

Sister City Board Meeting Agenda  
Combined Family meeting / Zoom & in person

Wednesday, March 16, 2022 – St Andrew’s Episcopal Church, 7pm & Zoom

Attendance:

- I. Welcome –
- II. Minutes – approve February 16 minutes
- III. Financial report – Activity: Boots & Buckles/RRA donation \$200, Amazon Smile \$12.71
- IV. New Board Business / Old Business – discuss or make an action item for next meeting
  - Please ponder for next meeting: How do we continue to be a presence in Livingston as a Sister City group and Sister City International member? Are there opportunities for Japanese focused cultural events?
- V. Reports from committees / chairs / mentors / activities ...
  - A. Travel / Homestay –**
    - Naganohara Board of Education & Covid Committee cancelled the exchange for Summer 2022.
    - Several students expressed possibility of dropping out rather than travel summer 2023.
    - **If Japan opens, how many students would be willing to travel during Christmas break 2022? Would Naganohara accept them?**
    - To date, we’ve had 7 students drop out, 10 students remain. Four of these students have worked fundraisers since 2019.
  - 2020 selection** - Charlie Vermillion, Fiona Shinn, Erika Haines, Chris Pincon
  - 2021 selection** - Ethan Coleman, Alpha Fanuzzi, Alice Addicott, Ripley Cunningham, Augie Stern, Liam Waldron
  - Dropped out** - Pavani Mitchum, Kylie MacDonald, Aubrey Pursell, Phoenix Pfohl, Zach Rehder, Scarlett Welch, Madi Wetzel
  - B. Selection – no selection**
  - C. Family meeting business – continue with 1<sup>st</sup> & 3<sup>rd</sup> Wednesday in person and Zoom meetings?**
- David worked with 3 in person, 1 zoom student on Self-introduction.

- D. Fundraisers –**
  - **SPRING YARD CLEANING?** – how many families will be willing to work? Historically done  during March & April. Basically, only three available weekends 4/2-3, 4/9-10, 4/23-24 due to current weather, Spring break w/bookend weekends 3/19-3/27, Easter weekend 4/16-17. Garage Sale 4/30-5/1, Pioneer Dinner & Mother’s Day, 5/7-8.
  - **GARAGE SALE - DATES RESERVED AT FAIRGROUNDS, SET UP APRIL 26-28, SALES APRIL 29 - MAY 1.** At least do a Mini-Garage Sale at least to empty our storage of donations? 
    - Additional Storage? OR - Solicit donations for drop off only during set-up?
    - If we accept drop off donations, someone needs to be willing to be at Fairgrounds to accept or refuse items. (unsupervised donations does not work)
    - Who will help? The only chair remaining is Vermillion family.

Email from Dan V. 3/1/22 as a reply from when I sent information requesting the chairs check out storage / advertising / donations “...if the students are not traveling this year, I am not sure there will be enough help around to make it feasible.”

- ROUNDUP ROAD APPLES – NO EXCHANGE, NO RRA?
- GIVE-A-HOOT – Should we go ahead with joining the Give-A-Hoot and work at soliciting community and alumni for donations.
- PARK COUNTY PIONEERS has requested our help. Saturday May 7<sup>th</sup>. Donna will be out of state at a wedding. Is there anyone else with history to help out and wrangle the students?

V. Open comments

VI. Next Meeting date, March 16<sup>th</sup> at St Andrew's, 7pm and Zoom.

VII. Closing

Sister City Board Meeting Minutes

*Family meeting / Zoom & in person*

Wednesday, February 16, 2022 – St Andrew’s Episcopal Church, 7pm & Zoom

Attendance: Donna Pace, Bev Sandberg, Kristi Hayes, Rich Lund, Carey Yeager, Faith Kinnick

Zoom: Kevin Haines, Tami Froelich

- I. Welcome –
- II. Minutes – approved January 19 minutes
- III. Financial report – accepted
- IV. New Board Business / Old Business – discuss or make an action item for next meeting
  - MT Sec of State Annual Report and IRS 990-N (electronic filing e-postcard) both complete
- V. Reports from committees / chairs / mentors / activities ...
  - A. Travel / Homestay –
    - Naganohara gave dates for travel to Livingston, August 2-12
    - Currently only Japanese citizens allowed entry into Japan
  - ASK FAMILIES, IF LIVINGSTON EXCHANGE STUDENTS ARE NOT ALLOWED TO ENTER JAPAN BUT JAPANESE STUDENTS ARE ALLOWED TO VISIT THE U.S. THIS YEAR, DO YOU WANT TO HOST AND HOLD A HOMESTAY WITH THE UNDERSTANDING THAT OUR STUDENTS WILL TRAVEL TO JAPAN AS SOON AS ALLOWED?  
**Kevin Haines was the only Family attendee. He stated that the family would host but probably drop out if there is no exchange in 2022.**
    - **Marj Shinn has previously expressed the same via email prior to the meeting. “We are happy to host a student this summer even if Fiona can't go. I don't know that she'll be likely to go the following summer, as she will be investigating college options, etc. in 2023. We shall see. Hoping for this summer!”**
  - B. Selection – no selection
  - C. Family meeting business –
- Family meetings hybrid in person and Zoom on 1<sup>st</sup> Wednesday of each month AND Board meetings, 3<sup>rd</sup> Wednesday of each month.
- Still working on dates for Language & Culture classes with David Grant
- D. Fundraisers – Change in family chairs based on dropouts and cancelled fundraisers  
SEE ATTACHED SC Fundraiser dates.2022 EXCEL file
  - Two sheets: Fundraiser.dates / CHAIRS.Budget
- ✓ A group of current and alumni worked the Boots & Buckles Ball for Roundup Association
- Garage Sale - DATES RESERVED AT FAIRGROUNDS, SET UP APRIL 26, 27, 28, SALES APRIL 29, 30, MAY 1.
  - Additional Storage? Solicit donations (furniture!)
- Roundup Road Apples – review needed to redistribute tickets with current group. Have everyone turn in tickets from 2019 and start over? (we do have seven sold tickets turned in for 2021 Income)
- Give-A-Hoot
- Aside from above, all other fundraisers will be service oriented to the community or other non-profits. SPRING YARD CLEANING, PARK COUNTY PIONEERS, ELKS, LIVINGSTON DEPOT
- V. Open comments
- VI. Next Meeting date, March 16<sup>th</sup> at St Andrew’s, 7pm and Zoom.
- VII. Closing

**Livingston Sister City Committee**

Financial Status as of:

March 15, 2022

		CD Split	Petty Cash Split	Total Per Fund				
<b>Cash</b>								
Petty Cash	\$300.00							
Student Exchange	\$33,319.84	\$2,723.64	\$270.00	\$36,313.48				
Cultural Exchange	\$22,279.16	\$302.63	\$30.00	\$22,611.79				
Total SC Checking Account	\$55,599.00							
Community Checking (dba MT Taiko)*	\$3,026.27	Signer: Christina M Altamura						
Total Cash All	\$58,925.27							
<b>Income and Expense</b>								
Account	Income	Expense	Net Income		no exchange	no exchange	Net Income (Loss)	
		<b>2022</b>			<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>
Adult-Cultural Exchange-Garden-Drums		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,312.45	\$0.00
Amazon Smile	\$12.71		\$12.71	\$12.71	\$57.50	\$32.81	\$13.25	\$5.00
Burger Booth / Festival of the Arts	\$0.00	\$0.00	\$0.00	\$0.00	\$332.51	-\$30.00	\$1,962.36	\$2,742.62
Celtic Celebration	\$0.00		\$0.00	\$0.00	\$0.00	\$655.00	\$644.66	\$425.06
Depot Fundraiser	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	\$550.00
Elks	\$0.00		\$0.00	\$0.00	\$200.00	\$300.00	\$2,299.74	\$1,256.00
Food Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00
Give-A-Hoot	\$0.00		\$0.00	\$0.00	\$4,041.00	\$0.00	\$0.00	\$0.00
Golf Tournament	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,287.60	\$5,369.55	\$5,733.34
Homestay Expense		\$0.00	\$0.00	\$0.00	\$0.00	-\$146.05	-\$4,359.94	-\$1,843.65
Katabatic	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$325.11	\$0.00
(Kyoto) Farmers Mkt sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.44	\$68.80	\$344.05
Livingston Roundup	\$200.00	\$0.00	\$200.00	\$200.00	\$750.00	\$960.00	\$990.00	\$950.00
Miscellaneous Expense		\$800.80	-\$800.80	-\$800.80	-\$961.07	-\$949.30	-\$1,215.15	-\$1,394.61
Miscellaneous Income	\$540.00		\$540.00	\$540.00	\$750.00	\$2,360.00	\$597.88	\$1,500.00
Pioneer Dinner*	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
Roundup Road Apples	\$0.00	\$0.00	\$0.00	\$0.00	\$70.00	-\$201.21	\$4,133.61	\$4,354.61
Selection Expenses		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$100.00	-\$83.70
Spring Garage Sale	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$15.54	\$5,978.66	\$6,357.53
T-Shirts, Caps & Coats		\$0.00	\$0.00	\$0.00	\$0.00	-\$488.50	-\$249.00	-\$440.00
PO Box / MT State filing		\$232.00	-\$232.00	-\$232.00	-\$168.00	-\$289.00	-\$155.00	-\$155.00
Trip Expense		\$0.00	\$0.00	\$0.00	\$0.00	-\$675.00	-\$13,005.60	-\$18,096.71
Yard Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$2,600.00	\$0.00	\$3,350.00	\$2,010.00
Total	\$677.44	\$929.52	-\$252.08	-\$252.08	\$6,904.75	\$2,295.43	\$3,268.18	\$1,295.45
Adult/Cultureal Exchange	\$75.27	\$103.28	-\$28.01	-\$28.01	\$767.19	\$605.83	\$1,855.85	\$3,219.09
	\$752.71	\$1,032.80	-\$280.09	-\$280.09	\$7,671.94	\$2,901.25	\$5,124.03	\$4,514.54
	Income	Expense	Net Income					
Balance +/- to raise including Cultural 10%			-\$159.13		\$7,006.36	\$2,543.63	4,492.27	2,253.42