

LIVINGSTON TREE BOARD

REGULAR MEETING July 15, 2021, SACAGAWEA GAZEBO

MINUTES

**Attendance:** Marshall Swearingen, Lisa Harreld, Tom Shands

**Approval of Minutes:** Marshall made a motion to approve the minutes from June 17, 2021. Lisa seconded. All in favor.

**Old Business:**

- Update on 2021-2022 city budget - The Tree Board asked for \$15,000 in the new budget. It's not clear what has been advocated for from the commission to be dedicated to city trees.
- Update on planting guide and web content – We have requested the city add the planting guide to the website several times. The planting guide was approved by the board and by Eric Schneider; not sure why it hasn't been added to the web site. It's valuable information for residents. We will recommend the city add the planting guide to Public Works page and to the city boards page.

**New Business:**

- **Membership update and recruitment discussion** – We have 2 open seats and will continue recruitment efforts. We will request the city post notice for open seats.
- **Discuss draft strategic plan for the board** – Marshall put together a draft plan. We will follow the format that the Parks and Trails has used.
- **Board comments** –
  - **Tom** – Tom is interested in reviewing the city codes regarding trees. He has questions about set backs for trees at intersections. He would like to see revisions. Also Tom asked a general question about who is responsible for reporting damaged trees. This is a good question and the Tree Board may be able to offer some assistance to the city as volunteers, going through neighborhoods and taking notes and making recommendations. This is another area where having an updated tree survey and management plan would be useful.
  - **Marshall** – Will request Faith post the Tree Board open seats. We will send her approved minutes and we will ask her about posting the planting guide on the web site. Marshall also said we should ask the city to post information on the web site about watering new trees and putting mulch around the base of trees, especially in this hot summer weather.

Meeting adjourned at 1:05 pm. Next meeting August 19, 2021 at noon at the Sacagawea Gazebo.