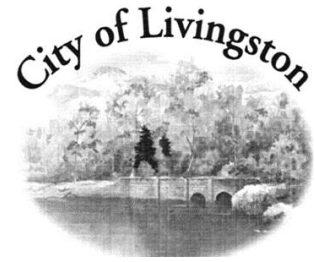


**\$100.00 APPLICATION FEE**

APPLICATION # \_\_\_\_\_

City of Livingston  
Public Works Department  
330 Bennett St.  
Livingston, MT 59047  
(406) 222-5667



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**City of Livingston Application for Temporary Street/Alley/Sidewalk Closure**

**1. Contact Person Name:** \_\_\_\_\_

Phone Number: \_\_\_\_\_

**2. Location of Closure**

General Location: \_\_\_\_\_

Address: \_\_\_\_\_

Closure Classification:     Sidewalk     Street     Alley

Duration of Closure: \_\_\_\_\_

Purpose (Event, Construction, etc.): \_\_\_\_\_

**Please attach a map showing the location of the closure with required traffic control.**

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IN ORDER TO PROMOTE PUBLIC SAFETY AND PROTECT LIFE AND PROPERTY, EVERY PERSON, PARTY, OPERATION, BUSINESS OR UTILITY DESIRING TO TEMPORARILY CLOSE ANY CITY STREET, ALLEY, THOROUGHFARE, OR PART THEREOF, MUST OBTAIN A PERMIT PRIOR TO SUCH CLOSURE AND POST BOND AS MAY BE REQUIRED.

**APPLICANT HEREBY AGREES TO THE FOLLOWING CONDITIONS:**

1. To perform all work in compliance with Livingston Municipal Code and all other applicable City Standards;
2. To notify the City Public Works Office prior to starting any work within the City's right-of-way covered by this permit;
3. To meet all requirements for warning signs, traffic control and public safety (Manual on Uniform Traffic Control Devices). Traffic control devices may be rented from the City of Livingston in accordance with the Fee Schedule in Exhibit A;
4. To provide proof of insurance, indemnify and save harmless City of Livingston, its officers and employees, from responsibility, damage, or liability arising from the exercise of the privileges granted herein, specified in Exhibit B;
5. Applicant will be responsible for any damage to other installations already in place;
6. If closure is in the Downtown Area, all nearby businesses must be notified and provide notification documentation to the City as part of the application process;

APPLICATION # \_\_\_\_\_

**IT IS FURTHER AGREED:**

1. Above named applicant doing or authorizing said work will pay the application fee, traffic control rental fee, and any service fees as required, said fees to be retained by the City of Livingston;
2. Applicant shall not exceed or modify the scope of this project without prior approval from the City Public Works Department;
3. All work shall be inspected upon completion as arranged for by both parties, the Applicant and the City of Livingston or his representative;
4. Permittee shall maintain, at its/his sole expense, the installation and/or structures for which this permit is granted, in a condition satisfactory to the City;
5. Should the work fail to meet standards, or if a defect in said work creates a situation affecting public health, welfare or safety, the applicant is solely responsible for correction of the deficiency. If applicant, upon notification by the City of Livingston. Fails to correct said deficiency, the City of Livingston may make or authorize such corrections. All costs incurred in said corrections shall be charged against the Applicant, the Applicants heirs, assigns, or permittee bond. Emergency situations, as determined by the City of Livingston, shall be corrected immediately upon notification;
6. The applicant agrees to hold the City of Livingston harmless for any damage to their facilities occurring during normal road maintenance operation now and in the future;
7. Nothing contained in this permit shall relieve Applicant of responsibility for the work performed under any permit granted.

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**The terms of this permit application are accepted and agreed to by:**

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*Signature of Applicant(s)*

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*Date*

APPLICATION # \_\_\_\_\_

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**REVIEW OF APPLICATION FOR TEMPORARY STREET/ALLEY/SIDEWALK CLOSURE**

\*\*\* To be completed by the City of Livingston Street Foreman \*\*\*

Complete application received:     YES     NO

Application Fee Paid:     YES, Amount: \_\_\_\_\_     NO

Traffic Control Rental Paid:     YES, Amount: \_\_\_\_\_     N/A

Additional Services Fees Paid:     YES, Amount: \_\_\_\_\_     N/A

Traffic/Pedestrian Control Plan submitted:     YES     NO

Proof of Insurance provided:     YES, Company: \_\_\_\_\_     NO

Bond provided:     YES, Amount: \_\_\_\_\_     NO

**PRELIMINARY INSPECTION OF APPLICATION RECOMMENDED FOR:**

APPROVAL     CONDITIONALLY APPROVAL     DENIAL

List Conditions of Approval:

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*City Street Foreman*

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*Date*

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**DECISION ON APPLICATION FOR TEMPORARY STREET/ALLEY/SIDEWALK CLOSURE**

\*\*\* To be completed by the City of Livingston \*\*\*

The City of Livingston, Montana, does hereby

APPROVE     CONDITIONALLY APPROVE     DENY

this permit application for temporary street/alley closure.

***\*Communication Center must be notified at least 1 hour prior to closure and upon re-opening the street/alley.***

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**SIGNATURES OF APPROVAL:**

Approved \_\_\_\_\_ Date \_\_\_\_\_  
*Public Works Director or his/her designee*

Approved \_\_\_\_\_ Date \_\_\_\_\_  
*A representative of the Montana Department of Transportation (if a Special Event is proposed to take place on a state-maintained Highway or Urban Property)*

APPLICATION # \_\_\_\_\_

**FINAL INSPECTION OF STREET/ALLEY/SIDEWALK CLOSURE**

\*\*\* To be completed by the City of Livingston \*\*\*

Inspected by \_\_\_\_\_

Inspection Date \_\_\_\_\_

- Completed project:     Meets the requirements of the preliminary application  
                                   Does NOT meet approval for the following reasons:

\_\_\_\_\_

\_\_\_\_\_

NOTICE: Approval of the foregoing application shall not grant authority to the permittee to burden or otherwise impair or infringe on any third-party property interests which may exist or inure to the benefit of third parties relative to the county property or right-of-way which is referenced in this application.

\_\_\_\_\_

## EXHIBIT A

### Traffic Control Device Rental & Services Fee Schedule

Item	Monday – Friday (7:00 AM – 4:00 PM)	After 4:00 PM All Day Saturday, Sunday & Holidays
Candlestick Cone	\$3.00 each	Same
A-Frame	\$7.000 each	Same
Barricade	\$12.00 each	Same
Orange Construction Fencing	\$15.00 per 100-feet	Same
Garbage Disposal	\$20.00 1 <sup>st</sup> can, \$10.00 each additional can	\$30.00 1 <sup>st</sup> can, \$15.00 each additional can
Street Shutdown (per City block)	\$110 each (up to 2 blocks) \$50 per additional block	\$200 each (up to 2 blocks) \$100 per additional block
Street Sweeper (required for parades & downtown events)	\$180.00	\$250.00
Police Presence (required for events over 1,000 people)	\$150 per hour	Same
EMS Station (required for events over 1,000 people)	\$150.00 per hour	Same

*Per the City of Livingston's Special Event Policy & Fee Schedule*

## **EXHIBIT B**

### **INSURANCE REQUIREMENTS**

Any person requesting permission to close a City Street or alley in any public right-of-way shall be required to provide documentation of the following minimum insurance coverages:

General Liability Insurance This insurance shall include coverage for collapse and underground (CU) hazard, explosions (X) coverage, and contractual liability.

<u>Coverage</u>	<u>Minimum Limits of Liability</u>
Commercial General Liability Each Occurrence:	\$1,500,000
General Aggregate Limit:	\$2,000,000
Products – Completed	
Operations Aggregate Limit:	\$2,000,000
Personal & Advertising Injury:	\$1,000,000
Fire Damage (any one fire):	\$50,000

Automobile Liability Insurance This insurance shall include coverage for owned, non-owned, and hired vehicles.

<u>Coverage</u>	<u>Minimum Limits of Liability</u>
Business Automobile Liability Combined Single Limit:	\$1,000,000

### Worker's Compensation Insurance

State:	Statutory
Federal:	Statutory
Employer's Liability:	\$500,000

**The City of Livingston shall be named as additional insured on all required insurance coverages.**