

City of Livingston, Tree Board Agenda

A regular meeting of the City Tree Board has been scheduled for Thursday, April 21, 2022, at Noon. This meeting will be held in the Community Room of the City-County Complex at 414 E. Callender St. All are welcome to attend, in person or by phone by dialing 1-571-748-4021, code 6681791#. Vice-Chair Laurel Desnick will facilitate this meeting.

- **Approval of Minutes**
- **Old Business**
- **New Business**
 - Consideration of Elizabeth Yate McNamee's application to fill a vacancy for an unexpired term ending on 12/31/2024.
 - Update on Arbor Day Event
 - Update on RFP for Tree Inventory
 - Update on City Budget Meeting, including board presentation on goals for Park Street Planting.
- **Public Comments**
- **Board Comments**

Tree Board Minutes , April 21, 2022

Present: Laurel, Lisa, Sara, Maureen

Absent: Tom, Dan Busch, Public Works, Melissa

Approve minutes: none to approve today. Will review at next meeting.

Old Business:

Update: PCEC tree planting: We have not been involved. They are working with outside nursery and have noted the locations where they will be planting trees around the city.

Update: RFP for tree inventory. Has been put out for bid for trees on the south side of Park Street. No further information.

Update: Arbor Day Celebration. Farm to School is handling the planting. Needed approval by the City Commission, not clear if that has happened yet. Sara will follow up with Farm to School, and the city. Need to be sure newspaper updated, and school parents, etc.

Update City Budget Meeting: no notice yet about dates. We had considered bringing up the Park Street planting project to that meeting. Will keep everyone updated on further info.

New business:

New member: Elizabeth McNamee, motion to approve Lisa, second . All in favor, 4. No nay. Term ends 12/31/2024.

Board comments:

Lisa put in her resignation, starting after this meeting. Has done tremendous work, and the work that remains in her opinion is to get a tree district for the City.

Sara asked if she is able to have one on one conversations in the community about tree related issues or upcoming events. The Boards interpretation suggests that as long as there is no confidential information from the city being passed out into the community, and that no decisions or promises are made, the role of a board member is to gather and provide info on our topics to the general community as a part of their public service.

Sara and Laurel suggest that our recommended tree list is out of date, given climate changes, etc. We will put on agenda for next meeting to update with more native species, low water, disease resistant and generally lower maintenance with proven success record in our area. .

Agenda items for next meeting:

Report on Arbor Day Celebration

Update on RFP for Tree Inventory

Discussion/decision on new tree and other landscape planting recommendations that incorporate climate changes, drought conditions for the city website. Request the city put it up in a more easily

found location on the website. Will address the microclimates within the city, including some of the new developments compared to the historic district.

Discussion/decision on Tree Board proposal for the City budgeting process.

Advertise for new tree board members.

City of Livingston
Application for Appointed Office
(Revised 3/20/20)

Appointed Position Seeking: _____

Date of Application: _____

Name: _____

Signed: _____ 

Address: _____

Telephone: daytime _____

after 5:00 p.m.: _____

Fax Number: _____

e-mail address: _____

1. Are you a resident of the City of Livingston? _____

2. Are you a registered voter? _____

3. Will you be at least 18 years of age at the time of the appointment? _____

4. Describe the reasons you are interested in this appointment: _____

5. Describe any background, experience and interests that you have which may assist you in performing the responsibilities of this appointment:

A. Occupation: _____

B. Education: _____

C. Experience: _____

(please attach a detailed resume if desired)

6. Have you served on any previous boards or in any governmental positions in the past? _____

7. Are you currently serving on any Community Boards? _____

A. If yes, please describe those boards. _____

8. Current Employer? _____

9. Are you available for night meetings? _____

10. Are you available for daytime meetings? _____

11. Do you foresee any potential conflicts of interest that you might have in executing the duties of this appointed office? _____

12. If conflict of interest arose for you, how would you deal with it as an appointed member of this board? _____

THIS APPLICATION WILL BE KEPT ON FILE FOR 6 MONTHS AND THEN DISCARDED.

Return completed applications to Faith Kinnick at fkinnick@livingstonmontana.org or drop off in person at the City/County Complex 414 E. Callender St.

Elizabeth Y. McNamee

Livingston, MT | (415) 722-7157 | glencorapal@gmail.com

PROFESSIONAL PROFILE

- ♦ **Consultant** in fundraising, strategic planning, nonprofit leadership
- ♦ **Entrepreneur and Small Business Owner** in the green consumer sector
- ♦ **Non-Profit Board and Team Member:** organizational, program, and fund development

SKILLS

- ♦ Fund development: Development plans, logic models, case statements, surveys, strategic planning
- ♦ Grant writing: Government, foundation, corporate, and individual
- ♦ Organizational development: board and governance planning and training
- ♦ Communications and community outreach
- ♦ Financial modeling and management

EXPERIENCE

UPWORK.COM

DEVELOPMENT CONSULTANT | 2018-PRESENT

Grant writing, research, reports, case statements, coaching for programs in media literacy, documentary films, environmental education, human services

GREENER CLEANERS

FOUNDER | SAN FRANCISCO, CALIFORNIA | 2009-2018

- ♦ Created a new company offering environmentally sustainable clothing care.
- ♦ Achieved certified San Francisco Green Business status in 1 year.
- ♦ Designed unique, recyclable garment bags and marketing collateral.
- ♦ Developed online and email marketing initiatives.
- ♦ Managed financial modeling, bookkeeping and payroll.
- ♦ Maintained stellar online reputation through integrity and respect for customers.

EDUCATION OUTSIDE

DEVELOPMENT CONSULTANT | SAN FRANCISCO, CALIFORNIA | 2005 – 2009

- ♦ Led strategic planning process that included all stakeholders in the outdoor education community, resulting in the client assuming community-wide leadership.
- ♦ Established relationships with the funding community, resulting in increasing revenue from \$5,000 to \$250,000 in two years.
- ♦ Created strategic and program plans to develop outdoor learning environments in more than half of San Francisco's public elementary and middle schools.
- ♦ Wrote dozens of successful funding proposals.

GOLDEN GATE AUDUBON

BOARD MEMBER, DEVELOPMENT COMMITTEE CHAIR, INTERIM CEO | BERKELEY, CALIFORNIA | 2004-2008

Re-structured membership program, increasing membership revenue by 60% in two years.

- ◆ Built individual giving program, engaging staff and volunteers in membership activities.
- ◆ Created program-relevant events for fundraising and engagement.
- ◆ Developed Board participation framework and conducted trainings.
- ◆ Spearheaded anniversary celebration to raise organization profile and cement community relationships and involvement.
- ◆ Served as interim Executive Director, significantly increasing foundation fundraising.

REDEFINING PROGRESS

Director of Development | Oakland, California | 2001-2003

- ◆ Assessed and completely re-organized development department.
- ◆ Led volunteers, staff, and stakeholders, created and implemented a development plan that resulted in a 40% increase in revenue in one year.
- ◆ Increased foundation relationships and support from 6 to 30+ in one year.
- ◆ Coordinated board and donor events.

EARTHJUSTICE

DIRECTOR OF MAJOR GIFTS | SAN FRANCISCO, CALIFORNIA | 1989-1993

- ◆ Increased individual giving revenue by 60% by identifying and cultivating existing supporters.
- ◆ Re-formulated giving societies to include and motivate individual donors..
- ◆ Traveled extensively to meet with donors, significantly increasing engagement.
- ◆ Planned and coordinated supporter events, including planned giving seminars and events.
- ◆ Worked with planned giving team to increase bequests and gifts by 30%.
- ◆ Provided quarterly reports to Board on specific results and program plans.
- ◆ Created regular revenue and expense projections for strategic planning.
- ◆ Successfully cultivated and solicited gifts of \$1,000-\$50,000.

OTHER CONSULTING CLIENTS

Colorado Farm to Table, 2021

Outside the Lens, San Diego, CA, 2019-2021

Forest Schools Project, Tallahassee, FL, 2019

Quantum Torah Film Project, New York, 2019

Western Sustainability Exchange, Livingston, MT: Program, and funding assessment, 1996-1997

Montana Land Reliance, Helena, MT: Grants funding assessment, 1995-1996

Greater Yellowstone Foundation: Major gifts development planning 1994-1995

EDUCATION

San Francisco State University, Master of Arts, Music History

University of California Santa Cruz, Bachelor of Arts, Music

INTERESTS

Citizen Science, Botanizing, Birding, Music, Growing Food, Cooking