

Minutes for the Livingston Urban Renewal Agency (URA)
Regular Meeting
Wednesday, November 28, 2018; 8:30 a.m.
East Room

AGENDA

1. Call to Order – 8:40 am – called to order by Karla Pettit, Chair

Attendance: Karla Pettit, Bob Ebinger, Kyra Ames, Mike Kardoos, Lisa Harreld, Matt Whitman, Jack Luther, Faith Kinnick

2. Consent Items

- **Approve Minutes from Special November 7, 2018 joint meeting with the Planning Board** – Ebinger made a motion to approve the minutes from the Special Meeting on November 7, 2018. Ames seconded. All in favor, motion passed 3-0.

3. Old/Continuing Discussion Items

- **Update on bonding and financial status – Mike Kardoos** –Mike brought the URA up to speed on where the administration is at with the bonding process. The city will bring a second reading of an ordinance revision for public hearing to the next commission meeting on December 4, 2018. If passed, the ordinance will go into effect January 4, 2019. Bond council expects the bond to go through some time around December 27, 2018 at a rate expected to be somewhere between 2% and 4%. Bond council is out of Minneapolis and works with D.A. Davidson.
- Matt Whitman provided financial information for the completed phases of the downtown project, schedule I and II, the final list of bills paid for the project. The portions paid by the URA were for 50% of the sidewalks and a charge for portal foundation footers which were installed in front of the Wok and the Hyatt. The city anticipates bidding out the remainder of the Main Street and Lewis Street in early 2019. The benches will be reinstalled as time permits.
- Review of URA budget – The ending URA balance for 2018 is \$140,000. The anticipated tax revenue for 2018 is about \$80,000. The expectation is that all of that will be used for sidewalks. Kardoos said in the future, with the bonding, the majority will be used for sidewalks. Further in the future, there may be up to \$10,000 per year for discretionary funding but that remains to be seen. Ebinger said he would still like to see budgeting information. Pettit said she still supports the façade program for any future discretionary funds. Kardoos suggested not being too restrictive with the funds. He suggested the URA may want to support a different project each year with the discretionary funds. The

City Commission will have the final say on any appropriations, just as they always have. Pettit inquired about the \$60,000 that was earmarked for McNair Skate Park, which never used the funds. Kardoes said all that money went to the current sidewalk project. As for future funds, that will be determined in the future after the bond is established.

4. Scheduled Public Comment –

5. Action Item

- **DISCUSS/APPROVE/DENY – Discuss recruiting new URA members** – Kardoes mentioned there are open board seats on numerous city and county boards. They are working on requesting the Enterprise to run a story about board opportunities on both city and county boards. Pettit still has a couple of people with financial backgrounds that she would like to encourage to apply for the URA board.
- **DISCUSS/APPROVE/DENY - Discuss future meeting cycle - scheduling and frequency** –The board decided to continue with monthly meetings in January, February and March 2019 and thereafter decide on a future meeting cycle.

6. Progress Reports

- Pettit gave an update on BID future budget and downtown flowers. URA will continue to pay flowers for at least one more year. BID current contract expires in 2021 so the issue will be addressed at that time.

7. URA Commission Comments

8. Public Comments –

- Matt Whitman presented a proposal for diagonal parking on the blocks adjacent to the Clark and Main intersection. Diagonal parking would add 26 parking spots. Pettit wondered about biking safety with diagonal parking.

The URA adjourned the joint meeting at 9:55 a.m. The URA will meet January 16, 2019 at 8:30 a.m.