



City of Livingston
Department of Planning
220 E. Park St.
Livingston, MT 59047
(406)222-4903
planning@livingstonmontana.org

City of Livingston Subdivision Final Plat Instructions

Subdivision review is required to divide any parcel of land within the City of Livingston that does not meet the criteria for a subdivision exemption as listed in 76-3-2 MCA. Subdivisions require a three-step application process prior to final approval:

- Pre-Application
- Preliminary Plat Application
- Final Plat Application

Final Plat applications shall be submitted to the Planning Department and require a public hearing and are approved or denied by the City Commission. **All preliminary plat conditions of approval and required improvements must be completed or guaranteed prior to application for final plat.**

Submittal Requirements (listed in Section III.C.3 of the Subdivision Regulations for major subdivisions or Section IV.C.3 for minor subdivisions):

- The Completed Application Form.
- A letter explaining how each of the preliminary plat conditions of approval have been met.
- All required City or County attorney approvals..
- Additional relevant and reasonable information as identified by the Planning Department.
- The Final Plat Application Review Fee.

All documents other than the plat shall be submitted on either 8 1/2" x 11" or 11" x 17" paper. Additionally, digital copies of the submittal in PDF file format are required.



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City of Livingston Subdivision Final Plat Application

1. **Property Owner Name:** _____

2. **Location of Property**

General Location: _____

Address: _____

Subdivision: _____ Lot: _____ Block: _____

Zoning District: _____

3. **Contact Information**

Property Owner

Home Address: _____

Phone Number: _____

Email Address: _____

Primary Contact/ Applicant

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Secondary Contact

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

4. Project Information

Type of Subdivision: Major Subsequent Minor Minor

Subdivision Name: _____

Brief Description of Project: _____

Proposed Use(s): _____

Number of Lots: _____ Number of Phases: _____

I hereby certify that the information included in this application is true and accurate.

Applicant's Signature

Date