

DATE RECEIVED: _____

City of Livingston
Public Works Department
330 Bennett St.
Livingston, MT 59047
(406) 222-5667



City of Livingston Memorial Bench Application

Please complete the application fully. After we receive the application and payment, we will order the plaque and bench. The bench will be installed on a 4-ft x 6-ft concrete pad in your selected location.

1. Contact Information:

Your Name: _____

Address: _____

Phone Number: _____

Email Address: _____

2. Name of Requested Site (Park or Trail):

3. Please check any of the following that you would like to occur:

- ☐ Notification after installation
- ☐ Be provided with a photograph of the bench
- ☐ Receive a donation receipt and certificate

4. Engraving will be limited to: "In Memory of" or "In Honor of" and the name of whom the bench it to memorialize. Please indicate how you would like the plaque to read:

5. Please send or bring this completed application and payment of \$1200.00 to:

City of Livingston Parks Department (406-222-5667)
Attn: Samantha Lembcke
Email: slembcke@livingstonmontana.org
330 Bennett
Livingston, MT 59047

City of Livingston Parks and Recreation Memorial Bench Program General Requirements

Most of our City parks and trails have space for additional benches. Please indicate on the application which park you would like to have the bench located in, as well as a preferred location for the bench within the park or trail. Providing a picture of the location is very helpful.

The price for each bench is \$1200.00. This cost covers the bench, plaque, concrete pad, composite decking material and maintenance by the City's Parks staff for the life of the bench.

Order times for the benches are approximately 6 – 8 weeks. Upon receipt of the bench, the Parks Department has a minimum of two weeks to arrange installation.

Plaques will be purchased and installed by the City Park staff. The requestor is responsible for replacing the plaque if it is damaged or vandalized.

If you have any questions or need assistance feel free to contact Helen DeLaHunt at (406) 222-5667.

City of Livingston Parks & Trails Map:

