

## **VARIANCE APPLICATION**

### **CITY OF LIVINGSTON**

CITY PLANNING OFFICE  
Building & Utility Office  
330 Bennett Street  
(406) 222-4903

### **NOTICE TO PETITIONER**

This is an application to the Livingston City Commission to grant a variance from the terms of the Livingston Zoning Ordinance whereas the granting of the variance will not be contrary to the public interest and where, because of special conditions with respect to lot shape or topography, a literal enforcement of the provisions of the Ordinance would result in unnecessary hardship. The application will first be heard by the City Board of Adjustment, which will transmit its recommendation to the City Commission. The City Commission will then make the final decision on the request.

### **INSTRUCTIONS**

Applications shall be submitted to the City Planner at the above address. The filing fee must accompany the application.

- 1) The following questions must be answered fully and submitted with the completed application:
  - A. What reasons prevent you from using this property in conformance with the zoning Ordinance requirements?
  - B. How will the public interest be served if this application is granted?
  - C. What special conditions and circumstances exist which are peculiar to the land, the lot or something inherent in the land which causes hardship, and which are not applicable to other lands in the same district?
  - D. How would a literal interpretation of the provisions of this ordinance deprive the applicant of rights commonly enjoyed by other tracts in the same district?

- 2) Prepare a dimensioned site plan of the property using the example provided in this packet. Your drawing should include the following:
  - A. The location and dimension of all vehicular points of ingress and egress, drives, and off-street parking spaces.
  - B. The location and dimension of all existing and proposed buildings, structures and improvements.
  - C. North arrow, scale, property lines, setbacks between buildings and property lines, and setbacks between buildings and other structures.
  - D. Any other pertinent features.
- 3) Photographs may be submitted and are often helpful.
- 4) If there are covenants or deed restrictions on the property subject to the variance, submit a copy of them and indicate their expiration date.
- 5) Section 30.74 of the Livingston Municipal Code is the ordinance governing variance requests. A copy may be obtained at the Planning Office.
- 6) You will be notified by mail as to the time, date, and place of the public hearing on your application. Attendance at the public hearing is not required, but is recommended.

**FILING FEES: RESIDENTIAL - \$100.00**  
**ALL OTHERS - \$500.00**

**APPLICATION FOR VARIANCE**

1. Location of the property for which the Special Exception is requested.

Addition \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

Street \_\_\_\_\_ Present zoning \_\_\_\_\_

2. Applicant

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

3. Property Owner(s):

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

4. Present use of land: \_\_\_\_\_

5. Proposed use of land: \_\_\_\_\_

6. When do you propose to start construction or operation of this project?

\_\_\_\_\_

7. If appropriate, when do you propose to complete construction? \_\_\_\_\_

\_\_\_\_\_

I certify that the foregoing information is true and accurate to the best of my knowledge.

\_\_\_\_\_

Applicant

\_\_\_\_\_

Date