

LIVINGSTON TREE BOARD

REGULAR MEETING January 20, 2022 - Zoom

MINUTES

Attendance: Marshall Swearingen, Lisa Harreld, Laurel Desnick, Melissa Nootz, Sarah Boyle, Dan Baker, and Erica Lighthiser

Approval of Minutes: Marshall made a motion to approve the minutes from July 15, 2021, August 19, 2021, September 23, 2021, October 21, 2021, November 18, 2021, and December 16, 2021. Laurel seconded. All in favor.

Old Business:

- Update on PCEC tree planting - PCEC has received approximately \$10,000 in donations. Approximately 45 people have signed up for free trees. Laurel wondered whether PCEC is attempting to spread the planting across the city in different neighborhoods. Marshall asked whether city staff will be assisting with planting and whether they went through a permitting process. He asked how the Tree Board can be of assistance with the process. Erica said they will work with the city to possibly go through a bulk application process to make it more efficient. PCEC will be able to get volunteers to help with planting. Erica said they will add wording to the application to include an agreement from the homeowner, agreeing to a commitment to water donated trees for a minimum of 3 years. Sarah recommended mapping the tree donation locations so that they are spread as evenly as possible throughout the city. Melissa suggested they set up a meeting with the city manager to discuss the details and procedures for the tree planting. **Laurel made a motion to set up a meeting with the city manager to work on the details. Sarah seconded. All in favor.**

New Business:

- **Arbor Day grant and celebration planning** – Marshall offered to write a letter to the city regarding applying for the yearly grant. The Tree Board has traditionally planned the event, recommended the location for the ceremonial tree planting, and invited students to participate. Sarah said she will reach out to the schools to see if they are interested in participating. Erica said PCEC would like to participate in the event. **Marshall made a motion to recommend that he would prepare a rough draft letter to the city with recommendations for the Arbor Day celebration. Sarah seconded. All in favor.** There was some general discussion about whether PCEC and the Tree Board can plant trees on school property.
- **Discuss open officer positions: Secretary and Vice Chair** – Nominations can take place at the next meeting.

Public comments – none

Board comments –

- **Marshall** – Marshall asked how effective the January board training was. Melissa said there were technical difficulties and the video quality was poor. Marshall welcomed Dan Baker to the Tree Board.

Meeting adjourned at 12:55 pm. Next meeting February 17, 2022 at noon, either in person or zoom.