



Historical Preservation Commission Minutes

A regular meeting of the Historical Preservation Commission was held May 9, 2023 at 3:30 PM in the Community Room of the City/County Building at 414 E. Callender Street. This meeting was facilitated by Chair Jack Luther.

1. Call to Order – 3:32 pm

2. Roll Call – recording 0:25 mins.

In attendance: HPC Members Jack Luther, Ron Nemetz (via zoom) and Lindie Gibson. Staff: Jennifer Severson, Planning Director.

3. Approval of April 11, 2023 Minutes – 0:40 mins.

- Motion to approve by Gibson, second by Nemetz.
- Motion passes 3-0.

4. General Public Comments -none

5. New Business

A. Design Review- Elks Lodge (130 S. 2nd St.), new wall sign – 1:23 mins.

- Applicant was present to answer questions. Wall sign to be hung over Lewis Street entrance/ awning. Nemetz requested the sign be anchored to grout and not damage bricks. HPC members requested the applicant bring request for sign lighting to future meeting for consideration- Chapter 18 Dark Sky Ordinance does not allow upward lighting for sign.
- **Motion to approve wall sign as proposed by Gibson; second by Nemetz.**
- **Motion passes 3-0 (8:35 mins)**

B. Design Review- The Perk on Park (113 W. Park St.) new window decal and hanging sign (12:05 mins)

- No concerns expressed about proposed decal and hanging sign.
- **Motion to approve as proposed by Gibson; second by Luther.**
- **Motion passes 3-0 (16:35 mins)**

6. Old Business (16:45 mins)

- Luther asked about status of RFP for Downtown Survey consultant. Severson will run RFP specifics by HPC members at future meeting before issuing. RFP must be posted publicly- cannot hire consultant directly as internal process. If HPC members know of anyone interested in submitting an RFP they may reach out to

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them once RFP is posted. Severson emphasized HPC should strive to have concise, specific scope of work to prevent consultant from performing work beyond scope as per past consultant experience. Goal to have that available for review/ discussion at June HPC meeting.

7. Board Comments (21:17 mins)

- Luther announced that the Sacajawea/ Miles Park National Historic District was approved by the National Register. Will work with the City to post a historic plaque(s) in the near future; possible ribbon cutting ceremony at an upcoming Farmer's Market at the park.

8. Adjournment – 3:58 pm