

LIVINGSTON URBAN RENEWAL AGENCY

REGULAR MEETING

January 18, 2023, 4:30 P.M.

MINUTES

1. Attendance: [Recording was not on] Allison Vicenzi, Rick VanAken, Kevin Stewart, Lisa Garcia, Quentin Schwarz

2. Consent Items: [Recording was not on]

● December 21st Minutes: Approved by Kevin, 2nd by Rick, All in Favor

3. Public Comment: [Recording was not on] No public

4. Continuing Discussion Items: [Recording was not on]

● Façade Grants

○ 116 East Callender was paid \$96,500

▪ Same building has another project coming next year that they might wish to apply for.

○ Park Place was paid \$5,173.90

○ Grabow Building was followed up with, no reply yet

○ Thomson Building on hold until Summer 2023 (next fiscal year)

○ No word from 226 Main St.

- No new applicants
- Discussed idea to have URA “Owner” for each grant applicant to keep track of the project status and spread the responsibility, expand our relationships with the business and building owners
- Awaiting update from City on administrative process for grant applications going forward
- Lisa does not receive grant proposals/is not listed on the website – Allison will follow up with Faith

● Filling open Board seat

- Kris King has been spreading the word at her meetings
- We had a front page mention in the Enterprise for our traffic box art project, still want to follow up with a contact there for a bigger story on the URA’s work and mention the opening

● Review Annual Report 2022 Draft

- Draft was approved for content, with changes to layout to be completed before submitted. Moved by Kevin, 2nd by Lisa, All in Favor.
- Quentin suggested getting on the City Commission agenda for the 7th or 21st to present, Allison will follow up

● Next steps for Public Works - Downtown Improvement Project for Spring/Summer 2023

- Awaiting update from the City after they send out letters to residents

5. Flower Boxes funding request 2023 [Recording was not on]

- Board discussed and voted to decline future funding of the flower boxes as we were partnering with the BID on a temporary basis and the boxes do not meet our scope or requirements for increasing the taxable value of the URA District. Moved by Lisa, 2nd by Kevin, All in Favor.

8. URA Commission Comments [Recording was not on]

- New meeting process: Agenda and Zoom link will be posted on the City website, laptop should be in the Community Room, the City Hall conference room can also be used if our regular room is booked. Quentin will follow up with Faith to solidify this process by our February meeting.

Adjourn: Moved by Kevin, 2nd by Rick, All in Favor

Submitted by Allison Vicenzi
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Next scheduled meeting will be February 15, 2023 4:30 p.m.