

John Orndorff  
44  
Sister City International Educational and  
Cultural Exchange Program, Inc.

Board Meeting - 12/08/94

Members present:

Cindy Nesmith  
Marla Bray  
Danette Berglin  
Travis Chevallier  
Ted Beyrodt  
Don Burwitz

Members Absent:

Tara Depuy  
Shelly Blatter  
John Orndorff

Meeting was called to order. Danette Berglin to take minutes in Tara's absence. Michael Gorton was also present at this meeting.

Presentation was given by the 1994 exchange students and their chaperons. Helen Nelson's group gave their slide presentation. Mary Plese and her group gave their oral presentations. Students present included Aleena Pittman, Katie Schweigert, Krista Churness, Caleb Carter, Michelle Reinhart, Cleann Magone, and Katie Noteboom. Laura Walker was not present and neither of the chaperons knew the reason for her absence. The students briefly discussed different aspects of their visit to Japan, were dressed in the kimonos they had received in Japan and shared souvenirs they had purchased while there. Their presentation was shortened by the fact that they had another one to give at the courthouse.

Ted Beyrodt moved to accept the previous minutes and Travis seconded the motion. Marla Bray asked questions concerning the decision from the previous meeting to only send four students this next year. She had been absent during that discussion and was told in detail about the reasons for that decision.

Don gave the treasurer's report. There is \$2,323.75 left in the account. There was one small bill left to pay at Gateway Office which he will pay. No motion was required to pay this as it was under the required monetary limit. Don reported that he had been in contact with a person from the IRS and it would be another 90-110 days until we had a response concerning the tax exempt status.

Cindy reported that a liaison between the Board and the newly formed Sister City Committee needed to be chosen. Michael Gorton was asked if he would be interested and he consented to the position. He is not sure how long he and Julia will be in the area, but will continue as long as he is able.

A discussion was held concerning the time frame needed this next year for student selection. Last year the process began on January 17th and was finished by January 31st. Travis reported he had contacted Terry Rustad about serving again on the selection committee, but she declined as she is too tired. Travis suggested we consider Ann Gannon. Discussion was held starting in February and making the selections by mid March this year. Reasons for this being that the process is more refined than previously and it should be a smoother process with only four students and one chaperon to select. Cindy had an idea that possibly this year we could include previous students to service as advisors on the selection committee this year. The selection information is to be retrieved from Terry Rustad.

Fundraising was briefly discussed and Ted B. suggested that we dedicate one whole special meeting to decide what fundraising we should do this year.

Cindy stated that the next meeting would be at Tara's house to also include Tara's presentation on her trip to Japan. Mention was made by Michael and other members that more boys should be chosen to go this year, per the Japanese request. Suggestion was also made that the visit to Japan be shorted to 10-12 days rather than 2 weeks and this was confirmed by Michael. He thinks the Japanese host families and their community worked very hard to try to fill up a 2 week stay and this would be easier for them if we shortened the stay.

Meeting was adjourned.

## A G E N D A

Meeting of the Library Board

November 17, 1994

- I. Distribution and Approval of Minutes
- II. Director's Report for November, 1994
- III. Old Business
  - A) Building Improvement Projects: Report Two  
Carpeting and Walk-off Rugs  
Lighting
  - B) County Contribution: Update
  - C) Development Goals
- IV. New Business
  - A) Priorities - Five Year Plan
  - B) Collection Management Policy Review

## M I N U T E S

Meeting of the Library Board  
October 20, 1994

The monthly meeting of the library board convened at 4:00 PM on Thursday, October 20 with Marge, George, Steve, Bob and Milla in attendance.

Minutes from the September 15, 1994 meeting were distributed and approved, and the Director's Report for October was reviewed and discussed. Milla noted that the program referred to in the report as EarlyStart should actually be titled EvenStart.

Old business included updates on two pending building improvement projects and the Buttrey SHARE. Milla noted that Rocky Mountain Design would be installing the foyer carpets as soon as possible but would probably not be able to replace the carpeting outside the front entrance until next spring due to temperature constraints. Bob Jockers suggested that the purchase or donation of walk-off rugs for the areas inside the entrances be investigated, and Milla agreed to do this. Milla asked the Board for suggestions on electrical contractors she could contact to bid on the lighting upgrade. Three companies were recommended.

Other old business involved a discussion of the library's cash flow and of development plans. Milla said that she had spoken with Commissioner Hunt and that he had indicated that the county could pay the library at the beginning of each quarter which would improve the cash flow situation during the first half of the year. In regard to development, Milla expressed the desire to have a fund-raising committee formed to deal with the suggestions resulting from the October 6 luncheon meeting. Steve recommended that Milla draft fund-raising goals and a campaign theme/slogan before calling a meeting of potential committee chairmen. Milla agreed to outline these items for discussion at the November board meeting.

New business included a report by Milla on the EvenStart program and a request that everyone consider library priorities and review the library's collection management policy before the next meeting. Milla indicated that she would copy a relevant article on public library roles and distribute it to everyone.

Monthly bills were examined and approved and the meeting was adjourned.