balance	2,310,915	2,858,565	2,767,313	2,379,074

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
5310 - Sewer				
Revenues				
Intergovernmental Revenue	328,357	-	-	-
Charge for Services	2,854,268	2,949,435	2,847,795	3,032,515
Miscellaneous Revenue	14,884	-	2,425	-
Investment Earnings	13,169	5,000	25,000	15,000
Other Financing Sources	400,000	-	-	-
Total Revenue	3,610,677	2,954,435	2,875,220	3,047,515
Expenses				
Personnel & Benefits	904,096	831,748	831,748	850,793
Operations	758,498	1,040,601	1,041,751	1,070,191
Capital	-	384,000	384,000	636,500
Debt Service	306,111	765,476	765,476	766,363
Other Financing Uses	1,285,573	-	-	-
Total Expenses	3,254,277	3,021,825	3,022,975	3,323,847
Expenses by Function				
Public Works	1,643,754	1,981,634	1,982,784	2,321,286
Debt Service	306,111	765,876	765,876	766,763
Miscellaneous	1,304,412	1,500	1,500	1,500
Other Financing Uses	-	272,815	272,815	234,298
Total Expenses	3,254,277	3,021,825	3,022,975	3,323,847
Working Capital				
Beginning Working Capital	1,619,413	1,991,573	1,991,573	1,843,818
Revenue	3,610,677	2,954,435	2,875,220	3,047,515
Expenses	3,254,277	3,021,825	3,022,975	3,323,847
Other adjustments	15,759	-	-	-
Ending Fund Balance	1,991,573	1,924,183	1,843,818	1,567,487

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
5410 - Solid Waste				
Revenues				
Charge for Services	2,669,356	2,562,089	2,727,219	2,925,945
Miscellaneous Revenue	(102)	-	-	-
Investment Earnings	6,091	1,250	15,000	10,000
Other Financing Sources	107,026	-	-	-
Total Revenue	2,782,371	2,563,339	2,742,219	2,935,945
Expenses				
Personnel & Benefits	949,973	811,095	811,095	789,229
Operations	1,241,507	1,522,155	1,580,097	1,612,464
Capital	-	493,250	493,250	430,250
Other Financing Uses	162,941	-	-	-
Total Expenses	2,354,420	2,826,500	2,884,442	2,831,943
Expenses by Function				
Public Works	2,166,166	2,584,844	2,642,786	2,586,667
Miscellaneous	188,255	1,500	1,500	1,500
Other Financing Uses	-	240,156	240,156	243,776
Total Expenses	2,354,420	2,826,500	2,884,442	2,831,943
Working Capital				
Beginning Working Capital	859,837	1,435,285	1,435,285	1,293,062
Revenue	2,782,371	2,563,339	2,742,219	2,935,945
Expenses	2,354,420	2,826,500	2,884,442	2,831,943
Other adjustments	130,009	-	-	-
Ending Fund Balance	1,417,797	1,172,124	1,293,062	1,397,064

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
5510 - Ambulance				
Revenues				
Taxes & Assessments	37,122	39,735	39,735	52,619
Intergovernmental Revenue	230,291	332,521	332,521	302,140
Charge for Services	2,137,801	2,235,947	2,223,500	2,236,500
Investment Earnings	7,646	1,500	1,500	10,000
Other Financing Sources	15,100	-	-	-
Total Revenue	2,427,960	2,609,703	2,597,256	2,601,259
Expenses				
Personnel & Benefits	1,494,106	1,689,177	1,694,177	1,928,682
Operations	373,142	492,666	492,666	644,629
Capital	-	292,500	401,845	405,500
Other Financing Uses	127,772	-	-	-
Total Expenses	1,995,020	2,474,343	2,588,688	2,978,811
Expenses by Function				
Public Safety	1,828,781	2,309,154	2,423,499	2,770,577
Miscellaneous	166,239	1,500	1,500	1,500
Other Financing Uses	-	163,689	163,689	206,734
Total Expenses	1,995,020	2,474,343	2,588,688	2,978,811
Working Capital				
Beginning Working Capital	1,562,404	2,201,068	2,201,068	2,209,636
Revenue	2,427,960	2,609,703	2,597,256	2,601,259
Expenses	1,995,020	2,474,343	2,588,688	2,978,811
Other adjustments	205,723	-	-	-
Ending Fund Balance	2,201,068	2,336,428	2,209,636	1,832,084

FUND	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
8010 - Perpetual Cemetery				
Revenues				
Charge for Services	5,488	2,000	3,500	3,500
Investment Earnings	1,481	2,500	2,500	3,500
Total Revenue	6,969	4,500	6,000	7,000
Expenditures				
Other Financing Uses	1,481	2,500	2,500	3,500
Total Expenditures	1,481	2,500	2,500	3,500
Expenditures by Function				
Other Financing Uses	1,481	2,500	2,500	3,500
Total Expenditures	1,481	2,500	2,500	3,500
Fund Balance				
Beginning Fund Balance	252,634	258,121	258,121	261,621
Revenue	6,969	4,500	6,000	7,000
Expenditures	1,481	2,500	2,500	3,500
Ending Fund Balance	258,121	260,121	261,621	265,121

City of Livingston



Incorporated 1889

City of Livingston
Outstanding Debt
As of June 30, 2024

Fund	Purchase/Reason	Origination Date	Maturity Date	Original Amount	Outstanding Principal
General Obligation Debt - Subject to debt capacity limit (MCA 7-7-4201)					
1000	Airport Loan Funding	12/16/14	02/28/24	\$ 9,625	\$ 963
2500	2022 SMD Intercap - Equipment	02/11/22	02/15/32	\$ 300,000	\$ 243,875
3002	2016 Fire Truck	09/29/16	07/01/36	\$ 750,000	\$ 490,000
1000	Dispatch Remodel	04/13/17	02/15/27	\$ 75,000	\$ 24,139
				<u>\$ 1,134,625</u>	<u>\$ 758,977</u>
Amount outstanding as a percent of total capacity					1.63%
Tax assessed market value					1,858,142,554
2.5% of total					46,453,564
Available Capacity					<u><u>45,694,587</u></u>
Other Debt - Not subject to debt capacity limit (MCA 7-7-4201)					
2310	Urban Renewal Capital Improvements	01/11/19	01/01/29	\$ 2,015,000	\$ 1,405,000
3200	West End TID-Water	11/21/05	07/01/25	\$ 676,472	\$ 48,000
3200	West End TID-Sewer	11/21/05	07/01/25	\$ 333,353	\$ 24,000
3550	SID 179-Sewer	11/21/05	07/01/25	\$ 158,580	\$ 12,000
3550	SID 179-Water	11/21/05	07/01/25	\$ 322,088	\$ 21,000
3600	SID 181-Regional Sewer	06/01/23	07/01/43	\$ 849,933	\$ 815,857
5310	Sewer Stimulus SRF	03/01/10	01/01/30	\$ 359,300	\$ 110,000
5310	USDA-RD WRF Note	02/01/18	02/01/58	\$ 5,000,000	\$ 4,371,049
5310	Waste Water Treatment Plant SRF	02/01/18	01/01/48	\$ 6,500,000	\$ 5,473,000
5310	Waste Water Treatment Plant SRF	09/19/18	07/01/40	\$ 4,840,000	\$ 3,573,000
				<u>\$ 21,054,726</u>	<u>\$ 15,852,906</u>
TOTAL DEBT				<u><u>\$ 22,189,351</u></u>	<u><u>\$ 16,611,883</u></u>

City of Livingston



Incorporated 1889

MUNICIPAL FISCAL YEAR 2024-2025

A compilation of statutory references detailing important dates and deadlines in the city's fiscal year, including dates concerning budgets, assessments, elections and general operations.

Caveat: A local government official may not make a disbursement or expenditure or incur an obligation in excess of the total appropriations for a fund group.

A local government official who makes a disbursement or expenditure or incurs an obligation in excess of the total fund appropriation is liable personally. The subsequent claims approval process may not be considered as the making of a disbursement or expenditure or as incurring an obligation and does not otherwise limit or mitigate the local government official's personal liability. (Mont. Code Ann. § 7-6-4005.)

All accounts and demands against a city must be presented within one (1) year from the date it was accrued and any claim or demand not so presented is forever barred and the commission has no authority to allow any account or demand. (Mont. Code Ann. § 7-6-4301.)

Utility rate increases require notices be mailed, at least seven (7) days and not more than thirty (30) days prior to the rate hearing, to all customers and consumer counsel containing an estimate of the increase, as well as a publishing note. (Mont. Code Ann. § 69-7-111.)

July 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July 1st - Fiscal year begins. (Mont. Code Ann. § 7-6-610)

A municipality may receive and expend money between **July 1** and the date of the adoption of final budget. (Mont. Code Ann. § 7-6-4025.)

July 7th - On or before the 7th of July each year, the city treasurer or clerk is to give written notice to every property owner to which sewer or water services were provided prior to July 1 of sewer/water arrearage amount, including penalty and interest and that unless paid within thirty (30) days of notice, the amount will be levied as a tax. The notice must state that the city may collect past-due assessments by suit, including interest and penalties as a debt owing the city.

(Mont. Code Ann. § 7-13-4309.) At the time the annual tax levy is certified to the County, the city shall certify and file with the Department of Revenue a list of all lots, giving the legal description of each lot, to the owners of which notices of arrearage in payments were given and which remain unpaid, stating the amount of the arrearage with penalty and interest which the Department of Revenue shall insert the amount as a tax against each lot.

July 8th - Upon request of the City, the Department of Revenue shall provide an estimate of the total taxable value within the city by the 2nd Monday in July. (Mont. Code Ann. § 15-10-202).

July 19th - Ballot issues must be filed with the Secretary of State by the third Friday of the fourth month prior to the election at which they are voted on. (Mont. Code Ann. § 13-27-104.)

Notice of preliminary budget must be given pursuant to Mont. Code Ann. § 7-6-4021. The notice must specify that the budget has been completed, is open to inspection, and give the date, time and place of a public hearing for taxpayers to appear and be heard on the budget. (Mont. Code Ann. § 7-1-4127.) The notice is to be published twice in a local newspaper at least six (6) days apart. The July publication date would apply only if the Department of Revenue certifies the total taxable value of properties in the City prior to August 1.

August 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 5th - By the first Monday in August, the Department of Revenue shall certify to the City the total taxable value within the City. (Mont. Code Ann. § 15-10-202.)

August 6th - To avoid tax levy, all sewer/water arrearages must be paid. See July 7th for more information. (Mont. Code Ann. § 7-13-4309.)

Immediately after the second Monday in August, the city treasurer is to certify to the Department of Revenue all special assessments and taxes levied and assessed. The certification is to occur at the same time the copy of the resolution determining the annual levy for general taxes is certified to County. (Mont. Code Ann. § 7-12-4181.)

August 12th - No later than the second Monday in August, the City Commission shall estimate the cost of maintenance in street maintenance districts and shall pass and finally adopt a resolution specifying the district assessment option and levying and assessing all the property within the district. (Mont. Code Ann. § 7-12-4425.) Thereafter, the City shall publish notice of hearing stating that the resolution levying a special assessment to defray the cost of maintenance is on file and subject to inspection. The notice shall be published once and state the time and place at which objections to final adoption of resolution will be heard. The time for the hearing shall be not less than five (5) days after publication of the notice. (Mont. Code Ann. § 7-12-4426.) At the hearing, the City Commission may adopt a resolution modifying such assessments in whole or in part. (Mont. Code Ann. § 7-12-4427(1).) A copy of the resolution to modify shall be delivered to the financial officer and the assessments shall be placed upon the tax roll. (Mont. Code Ann. § 7-12-4427(2).)

August 22nd - At least seventy-five (75) days prior to the general election, the Secretary of State shall certify to the election administrator the candidates and ballot issues that are to appear on the ballot. The election administrator shall then cause official ballots to be prepared. (Mont. Code Ann. § 13-12-201.)

Budget/Levy Notes: Montana Code Annotated §15-10-420 allows the City to impose mills sufficient to generate the amount of property taxes actually assessed in the prior year, plus one-half (1/2) of the average rate of inflation for the prior three (3) years. The maximum number of mills a governmental entity may impose is established by calculating the number of mills required to generate the amount of property tax actually assessed in the City in the prior year based on the current year taxable value, less the current year's value of newly taxable property, plus one-half (1/2) of the average rates of inflation for the prior three (3) years.

The final budget resolution may authorize the governing body or the chief executive to transfer appropriations between items within the same fund. (Mont. Code Ann. §7-6-4031.) The final approved budget becomes effective on July 1 of the fiscal year. (Mont. Code Ann. §7-6-4030(4).)

Authorization to exceed the maximum mill requires an election (§7-6-4431) as provided by § 15-10-425 to be held in conjunction with a primary or general election.

Ambulance mill levy subject to §15-10-420 is authorized pursuant to §7-34-102 to defray the costs incurred in providing ambulance service.

Subject to §15-10-420 the city may levy a tax to fund parks, swimming pools, skating rinks, playgrounds, civic centers, youth centers, and museums in addition to the levy for general municipal or administrative purposes. (§7-16-4105 MCA)

At the time the annual tax levy is certified to the county clerk, the City shall certify and file with Department of Revenue a list of all lots or parcels, giving the legal description, to the owners of which notices of sewer or water arrearages were given and remain unpaid and stating the amount of the arrearage, including penalty and interest. The department of revenue shall insert the amount as a tax against the lot or parcel. (§7-13-4309(2))

September 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

September 5th - Final Budget must be completely approved and adopted by resolution by the later of the first Thursday after the first Tuesday in September or within 30 calendar days of receiving the certified taxable values from the Department of Revenue. (Mont. Code Ann. § 7-6-4024(3)).

September 5th - On or before the first Thursday after the first Tuesday in September, or within thirty (30) calendar days after receiving certified taxable values, the City Commission shall fix the tax levy at levels that will balance the budgets. Each levy must be made in the manner provided in Montana Code Annotated § 15-10-201; i.e. the levy must be in mills, tenths and hundredths of mills. (Mont.

Code Ann. § 7-6-4036)

September 9th - By the second Monday in September or within 30 calendar days after receiving certified taxable values, the Clerk and Recorder shall notify the Department of Revenue of the number of mills needed to be levied for each taxing jurisdiction in the County. (§ 15-10-305 MCA) and shall add all fees or assessments to be levied against a piece of property.

September 10th - If the City is required to hold an annual general election and opts for a November general election, a primary election, if required, shall be held on the Tuesday following the second Monday in September in odd numbered years. (Mont. Code Ann. § 13-1-104 and 107.) **Note:** A general election for a city which holds annual elections may be held in conjunction with the school election which is held on the first Monday in May. (Mont. Code Ann. § 13-1-104(4).) The city is required to pay the cost of municipal elections. (Mont. Code Ann. § 13-1-107(3).)

October 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

October 1st - No later than October 1st or 60 days after receipt of taxable values from the Department of Revenue, the finance officer shall forward a complete copy of the final budget together with tax levies to the Department of Administration. (Mont. Code Ann. § 7-6-4003.)

October 7th - Before the first Monday in October, the City Commission shall pass and adopt a resolution levying an assessment and tax against each lot for sidewalks, curbs and gutters which have been ordered installed pursuant to Montana Code Annotated § 7-14-4109. The assessment may be spread over a period of time not to exceed twenty (20) years. (Mont. Code Ann. § 7-14-4110.)

October 7th – Pursuant to Montana Code Annotated § 7-12-4328, before the first Monday in October, the City Commission shall estimate the cost of maintaining lights and furnishing electrical current in the light maintenance districts. The City Commission shall also determine the amount to be assessed against property in the light maintenance districts and shall pass and finally adopt a resolution levying and assessing each property in the districts with an amount equal to the proportion of the cost of maintenance and electrical current. A notice signed by the clerk stating that the resolution levying the assessment is on file and subject to inspection for a period of five (5) days shall be published at least once. Such notice shall state the time and place at which objections to the final adoption of such resolution shall be heard by the City Commission. The time for such hearing shall not be less than five (5) days after the publication of notice. At the time of the hearing, the City Commission shall meet and hear all such objections and may modify such resolution in whole or in part. A copy of such resolution as finally adopted, certified by the clerk, must be delivered within two (2) days to the city treasurer. (Mont. Code Ann. §§ 7-12-4329, 4330, 4332, 4333 MCA.)

October 14th - By the second Monday the Department of Revenue shall complete the computation of taxes, fees, and assessments to be levied against property in the city and shall notify the County Treasurer and County Clerk and Recorder. (Mont. Code Ann. § 15-10-305(2).)

November 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

November 5th – In even numbered years, the general election is held on the first Tuesday after the first Monday in November for federal, state, and county officials. (Mont. Code Ann. § 13-1-104.)

If a municipality desires to exceed the maximum number of mills authorized by law, it is required to have an election on either primary or general election day. (Mont. Code Ann. §§ 7-6-4431 and 15-10-425.)

November 30th - First ½ of taxes are due. (Mont. Code Ann. § 15-16-101 and 102.)

December 31st - Annual Financial Reports are due to the Department of Administration.

December 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 1st – The Department of Revenue may not be required to levy or compute a tax for any new taxing jurisdiction created or for any change in an existing jurisdiction unless formally notified by January 1 of the year in which the taxes are to be levied. (Mont. Code Ann. § 15-10-321.)

January 1st – Local governments are permitted to create special districts. A special district is a unit of local government authorized to perform a single or limited number of functions. (§ 7-11-1002(3)(a)) Within sixty (60) days after the creation of a special district, or by January 1 of the effective tax year, whichever occurs first, the

governing body shall provide to the Department of Revenue a legal description of the district, a map of the district's boundaries, list of taxpayers or owners of real property, and a copy of the resolution establishing the special district. (§ 7-11-1014.)

General Assessment Day: Between January 1 and the first Monday in August, the Department of Revenue shall ascertain the names of all taxable inhabitants and assess all property subject to taxation. (Mont. Code Ann. § 15-8-201.)

January 1st - The terms of all elected officers commence on the first Monday in January. (Mont. Code Ann. § 7-4-4107.)

Declarations for nomination are to be filed no sooner than one hundred forty-five (145) days and no later than forty-five (45) days before the primary election in even numbered years. (Mont. Code Ann. § 13-10-201.)

February 21st - Ballot issues must be filed with the Secretary of State by 5:00 p.m. on the third Friday of the fourth month prior to the election at which they are voted on. (Mont. Code Ann. § 13-27-104.)

February 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

March 9th - In even numbered years, eighty-five (85) to seventy-five (75) days prior to primary election (first Monday in June), the Secretary of State is to certify primary candidates and issues to the election administrator. (Mont. Code Ann. § 13-10-208(1).) Sixty-seven (67) to sixty-two (62) days prior to the primary, the election administrator certifies ballot and has ballots prepared. (Mont. Code Ann. § 13-10-208(2).)

One hundred thirty-five (135) to seventy-five (75) days prior to the primary, declarations for nomination are to be filed with the Secretary of State. (Mont. Code Ann. § 13-10-201.) Check with election administrator.

May 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May 6th - On the first regular meeting of May, the City Commission shall appoint one member of Police Commission to be appointed annually for a 3-year term. (Mont. Code Ann. § 7-32-4152.)

May 6th – The first Tuesday after the first Monday (School Election Day) is the alternative general election day for Cities which hold annual elections. (Mont. Code Ann. § 13-1-104(4).)

May 31st – Second ½ of taxes are due. (Mont. Code Ann. §§ 15-16-101 and 102.)

June 30th - Fiscal year ends. (Mont. Code Ann. § 7-6-610.)

June 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

City of Livingston



Incorporated 1889

**State certified taxable value to
be inserted when received**

**Ad valorem tax revenue
calculation work sheet to be
inserted when completed**

Permissive health insurance levy to be inserted when completed