

# **“Civics 101: Livingston, Montana”**

Class Outline: February 3, 2009

*Finance & Budgeting Operations at the City of Livingston*

- 1) **Start Class with a quick review of the K-W-L exercise, AND what items of interest will be covered tonight. (how do departments interact with each other - how is flood zone set up – how to reduce needless conflict (City/County) –local govt is perceived as resistant to change ?)**
- 2) Organizational Chart
  - a) Leadership Team
    - i) City Attorney
    - ii) Finance Director
    - iii) Police Chief
    - iv) Asst. Police Chief
    - v) Fire Chief
    - vi) Public Works Director
    - vii) Asst. Public Works Director
    - viii) Human Resource Associate
    - ix) Dispatch Coordinator
  - b) Organizational Chart
    - i) General Fund Departments
      - (1) Police
      - (2) City Court
      - (3) Fire
      - (4) Recreation
      - (5) Parks
      - (6) Cemetery (some Special Fund also)
      - (7) Administration
      - (8) Finance
      - (9) Street (also Special Funds)
      - (10) Law
      - (11) Legislative
      - (12) Bldg. Insp/Code Enforcement/Planning & Zoning/Hist Pre.
      - (13) Dispatch (also Special Fund )
      - (14)
    - ii) Enterprise Fund Departments
      - (1) Water
      - (2) Sewer
      - (3) Solid Waste
    - iii) Boards & Commissions
- 3) Open Meetings (7-1-4141, 4142, 4143; MT Constitution Article 2, Sec 8)
  - a) Public Meeting Requirement
  - b) Public *Participation* Requirement
  - c) Participation
- 4) Open Records (MCA 7-1-4144)

- 5) Flood Zone (recent Livingston/FEMA situation)
  - a) Federal Flood Insurance Program
  - b) FEMA/DNRC-MT/USACE
  - c) City involvement in recent process
- 6) City/County Relations
- 7) Change in local government (Livingston)
- 8) Pick a Field Trip Location
- 9) K-W-L: What have you 'Learned' ?