

City of Livingston, City Parks and Trails Committee
Draft minutes

January 27, 2021

The regular meeting of the Livingston Parks & Trails Committee scheduled for Wednesday, January 27, 2021 at 6 pm. This meeting met on Zoom video conferencing. Jeanne-Marie Souvigney, Chair, facilitated this meeting.

Committee members present – Jeanne-Marie Souvigney, Rachael Jones, Sarah Stands, Dorel Hoglund, Connor Cavigli, Carol Goosey

Shelly Prasek has resigned from the committee at this time.

Community Members present (Mathieu Menard, City Planning Office), Robin Barker (representing Bike Club), Tom Richardson (Girl Scouts of Montana and Wyoming)

2) Approval of Minutes

Committee reviewed Oct. 28 meeting minutes, Nov. 16 special meeting minutes, and Dec. 14 work session minutes (attached) Jones moves to approve these minutes, Cavigli seconds, unanimous vote

3) Old Business

- Mathieu Menard, City Planning Office – reviewed Trails and AT Plan process; Committee vote on allocation of \$50,000 from funds available for parks and trails through CARES Act reimbursements
 - Stands motions to move, Goosey seconds, unanimous committee vote to move forward and approve use of funds for Plan
- Souvigney reviews budgets, funding, grants and CARES Act allocations Dog Park/Community Park at Reservoir Park - north side highgrounds multi-use park (community park, dog park, community gardens, play structures, shade), signs, branding, lagoon project; committee discussion; Souvigney asks the committee what we want to move forward with requesting on city budget.
 - Stands moves to motion for signs and branding at \$5,000, Shannon-Lier seconds this, unanimous committee vote
 - Shannon-Lier moves to request \$50,000 for Reservoir Park updates, Goosey moves to second this, unanimous committee vote
Souvigney will send request to City Manager and Commission.
- Stands comments that the North Side community has brought up concerns of a safe crossing at Katie Bonnell Park, Hoglund suggests she and Menard help start that conversation with the City, recommends looking for funding with the City that could be more appropriate.
- Cavigli - updated on grant process, working on a list of grants appropriate for us and figuring out the process.
- Alpenglow paving grant application
 - Vote on Committee grant support (2020 letter of support attached). Will amend letter to include survey info that the community requested for more paved pathways, Stands moves, Shannon-Lier seconds, unanimous votes.

- Adopt A Trail/Park
 - Reviewed and voted on seven applications (attached) - to report clean- ups and provide team recognition, Jones moves to approve, Stands seconds, unanimous vote.

Updates:

- Communications platform: Stands and Jones reviews a second communications platform for a streamlined communication system, committee is planning on moving forward with Stands and Jones providing an editorial for both the committee as well as the community.
- Parks improvement planning process
 - Stands reviews ideas including creating planning policy and guidelines, brainstorm on how to include the neighbors and streamline the process for developing parks. Menard encourages committee to consult with staff and cautions against committing staff time.
- Report to Commission - Souvigney sent summary of 2020 accomplishments and 2021 plans to the City Commission (attached to agenda).
- Social media - PTC recommends partnering with Rec Department for regular posts, Souvigney will reach out.

4) New Business

- Woodlot by PHS (Jones) – There are City, County, and educators involved in discussing what can be done about the space, there is potential for PTC to be involved.
- NCCC volunteers (Jones/Stands) - it has been approved and this will include 1500 community volunteer hours late spring into summer and a wonderful opportunity to partner with Farm to School as well as other groups in town who may need volunteer hours.
- Election of officers - Stands moves the following officer positions
 - Chair - Jeanne Souvigney
 - Vice Chair - Rachael Jones
 - Secretary - Connor Cavigli
 - There is an empty seat that we should recruit for, Cavigli and Stands will be on the committee tasked with interviewing for a new member.

5) Public Comments

- Tom Richardson, Girl Scouts - thanked the committee for our work.
- Robin Barker, Bike Club - looking forward to working with PTC to provide trails to as many as possible.

6) Committee Comments

- Cavigli - requests timeline of finding a new committee member, Souvigney will follow up. Menard checked – has to be advertised for 1 month.

7) Adjourn meeting - Stands motions to adjourn, Shannon-Lier seconds this