

“Civics 101: Livingston, Montana”

Class Outline: February 3, 2009

Finance & Budgeting Operations at the City of Livingston

- 1) **Start Class with a quick review of the K-W-L exercise, AND what items of interest will be covered tonight. (how do departments interact with each other - how is flood zone set up – how to reduce needless conflict (City/County) –local govt is perceived as resistant to change ?)**
- 2) Organizational Chart
 - a) Leadership Team
 - i) City Attorney
 - ii) Finance Director
 - iii) Police Chief
 - iv) Asst. Police Chief
 - v) Fire Chief
 - vi) Public Works Director
 - vii) Asst. Public Works Director
 - viii) Human Resource Associate
 - ix) Dispatch Coordinator
 - b) Organizational Chart
 - i) General Fund Departments
 - (1) Police
 - (2) City Court
 - (3) Fire
 - (4) Recreation
 - (5) Parks
 - (6) Cemetery (some Special Fund also)
 - (7) Administration
 - (8) Finance
 - (9) Street (also Special Funds)
 - (10) Law
 - (11) Legislative
 - (12) Bldg. Insp/Code Enforcement/Planning & Zoning/Hist Pre.
 - (13) Dispatch (also Special Fund)
 - (14)
 - ii) Enterprise Fund Departments
 - (1) Water
 - (2) Sewer
 - (3) Solid Waste
 - iii) Boards & Commissions
- 3) Open Meetings (7-1-4141, 4142, 4143; MT Constitution Article 2, Sec 8)
 - a) Public Meeting Requirement
 - b) Public *Participation* Requirement
 - c) Participation
- 4) Open Records (MCA 7-1-4144)

- 5) Flood Zone (recent Livingston/FEMA situation)
 - a) Federal Flood Insurance Program
 - b) FEMA/DNRC-MT/USACE
 - c) City involvement in recent process
- 6) City/County Relations
- 7) Change in local government (Livingston)
- 8) Pick a Field Trip Location
- 9) K-W-L: What have you 'Learned' ?