

LIVINGSTON CITY COMMISSION ADDENDUM

REGULAR MEETING 02.15.2022

ADDENDUM TO CONSENT ITEMS

D. ACCEPTING LIVINGSTON PLANNING BOARD RECOMMENDATION OF MIJA HAMILTON FOR APPOINTMENT.

February 9, 2022

MEMORANDUM

TO: City of Livingston City Commission

FROM: Mathieu Menard, City of Livingston Planning Department

SUBJECT: City of Livingston Planning Board Recommendation for Appointments

Background: One (1) member of the Planning Board, Torrey Lyons, must be replaced on the Planning Board as he is now a City Commissioner. The City publicly advertised the positions for a period of 30 days, receiving one (1) application from Mija Hamilton.

Zoning Commission Recommendation: At their December 15th meeting the Planning Board voted unanimously (6:0) to recommend to appoint Mija Hamilton to the Planning Board.

12/7/2021

City of Livingston
City Planning Board

Please find my attached application and resume for the open position of City Planning Board.

As a relative newcomer to the area, I have fallen in love with the charm of Livingston. I admire the way that it has been able to keep its character in the face of change. And while I understand some change is necessary, I feel that without careful planning, growth can adversely affect the look, feel and soul of a community.

I had a front row seat for these adverse consequences while living for the past 25 years in the once quaint Scandinavian fishing neighborhood of Ballard in Seattle. Through unfortunate planning, what was special became unrecognizable. Historic buildings and homes with character were torn down in the name of progress. Bigger buildings and increased population density turned the friendly community into just another big city, with big city problems. There is now nothing left of its charm, and the community it once was has vanished.

In addition, for 18 years I was a summer resident of the small tourist town of Chelan in Central Washington. Over that time, I saw the challenge of welcoming tourists with evolving amenities, while struggling to maintain the charm that originally brought those tourists, and residents, to the town. As Chelan gained in popularity, development inevitably occurred, too often at the expense of residents, business owners, and small town culture.

While growth in Livingston is guaranteed, (it's too amazing to keep people away) I feel strongly that it needs to be carefully planned so that the best parts of Livingston are preserved. My hope is that I can use my experience to continue to help Livingston maintain its special feel.

Thank you,



Mija Hamilton

MIJA HAMILTON

206-669-5616
mija@mija.net

Interest in Appointment

As a real estate broker for over 25 years, I have seen the impact of development on small communities. I have seen these communities lose their character and soul through misguided attempts to make them "better." I love the feel of Livingston and would like to help ensure that it keeps its flavor through smart planning for the future.

Skills Summary

25+ years experienced and licensed Real Estate Broker with a track record of successful buyer and seller negotiations and transactions. Adept at the sale of residential real estate to administer revenue generation. Proficient in price negotiating and presenting offers to achieve successful transactions.

Key Skills

- Market Research
- Price Negotiation
- Property Sales
- Client Acquisition
- Marketing Campaigns
- Real Estate Management
- Contract & Lease Drafting
- Revenue Generation
- Client Relationship Management
- Appointment Scheduling
- Client Education

Experience

Client Relationship Management and Contract Drafting

- Drafted purchase and sale contracts, representation contracts and leasing contracts with 100% accuracy
- Educated clients on the buying and selling process to provide them with more control over the sales process

Contract Negotiation

- Advised buyers and sellers on the strongest offer
- Negotiated on behalf of client to reach best outcome

Marketing

- Created marketing pieces for property and personal marketing
- Prepare and staged properties to go on the market
- Conducted market and rental analyses

Property Management

- Coordinate contractors to complete projects
- Responsible for the management of an 8- unit apartment building, 3 condo units, and 5 single family homes
- Complied with all landlord/tenant laws

Fundraising

- Increased revenue of Scrip program 110%
- Maintained accounting records and reconciled accounts
- Created and implemented marketing campaigns to increase sales

Employment

Windermere Real Estate, Seattle, WA

Real Estate Broker / 1996-Present

Property Management, Seattle, WA

Property Manager / 2005-Present

St. Alphonsus Parish School

Volunteer Scrip Gift Card Coordinator / 2010-2019

Hedges & Roth Engineering, Redmond, WA

Marketing Coordinator for a civil engineering firm / 1993-1996

Education

University of Washington, BA in Business with Concentration in Marketing

Washington and California Real Estate Licenses

City of Livingston
Application for Appointed Office
(Revised 3/20/20)

Appointed Position Seeking: City Planning Board

Date of Application: 12/3/21

Name: Mija Hamilton

Signed: Mija Hamilton

Address: 227 S 2nd St

Telephone: daytime 206-669-5616

after 5:00 p.m.: 206-559-5616

Fax Number: _____

e-mail address: mija@mija.net

1. Are you a resident of the City of Livingston? Yes
2. Are you a registered voter? Yes
3. Will you be at least 18 years of age at the time of the appointment? Yes
4. Describe the reasons you are interested in this appointment: Please see attached

resume

5. Describe any background, experience and interests that you have which may assist you in performing the responsibilities of this appointment:

- A. Occupation: Real Estate Broker
- B. Education: BA - University of WA
- C. Experience: Please see attached resume

(please attach a detailed resume if desired)

6. Have you served on any previous boards or in any governmental positions in the past? No
7. Are you currently serving on any Community Boards? No
 - A. If yes, please describe those boards. _____
8. Current Employer? Windermere Real Estate
9. Are you available for night meetings? Yes
10. Are you available for daytime meetings? Yes
11. Do you foresee any potential conflicts of interest that you might have in executing the duties of this appointed office? No
12. If conflict of interest arose for you, how would you deal with it as an appointed member of this board? I would disclose the conflict to the board and recuse myself if necessary.

THIS APPLICATION WILL BE KEPT ON FILE FOR 6 MONTHS AND THEN DISCARDED.

Return completed applications to Faith Kinnick at fkinnick@livingstonmontana.org or drop off in person at the City/County Complex 414 E. Callender St.