

# MEETING LOCATION MOVED!

## City of Livingston, City Parks and Trails Committee Meeting Agenda - June 22, 2022

The monthly meeting of the Livingston Parks & Trails Committee is scheduled for Wednesday, June 22, 2022, at 6:00 pm. The meeting will be held in the **County Commission Chambers** of the City County Building. Connor Cavigli, Chair, will facilitate this meeting.

1. Roll Call
  - a. In attendance:
  - b. Absent:
2. Agenda Review
3. Approval of Minutes
4. New Business
  - a. Discussion with Tree Board - Connor
  - b. Discussion of strategic plan update - Tim
  - c. Discussion of support for flood rebuild efforts - Connor
5. Old Business / Updates
  - a. Trail Maintenance Grants - Jeanne
  - b. Printing more trail maps - Jeanne
  - c. Woodlot updates - Clay
  - d. No Mow May 2022 recap - Clay
  - e. Invasive Weeds - Alison & Clay
  - f. Social and other media - Clay
6. Public Comments
7. Committee Comments
8. Adjourn Meeting

Note: Emails to the Parks & Trails Committee should be addressed to [webmaster@livingstonmontana.org](mailto:webmaster@livingstonmontana.org)

## City of Livingston, City Parks and Trails Committee Meeting Minutes - May 25, 2022

The monthly meeting of the Livingston Parks & Trails Committee is scheduled for Wednesday, May 25, 2022, at 6:00 pm. The meeting will be held in the Community Room of the City County Building. Connor Cavigli, Chair, will facilitate this meeting.

1. Roll Call
  - a. In attendance: Connor Cavigli, Tim Stevens, Carol Goosey, Jeanne Marie Souvigney, Alison Shannon-Lier, Clay Bolt, Sarah Stands
  - b. Absent: Quentin Schwarz
  
2. Agenda Review
  
3. Approval of Minutes
  - a. Tim asked a clarifying question regarding 5E under logo update: "Did the city defer the logo indefinitely." Alison clarified that there isn't a set timeline to review. Our logo will move forward when the city's logo moves forward.
  - b. *Jeanne Souvigney moves to approve with no changes, Tim Stevens seconds*
    - i. *Unanimously approved*
  
4. New Business
  - a. Discuss update to PTC strategic plan or if we can use all other existing documents as our guide posts (attachment)
    - i. We agree that this will be a good project to undertake
    - ii. The idea would be it's a 10,000 ft view of our work and priorities that is then used as a guideline and to speak clearly and concisely to the public about what we do
    - iii. Tim volunteered to draft up a new version of the strategic plan and will ask for follow up on how we did in the strategies from 2019 plan
    - iv. Next meeting we will discuss the findings and draft
  - b. Review the active transportation recommendations and Trails & Active Transportation Plan to make a recommendation to the city to add flashing signage on Park at various crossings (attachment)
    - i. Committee wants to see the Active Transportation Coalition take the lead on this and suggest to the city that this becomes a priority
    - ii. No recommendation made at this time
      1. Sarah to work with ATC to draft a letter to express interest in these beacons again and PTC will help support that effort however possible
      2. Other possible option discussed on this in the short term was seeing if we could bring the crossing flags back that used to be there to at least improve visibility of people crossing
  - c. Recommendation on signage requests from the city (attachment)

- i. Tim suggests adding details on items #1 and #2 to show the number of signs needed and the expected cost to get the signs we'd like to see added
  - 1. Jeanne and Clay will work together to add cost estimates for adding signage is priorities #1 and #2
  - 2. Jeanne to also add that the PTC committee would investigate wayfinding strategies with the approval of the commission to provide recommendations on this in the future
    - a. Sarah will be lead on that effort when the time comes
  - 3. Jeanne to send the updated letter to Connor to forward to commission and ask for time to present it at their next meeting
- ii. *Clay Bolt motions to send this letter to the city commission with changes that Jeanne will make and a request to present this to the commission during public comment, Carol Goosey seconds*
  - 1. *Passed unanimously*

#### 5. Old Business / Updates

- a. Trail Maintenance Grants - Jeanne
  - i. Discuss one suggested trail to write a grant for next meeting
  - ii. We will likely target something along the HRDC easement trail creation and/or maintenance (or target general north side trails)
  - iii. Sarah and Jeanne will identify possible grants to apply to
- b. Woodlot updates - Clay
  - i. No additional updates or meetings since our last meeting
- c. No Mow May 2022 updates - Clay
  - i. All remaining signs were passed out for 2022 and we anticipate needing more signs for 2023 as we couldn't give all interested people sign they requested
  - ii. Considering next year that we ask local groups for some signage funding, just a few hundred dollars would go a long ways
  - iii. We will also see if we can take this to the next level and begin planting some native flowers and plants in city areas with their approval to highlight the end goal of No Mow May where native plants are restored throughout the city
    - 1. Two good starting locations - along Hwy 89 S bike trail and the library with approval from necessary stakeholders
- d. Invasive Weeds - Alison & Clay
  - i. Alison & Clay to meet with several different people/organizations to craft a day of education for the community that we can promote and execute in 2023
- e. Reservoir Park - Alison
  - i. For next month Alison will present a draft recommendation on work the city can do in the park with the \$50k allocated
- f. Social and other media - Clay

- i. June Trails day posts will be coming soon
- 6. Public Comments
  - a. None
- 7. Committee Comments
  - a. Jeanne is getting new bids on the Parks and Trails maps to reprint more copies to distribute throughout the city and county
  - b. Clay is looking to create a subcommittee for bees for the application to be a Bee City officially, will be asking for members to join shortly
  - c. Sarah noted there will be conservation corps member coming to Livingston soon to do some climate change resiliency work and it might be good to have a PTC member participate in some of the work wherever it can be helpful
- 8. Adjourn Meeting
  - a. *Sarah motions to adjourn, Clay seconds - adjourned at 7:57 pm*

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# Livingston Parks & Trails Committee

## 2019 Strategic Plan

### Introduction

The purpose of the Livingston Parks and Trails Committee (PTC) is to assist the Livingston City Commission (Commission) in the long-term planning of parks and trails. The major themes of this three-year strategic plan is to (1) build community support, (2) create a solid base for effective communications, and (3) cultivate resources to create a sustainable and interconnected system of parks and trails

### Mission

To advocate on behalf of the public to create and maintain park, trail, open space and other outdoor recreational opportunities that enhance the quality of life for all of Livingston's residents.

### Vision

Enhance community through a system of interconnected parks and trails that offer diverse, healthy outdoor experiences within a rich variety of landscapes and natural habitats.

### Values

- Collaboration
- Environmental stewardship
- Commitment to the public good

### Goals

- Actively engage with the Commission, primary stakeholders and city departments to ensure that parks and trails are regularly considered and addressed in their decisions, including through the City's Growth Plan.
- Educate and involve the community to drive support for parks and trails in Livingston.
- Expand and improve the current network of parks, trails and other outdoor recreational areas.

### Strategies

1. GOAL: Actively engage with the Commission, primary stakeholders and city departments to ensure that parks and trails are regularly considered and addressed in their decisions, including through the City's Growth Plan.

Strategies:

- Design and implement a communications plan to communicate to stakeholders and enable outreach and cultivation of partners.
- Increase presence in all forms of local media

- Participate in relevant community and civic organization events and meetings, attend pertinent Planning Board and City Commission meetings
  - Invite City stakeholder employees to attend PTC meetings on a regular basis
  - Work with the City to maintain an up-to-date PTC webpage
2. GOAL: Educate and involve the community to drive support for parks and trails in Livingston.

Strategies:

- Create community partnerships and make explicit connections to the Active Transportation Coalition, Bike Club and Park County Parks & Recreation Board
  - Provide opportunities for deeper city/county/community relationships, events, and projects
  - Engage the community including conducting a PTC survey
3. GOAL: Expand and improve the current network of parks, trails and other outdoor recreational areas

Strategies:

- Collaborate and provide input to long term city and county planning processes
- Identify and promote potential new and existing parks and trails projects
- Create a multi-faceted fundraising plan that includes grants, donors, sponsorships and events that support outreach efforts
- Partner with the community in development of a new wellness center and/or pool

## Outcomes

By 2022...

- PTC will regularly consult with and be consulted by the City regarding matters affecting parks, trails and open space, including outreach opportunities.
- Citizens of Livingston will be able to clearly identify PTC and its efforts on behalf of the city.
- There will be a strong coalition of coordinated and active supporters of parks and trails in Livingston.
- The Livingston City Growth Plan will reflect the vision of the PTC.
- Sackett Park exists and a 7-8 mile loop trail connects the existing city parks and trails.