

**City of Livingston, City Parks and Trails Committee
Meeting Agenda - September 28, 2022**

The monthly meeting of the Livingston Parks & Trails Committee is scheduled for Wednesday, September 28, 2022, at 6:00 pm. The meeting will be held in the Community Room of the City County Building. Connor Cavigli, Chair, will facilitate this meeting.

1. Roll Call
2. Agenda Review
3. Approval of Minutes
4. New Business
 - a. Recommendation to incorporate the area behind the roping arena to Mayor's Landing Park - Connor
5. Old Business / Updates
 - a. Discussion of strategic plan update - Tim
 - b. Signage updates - Jeanne
 - c. Sacajawea Statue - Jeanne
 - d. ARPA request - Connor
 - e. Mountainview Subdivision - Connor (attachment)
 - f. Hopa Mountain Trail - Connor
 - g. Funding opportunities - Connor
 - h. Woodlot updates - Clay
 - i. No Mow May survey update - Clay
 - j. PTC Terms - Connor
 - k. Social and other media - Clay
6. Public Comments
7. Committee Comments
8. Adjourn Meeting

Note: Emails to the Parks & Trails Committee should be addressed to webmaster@livingstonmontana.org

City of Livingston, City Parks and Trails Committee Meeting Agenda - June 22, 2022

The monthly meeting of the Livingston Parks & Trails Committee is scheduled for Wednesday, June 22, 2022, at 6:00 pm. The meeting will be held in the Community Room of the City County Building. Connor Cavigli, Chair, will facilitate this meeting.

1. Roll Call
 - a. In attendance: Connor Cavigli, Tim Stevens, Jeanne Marie Souvigney, Alison Shannon-Lier, Clay Bolt
 - b. Absent: Carol Goosey, Sarah Stands, Quentin Schwartz
2. Agenda Review
3. Approval of Minutes
 - a. *Tim Stevens moves to approve minutes with no changes, Alison Shannon-Lier seconds*
 - i. *Unanimously approved*
4. New Business
 - a. Discussion with Tree Board - Connor
 - i. Tom didn't make it to the meeting so this was not discussed
 - b. Discussion of strategic plan update - Tim
 - i. We need to clarify the communication policy before substantive changes can be made to this since the policy forbade some of the primary items we have on our prior strategic plan
 1. Without clarification on this policy we can't really make the updates we want to on the strategic plan
 2. PTC will request clarification on the policy from the commission
 - ii. Tim will take our comment from June meeting and send out an initial draft update incorporating comments and feedback for next meeting
 - c. Discussion of support for flood rebuild efforts - Connor
 - i. Committee to reach out to city staff seeing if a full assessment of the damage to area parks and trails has been done and to ask if there are any plans for repairs yet, and reiterating and clearly stating our commitment to supporting the repair efforts however we can (some specifics below)
 1. We are willing to bring volunteer laborers in to help with work
 2. Assist with finding opportunities and applying funding for any parks and trails work that needs to be done
5. Old Business / Updates
 - a. Trail Maintenance Grants - Jeanne
 - i. No updates since last meeting

- b. Printing more trail maps - Jeanne
 - i. Jeanne was able to get another, updated bid on the printing
 - ii. The bid didn't change much (~\$3,900)
 - iii. Quentin will be touching base with the city to see if we could find sponsors to help with printing the maps to have their logo on it
 - iv. We will wait until August meeting to see damage assessment and get an idea of if the maps will need to change at all
- c. Woodlot updates - Clay
 - i. No updates on this
- d. No Mow May 2022 recap - Clay
 - i. Clay suggests signs stay with prior participants for 2023 usage
 - ii. We hope to have the city or private citizens buy more signs for 2023
 - iii. Clay has developed a follow-up survey to poll attitudes toward the event and feedback on how it went and how it could be improved.
- e. Invasive Weeds - Alison & Clay
 - i. Alison chatted with Leah who heads up the county invasive species prevention work and she thinks the county will be doing a lot of work to mitigate a large amount of invasive species that will result from the flood
- f. Social and other media - Clay
 - i. Plan to use our social media channels to help promote any and all flood recovery efforts related to parks and trails

6. Public Comments

7. Committee Comments

- a. Regarding Reservoir Park, Jeanne reported that Quentin had spoken with Mike about this and he said they have the fencing and would like to put it up as well as get the water done but they didn't have the staff to get to it done in the near future
 - i. This all could have changed again with the flood so we'll continue this conversation with Lisa and Shannon
- b. Adopt a Trail signage - Jeanne suggests that we put the signs on hold until we understand the status of the signs at Meyer's Riverview

8. Adjourn Meeting

- a. *Clay Bolt motioned to adjourn, Alison Shannon-Lier seconded, meeting adjourned at 6:57 pm*

Note: Emails to the Parks & Trails Committee should be addressed to webmaster@livingstonmontana.org

City of Livingston, City Parks and Trails Committee Meeting Agenda - August 24, 2022

The monthly meeting of the Livingston Parks & Trails Committee is scheduled for Wednesday, August 24, 2022, at 6:00 pm. The meeting will be held in the Community Room of the City County Building. Connor Cavigli, Chair, will facilitate this meeting.

1. Roll Call
 - a. In attendance: Sarah Stands, Jeanne Souvigney, Tim Stevens, Connor Cavigli
 - b. Absent: Clay Bolt, Alison Shannon-Lier, Carol Goosey, Quentin Schwartz
2. Agenda Review
3. Approval of Minutes
 - a. Jeanne moves to adopt, Tim seconds
 - i. Unanimously approved
4. New Business
 - a. Sacajawea Statue - Jeanne
 - i. There are \$33,000 in reserve funds set aside for maintenance for the statue area
 - ii. Jeanne met with Becky and Dale Guidi at the statue and they agreed to approach Heather at Heather's Gardens to restore the statue
 - iii. They then spoke with Dan Baker about what the city has in place there to maintain it in terms of water
 1. Dan agreed they could help hand water plants if we get new plants in there but there would be a need for long term planning to make sure maintenance can be kept up
 - iv. Heather's estimate was \$3,000 to restore the area
 - v. Becky and Dale both agreed that this \$3,000 would be well spent from the pool of available funds
 - vi. Jeanne has emailed Dan and Lisa to let them know that they want Heather to go for the work and is waiting for a response
 - vii. Ultimately the biggest need moving forward will be a plan for maintenance and ownership for a committee or someone in the city to make sure the funds are well used
 - viii. Jeanne will talk to Lisa about seeing if the Sacajawea statue funds and maintenance can be officially put under the purview of the PTC
 - b. Land development near PFL - Jeanne
 - i. There is a proposed development out near PFL called Mountainview
 - ii. The Planning board has met about this and will have another meeting to discuss this further and there will be a full set of materials available to the public at the next meeting

- iii. Jeanne and Sarah will put together a letter of support keeping track of to ensure active transportation and parks and trails are accounted for
- iv. *Tim motions to direct Jeanne to draft a letter to send to planning board referencing previous comments as they relate to trails and wetlands that are part of the Active Transportation Plan and Growth Policy*
 - 1. *Jeanne seconds with amendment to add language for Connor to send*
 - a. *Unanimously approved*

c. ARPA Funding - Tim


- i. Tim sits on the ad hoc ARPA funding committee to make recommendations to the city on how to use the remaining \$1.6MM in ARPA funds
- ii. They filed a recommendation to use \$400k on water and sewer improvements
- iii. The balance of \$1.2MM they suggested using this to support the community Covid recovery with these funds as grant money
- iv. Parks and trails are a fit for these funds - when Covid hit people went outside to improve mental health and wellness
- v. Tim cannot participate in the grant writing due to a conflict of interest
- vi. PTC could apply for funds through the city as since they're technically a non-profit or with a different non-profit partner
- vii. Projects we discussed applying for, we will confirm this with the city:
 - 1. Signage for parks and trails
 - 2. Hopa Mountain restoration
 - 3. Pompeii's Playground restoration

5. Old Business / Updates

- a. Discussion of strategic plan update - Tim
 - i. Tim to present at September meeting
- b. Signage updates - Jeanne
 - i. Jeanne and Connor met with Dan Baker to discuss signage
 - ii. He is very receptive to working with us on signage, starting with putting signs in place where none are currently
 - 1. Jeanne has the list of places with no signs
 - iii. We will proceed with reviewing Jeanne's list and sending it to Dan so he is aware of what signs are missing
- c. Updates on support for flood rebuild efforts - Connor
 - i. PCEC clean up day was a huge success for the levee
 - ii. Sarah might add on cleaning up the bags left on Meyer's Riverview, cutting and dumping what's left
- d. Printing more trail maps - Jeanne
 - i. This would be a good addition to the ARPA funding request since it directly relates to signage
 - ii. Jeanne will plan to include printing more maps in the proposal

- e. Woodlot updates - Clay
 - i. Not discussed
 - f. No Mow May survey update - Clay
 - i. Not discussed
 - g. Social and other media - Clay
 - i. Not discussed
6. Public Comments
7. Committee Comments
- a. Connor commented that the County Fairgrounds and Parks board had discussed including some PTC members at upcoming meetings to discuss connecting city and county trails. Connor will keep the committee updated on progress here and how the County board wants to connect on this in the coming weeks and months
 - b. Tim commented that the Tree Board had mentioned they'd like to coordinate and meet at some point so we will keep that as a potential agenda item for next meeting
8. Adjourn Meeting
- a. *Sarah Stands motioned to adjourn, Jeanne Souvigney seconded*
 - b. *Adjourned at 8:04 pm*

Note: Emails to the Parks & Trails Committee should be addressed to webmaster@livingstonmontana.org



CITY OF LIVINGSTON ARPA – BUCKET A SOLICITATION FOR REQUESTS FOR FUNDING August, 2022

The City of Livingston has received a pool of funding from the American Rescue Plan Act (ARPA) for Local Recovery Funds. This funding is commonly referred to as “ARPA Bucket A”. The Livingston City Commission formed an ARPA Visioning Committee to help guide the process of distributing these limited one time funds to their highest and best use. That Committee was formed through Resolution 5027 (see link):

[ARPA Visioning Ad-Hoc Committee | Livingston, Montana \(livingstonmontana.org\)](#)

Through their collaborative work, the ARPA Visioning Committee, as appointed by the Livingston City Commission, has recommended that the eligible categories for funding be limited to the following:

1. Support public health response related to COVID-19.
2. Address negative economic impacts or those disproportionately impacted directly related to COVID19.
3. Water, sewer and broadband infrastructure.

Eligibility is also limited to 501c3 or 501c6 entities under the US Treasury IRS Definition.

These recommendations were accepted by the Livingston City Commission on 8/9/2022, along with the recommendation to open the Grant Solicitation process for those meeting the above criteria to request funding through a competitive process.

If your project or program meets eligibility criteria and you wish to apply for funding, please complete the form and send in all required attachments as directed in the form. *Incomplete applications will be returned.*

The application submission process will open on August 15, 2022.

The deadline to apply is September 15, 2022 at 11:59pm. *Late applications will not be accepted.*

Completed Applications should be submitted electronically via email to:

citymanager@livingstonmontana.org.

Our Process

All applications received will be reviewed to confirm eligibility, as they are received and no later than September 16, 2022. Applications which are confirmed to be eligible will be reviewed by the ARPA Visioning Committee for a recommendation to the Livingston City Commission on or before September 30, 2022. Final decisions for funding will be made by the Livingston City Commission in the regularly scheduled commission meeting on October 18, 2022.

Key Dates

Application Period Opens	August 15, 2022
Deadline to Apply for Funding	September 15, 2022
First Committee Review	September 22 and 29, 2022
Recommendations to the Livingston City Commission	September 30, 2022
Livingston City Commission Funding Decision	October 18, 2022

Late or incomplete applications will not be accepted.

All applications should be emailed to citymanager@livingstonmontana.org.

Special Note: ARPA funds are federally regulated and “duplication” of funding is not permitted under any circumstance.



CITY OF LIVINGSTON ARPA – A FUNDING REQUEST 2022

Thank you for submitting a proposal for American Rescue Plan Act (ARPA) Local Recovery Funds. The City of Livingston requires a proposal submission in order to prioritize your project/program needs based on the U.S. Department of Treasury’s allowable expenditure categories and determine if your project is eligible.

The ARPA Visioning Committee, appointed by the Livingston City Commission, has further limited those categories to the following:

1. Support public health response.
2. Address negative economic impacts or those disproportionately impacted.
3. Water, sewer and broadband infrastructure.

Eligibility is also limited to 501c3 or 501c6 entities under the US Treasury IRS Definition.

Applications are due no later than September 15, 2022, 11:59pm. Please submit electronically to the following email address:

citymanager@livingstonmontana.org

Incomplete or late applications will not be accepted.

City of Livingston ARPA Eligibility Determination

Please indicate which one of the City of Livingston Visioning Committee approved categories your project or request aligns with:

	Support public health response.
	Address negative economic impacts or those disproportionately impacted.
	Water, sewer and broadband infrastructure.

Please check below which US Treasury ARPA approved activity aligns best with your project or request:

Category 1: Public Health Impacts	
	COVID Vaccination, Testing or Contact Tracing
	COVID Prevention in Congregant Settings
	PPE - Personal Protective Equipment
	Capital Investments: Public Agencies that respond to COVID
	Other COVID Public Health Expenses: communications, enforcement, etc
	Payroll Costs for Public Health Staff and Responders
	Mental Health or Substance Use Services
	Other Public Health Services
Category 2: Negative Economic Impacts and Aid to Disproportionately Impacted	
	Aid to Non-Profit Organizations
	Aid to other impacted businesses
	Other Economic Support
	Education Assistance: Social, Emotional and Mental Health Services
	Housing Support: Affordable Housing
	Housing Support: Other Housing Assistance
Category 3: Infrastructure	
	Clean Water: Centralized Treatment
	Clean Water: Centralized Wastewater collection
	Clean Water: Decentralized wastewater
	Clean Water: Other Sewer infrastructure
	Clean Water: Other Water Infrastructure
	Clean Water: Stormwater

Is your organization a qualified 501c3 or 501c6?

Yes

No*

- If no, do you have a fiscal sponsor that is a 501c3?
 - If yes, provide name and address along with letter of support and fiscal sponsorship.

ORGANIZATION INFORMATION

1. Organization Name, Address, City, State and Zip

PROJECT OVERVIEW

2. Budget and Amount of Request

In the box below please provide the total amount of your request and a brief budget. You may attach an excel spreadsheet for budget if you choose.

3. Project Description

In the box below please provide a brief description of the project you are seeking funding for and how it relates to COVID19.

4. Who Does This Project Directly Serve?

In the box below please description who this project serves and how it serves a community need directly and tangibly.

5. Measureable Outcomes and Deliverables

The City is requiring that this funding be used to effect direct impacts to the community in a tangible way to garner the most and highest best use of these dollars. In the box below explain specifically what measureable outcomes and deliverables will measure the successful use of this funding.

6. ARPA Statement

Any funding must directly address the negative impacts to economy and public health related to COVID-19. In the box below specifically and briefly explain how your project does that.

7. Implementation Plan

Please describe in the box below how you will implement the project in a timely manner.

8. Reporting Requirements

The City is obligated to report on funds committed through this program. As such you will be required to provide reports every 6 months with expenditures, progress to deliverables and outcomes. Do you have the capability to complete that level of reporting?

9. Other Funding Sources

The City is obligated to report on funds committed through this program and recipients are not able to receive double funding from Federal ARPA or other Federal funds. If you have received partial or complete funding from another sources, they much be declared in full with documentation below.

APPROVAL AND AUTHORITY TO PROCEED

The City of Livingston ARPA Visioning Ad-Hoc Committee has reviewed the application and makes the following recommendation:

	Recommend that the Livingston City Commission Fund this Application for ARPA funds.	Date
		Vote:
	We do <u>NOT</u> recommend that the Livingston City Commission Fund this Application for ARPA funds.	Date
	Reason for Denial:	Vote:

ARPA
Visioning
Committee
Chair
Signature:

Required Attachments: Please attach a copy of your current 501c3 Approval or Declaration and any other funding commitments you have received for this project.

7. Implementation Plan

Please describe in the box below how you will implement the project in a timely manner

Since this is a reprinting, it involves making necessary changes to the existing map with the City/County GIS analyst, with information confirmed by City, County and other government recreational agencies as needed, followed by work with a graphic artist to maintain the attractiveness and readability of the map. The map would be printed at a local printer. The maps are expected to be available by early spring and will be distributed by the Parks & Trails Committee to city and county offices and other locations.

To: Jessie Wilcox, Livingston Planning Board
From: Connor Cavigli, on behalf of the Livingston Parks & Trails Committee
Date: September 1, 2022

At its meeting on August 24, the Parks & Trails Committee (PTC) unanimously agreed to highlight previous positions of the PTC as they pertain to the proposed Mountain View development. These previous public comments were submitted by the PTC on the Growth Policy and the Trails and Active Transportation Plan.

In our comments on the Growth Policy, we called attention to the City's 2019 outdoor recreation survey, which assessed priorities of Livingston residents with respect to parks, trails and recreation. A couple major takeaways were that respondents wanted enhanced trail connectivity with safe pedestrian and bike travel, and that preserving natural areas and wildlife habitat was a priority. Those two themes – connectivity and preserving natural areas – are pertinent in your decision on the Mountain View development.

The overarching goals of PTC comments on the Growth Policy included recommendations to enhance the character and unique culture of Livingston, increase active transportation and promote healthy active lifestyles. We support safeguarding and enhancing natural habitats, maintaining Livingston's historic, natural and cultural attributes and providing safe and maintained travel routes, trails and sidewalk connections.

We recommended that new developments include park and natural areas and connecting trails and sidewalks to other areas of the City so that pedestrians, bicyclers and people with disabilities can safely access residences, businesses and other areas of interest. We suggested that Livingston should continually strive to increase opportunities for non-motorized and public transportation access around town and to community parks, trails and other community sites.

Similarly, we highlighted how implementation of the Trails and Active Transportation Plan could help create city-wide safe and accessible routes for people who walk, bike and hike, and connect neighborhoods to other parts of the city.

Specifically, regarding the area where the Mountain View development is proposed, we agreed in our Growth Policy comments that this area seemed appropriate for future development. We noted, however, that some of the area – a beautiful urban wetland – is designated by the Montana Natural Heritage Program as freshwater emergent wetland and freshwater ponds. We strongly encouraged careful planning to protect these wetlands and to even consider trails or boardwalks that would allow access throughout this natural area and connect to a trail along Hwy 10 and to the north side of the City.

We are pleased to see the initial plan for the Mountain View development protects most of those wetlands as open space and includes a path through the area.

It's not clear whether there will be a pathway connecting this development to the City but we strongly encourage such access. The recently adopted Trails and Active Transportation Plan lists a 1.6 mile Highway 10 shared use pathway from Park St. to Printing for Less complex as a

possible project, and noted that “New development along these routes, along with sound growth policies, should ensure developers construct new or upgrade existing facilities along their frontage.” Furthermore, it recommended that trails such as this one should have easements or construction of pathways and trails as a condition of new development.

We continue our support for a pathway along Highway 10 to connect this area to the rest of the City.

Thank you for your time and consideration of our comments!