

**City of Livingston
Memorial Bench Application**



Please complete the application below and return with payment to City Parks Department, 330 Bennett Street, Livingston, MT 59047.

Name of Requestor:

Address of Requestor:

Phone Number:

Email Address:

Name of Park or Trail Site Requested:

Engraving will be limited to: "In Memory of" or "In Honor of" whom bench is to memorialize. Please indicate how you would like the plaque to read:

Please check any of the following that you would like to occur:

- Notified after installation
- Be provided with a photograph of the bench
- Receive a donation receipt and certificate

After we receive the application and payment we will have the bench and plaque made. When the bench is made we will install on a 4X6 concrete pad in your selected location.

Please send or bring this completed form and payment of \$700.00 to:

City Parks Department
Attn: Matt Whitman
Email: mwhitman@livingstonmontana.org
330 Bennett
Livingston, MT 59047

City of Livingston Parks and Recreation Memorial Bench Program General Requirements

Most of our city parks and trails have space for additional benches. Please indicate on the application which park you would like to have the bench located in, as well as a preferred location for the bench within the park or trail, providing a picture of the location is helpful.

The price for each bench is \$700.00.

This cost covers the bench, plaque, concrete pad, composite decking material and maintenance by our Parks staff for the life of the bench.

Order times for the benches are approximately 6 to 8 weeks. Upon receipt of the bench the Park Department has a minimum of two weeks to arrange installation.

Plaques will be purchased and installed by the Park staff. The requestor is responsible for replacing the plaque if it is damaged or vandalized.

If you have any questions or need assistance feel free to contact Matt Whitman at 406-222-5667.

