



**Position Vacancy Announcement**  
**Recreation Department - Sports Program Coordinator**

**Sports Program Coordinator**

**About the City of Livingston and the Recreation Department**

The City of Livingston has begun the process of recruiting for a Sports Program Coordinator in the Recreation Department. This position presents an exciting opportunity for a recreation and sport minded professional to join a small dynamic team in the growing community of Livingston, Montana. This role will report to the Recreation Manager who is a seasoned recreation professional with over 10 years' experience in Montana and other areas. This position focuses on developing nurturing relationships with children, parents and community members with the shared vision of participation and skill building within sport and movement programming.

The recreation team in Livingston is addressing rapid community growth, driving enhanced youth access to recreation and sport programming, and operating programs that focus on healthy choices, wellness and teambuilding. The Sports Program Coordinator will also focus on coordinating adult sport programs and will have an opportunity to continue to build and expand on the "Acorn to Oak" model of healthy lifestyles with intergenerational connectivity.

**Position / Benefit Information:**

The Sports Program Coordinator is a full time position working varied hours which will include nights and weekends during peak programming. This is a fully benefited opportunity including health insurance, time off, retirement and numerous other benefits. Anticipated pay range is up to \$17.00 per hour for a well-qualified applicant.

**Qualifications:**

Preparation through both education and experience will determine the best qualified applicant. The ideal applicant will have a relevant degree and extensive experience with the coordination, planning and execution of sport leagues, programming and activities. Specific familiarity with basketball, flag football, volleyball, softball and other team sports highly preferred. Interest in early childhood sport programming and skill building a plus. Exceptional customer relations and service skills are required as this position works actively with patrons and the community.

**How to apply:**

Please send your resume and cover letter electronically to [HR@livingstonmontana.org](mailto:HR@livingstonmontana.org) and address it to the attention of:

Lisa Lowy, HR Director  
City of Livingston  
229 River Drive  
Livingston, MT 59047



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