



**\$100.00 Fee**

Application # \_\_\_\_\_

**CITY OF LIVINGSTON**

**APPLICATION FOR TEMPORARY STREET/ALLEY/SIDEWALK CLOSURE**

To be completed by the applicant - Incomplete applications will not be processed.

**Name:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_  
**Street/Alley/Sidewalk Location :**

\_\_\_\_\_  
**Duration of Closure:**

IN ORDER TO PROMOTE PUBLIC SAFETY AND PROTECT LIFE AND PROPERTY IT IS NECESSARY FOR EVERY PERSON, PARTY, OPERATION, BUSINESS OR UTILITY DESIRING TO TEMPORARILY CLOSE ANY CITY STREET, ALLEY OR THOROUGHFARE TO OBTAIN A PERMIT PRIOR TO SUCH CLOSURE AND POST BOND AS MAY BE REQUIRED.

**APPLICANT HEREBY AGREES TO THE FOLLOWING CONDITIONS:**

1. To perform all work in compliance with Livingston Municipal Code.
2. To notify the City Public Works Office prior to starting any work within the City right-of-way covered by this permit.
3. To meet all requirements for warning signs, traffic control and public safety (Manual on Uniform Traffic Control Devices).
4. To provide proof of insurance, indemnify and save harmless City of Livingston, its officers and employees, from responsibility, damage, or liability arising from the exercise of the privileges granted herein.
5. Applicant will be responsible for any damage to other installations already in place.
6. If closure is in the Downtown Area, all nearby businesses must be notified and provide notification documentation to the City as part of the application process.

**IT IS FURTHER AGREED:**

1. Above named applicant doing or authorizing said work will pay a fee as required, said fee to be retained by the City of Livingston.
2. Applicant shall not exceed or modify the scope of this project without prior approval from the City Public Works Department.
3. All work shall be inspected upon completion as arranged for by both parties, the Applicant and the City of Livingston or his representative.
4. Permittee shall maintain, at its/his sole expense, the installation and/or structures for which this permit is granted, in a condition satisfactory to the County.
5. Should the work fail to meet standards, or if a defect in said work creates a situation affecting public health, welfare or safety, the applicant is solely responsible for correction of the deficiency. If applicant, upon notification by the City of Livingston, fails to correct said deficiency, the City of Livingston may make or authorize such corrections. All costs incurred in said corrections shall be charged against the Applicant, the Applicants heirs, assigns, or permittee bond. Emergency situations, as determined by the City of Livingston, shall be corrected immediately upon notification.
6. The applicant agrees to hold the City of Livingston harmless for any damage to their facilities occurring during normal road maintenance operation now and in the future.
7. Nothing contained in this permit shall relieve Applicant of responsibility for the work performed under any permit granted.

**The terms of this permit application are accepted and agreed to by:**

\_\_\_\_\_  
Signature of Applicant(s) Date

**Send the completed application form along with applicable fees and drawings to the following address:**

**City of Livingston  
330 Bennett Street  
Livingston, MT 59047  
Phone: (406) 222-5667**

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**OFFICE USE ONLY - COPY OF FEES HERE**

**REVIEW OF APPLICATION FOR TEMPORARY STREET/ALLEY/SIDEWALK CLOSURE**

- To be completed by the City of Livingston Street Foreman -

COMPLETE APPLICATION RECEIVED? Yes \_\_\_\_\_ No \_\_\_\_\_

INSPECTION FEE PAID? Yes \_\_\_\_\_ No \_\_\_\_\_ Amount \_\_\_\_\_

TRAFFIC/PEDESTRIAN CONTROL PLAN SUBMITTED? Yes \_\_\_\_\_ No \_\_\_\_\_

PROOF OF INSURANCE PROVIDED? Yes \_\_\_\_\_ No \_\_\_\_\_ Company \_\_\_\_\_

BOND PROVIDED? Yes \_\_\_\_\_ No \_\_\_\_\_ Amount \_\_\_\_\_

**PRELIMINARY INSPECTION OF APPLICATION RECOMMENDED FOR:**

APPROVAL \_\_\_\_\_ CONDITIONAL APPROVAL \_\_\_\_\_ DISAPPROVAL \_\_\_\_\_

\_\_\_\_\_  
City Street Foreman Date

List conditions of approval:  
\_\_\_\_\_  
\_\_\_\_\_

**DECISION ON APPLICATION FOR TEMPORARY STREET/ALLEY/SIDEWALK CLOSURE**

- To be completed by the City of Livingston -

The City of Livingston, Montana, do hereby:

APPROVE \_\_\_\_\_ CONDITIONALLY APPROVE \_\_\_\_\_ DISAPPROVE \_\_\_\_\_

the permit application for temporary street/alley closure. *\*Communication Center must be notified at least 1 hour prior to closure and upon re opening the street/alley.*

**Signatures of Approval:**

**1. Police Chief or his designee:**

Approved \_\_\_\_\_ Date \_\_\_\_\_

**2. Fire Chief or his designee:**

Approved \_\_\_\_\_ Date \_\_\_\_\_

**3. Public Works Director or his/her designee:**

Approved \_\_\_\_\_ Date \_\_\_\_\_

**4. A representative of the Montana Department of Transportation if a Special Event is proposed to take place on a state maintained Highway or Urban Property:**

Approved \_\_\_\_\_ Date \_\_\_\_\_

**FINAL INSPECTION OF STREET/ALLEY/SIDEWALK CLOSURE**

- To be completed by the City of Livingston -

Inspected by \_\_\_\_\_ Inspection Date \_\_\_\_\_

**Completed project: \_\_\_\_\_ meets requirements of the preliminary application**

**\_\_\_\_\_ does not meet approval for the following reasons: \_\_\_\_\_**

\_\_\_\_\_  
NOTICE: Approval of the foregoing application shall not grant authority to the permittee to burden or otherwise impair or infringe on any third party property interests which may exist or inure to the benefit of third parties relative to the county property or right-of-way which is referenced in this application.

INSURANCE REQUIREMENTS

Any person requesting permission to close a City Street or alley in any public right-of-way shall be required to provide documentation of the following minimum insurance coverages:

General Liability Insurance This insurance shall include coverage for collapse and underground (CU) hazard, explosions (X) coverage, and contractual liability.

<u>Coverage</u>	<u>Minimum Limits of Liability</u>
Commercial General Liability	Each Occurrence: \$1,000,000 General Aggregate Limit: \$2,000,000 Products – Completed Operations Aggregate Limit: \$2,000,000 Personal & Advertising Injury: \$1,000,000 Fire Damage (any one fire): \$ 50,000

Automobile Liability Insurance This insurance shall include coverage for owned, non-owned, and hired vehicles.

<u>Coverage</u>	<u>Minimum Limits of Liability</u>
Business Automobile Liability	Combined Single Limit: \$1,000,000

Worker’s Compensation Insurance

State: Statutory  
Federal: Statutory  
Employer’s Liability: \$500,000

The City of Livingston shall be named as additional insured on all required insurance coverages.