

City of Livingston Zoning Commission Meeting Minutes

Monday November 8th, 2022

- 1) Call to Order: (5:32PM)
- 2) Roll Call: (5:33PM)
 - i) Zoning Commission members in attendance: Jim Baerg, Wendy Weaver, Deborah Monaghan, Michal DeChellis, Michael Wojdylak
 - (1) Quorum present: yes
- 3) Consent Items: (5:36PM)
 - i) Approve last meeting minutes (5:36PM)
 - (1) October meeting minutes
 - (i) Change the date on the bottom of the meeting minutes
 - (ii) Approved – DM motions, WW seconds
- 4) Public Comment (5:37PM)
 - i) No public present
- 5) Agenda Items: (5:402PM)
 - i) Old Business (5:52PM)
 - ii) Review of working session on October 25th
 - (1) Michal D to write up the meeting minutes from the video
 - (2) Jennifer Severson welcome and introduction
 - iii) Gateway overlay districts
 - (1) Would like to do public comment on what these can look like and basically do a design charette
 - (i) Put together a list of goals and design suggestions
 - (ii) Meeting in January
 - (iii) ZC could put together a document to respond too
 - (iv) It would be a good idea to get a facilitator
 - (v) Might make sense to check in with the City Commission
 - (vi) Jennifer Severson has participated in charettes in the past, in order to get great input from a city important to have someone who knows how to publicize event, get good survey information – planning firms are great for this
 - (vii) Big picture question – How do we get a critical mass of interest in this and get enough people to create political will to carry this through, this could be a pretty big project.

1. Need to involve MRL – Burlington ownership shift
- (viii) MSU extension might be a good place to engage with and might have recommendations
- (ix) WW – We need a plan to know what we want to do –
- (x) JB – have one public meeting to get public feedback and that becomes the basis for us as ZC to rewrite the gateway overlay ordinance.
 1. Park street improvement is a greater idea.
 2. Let PCEC know about this?
 - a. Wendy can talk to Sarah and Max – maybe we do a community conversation after our meeting in January
 3. Jim would like this phase to be affiliated with the city and the city administration
 - a. Jim can draft a letter to share with the commission to get funding for a facilitator.
 - i. Regular zoning commission meeting in January with some information, graphics, illustrations – in the community hall
 - ii. Facilitated session then maybe a couple of months later
 - iii. Jen Madjic and MSU Extension – might be good front runners
 4. Zoning Commission To do list:
 - a. Jim – Talk to or send a letter to the city manager and let him know what we’re doing, get feedback, comments from him
 - b. January planning
 - i. Facilitator: Jim talks to Dennis Glick, Wendy will talk to Jen Madjic, Katie Weaver, MSU Extension - Ideally conversations happen in the next week or so.
 - ii. Budget and Scope: We need finalize the scale, scope, budget for the January meeting - might be able to do this after talking to facilitator (Advertising costs, printing costs, facilitator costs)
 - c. Content for presentation to the public for the January meeting
 - i. Rest of ZC: Come to meeting with areas that we want to talk about, have visuals)
 - ii. Overlay description, reasoning for wanting overlay and how to start the overlay process
 - iii. Main topics for consideration (design guidelines, hardscaping, land use regulations, sidewalks and connections, signage, building mass and scale, landscaping, lighting
 - iv. We can email visuals to Faith

iv) New business (6:31 PM)

- v) No new business
- 6) Future agenda items (6:32PM)
 - i) Park Street Improvement District
- 7) Adjournment (6:33PM)

The next regular meeting will occur on December 13 2022, at 5:30pm.