

Minutes of the Livingston City Commission
June 7, 2011
6:30 p.m.

- A) Call to Order:
 - a. Chairman Caldwell called the meeting to order at 6:30 p.m.
 - b. Commissioners present were Steve Caldwell, Bill Spanring, Steve Bennett, Juliann Jones, and Rick VanAken.
- B) Consent items (00:00:56):
 - a. Bennett moved to approve consent items, Spanring seconded.
 - i. All in favor, motion to approve Consent items passed.
- C) Proclamations (00:01:39):
 - a. A proclamation for Rodeo Days in the City of Livingston.
- D) Resolutions:
 - a. Resolution No. 4178 (00:03:06) – A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, ESTABLISHING COMMITTED FUND BALANCES PURSUANT TO GASB 45.
 - i. Jones moved to approve the resolution, VanAken seconded.
 - ii. All in favor, the motion passed.
 - b. Resolution No. 4201 (00:10:58) – A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, GIVING NOTICE THAT THE CITY COMMISSION HAS COMPLETED ITS PRELIMINARY BUDGET FOR THE FISCAL YEAR BEGINNING ON JULY 1, 2011, AND ENDING JUNE 30, 2012, (FY2011-2012), THAT THE BUDGET IS ON FILE AND AVAILABLE FOR PUBLIC INSPECTION AND ON THE INTERNET AT www.livingstonmontana.org , GIVING NOTICE OF AN INCREASE IN PROPERTY TAXES IN THE AMOUNT OF SIX PER CENT (6%) OVER THE PRIOR FISCAL YEAR, AND CALLING FOR A PUBLIC HEARING FOR APPROVAL OF THE FINAL BUDGET AND MAKING APPROPRIATIONS.
 - i. Resolution was postponed awaiting budget figures.
 - c. Resolution No. 4202 (00:11:14) – A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO AMEND THE BUDGET FOR THE THIRD QUARTER FOR FISCAL YEAR 2010-2011, BY INCREASING EXPENDITURES IN THE AMOUNT OF \$125,725.00 BY TRANSFERRING FUNDS FROM RESERVES IN THE AMOUNT OF \$125,725.00 AND CALLING FOR A PUBLIC HEARING.
 - i. VanAken moved to approve the resolution, Jones seconded.
 - ii. Caldwell, VanAken and Jones voted in favor of the resolution; Bennett and Spanring opposed the resolution. The resolution passed.
 - d. Resolution No. 4203 (00:17:34)– A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AUTHORIZING CITY MANAGER TO SIGN PROFESSIONAL SERVICES AGREEMENT WITH CTA ENGINEERING FOR PARKS AND TRAILS SYSTEM MASTER PLAN IN THE AMOUNT OF \$30,000.00.
 - i. VanAken moved to approve the resolution, Jones seconded.
 - ii. Caldwell, VanAken and Jones voted in favor of the resolution; Bennett and Spanring opposed the resolution. The resolution passed.
 - e. Resolution No. 4204 (00:20:18) - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AUTHORIZING CITY MANAGER TO SIGN RECREATIONAL TRAILS PROGRAM PROJECT AGREEMENT WITH THE MONTANA STATE PARKS, A

DIVISION OF THE MONTANA FISH, WILDLIFE & PARKS TO RECEIVE A GRANT NOT TO EXCEED \$19,998.00.

- i. Jones moved to approve the resolution, VanAken seconded.
 - ii. Breanna Polacik of Nittany Grantworks commented on the resolution.
 - iii. Caldwell, VanAken and Jones voted in favor of the resolution; Bennett and Spannring opposed the resolution. The resolution passed.
 - f. Resolution No. 4205 (00:27:36) – A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH AFSCME LOCAL #2711-A APPROVING WATER/SEWER PAGER COMPENSATION POLICY.
 - i. Jones moved to approve the resolution, Bennett seconded.
 - ii. Peggy Glass, Communication Service Coordinator, commented on the resolution.
 - iii. All in favor, the motion passed.
 - g. Resolution No. 4206 (00:35:29) – A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, DESIGNATING TERMS OF OFFICE OF THE LIVINGSTON BUSINESS IMPROVEMENT DISTRICT AS WELL AS DESIGNATING FIRST PRESIDING OFFICER AND BOARD SECRETARY.
 - i. Bennett moved to approve the resolution, VanAken seconded.
 - ii. All in favor, the motion passed.
 - h. Resolution No. 4207 (00:38:23) – A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AUTHORIZING CITY MANAGER TO SIGN AGREEMENT WITH NITTANY GRANTWORKS FOR GRANT WRITING AND GRANT MANAGEMENT SERVICES FOR FISCAL YEAR 2011-2012 IN THE AMOUNT OF \$61,500.00.
 - i. Bennett moved to approve the resolution, Jones seconded.
 - ii. Breanna Polacik of Nittany Grantworks commented in favor of the resolution.
 - iii. Lori Benner of Nittany Grantworks commented in favor of the resolution.
 - iv. All in favor, the resolution passed.
 - i. Resolution No. 4208 (01:08:45) – A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AUTHORIZING CITY MANAGER TO SIGN INTERLOCAL AGREEMENT WITH MISSOURI RIVER DRUG TASK FORCE FOR FISCAL YEAR 2012-2013.
 - i. Bennett moved to approve the resolution, Spannring seconded.
 - ii. Darren Raney, Police Chief, commented in support of the resolution.
 - iii. All in favor, the motion passed.
 - j. Resolution No. 4209 (01:16:31) – A RESOLUTION OF THE CITY OF LIVINGSTON AND COUNTY OF PARK, APPROVING A LOAN IN THE AMOUNT OF \$77,500.00, TOGETHER WITH INTEREST THEREON AT THE RATE OF 1.625% PER ANNUM ON THE UNPAID BALANCE OF THE PRINCIPAL UNTIL PAID, FROM THE AERONAUTICS DIVISION OF THE DEPARTMENT OF TRANSPORTATION OF THE STATE OF MONTANA TO THE CITY OF LIVINGSTON AND COUNTY OF PARK, FOR THE PURPOSE OF AIRPORT IMPROVEMENT PROJECT FOR MISSION FIELD, LOCATED IN PARK COUNTY MONTANA, PROVIDING FOR THE REPAYMENT OF LOAN, AND THE TERMS THEREOF.
 - i. Caldwell moved to approve the resolution, VanAken seconded.
 - ii. All in favor, the motion passed.
- E) Action Items:
 - a. Action Item A (1:18:47) - Discuss/approve/deny the Livingston Urban Renewal Agency's Parking Lot Improvement program for project #3 [Shane Lalani Center parking lot (415

East Lewis Street]], and project #4 [Gavne Insurance boulevard (406 South Main Street)].

- i. Bennett moved to approve Action Item A, Spannring seconded.
 - ii. Adam Stern of the Urban Renewal Agency commented in support of the proposal.
 - iii. All in favor, the motion to approve Action Item A passed.
 - b. Action Item B (01:26:51) – Discuss May 18, 2011 letter from the election administrator to the City of Livingston concerning a ballot election for the 2011 city election.
 - i. Bennett moved to direct the City Manager to bring back a resolution directing the Park County to have a polling place election, Spannring seconded.
 - ii. Adam Stern asked questions about the absentee ballot process.
 - iii. All in favor, the motion passed.
 - c. Action Item C (01:32:15) – Discuss the committee report for the Grants Committee. (VanAken).
 - d. Action Item D (1:42:15) – Discuss/approve/deny applications for special parking spaces for Russell Burlingame and Marco Parisi.
 - i. Bennett moved to approve the application of Russell Burlingame for a special parking space, VanAken seconded.
 1. All in favor, the motion passed.
 - ii. VanAken moved to deny the application of Marco Parisi for a special parking space, Jones seconded.
 1. Clint Tinsley, Public Works Director, commented on the application.
 2. All in favor, the motion passed.
 - e. Action Item E (1:51:05) – Discuss/approve/deny the parking request for 3 spaces to be labeled “2 Hour Parking” in front of Mustang Catering located at 215 West Lewis.
 - i. Commissioners discussed the request and deferred action.
- F) Recess (01:59:47)
 - a. Chairman Caldwell called for a five minute recess at the request of City Manager Ed Meece.
- G) City Manager Comments (Part 2 | 00:00:01):
 - a. Clint Tinsley, Public Works Director, commented on flooding issues
 - b. Spannring made comments.
 - c. VanAken made comments.
- H) Public Comment (00:39:21)
 - a. No public comment
- I) Adjournment (00:40:38):
 - a. Bennett moved to adjourn the meeting, Jones seconded.
 - i. All in favor, the motion passed.
 - b. The meeting adjourned at 9:17 p.m.

ATTEST:

APPROVE:

David Fine
Recording Secretary

Steve Caldwell
Commission Chairman