



Gazebo Reservation Policies

1. **Pavilions are available to the general public on a first-come, first-serve basis when not reserved.**
Others must yield the use of a pavilion to groups holding a permit issued by the City of Livingston.
This permit must be presented to authorized park personnel upon request.
1. The reservation fee is for a **set period of time** to include setup and breakdown. Please do not arrive early to your reserved time and please be completely removed from facility at scheduled end of reservation.
2. No refunds or cancellations. If extreme weather occurs, a reservation can be rescheduled within one year of the original date of reservation.
3. The issued permit is not transferable to another individual or group.
4. Must be 21 years of age to make a reservation.
5. Reservations shall be made on a first call, first serve basis.

Park / Facility Rules

1. If two separate functions are at the same pavilion on the same day, the party with the proper permit has the right to the pavilion.
2. The party's member whose name appears on the permit must be in attendance throughout the duration of the function and is responsible for conduct and care of each member of his/her party.
3. Glass is prohibited.
4. No inflatable devices allowed.
5. Use only charcoal in provided grills, not wood. Absolutely NO flames allowed outside of designated grills.
6. Place all trash, litter, and debris including wrappers, decorations, etc. in trash cans provided at the pavilion.
7. If group exceeds 100 people a Special Events Permit Application must be submitted.
8. Decorations shall not be fastened to the pavilion posts, roof rafters, or any other sign or post on park grounds with metal fasteners (nails, screws, staples, tacks, etc.) Tape only is allowed and must be removed at the conclusion of the function.
9. Do not deface or mark up any tables, floors, bulletin boards.
10. No pets are allowed in Sacajawea Park, dogs must be on leash at Mike Webb Park.
11. All tables and garbage cans must be moved back to the original positions before leaving.
12. Music must be kept at a respectable level so as not to disturb other park visitors or pavilions.
13. Park in designated parking areas. No parking on grass.
14. The park or pavilion will not be used in any way for commercial purposes. No individual or group may sell any article, thing, privilege, or service in connection with the use of this permit, before, during or after its use. Gambling, raffles, or other games of chance are prohibited.
15. Hours of park are from Dawn until Dusk.

In case of emergency please dial 9-1-1

**If there is a concern regarding the facility rental please
call Dispatch at 406-222-2050 to request an officer.**

To reserve the facility, please contact the Recreation Department at 406-223-2233