

## MINUTES City of Livingston, City Planning Board APRIL 7, 2021

A meeting of the City Planning Board was held on APRIL 7, 2021 at 5:33 PM.

held via - Zoom link: Zoom link:

<https://us02web.zoom.us/j/88116475392?pwd=UmYySUtidjFvaHhqL1hNOW80MCtNZz09> -

Dial In: 669-900-9128 - Meeting ID: 881 1647 5392 Passcode: 475763

- 00.01.34 **Roll Call:** Chair Jessica Wilcox, Taya Cromley, Stacy Jovick, Brian Konkle, Shannon Holmes, Melissa Nootz, Torrey Lyons, and Deputy Planner Mathieu Menard
- 00:01.58 **Approval of Minutes** Motion by Brian, Taya 2<sup>nd</sup>. All approved
- 00.02.44 **General Public Comments** -None
- Old Business:** None
- 00.04.03 Mathieu's report on his memo. No manufactured home as there was a conflict in finding what category manufactured homes would be, no library info yet received. Public info on contacts with boards. Requesting public not to send comments directly to board. Must go through planning or website. Don't seek out personal emails.
- 00.09.17-13.06 **Public Comment Growth Policy Review Chapter 9**
- 00.13.41 **Board Discussion Chapter 9: Public Facilities –**
- Motion: Edit sentence to remove “large and commercial” from sentence about growth on West Park in Section A.  
By Mellissa, 2<sup>nd</sup> Shannon All approved. Motion passes
  - Edit: Update septic system number to “over 100”
  - Motion: Section E pg. 88 “updates the list of names of the public buildings using solar and also private number using solar”  
By Mellissa Brian 2<sup>nd</sup>. Motion passes
  - Motion: F. Solid Waste include section on green can program  
By Mellissa, 2<sup>nd</sup>, Shannon All approved. Motion passes.
  - Edit: Update: FCC data or add data to existing reference on Broadband speeds
  
  - Motion: Strategy 9.1.3.2. add “expanding “Develop an internal policy and guidelines for “expanding” waste...  
By Melissa 2<sup>nd</sup> Shannon All approved. Motion carries
  - Motion: Strategy 9.1.3.3 Add word “community” Promote at-home recycling and “community”...By Melissa 2<sup>nd</sup> Shannon All approved. Motion carries.
  - Edit: Correct number in Objective 9.1.4
  
  - Motion: Strategy 9.2.1.3 Add “equitable” on the end.  
By Torrey 2<sup>nd</sup> Melissa. All approved. Motion passes.
  - Motion: Remove the 2<sup>nd</sup> column of the Table. 9.3.  
By Torrey 2<sup>nd</sup> Brian Shannon no. All else yes. Motion passes
  
  - Motion: Add WispWest to broadband list.  
By Stacy Brian 2<sup>nd</sup> All approved Motion carries
  - Motion: Section G: amend sentence to read: Livingston, by comparison, has limited fiber access in the residential and commercial areas.  
By Brian 2<sup>nd</sup> Stacy All approved. Motion passes.
  - Motion: by Stacy no second. Can cause a strain on maintenance fund of parks.

Motion: Strategy 9.4.1.2. Remove, “federal” funding  
 By Shannon, 2<sup>nd</sup> Brian All approved. Motion passes

Motion: Add strategy 9.1.4.3. Consider the formation of parks and trails maintenances district for sustainable funding of parks and trails.  
 By Torrey, 2<sup>nd</sup> Shannon Brian no. All else approved. Motion passes.

Motion: Section B Strat. 9.1.2.5. Utilize rec. from the two reports in water quality to ensure quality and safe drinking water. By Taya, Mellisa 2<sup>nd</sup>. Withdrew her motion.

Motion: Add to the end “are required to be implemented and useful for planning for growth. Jesse, 2<sup>nd</sup> Taya. Pg. 86. Motion passes. All approved. Motion passes.

Motion: Add. “The City prioritizes educating the public on the importance of storm water management” as the last sentence of Section C, Paragraph 1.  
 By Jesse, 2<sup>nd</sup> Taya, Brian and Stacy no. All else approved.  
 Motion passes.

Motion: New strategy 9.1.2.7.: Promote water conservation strategies.  
 By Jesse 2<sup>nd</sup> Brian All approved. Motion passes.

Motion: Objective 9.2.1. Add: “as well as maintain current”  
 By Jesse 2<sup>nd</sup> Torrey All approved. Motion passes

Motion: Strategy 9.2.1.1. Add the word maintained. ...ensure public rights-of-way are “maintained”, open, and accessible by the public.  
 By Jesse 2<sup>nd</sup> Melissa. All approved. Motion passes.

\*The 2.6% is from an Engineering report and that is why it is not being used. The GP has one number (1-2%) from a different source and is consistently using that. After GP is adopted, then the city can go back and relook at any of the projections and update them.

00.01.59. **Five-minute Break**

00.02.04-02.10 **Public Comment Chapter 10**  
 00.02.11.00 **Board Discussion -Chapter 10**

Motion: Add to Strategy 10.2.1.1. “**Engage**” with Park County and other local jurisdictions in developing and participating in a regional planning committee to regularly coordinate and “**collaborate**” on regional opportunities.  
 By Jesse 2<sup>nd</sup> Brian All approved. Motion passes.

Motion: In Introduction. Add the word “**collaboration**”  
 By Jesse. 2<sup>nd</sup> Brian All approved. Motion passes.

Motion: In the Profile section add to the last sentence of Paragraph 2 the importance of “**reciprocity**” between inter-governmental agencies.  
 By Jesse 2<sup>nd</sup> Taya  
 Amended motion to replace reciprocity with “mutually beneficial collaboration”  
 By Brian, 2<sup>nd</sup> Mellisa -Vote on amendment: Brian yes, Shannon yes, Torrey abstain, Stacy no Melissa yes, Jesse yes, Motion passes.  
 Vote on original motion: Brian, no Torrey Ab, Stacy no, Taya no, Melissa. yes, Jesse yes. Motion fails and thus the amendment fails.

Motion: Insert the word “**collaboration**” instead of reciprocity.  
 By Stacy 2<sup>nd</sup> Brian All approved. Motion passes

Motion: Add new sentence. “There are many examples of collective impact groups

incorporating city and county representation. These collaborations are beneficial to our community. Such as Live Well, Early Childhood Coalition, Crisis Response group. By Jesse, Stacy 2<sup>nd</sup>. All approved. Motion passes.  
Motion: Update to Strategies. 10.2.2-7 to read, “Communicate and **Collaborate**” to each sentence. By Jesse 2<sup>nd</sup> Torrey All approved. Motion carries

02.37.45 Motion: Strategy 10.2.1.2: Add “Fish Wildlife and Parks and National Parks Service”  
By Taya 2<sup>nd</sup> Brian All approve. Motion carries.

02.39.46 Motion: Add new Strategy 10.1.1.3. “Explore the formation of a City-County planning board.” By Stacy 2<sup>nd</sup> Torrey All approved. Motion passes.

Motion: Add Coordinate and **Collaborate**” to Objective. 10.1.1 and 10.2.1  
By Melissa 2<sup>nd</sup> Brian All approve. Motion passes.

Motion: and add to title page add Coordination and **Collaboration**  
By Melissa 2<sup>nd</sup> by Jesse All approve. Motion passes.

Edit: Update date in 10.1.2 to 2021.

#### 02.48.40 **Closed Chapter 10**

02.48.36 **Mathieu’s comments on Chapter 12:** Once GP adopted by commission then it is adopted into the City Strategic Plan. Go to the City Manager or Faith, but city website, or newspaper will give notices of upcoming strategic plan meetings.

Consider the Implementation Table as a loose guide for when things may start. Things can be changed around due to varying circumstances. The following guidelines were created based on staff/or public input on priorities.

#### 02.54.22- 3.03.22 **Public comment Chapter 12: Implementation**

This is not the time to reopen any Strategies or Objectives. It is just to look at the time-frame of each.

#### 03.04.00 **Board Discussion on Chapter 12 Implementation**

Motion: Move Strategy 4.1.3.4. (climate & energy) to Immediate.

By Melissa 2<sup>nd</sup> Taya. All approved. Motion passes.

Motion: Strategy 6.1.5.2 (parking) Move to Immediate

By Melissa 2<sup>nd</sup> Jesse. All approved. Motion passes.

Motion: pg 135. Add “energy use” to Greenhouse-gas-emissions in the Infrastructure Management Strategy (IMS)

By Melissa 2<sup>nd</sup>Torrey 2<sup>nd</sup> All approve, Motion passes.

Motion: add bullet point: “Consider the social cost of carbon.” In the IMS section

Melissa 2<sup>nd</sup> Torrey Vote: Brian no, Stacy no, Shannon yes, Taya yes. Jesse yes, Melissa yes. Motion passes.

Motion: Move 3.2.2.1 move to 1-2 years down from 3-5 yrs. (zoning)

By Brian 2<sup>nd</sup> Stacy All yes. Motion passes

#### 03.35.29 **Revisiting Section**

Mathieu’s comments: Be specific on what to review. There will be 2 more hearings before the Commission.

#### 03.39.13- 03.43.00 **Public Comment on Revisiting**

03.43.10 **Board Discussion on Revisiting Items in the Growth Policy Review**

Motion: Revisit the Introduction- (adding Shoshone and Crow native names to the Introduction and adding the employer list for housing)

Motion: Revisit Strategy 3.5.4.1. adding the Chamber of Commerce

By Stacy 2<sup>nd</sup> Brian All approved. Motion passes.

Revisit Future Land Use Map on areas that haven't been voted on or changed in the Future Land Use Map (specifically the areas by the water)

By Stacy 2<sup>nd</sup> Brian

Motion: Revisit the timeline for the ETJ

By Jesse, 2<sup>nd</sup> Shannon All approved. Motion passes.

03.57.00 **Readability of Growth Policy**

Mathieu's comments: The numbering that was confusing was addressed. Can't do redesign of GP entire public. Anyone can send in errors that are found to Mathieu.

03.59.27 **Public Comment on Readability** – None were given.

04.00.00 **Board comments on Readability**- Melissa thanked him for his work that was done.

Burton's copy had many errors and shouldn't have been sent this way.

Jesse suggested to move Chapter 11 to chapter 5 and move all other chapters. It was clarified that Chapter 11 was put at the end for readability.

04.03.52 **Growth Policy Review (Cleanup)** Mathieu has gone through it again. Submit errors to Mathieu so that he can keep finding typos or outdated dates in the 500 page document

4.05.00 **Public Comment for Clean-up** - No comment.

04..06.45 **Board Comments** – Mathieu will have draft ready by Wednesday for future editing of typos.

Order of future meetings:

April 21, make a recommendation by planning Board

Likely, May 18 First hearing presented to City Commission by Mathieu, Staff and

Melissa, it is suggested that the Chair Wilcox be present.

Likely, June 15 Second hearing by same group

**Next Meeting: 04/21/2021**

04.13.27 **Meeting Adjournment 9:46pm**