

MINUTES City of Livingston, City Planning Board MARCH 17,2021

A meeting of the City Planning Board was held on March 17, 2021 at 5:32 PM.
held via - Zoom link:

<https://us02web.zoom.us/j/82547100746?pwd=cWNUNXVhM2FObE5CeTVGTjdHaUc2Zz09>

- Meeting ID: 825 4710 0746 Passcode: 995771

00.01:10 **Roll Call:** Chair Jessica Wilcox, Taya Cromley, Stacy Jovick, Brian Konkle, Shannon Holmes, Melissa Nootz, Deputy Planner Mathieu Menard. Absent: Torrey Lyons

00.01:42 **Approval of Minutes** Motion by Brian, Shannon 2nd. All approved

00.02:01-5:17. **General Public Comments**

Old Business: None

00.05:44 **New Business:**

- **Growth Policy Review (Chapter 5): City Memo and Board questions on memo**

-Cares Act Funding designated

-Don't be specific in PB goals and strategies. Keep them general

-Don't use exclusionary language, gave examples of public opinion that had been given that inferred one type of person was better than others.

00.18:39-00. 27:06 **Public Comment on Chapter 5- Housing**

00.27: 10 **Board Discussion on Growth Policy Review (Chapter 5) Housing:**

1. Motion: Delete Strategy 5.1.2.2 applies

By Brian 2nd by Shannon

Rational: No longer applies.

Vote: All yes. Motion passes

2. Motion: Put the phrase from Barb's email in the introduction "Current residents value living in a city that is diverse and welcoming across income levels, age groups, household configurations, and length of residence."

By Melissa 2nd by Brian

Rational: To be inclusive

Vote: All yes. Motion passes

3. Motion: Add Belgrade to Table 5.3.

By Melissa 2nd by Shannon

Rational: to have a comparison and Bozeman's impact is real.

Vote: All for Motion passes

4. Motion: Mathieu updates the HRDC property list to include the Livingston Cottages.

By Melissa 2nd by Brian

Rational: new info

Vote: All yes. Motion passes

5. Motion: On Strategy 5.1.4.1. change the end to say the construction of housing units to meet the needs of all residents.

By Melissa 2nd by Taya

Rational: Transition housing is missing, seniors or workforce housing, low middle income housing, lots of different types are needed not just low income.

Vote: All yes. Motion passes

00.49.30 6. Motion: Replace in the Housing Introduction first paragraph with the following:

"Housing is an issue that needs ongoing attention in Livingston. Availability and

affordability have been potentially impacted by dramatically higher real estate prices, increased inventory of vacation rentals, the influx of the remote worker, and more houses being sold as part-time/second homes.

Rental prices can easily exceed wages from service industry jobs which creates an even greater need for affordable workforce housing. Current residents' value living close to downtown, but not all housing areas are within walking distance.

Put Melissa's motion on inclusiveness here.

In 2021, the City of Livingston dedicated \$50,000 of CARES Act funding (Covid-19 relief funds) towards the completion of a housing action plan in partnership with the Park County Community Foundation to try and help address some of these issues.

By Stacy 2nd by Brian

Rational: It creates a clearer picture

Vote: All yes. Motion passes.

7. Motion: Add definition of Manufactured home and mobile home in Table 5.1. using HUD def. and explain that the table combines both under mobile home

By Stacy 2nd by Melissa

Rational: Clears up the definition of each and clarifies the Table.

Vote: All yes. Motion passes

8. Motion: Under Age and Condition add after ...lack of modern features, "such as high speed internet"...Next sentence add after roof leaks, "inadequate windows"

By Stacy 2nd by Brian

Rational: Additions to the list

Vote: All yes. Motion passes

9. Motion: D. Housing Assistance. Change from four to five and correct the number and correct the address of Timberline Apartments to 1310 E. Montana.

By Stacy 2nd by Brian

Rational: Clarification

Vote: All yes. Motion passes

10. Motion: Change Strategy 5.1.1.2 to add the words "Consider implementing" to the beginning of the strategy.

By Stacy 2nd by Brian

Rational: For clarity

Vote: All yes. Motion passes.

11. Motion: Strategy 5.1.4.3. Delete "Allow for and" Which leaves. Promote ADU's

By Stacy 2nd by Brian

Rational: It was redundant

Vote: All yes. Motion passes.

12. Motion: New Strategy add 5.1.4.9. "Provide information and education packet for small developers.

By Stacy 2nd by NO SECOND so no motion

Clean-up of percentages on the Tables.

01:43:35 **5-minute. break at 7.15**

**Comment on Menard City Memo on Chapter 6
Board Questions on memo**

01.49.29 - 1:58:48 **Public Comment on Growth Policy Chapter 6: Economy**

01.59.05 **Board Discussion on Growth Policy Review Chapter 6: Economy**

1. Motion: Under D. Business Profile. Remove the second sentence, and the two lists and the first sentence after the list

By Jessica 2nd by Melissa

Rational: Clears up confusion

Vote: Brian no Taya no. Stacy, Melissa, Jesse, Shannon yes.

Motion passes

2. Motion: Add Strat. 6.1.1.2. Explore incentives to businesses that supply some employee housing

By Melissa 2nd by Brian

Rational: A need requested by the community.

Vote: All yes. Passes

3. Motion: In Section A. Context middle of the 2nd paragraph, after new employment opportunities in the area. Add” Livingston also serves as a home base for out of county miners, YNP “and other employers”. (amended by Brian 2nd Jesse) amendment passed unanimously.

By Stacy 2nd by Jesse

Rational: Need to recognize other employers that are not as visible in Livingston.

Vote: All voted yes on main motion. Motion passes

02:22:40

4. Motion: From PCEC suggestions. Replace Objective 6.1.5: With: “Plan for and attract new investment and housing into the downtown district to support local businesses.

By Melissa, 2nd Jesse

Brian amended. 2nd by Stacy the motion to remove “housing” from the motion.

Vote on amendment: All yes. Motion passes.

Vote on motion: All yes, Motion passes

5. Motion: Add the following Strategies:

6.1.5.5. Utilize and partner with local and state organizations **like** Prospera Business Network, Montana Department of Commerce, Montana Historic Preservation Grant Program (MHPC) and; Montana Procurement Technical Assistance Center (PTAC), etc. to assist with economic development expertise and funding opportunities.

Melissa 2nd by Stacy

Vote: All yes. Motion passes

6.1.5.6 Identify and implement a “Buy Local” procurement policy that greatly incentivizes the City of Livingston to support local businesses.

Melissa, 2nd by Brian

Vote: All yes. Motion passes

6.1.5.7 Support expansion of current and emerging infrastructure technologies including fiber optic service and other communication infrastructure.

By Melissa 2nd by Brian

Vote: All yes. Motion passes

6.1.5.8. Dedicate resources to strategies designed to help the local economy like economic gardening. By Melissa 2nd by Jesse
Brian amendment “by investing in the existing businesses instead of economic gardening 2nd by Stacy. All yes.

Amendment carries.

Main motion carries.

6.1.5.9. Identify underutilized sites, vacant, and undeveloped sites for possible development or redevelopment.

By Melissa 2nd by Jesse

Motion is withdrawn as it is already in the GP

6.1.5.9. Help facilitate redevelopment opportunities through code relaxation provisions and possible development incentives.

By Melissa, 2nd by Jesse

Motion is withdrawn as already in there

02:46:38

Brian said to edit the full name of Yellowstone National Park.

5. Motion: Add Strategy. 6.2.3.6. Enforce city codes that reduce blight from yards and streets.

By Brian 2nd by Stacy

Rational: Problem is not that it isn't being enforced but that it is an ongoing and recurring problem.

Vote: Brian, Stacy Taya For- Melissa, Shannon, Jesse No – Tie Motion fails.

6. Motion: Change the wording on Strategy 6.2.1.1. Instead of Expand use to “Explore improved”

By Stacy 2nd by Taya

Vote: All yes. Motion passes.

7. Motion: B. Current Trends and Data, Update the data on permits in the second paragraph.

By Stacy 2nd by Brian

Vote: All yes. Motion passes

8. Motion: Explore Smart Growth Economic Development Strategies. Under 6.1.5.9

By Jesse 2nd Melissa

Vote: Shannon, Brian, Stacy no., Taya, Jesse, Melissa, yes.

Tie. Motion Fails

03:10:00

5-minute break

Comment on Menard City Memo on Chapter 7- Local Services

8.45 3.09.30 Board Questions on memo

03:15:58- 03:17:35 **Public Comments Chapter 7 (Local Services)**

03:17:59 **Board Review Growth Policy (Chapter 7):**

Jesse:

- Mathieu please check the typo on pg. 60 second paragraph where Behavior Health ...should be listed as 1.instead, it is as part of the paragraph.
- Also, Washington School was left out of Table 7.2
- And in F. School Facilities and Enrollment the correct name for Washington School and that it is for PK-K students. (Stacy)

13. Motion: C. Health Providers (Medical) That we add “Community Health Partners a federally qualified health center”. at the end of the first paragraph.

By Jesse 2nd by Melissa

Rational: Incomplete list

Vote: All yes. Motion passes

14. Motion: In Section F. Include private schools if any, in the Schools section

By Melissa 2nd by Stacy

Rational: Incomplete list

Vote: All yes. Motion passes

15. Motion: Add Windrider to Strategy 7.2.3.4

By Melissa. 2nd by Taya

Rational: Incomplete list

Vote: All yes. Motion passes.

16. Motion: Remove Goal 7.3 and all the objectives and strategies.

By Stacy 2nd by Brian

Rational: Does not belong in the GP . Later it can be sent on to the commission.

Vote: All yes. Motion passes.

17. Motion. Rewrite Section I under Funding so that it is clearer.

Stacy 2nd by Brian

Vote: All yes. Motion passes.

18. Create a new Section after H. “to recognize non-profits, religious institutions’, and other organizations’, contribution and impact to the community. Relabel funding section to J.

By Stacy 2nd by Jesse

Rational: Adds another category to the community

Vote: All yes. Motion passes.

19. Motion: Consult library leadership on library section to reflect their role and impact to the community.

By Jesse 2nd Taya

Rational: Library was not consulted when draft was done and the information needed to be expanded to reflect the community.

Vote: All yes. Motion passes.

20. Motion: Update Map 7.1 to private schools and/or indicate in the legend that the flags are public school

By Melissa 2nd by Shannon

Rational: Clarification

Vote: All yes. Motion passes.

03.58.02 Administrative Comments -Discussion of remainder of schedule dates

Agreed to:

Growth Policy review for next meeting

April 7: Chapters 9,10 and 12, readability, clean-up

April 21: Public Hearing and Final Recommendation

Stacy will send to Mathieu the couple of clean-up areas from various chapters for review.

Melissa made a motion to create a motion at a later date to put the information that was deleted on legislative lobbying to the City Commission. Motion passed.

Next Meeting: 04/07/2021

04.14.24 Meeting Adjourned at 9.45pm Happy St. Patrick's Day!

Submitted by Stacy Jovick, Recording Secretary