



City of Livingston  
Department of Planning  
220 E. Park St.  
Livingston, MT 59047  
(406)222-4903  
[planning@livingstonmontana.org](mailto:planning@livingstonmontana.org)

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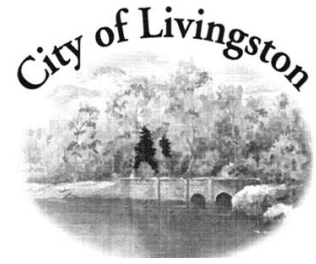
## City of Livingston Sign Permit Instructions

A Sign Permit is required for the erection or expansion of any non-exempt signage within the City of Livingston in accordance with Section 30.50 of the Zoning Ordinance.

### Submittal Requirements:

- Completed Application Form
- Site Plan showing locations of all proposed signs and structures on the property with the distances from the signs to all property lines clearly labeled.
- Building Elevations showing dimension and location of all proposed wall signs.
- Drawings showing color, dimensions, height, design, lighting, and support structures of all signs.
- The Sign Permit review fee.

All documents shall be submitted on either 8 ½" x 11" or 11" x 17" paper. Additionally, digital copies of the submittal in PDF file format are required.



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## City of Livingston Sign Permit Application

1. **Property Owner Name:** \_\_\_\_\_

2. **Location of Property**

General Location: \_\_\_\_\_

Address: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_

Zoning District: \_\_\_\_\_

3. **Contact Information**

*Property Owner*

Home Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

*Primary Contact/ Applicant*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

*Secondary Contact*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**4. Sign Information**

Existing Structures on Property and Year Constructed: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Proposed Sign Type(s): \_\_\_\_\_

\_\_\_\_\_

Freestanding Sign Height(s): \_\_\_\_\_

Sign Setback from Property Line:

Front Street: \_\_\_\_\_ Side: \_\_\_\_\_ Rear: \_\_\_\_\_ Side Street (if corner lot): \_\_\_\_\_

Sign Square Footage(s): \_\_\_\_\_

Lineal Feet of Building Frontage: \_\_\_\_\_

Sign Lighting?  Yes  No

Within Historic District or Design Overlay District?  Yes  No

**I hereby certify that the information included in this application is true and accurate.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date