



## NOVEMBER 2019 STATUS UPDATE

### **Task 1: Project Initiation & Management**

- Prepared for, facilitated, and followed-up on the Kick Off meeting between the Project Team and City.
- Participated in the tour of Livingston and the extraterritorial area.
- Facilitated regular communication with City.
- Coordinated with Project Team on tasks and responsibilities.

### **Task 2: Needs Assessment**

- Continued collecting base information.

### **Task 3: Growth Policy Update**

- No tasks this period.

### **Task 4: Growth Policy Review & Adoption**

- No tasks this period.

### **Task 5: Public Involvement & Meetings**

- Prepared for, facilitated, and followed-up on the stakeholder interviews (“Listening Sessions”).
- Prepared for and delivered project initiation presentation to Commission.
- Developed a color scheme and documentation templates for the project.
- Established process and file structure for recording and responding to public comments.
- Built the project website.
- Began drafting the survey.
- Scheduled the first community meeting for January 28, 2020.