

City of Livingston, Tree Board Agenda

A regular meeting of the City Tree Board has been scheduled for Thursday, February 17, 2022 at Noon. This meeting will be held remotely over zoom. All are welcome to attend.

<https://us02web.zoom.us/j/89976344716?pwd=NDVsOUZlZzhRbldyQ1BiNldGQys1UT09>

Meeting ID: 899 7634 4716

Passcode: 202495

One tap mobile

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- **Approval of Minutes**
- **Public Comment**
- **Old Business**
 - Arbor Day event planning.
- **New Business**
 - Discuss/approve/deny: Recommendation for change to bylaws - chair makes agenda.
 - Discuss/approve/deny: Lisa Herral membership application.
 - Election of officers.
 - Discuss background and goals for Park Street tree planting.
 - Discuss comment on draft Active Transportation plan. Draft available here (PDF, 40MB):
https://www.livingstonmontana.org/sites/default/files/fileattachments/community/page/6488/draft-livingston-mt_trails-activetransportation-plan-january2022.pdf
- **Board Comment**

LIVINGSTON TREE BOARD

REGULAR MEETING January 20, 2022 - Zoom

MINUTES

Attendance: Marshall Swearingen, Lisa Harreld, Laurel Desnick, Melissa Nootz, Sarah Boyle, Dan Baker, and Erica Lighthiser

Approval of Minutes: Marshall made a motion to approve the minutes from July 15, 2021, August 19, 2021, September 23, 2021, October 21, 2021, November 18, 2021, and December 16, 2021. Laurel seconded. All in favor.

Old Business:

- Update on PCEC tree planting - PCEC has received approximately \$10,000 in donations. Approximately 45 people have signed up for free trees. Laurel wondered whether PCEC is attempting to spread the planting across the city in different neighborhoods. Marshall asked whether city staff will be assisting with planting and whether they went through a permitting process. He asked how the Tree Board can be of assistance with the process. Erica said they will work with the city to possibly go through a bulk application process to make it more efficient. PCEC will be able to get volunteers to help with planting. Erica said they will add wording to the application to include an agreement from the homeowner, agreeing to a commitment to water donated trees for a minimum of 3 years. Sarah recommended mapping the tree donation locations so that they are spread as evenly as possible throughout the city. Melissa suggested they set up a meeting with the city manager to discuss the details and procedures for the tree planting. **Laurel made a motion to set up a meeting with the city manager to work on the details. Sarah seconded. All in favor.**

New Business:

- **Arbor Day grant and celebration planning** – Marshall offered to write a letter to the city regarding applying for the yearly grant. The Tree Board has traditionally planned the event, recommended the location for the ceremonial tree planting, and invited students to participate. Sarah said she will reach out to the schools to see if they are interested in participating. Erica said PCEC would like to participate in the event. **Marshall made a motion to recommend that he would prepare a rough draft letter to the city with recommendations for the Arbor Day celebration. Sarah seconded. All in favor.** There was some general discussion about whether PCEC and the Tree Board can plant trees on school property.
- **Discuss open officer positions: Secretary and Vice Chair** – Nominations can take place at the next meeting.

Public comments – none

Board comments –

- **Marshall** – Marshall asked how effective the January board training was. Melissa said there were technical difficulties and the video quality was poor. Marshall welcomed Dan Baker to the Tree Board.

Meeting adjourned at 12:55 pm. Next meeting February 17, 2022 at noon, either in person or zoom.

City of Livingston
Application for Appointed Office
(Revised 3/20/20)

Appointed Position Seeking: _____

Date of Application: _____

Name: _____ Signed: _____

Address: _____

Telephone: daytime _____ after 5:00 p.m.: _____

Fax Number: _____ e-mail address: _____

1. Are you a resident of the City of Livingston? _____
2. Are you a registered voter? _____
3. Will you be at least 18 years of age at the time of the appointment? _____
4. Describe the reasons you are interested in this appointment: _____

5. Describe any background, experience and interests that you have which may assist you in performing the responsibilities of this appointment:
 - A. Occupation: _____
 - B. Education: _____
 - C. Experience: __________

(please attach a detailed resume if desired)

6. Have you served on any previous boards or in any governmental positions in the past? _____

7. Are you currently serving on any Community Boards? _____
 - A. If yes, please describe those boards. _____
8. Current Employer? _____
9. Are you available for night meetings? _____
10. Are you available for daytime meetings? _____
11. Do you foresee any potential conflicts of interest that you might have in executing the duties of this appointed office? _____
12. If conflict of interest arose for you, how would you deal with it as an appointed member of this board? _____

THIS APPLICATION WILL BE KEPT ON FILE FOR 6 MONTHS AND THEN DISCARDED.

Return completed applications to Faith Kinnick at fkinnick@livingstonmontana.org or drop off in person at the City/County Complex 414 E. Callender St.



To: City Commission
CC: City Manager
From: Tree Board
Date: February 17, 2022

Recommendation for minor change to bylaws

Dear Commissioners,

In an effort to streamline the planning of our meetings and more equitably divide tasks among officers, we are requesting that the Tree Board bylaws be amended such that the Chair, rather than the Secretary, is responsible for making and sending the agenda.

We understand that this is how some other Livingston boards conduct their business with success.

Thank you for the opportunity to serve Livingston,

Sarah Boyle
Laurel Desnick
Maureen Lighthiser
Thomas Shands
Marshall Swearingen - Chair