

Job Posting (AFSCME) : M1/2 – Street Department

Maintenance 2 - Streets

Department: Public Works
Reports to: Street Foreman
FLSA Status: Non-Exempt

Updated: May, 2022

Vacancy Announcement **City of Livingston**

Maintenance 1/2 – Street Department/Solid Waste

The City of Livingston is currently recruiting for a Maintenance 1/2 to provide skilled labor in the street and solid waste department providing maintenance of the roadways, trails and sidewalks and assisting in Solid Waste operations in the City. Experience in the public works area along with experience in the maintenance of City infrastructure is highly preferred. Ability to run large equipment and proficiently with snow plowing, street patching, street sweeping and road construction and paving is preferred.

This is a full time position with robust benefits that include paid vacation and sick leave, health insurance, state retirement system and many other benefits.

Work schedule will be Tuesday-Saturday from June to November and Monday to Friday from November to May.

M1 Base Salary: \$40,357

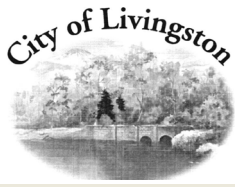
M2 Base Wage: \$46,151 (any cert pay added)

To apply please provide a cover letter, resume and answers to the supplemental questions via email to: Lisa Lowy, HR Director at hr@livingstonmontana.org

External Posting: All Applications due before **May 31, 2022.**

Supplemental Questions:

1. Please describe your experience with street maintenance.
2. Please describe your experience with Solid Waste and Recycling.
3. Please describe what heavy equipment you have operated and your confidence level with each.
4. Define what work ethic means to you and how you demonstrate that each day in your work.
5. Please describe how you learn new tasks and concepts best.



Job Posting (AFSCME) : M1/2 – Street Department

Maintenance 2 - Streets

Department: Public Works
Reports to: Street Foreman
FLSA Status: Non-Exempt

City of Livingston, Montana
Position Description
March 2020

Position: MAINTENANCE 2 / PUBLIC WORKS
Department: Public Works
Reports To: Applicable Division Foreman

Summary of work: This position performs laborer, maintenance, operator and technical duties within the Public Works Department. Maintenance 2 employees may have work assignments in any of the Public Works Divisions including Cemetery, Parks, Streets, Solid Waste, Sewer and Water. Maintenance 2 employees may work outdoors in inclement weather conditions.

Job characteristics:

Nature of work: This position performs technical and laborer duties in all of the Public Works Divisions including Cemetery, Parks, Streets, Solid Waste, Water and Sewer. This position must be able to work in all weather conditions. Hazards of position include working with moving parts of machinery, hazardous materials, lifting, working in dust, fumes and traffic. This position may often work alone. Employees in this position may be called out at times if needed.

Personal contacts: Frequent contact with the public; coordinates projects with fellow employees and supervisors in various Public Works Divisions.

Supervision Received: Receives supervision on daily basis from the designated division foreman that they may be currently working for at any given time.

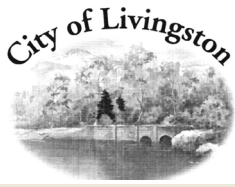
Essential Functions: This position requires the ability to operate heavy equipment. This equipment could include, but is not limited to, dump trucks, snow plows, loader, street sweeper, backhoe, and garbage truck. The position also operates small equipment such as lawn mowers and trimmers. The position will require employees to be able to complete basic maintenance on designated equipment. Maintenance 2 employees must be able to perform physical activities that require considerable use of your arms and legs and moving your whole body, such as climbing, lifting (up to 25 lbs. frequently and 50 lbs. occasionally), balancing, walking, stooping, and handling of materials. Employees must work in confined spaces and work in trenches.

Job Requirements

Knowledge: This position requires knowledge of the operation of heavy equipment, the operation of light equipment, and record keeping.

Skills: This position requires skill in the general operation and maintenance of equipment including heavy equipment and light equipment. This position

Updated: May, 2022



Job Posting (AFSCME) : M1/2 – Street Department

Maintenance 2 - Streets

Department: Public Works
Reports to: Street Foreman
FLSA Status: Non-Exempt

Updated: May, 2022

includes general knowledge of sewer operation and maintenance including a familiarity with sewer vac, sewer jet, meters, pumps, valves, and hydrants. The position requires general skill in making street repairs. Maintenance 2 employees should also have skill in mowing, trimming, tree trimming, street sweeping, digging, solid waste collection, and compost collection.

Abilities: This position requires the ability to: keep accurate records and logs; follow safety procedures; communicate effectively orally and in writing; follow verbal and written instructions; establish effective working relationships with fellow employees, supervisors, and public.

Education, Certifications, and Experience:

The following education and certification are required for this position:

- High School diploma or equivalent
- Employees in this position must possess a valid commercial driver’s license (CDL) or obtain a CDL within 6 months of employment.

The following experience is preferred in applicants for this position:

- Experience in the operation of heavy equipment.

Job Performance Standards:

Evaluation of this position will be based primarily upon performance of the preceding requirements and duties. Examples of job performance criteria include, but are not limited to, the following:

- Performs assigned duties.
- Competently checks, repairs, and maintains all equipment as directed.
- Maintain accurate records.
- Capably operates trucks, and light and heavy equipment.
- Maintains CDL licensure.
- Capably assists in all areas of the Public Works Department (as needed)
- Adheres to practices of safety.
- Deals tactfully and courteously with the public.
- Observes work hours.
- Demonstrates punctuality.
- Establishes and maintains effective working relationships with fellow employees, supervisors and the public.

After reading this job description, as of this date, would you require any accommodation to perform these duties?

YES or NO (circle one)

Employee’s Signature/Date: _____