

## City of Livingston, City Planning Board Minutes

Date: November 4, 2020

A virtual Public Hearing on the Livingston Growth Policy was held November 4, 2020 at 5:30 PM via ZOOM:

The Livingston Growth Policy and “Community Feedback Form” to provide written comments on the Policy are found here: <http://burtonplanning.com/LivingstonGrowth.../read-download/>

Roll Call and Approval of Minutes (0:00:22) Stacy Jovick, Scott Weisbeck, Jessie Wilcox, Melissa Nootz, Shannon Holmes, Brian Konkel all present.

- Also attending was City Deputy Planning Manager, Mathieu Menard
- (00:01:35) Motion to approve last meeting minutes October 2020, First by Stacy, Second by Shannon, all in favor.

Planning Board Chair (B. Konkel) Opening Comments and Instructions (00:02:44): Outlined what the Growth Policy is (as described in Montana Code Annotated (MCA) and the Montana Department of Commerce’s “Montana’s Growth Policy Resource Book”); the Planning Board’s responsibility to provide a recommendation to the City Commission; the schedule (four Public Hearings on Nov. 4, 18 and Dec 2, 16, with a final recommendation being voted on at the last meeting); how the community provides inputs for Board consideration; and a description of the Public Hearing Process.

Public Comments (00:10:05). Comments were captured on the tracking/deliberation spreadsheet.

Old Business: None.

New Business: (00:46:37)

- The Chair stated there are two expiring terms on the Planning Board at the end of December. This will be an agenda topic on the next (11/5) City Commission agenda. Applications are due on 11/20.
- It was announced that Burton has funding to allow them to participate in one of the Growth Policy public hearings and provide an opportunity for a Q&A session. Board discussed and requested the Deputy Planner try to get Burton to attend the next Public Hearing on 11/18. Plan would be for them to provide about 15 to 20-minute overview and then have time for community Q&A (this would be more informal, and not captured on the tracking spreadsheet).

- Growth Policy Board Deliberations (Limited to 120 minutes; may be extended only after majority approval vote by Board members). (01:15:00) Written comments first to deliberate followed by this evening public comment.
  - Board deliberation comments, recommendations, and actions are documented on the Board tracking spreadsheet.
  - (02:45:00) Motion to extend beyond 120-minute deliberation for one more hour. First motion Nootz, seconded by Jovick. Voted for Konkel, Nootz, and Jovick. Against, Wilcox, Weisbeck, and Holmes. No majority vote (3-3).
  - New motion to end meeting and each Board member review and prepare comment for the remaining five public comments at our next meeting. First motion by Wilcox, seconded by Weisbeck. Voted for Wilcox, Weisbeck, and Holmes. Against, Nootz, Konkel, and Jovick. No majority vote (3-3).
  - Board agreed to spend 30 additional minutes on the remaining public comments. It was agreed the Chair would take down initial comments/discussion and edit/expand upon these for the final minutes and tracking spreadsheet. First motion by Jovick, seconded by (not captured). Majority vote approved.

#### Administrative Comments: (03:14:12)

- The Board agreed to provide Burton with questions ahead of the proposed Q&A session with them on Nov. 18<sup>th</sup>. These questions would be sent to Burton (via the Deputy Planner) prior to this meeting:
  - 1) There are concerns from some members of the public and some City Planning Board members that the Future Land Use and Future Growth Maps may have been developed with insufficient public input. Since these maps are referenced throughout the document, it is critical they accurately reflect the community's vision for growth over the next 20 years. Request Burton discuss how these maps were initially developed, how community input influenced any changes, and any other considerations that went into the map development that may help alleviate any concerns.
  - 2) There are concerns from some members of the public and some City Planning Board members that the inclusion of some public comments provided since the beginning of the Growth Policy development process may not be reflected in this current version. Request Burton discuss their process on how they received comments, documented and tracked these comments, their decision process for implementing or not implementing them into the final document, and how these decisions were recorded.

- 3) There are concerns and confusion from some members of the public and some City Planning Board members regarding how the Growth Trends (p. 7 and 8) were developed. Request Burton explain how these projections were derived. Also, Table 2.1 states the source of the data was the Montana Department of Commerce and Burton Planning Services. Request Burton please identify which data elements they provided for the table.
- The Chair stated he would email any written comments received between meetings to the other Board members upon receipt (to allow initial research by all). Also, request made to Deputy Planning Director to assist with getting next meeting advertised in the local newspaper and on Facebook.

Instructions for submitting written comments: please see go to the City of Livingston website, under the pop-up alert box [http://www.livingstonmontana.org/alert\\_detail.php](http://www.livingstonmontana.org/alert_detail.php) to review draft and make comment. It is requested that submissions include page numbers for easier reference.

Upcoming Growth Policy Public Hearings:

- a. 11/18: ZOOM Meeting Link: <https://us02web.zoom.us/j/81579899050>
- b. 12/02: ZOOM Meeting Link: <https://us02web.zoom.us/j/82584340494>
- c. 12/16: ZOOM Meeting Link: <https://us02web.zoom.us/j/85331208578>

Meeting Adjournment (03:20:22) 8:50pm